

**MINUTES OF REGULAR MEETING  
OF THE  
CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY  
JANUARY 19, 2011**

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A Regular Meeting of the Cape May County Municipal Utilities Authority was held on Wednesday, January 19, 2011 at 1:30 P.M., at the Authority office in Swainton, N.J. Vice Chairman Pantalone stated proper notice was given under the provisions of the Open Public Meetings Act. The Pledge of Allegiance was recited.

**ROLL CALL**

	<u>Present</u>	<u>Absent</u>
George W. Betts, Chairman		X
John J. Pantalone, Vice Chairman	X	
William G. Burns, Jr.	X	
Patricia A. Callinan	X	
William J. McMahon, Jr.	X	
Beatrice Payne		X*
Thomas M. Phelan, Esq.	X	

\* Late arrival.

Also present were: Authority Staff, Charles M. Norkis, John R. Baron, William W. Cathcart, Thomas J. LaRocco, Robert P. Donato, Theresa A. Gallagher, Annie M. McDevitt; Authority Solicitor, Howard C. Long, Esquire; Fred Pracht of the Avalon Land and Homeowners Association.

**MINUTES**

Minutes of the January 5, 2011 Regular Meeting were submitted for approval or correction. Ms. Callinan offered MOTION TO APPROVE THE JANUARY 5, 2011 REGULAR MEETING MINUTES AS SUBMITTED, seconded by Mr. McMahon, a Roll Vote followed:

	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Burns	x			
Ms. Callinan	x			
Mr. McMahon	x			
Ms. Payne				x
Mr. Phelan	x			
Mr. Pantalone	x			
Mr. Betts				x

By unanimous Roll Vote, the January 5, 2011 Regular Meeting Minutes were approved as submitted.

**TREASURER'S  
REPORT**

None submitted.

**CORRESPONDENCE &  
COMMUNICATIONS**

It was reported that the Cape May County Board of Chosen Freeholders, at their meeting of January 11, 2011, reappointed George W. Betts for an additional five (5) year term as a CMCMUA Member. Although Mr. Betts is not present at today's meeting, he indicated the previous day in a telephone conversation his appreciation to the Freeholder Board for his reappointment to the Authority's Board.

Note: Ms. Payne arrived at the Regular Meeting during the above-noted discussion.

**UNFINISHED  
BUSINESS**

**I. GENERAL COUNTY - WASTEWATER MANAGEMENT AND  
SOLID WASTE MANAGEMENT PROGRAMS (COMBINED)**

It was noted that the New Jersey Local Public Contracts Law authorizes the CMCMUA to purchase any materials, supplies, services or equipment which are included on the list of State Contract Vendors, provided that the items to be purchased have previously been included in the Authority's approved Budgets and formally identified on a list of potential vendors by the CMCMUA. Following review of the list of State Contract Vendors anticipated to be utilized by the CMCMUA during 2011, Vice Chairman Pantalone presented RESOLUTION AUTHORIZING PURCHASE OF SUPPLIES, SERVICES, AND EQUIPMENT FROM STATE CONTRACT VENDORS IN EXCESS OF BID THRESHOLD FOR CALENDAR YEAR 2011. Mr. Phelan offered MOTION TO ADOPT THE RESOLUTION AS PRESENTED, seconded by Mr. Burns, a Roll Vote followed:

	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Burns	x			
Ms. Callinan	x			
Mr. McMahan	x			
Ms. Payne	x			
Mr. Phelan	x			
Mr. Betts				x
Mr. Pantalone	x			

By unanimous Roll Vote, Resolution No. 2-11 was adopted, copy annexed hereto and incorporated herein.

## II. WASTEWATER MANAGEMENT PROGRAM

### GENERAL COUNTY

1. Mr. Cathcart gave a report on the Wastewater Program's various projects being performed by in-house labor, specifically:

Major Overhaul of Seven Mile/Middle Sludge Thickener – Mr. Cathcart reported that the Authority's in-house forces continues its work on the thickener equipment at the Seven Mile Middle Plant. Due to the age and the corrosive atmosphere inside the thickener building, all steel components and mechanical moving parts must be completely re-fabricated. The Authority's Project Crew continues to work on the fabrication and construction of the rake mechanism and the gearboxes of the thickener. Mr. Cathcart further noted that once work is completed, the thickener should remain operational for many years to come.

In-House Repairs to the Vehicle Fleet – Mr. Cathcart noted that it is always a high priority this time of year for the Authority's Project Crew to perform as much maintenance to the fleet of vehicles as possible to ensure safety and security. Repair of these vehicles during the off-season saves the Authority money associated with vehicle repair by outside companies.

Ocean City RBR Cover Fabrications – Mr. Cathcart noted that the Authority's staff is fabricating new covers for the Rotating Biological Reactors (RBR) at the Ocean City Wastewater Plant. He noted that, once completed, the fabric and metal covers will resemble structures, albeit on a small scale, put in place to store salt and sand for roadway maintenance.

## III. SOLID WASTE MANAGEMENT PROGRAM -

### SANITARY LANDFILL

The Authority Members reviewed and discussed a recommended Change Order to Contract SLF-EQUIP-06-10, Procurement of Two Hydrogen Sulfide Scrubbers, with Mtarri/Varani, LLC., which represents a Final Change Order to this Contract. It was noted that this Change Order will provide the Authority with a credit of \$71,526.00 which will reduce the total Contract amount to \$166,788.00. The purpose of this Change Order is to delete the Contract requirement for the Contractor to provide both an initial fill amount plus a complete refill amount of iron sponge media for each scrubber. It was noted that the iron sponge media is not required at this time since the start-up date of the generators that will utilize this media has been extended until 2012 and sufficient media remains on site for the Authority's needs in the foreseeable future. Following further discussion, Vice Chairman Pantalone presented RESOLUTION AUTHORIZING CONTRACT CHANGE ORDER NO. 2 MTARRI/VARANI, LLC – CONTRACT SLF-EQUIP-06-10. Mr. Phelan offered MOTION

TO ADOPT THE RESOLUTION AS PRESENTED, seconded by Mr. Burns, a Roll Vote followed:

	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Burns	x			
Ms. Callinan	x			
Mr. McMahon	x			
Ms. Payne	x			
Mr. Phelan	x			
Mr. Pantalone	x			
Mr. Betts				x

By unanimous Roll Vote, Resolution No. 3-11 was adopted, copy annexed hereto and incorporated herein.

### RECYCLING -

1. The Authority Members reviewed the Preliminary Regional Recycling Program Progress Report for November 2010, which noted that Cape May County achieved a 33.15% municipal solid waste stream diversion rate and a 31.02% total solid waste stream diversion rate for the months of January through November 2010. It was pointed out that the above-noted recycling rates are preliminary and subject to change, based on the submission of data from independent recycling operations and final State review. Mr. Baron noted that Cape May County's Curbside Recycling Program continues to operate with a net profit of approximately \$496,000 through November. Mr. Baron also noted that it is anticipated that recycling rebates equal to the total profit for the year 2010 will be issued to the communities of Cape May County during the first part of 2011.

2. The Authority Members discussed a recommendation regarding the Operation and Maintenance of a Materials Recycling and Recovery Facility to be located on the face of the Authority's Sanitary Landfill. Mr. Baron explained that the Authority was approached by a company in 2010, which proposed the idea of sorting Cape May County's solid waste stream at their sole cost to recover additional recyclables/materials that were not removed as part of the County's Mandatory Recycling Program. Such a facility was evaluated by the Authority's Staff and was determined to be a potentially beneficial program for the Authority and its solid waste customers. Following a discussion, the Authority Members were in conceptual agreement on the benefits of a Recycling and Recovery Facility. The Authority staff advised that the next step involves the preparation and advertisement of a Request for Proposals (RFP) for an owner/operator of such a facility.

**PUBLIC  
DISCUSSION**

None offered.

**PAYMENT OF  
BILLS**

1. On Motion by Mr. Burns, seconded by Mr. McMahon, a Roll Vote followed on the approval of the Administration Vouchers List dated January 19, 2011:

	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Burns	x			
Ms. Callinan	x			
Mr. McMahon	x			
Ms. Payne	x			
Mr. Phelan	x			
Mr. Betts				x
Mr. Pantalone	x			

By unanimous Roll Vote, the Administration Vouchers List dated January 19, 2011 was approved, copy annexed hereto and incorporated within.

2. On Motion by Mr. Burns, seconded by Mr. Phelan, a Roll Vote followed on the approval of the Wastewater Operating Funds Vouchers List dated January 19, 2011:

	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Burns	x			
Ms. Callinan	x			
Mr. McMahon	x			
Ms. Payne	x			
Mr. Phelan	x			
Mr. Betts				x
Mr. Pantalone	x			

By unanimous Roll Vote, the Wastewater Operating Funds Vouchers List dated January 19, 2011 was approved, copy annexed hereto and incorporated within.

3. On Motion by Mr. Phelan, seconded by Ms. Callinan, a Roll Vote followed on the approval of the Solid Waste Operations Fund Vouchers List dated January 19, 2011:

	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Burns	x			
Ms. Callinan	x			
Mr. McMahon	x			
Ms. Payne	x			
Mr. Phelan	x			
Mr. Betts				x
Mr. Pantalone	x			

By unanimous Roll Vote, the Solid Waste Operations Fund Vouchers List dated January 19, 2011 was approved, copy annexed hereto and incorporated within.

4. On Motion by Mr. McMahon, seconded by Ms. Payne, a Roll Vote followed on the approval of the Solid Waste Project Fund Vouchers List dated January 19, 2011:

	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Burns	x			
Ms. Callinan	x			
Mr. McMahon	x			
Ms. Payne	x			
Mr. Phelan	x			
Mr. Betts				x
Mr. Pantalone	x			


By unanimous Roll Vote, the Solid Waste Operations Fund Vouchers List dated January 19, 2011 was approved, copy annexed hereto and incorporated within.

The total of all four (4) approved Vouchers Lists, dated January 19, 2011, was \$1,199,949.34.

ADJOURNMENT

There being no further business, the Regular Meeting adjourned at 1:55 p.m.

Respectfully submitted,



Annie M. McDevitt

Alternate Recording Secretary

01/20/11