

**MINUTES OF REGULAR MEETING
OF THE
CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY
JANUARY 5, 2011**

A Regular Meeting of the Cape May County Municipal Utilities Authority was held on Wednesday, January 5, 2011 at 6:30 P.M., at the Authority office in Swainton, N.J. Vice Chairman Pantalone stated proper notice was given under the provisions of the Open Public Meetings Act. The Pledge of Allegiance was recited.

ROLL CALL	<u>Present</u>	<u>Absent</u>
George W. Betts, Chairman		X
William G. Burns, Jr.	X	
Patricia A. Callinan	X	
William J. McMahan, Jr.	X	
John J. Pantalone	X	
Beatrice Payne	X	
Thomas M. Phelan	X	

Also present were: Authority Staff, Charles M. Norkis, John R. Baron, William W. Cathcart, Thomas J. LaRocco, Robert P. Donato, Annie M. McDevitt, Authority Solicitor, Howard C. Long, Esquire; Fred Pracht and Brian Reynolds, of the Avalon Land and Homeowners Association

MINUTES

Minutes of the December 15, 2010 Regular Meeting were submitted for approval or correction. Mr. Phelan offered MOTION TO APPROVE THE DECEMBER 15, 2010 REGULAR MEETING MINUTES AS SUBMITTED, seconded by Ms. Payne, a Roll Vote followed:

	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Burns	x			
Ms. Callinan	x			
Mr. McMahan	x			
Ms. Payne	x			
Mr. Phelan	x			
Mr. Betts				x
Mr. Pantalone	x			

By majority Roll Vote, the December 15, 2010 Regular Meeting Minutes were approved as submitted.

**TREASURER'S
REPORT**

Mr. Phelan offered MOTION TO ACCEPT THE NOVEMBER 30, 2010 TREASURER'S REPORT as submitted, seconded by Mr. McMahon, a Roll Vote followed:

	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Burns	x			
Ms. Callinan	x			
Mr. McMahon	x			
Ms. Payne	x			
Mr. Phelan	x			
Mr. Betts				x
Mr. Pantalone	x			

By unanimous Roll Vote, the November 30, 2010 Treasurer's Report was accepted as submitted, copy annexed hereto and incorporated herein.

**CORRESPONDENCE &
COMMUNICATIONS**

Mr. Norkis noted that Chairmen Betts called the offices on Tuesday to wish everyone a Happy New Year and to check on the status of the Authority's operation.

**UNFINISHED
BUSINESS**

**I. GENERAL COUNTY - WASTEWATER MANAGEMENT AND
SOLID WASTE MANAGEMENT PROGRAMS (COMBINED)**

1. The Authority Members reviewed the Construction Status Report on various CMCMUA construction related activities prepared by the CMCMUA Staff. The following information was discussed in addition to the update provided in the written Status Report:

Various Ocean Outfall Repairs – Mr. LaRocco reported that the contractor for this project, Commercial Diving, began repairs to the risers on the Wildwood/Lower Ocean Outfall during the week beginning December 6, 2010. Mr. LaRocco also reported that the contractor has done a great job with the various outfall inspections and repairs considering the adverse conditions primarily due to the high winds and rough seas. Mr. LaRocco noted that the contractor has now completed all physical work associated with the project and is expected to submit their report and video in a timely matter.

39th Street Pump Station Concrete Repairs – Mr. LaRocco reported that the Contractor for the 39th Street Pump Station Concrete Repairs, Shared Systems Technology, began concrete repairs the week of December 13, 2010 and completed the sealing of the repairs with a corrosion resistant coating material on December 21, 2010. Mr. LaRocco stressed that this project was completed within a week and he was very satisfied with work performed.

Landfill Gas to Energy – Mr. LaRocco reported that the Authority's field staff has continued the process of installing the long segments of the HDPE landfill gas line, which also includes excavating long pipe trenches to the site of the proposed electrical generators and backfilling the pipe. Mr. LaRocco further reported that although the permits have not yet been

issued, progress has been made with securing the air permits from the New Jersey Department of Environmental Protection (NJDEP) for this project.

2. Mr. Norkis noted that we participated in the Local Government Energy Audit Program sponsored by the New Jersey Board of Public Utilities, and have received a 100% reimbursement of the total cost for conducting the audit. Mr. Norkis explained that the study provided the Authority with recommendations to help reduce energy usage and peak demand. Mr. Norkis further noted that all recommendations for physical improvements to reduce energy consumption would be taken into consideration, but only those that are cost effectively feasible at this time will be implemented.

3. Authority Member, William G. Burns, inquired about the status of the recommencement of burning landfill gas at the Woodbine Developmental Center (WDC). Mr. Norkis advised that the new boiler was delivered and set up at the WDC, but that electrical and mechanical problems have delayed the start-up of the new boiler.

Mr. Burns also mentioned that he has been informed by municipal officials in Avalon that the 39th Street Pumping Station has been emitting more odors than normal. Mr. Norkis advised that he will have Mr. Cathcart contact Avalon's Administrator in effort to get a better understanding of when the odors are occurring so that the Authority can properly troubleshoot and rectify the odor issues.

II. WASTEWATER MANAGEMENT PROGRAM

WILDWOOD/LOWER REGION –

The Authority Members reviewed and discussed a recommended Change Order to Contract WW/L-FM-01-10, for the Rehabilitation of the 8" West Wildwood Force Main, with Progressive Pipeline Management, Inc. It was noted that this Change Order No. 1 authorizes a decrease of \$8,125.00 for final settlement of all construction related claims for additional work performed, along with a \$12,000.00 credit to the Authority for delays in completion of Contract WW/L-FM-01-10 attributable to Progressive Pipeline Management, LLC. Following further discussion, Vice Chairman Pantalone presented RESOLUTION AUTHORIZING CONTRACT CHANGE ORDER PROGRESSIVE PIPELINE MANAGEMENT, LLC. Mr. McMahon offered MOTION TO ADOPT RESOLUTION AS PRESENTED, seconded by Mr. Phelan, a Roll Vote followed.

	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Burns	x			
Ms. Callinan	x			
Mr. McMahon	x			
Ms. Payne	x			
Mr. Phelan	x			
Mr. Betts				x
Mr. Pantalone	x			

By unanimous Roll Vote, Resolution No. 1-11 was adopted, copy annexed hereto and incorporated herein.

III. SOLID WASTE MANAGEMENT PROGRAM

RECYCLING -

The Authority Members reviewed the Preliminary Regional Recycling Program Progress Report for October 2010, which noted that Cape May County achieved a 32.77% municipal solid waste stream diversion rate and a 30.37% total solid waste stream diversion rate for the months of January through October 2010. It was pointed out that the above-noted recycling rates are preliminary and subject to change, based on the submission of data from independent recycling operations and final State review. Mr. Baron noted that Cape May County's Recycling Program continues to operate with a net profit of approximately \$464,000 through October. Mr. Baron also reported that the issuance of substantial recycling rebates to Cape May County's communities for 2010 are still anticipated.

PUBLIC DISCUSSION

None offered.

PAYMENT OF BILLS

1. On Motion by Mr. Phelan, seconded by Ms. Callinan, a Roll Vote followed on the approval of the Administration Vouchers List dated January 5, 2011:

	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Burns	x			
Ms. Callinan	x			
Mr. McMahan	x			
Ms. Payne	x			
Mr. Phelan	x			
Mr. Betts				x
Mr. Pantalone	x			

By unanimous Roll Vote, the Administration Vouchers List dated January 5, 2011 was approved, copy annexed hereto and incorporated within.

2. On Motion by Mr. McMahan, seconded by Ms. Payne, a Roll Vote followed on the approval of the Wastewater Operating Funds Vouchers List dated January 5, 2011:

	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Burns	x			
Ms. Callinan	x			
Mr. McMahan	x			
Ms. Payne	x			
Mr. Phelan	x			
Mr. Betts				x
Mr. Pantalone	x			

By unanimous Roll Vote, the Wastewater Operating Funds Vouchers List dated January 5, 2010 was approved, copy annexed hereto and incorporated within.

3. On Motion by Ms. Callinan, seconded by Ms. Payne, a Roll Vote followed on the approval of the Solid Waste Operations Fund Vouchers List dated January 5, 2011:

	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Burns	x			
Ms. Callinan	x			
Mr. McMahan	x			
Ms. Payne	x			
Mr. Phelan	x			
Mr. Betts				x
Mr. Pantalone	x			

By unanimous Roll Vote, the Solid Waste Operations Fund Vouchers List dated January 5, 2011 was approved, copy annexed hereto and incorporated within.

4. On Motion by Ms. Callinan, seconded by Mr. McMahan, a Roll Vote followed on the approval of the Solid Waste Project Fund Vouchers List dated January 5, 2011:

	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Burns	x			
Ms. Callinan	x			
Mr. McMahan	x			
Ms. Payne	x			
Mr. Phelan	x			
Mr. Betts				x
Mr. Pantalone	x			

By unanimous Roll Vote, the Solid Waste Project Fund Vouchers List dated January 5, 2011 was approved, copy annexed hereto and incorporated within.

The total of all four (4) approved Vouchers Lists, dated January 5, 2011, was \$1,562,426.04.

ADJOURNMENT There being no further business, by unanimous Voice Vote, the Regular Meeting adjourned at 6:53 p.m.

Respectfully submitted,


Annie M. McDevitt
Alternate Recording Secretary