MINUTES OF REGULAR MEETING
OF THE
CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY
NOVEMBER 16, 2011

A Regular Meeting of the Cape May County Municipal Utilities Authority was held on Wednesday, November 16, 2011 at 1:30 P.M., at the Authority office in Swainton, N.J. Chairman Betts stated proper notice was given under the provisions of the Open Public Meetings Act. The Pledge of Allegiance was recited.

ROLL CALL

	Present	Absent
George W. Betts, Chairman	X	
John J. Pantalone, Vice Chairman	X	
William G. Burns, Jr.	X	
Patricia A. Callinan	X	
William J. McMahon, Jr.		X
Beatrice Payne		X*
Thomas M. Phelan, Esq.	X	

* Late arrival.

Also present were: Authority Staff, John R. Baron, Robert P. Donato, Thomas J. LaRocco, Joshua Palombo, Bridget M. O'Connor (partial), Theresa A. Gallagher, Ann M. McDevitt, Vincenette C. DiCicco, Authority Solicitor, Howard C. Long, Esquire; Brian Reynolds of the Avalon Land and Homeowners Association; Jack Fichter of the Herald.

Present for the Tribute to Bridget M. O'Connor only: Robert C. Matthews, Robert M. Burner, Sharon L. Woodrow, Susan A. Arpa, Marion P. Adams, Linda S. Crumbock, Diane M. Leonik, Bonnie L. Wood, Barbara A. Jackson, Anthony G. Moncman, Desiree M. McDonald.

MINUTES

Minutes of the November 2, 2011 Regular Meeting were submitted for approval or correction. Mr. Pantalone offered MOTION TO APPROVE THE NOVEMBER 2, 2011 REGULAR MEETING MINUTES AS SUBMITTED, seconded by Ms. Callinan, a Roll Vote followed:

	Aye	Naye	Abstain	Absent
Mr. Burns	x			
Ms. Callinan	x			
Mr. McMahon				x
Mr. Pantalone	x			
Ms. Payne				x
Mr. Phelan	x			
Mr. Betts	x			

By unanimous Roll Vote, the November 2, 2011 Regular Meeting Minutes were approved as submitted.

TREASURER'S REPORT

None submitted.

CORRESPONDENCE & COMMUNICATIONS

1. Mr. Baron commended Mrs. Bridget O'Connor for her 25 years of service and remarkable dedication to the citizens and the environment of Cape May County. He noted that due to her hard work and dedication, Bridget has earned the admiration and highest regard of the Authority Members and Staff, as well as those who have come in contact with her as she has tirelessly worked to promote the Recycling and Environmental Issues throughout the State of New Jersey. Mrs. O'Connor was recently selected to receive the 2011 NJDEP Award for Outstanding Achievement in Recycling, the 19th Annual Cape May County Chamber of Commerce Annual Conservation Award, and the Borough of Cape May Point Proclamation of Special Tribute. Mr. Baron, along with the Authority Members and Staff present, congratulated her and wished her well in her retirement.

Note: Ms. Payne arrived during the above-noted discussion (1:40 p.m.).

2. Mr. Baron reported that the Authority has received the final Air Pollution Control Permit for the Landfill Gas to Energy Project. He further reported that the bid opening for the receipt of Proposals for the Electrical Generators is scheduled for Tuesday, November 22, 2011.

UNFINISHED BUSINESS

I. WASTEWATER MANAGEMENT PROGRAM -

GENERAL COUNTY -

1. Mr. Palombo gave a report on the Wastewater Program's various projects being performed by in-house labor, specifically:

Rebuild Clarifiers at the Wildwood/Lower WTF – Mr. Palombo reported that the Authority's Project Crew has recently removed all of the old parts from the Clarifiers at the Wildwood/Lower Wastewater Treatment Facility and are in the process of retrofitting all new plastic Clarifier component parts which are expected to have a longer life cycle than the original metal components.

Rebuild Cape May North Sludge Thickener – Mr. Palombo reported that the North Sludge Thickener at the Cape May Wastewater Treatment Facility is currently being completely disassembled and rebuilt with all new component parts by the Authority's Project Crew, similar to the South Sludge Thickener which was completed last year.

Rebuild Oak Avenue Grinder – Mr. Palombo reported that the Oak Avenue Pump Station Grinder is in the process of being rebuilt. He noted the importance of the routine restoration caused by wear and corrosion.

Rebuild of the 39th Street Pump Station Generator – Mr. Palombo reported that due to a mechanical issue, the emergency generator at the 39th Street Pump Station is currently being disassembled and repaired. He noted that the addition of a Mechanic skilled in generator repair to the Project Crew, has enabled all repairs to be performed by the Authority's Staff rather than an outside contractor, resulting in savings to the Authority.

2. Mr. Baron reported that copies of the Authority's Proposed 2012 Wastewater User Charge Document were placed on file for public review on, or before, November 10, 2011, in the offices of each Participant (in the case of municipalities, in the office of the Municipal Clerk), at the Cape May County Library (Lower and Middle Township Branches), at the Clerk of the Board of Chosen Freeholders, as well as at the Authority's Administrative Office.

3. Mr. Baron then reported that a Public Hearing has been scheduled for December 7, 2011 at 4:00 p.m., in the Authority's Public Meeting Room, to receive comments regarding the CMCMUA's proposed Annual Wastewater Charges and Specific Services Charges for Fiscal Year 2012. A copy of the Public Hearing Notice was published in three (3) local newspapers, beginning on November 10, 2011.

II. SOLID WASTE MANAGEMENT PROGRAM -

GENERAL COUNTY -

1. Mr. Baron reported that copies of the Authority's Proposed Fiscal Year 2012 User Fees, Terms and Conditions for the use of the CMCMUA's Solid Waste and Recycling Facilities were placed on file for public review on, or before, November 10, 2011, in the Authority's Administrative Offices, the offices of each Municipal Clerk, at the Cape May County Library (Lower, Middle and Upper Township Branches), and at the Clerk of the Board of Chosen Freeholders. A copy of the proposed User Fees Terms and Conditions Document was also forwarded to all major solid waste haulers who utilize the Authority's solid waste facilities, and a summary of major changes to this document will be distributed to customers at the Authority's Sanitary Landfill and Solid Waste Transfer Station.

2. Mr. Baron then reported that a Public Hearing has been scheduled for December 7, 2011 at 6:30 p.m. to receive comments related to the Authority's proposed Fiscal Year 2012 User Fees, Terms and Conditions for the use of the CMCMUA's Solid Waste and Recycling Facilities. A copy of the Public Hearing Notice was published in three (3) local newspapers, beginning on November 10, 2011.

3. Mr. Baron noted that discussions have been held with the Borough of Woodbine and the Township of Upper regarding renegotiations of the existing Host Community Benefit Agreements between the CMCMUA and the two communities in which the Authority's Sanitary Landfill is located. Since the Host Community Benefit Agreements (Agreements) are scheduled to expire on December 31, 2011, a revised Agreement has been forwarded to both the Township of Upper and the Borough of Woodbine for their consideration and approval. The Agreements contain a one-year term, to be extended for up to five (5) additional years (single or multiple year extension), upon mutual consent of all parties.

RECYCLING –

1. Mr. Baron reviewed with the Board the provisions of the "Recycling Enhancement Act", which created a Recycling Tax Fund that levied a $3.00 per ton charge on all solid waste accepted for disposal or transfer at New Jersey's solid waste facilities. These funds may be recovered from the State if they are utilized by public entities to promote recycling activities. It was noted that Spending Plans must be submitted to the NJDEP outlining the proposed uses of the funds. Once a Spending Plan is approved by the State, funds are released in the form of grants to each entity. The NJDEP has notified the Authority that it will only be receiving $110,000, rather than the $200,000 estimate they provided to the CMCMUA during budget preparation. Authority's Staff, while pursuing additional funds, is recommending that the CMCMUA approve the Spending Plan (Direct Recycling Grant to Counties Entitlement Program), currently requesting the approved $110,000, with a not-to-exceed total of $200,000. This will enable the amendment of the Plan, if necessary, to pursue any potential increase in grant funding allowed by the NJDEP. The proposed uses of these grant funds include the funding of the following Programs: the Authority's Household Hazardous Waste Collection Days; the Electronics Recycling Program; the Paint Recycling Program; the Program to recycle CFC containing appliances; the Tire Recycling Program; and partial funding of the salaries of the Recycling Coordinator and Assistant Coordinator. To enable approval of the Recycling Enhancement Act Spending Plan to be submitted to the NJDEP, Chairman Betts presented, CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY SOLID WASTE MANAGEMENT DISTRICT IMPLEMENTING AGENCY ENABLING RESOLUTION – RECYCLING ENHANCEMENT ACT DIRECT RECYCLING GRANT TO COUNTIES. Mr. Phelan offered MOTION TO ADOPT THE RESOLUTION AS PRESENTED, seconded by Mr. Burns, a Roll Vote followed:

	Aye	Naye	Abstain	Absent
Mr. Burns	x			
Ms. Callinan	x			
Mr. McMahon				x
Ms. Payne	x			
Mr. Phelan	x			
Mr. Pantalone	x			
Mr. Betts	x			

By unanimous Roll Vote, Resolution No. 105-11 was adopted, copy annexed hereto and incorporated herein.

PUBLIC DISCUSSION

None offered.

PAYMENT OF BILLS

1. On Motion by Mr. Pantalone, seconded by Ms. Callinan, a Roll Vote followed on the approval of the Administration Vouchers List dated November 16, 2011:

	Aye	Naye	Abstain	Absent
Mr. Burns	x			
Ms. Callinan	x			
Mr. McMahon				x
Mr. Pantalone	x			
Ms. Payne	x			
Mr. Phelan	x			
Mr. Betts	x			

By unanimous Roll Vote, the Administration Vouchers List dated November 16, 2011 was approved, copy annexed hereto and incorporated within.

2. On Motion by Mr. Burns, seconded by Ms. Payne, a Roll Vote followed on the approval of the Wastewater Operating Funds Vouchers List dated November 16, 2011:

	Aye	Naye	Abstain	Absent
Mr. Burns	x			
Ms. Callinan	x			
Mr. McMahon				x
Mr. Pantalone	x			
Ms. Payne	x			
Mr. Phelan	x			
Mr. Betts	x			

By unanimous Roll Vote, the Wastewater Operating Funds Vouchers List dated November 16, 2011 was approved, copy annexed hereto and incorporated within.

3. On Motion by Mr. Phelan, seconded by Ms. Payne, a Roll Vote followed on the approval of the Solid Waste Operations Fund Vouchers List dated November 16, 2011:

	Aye	Naye	Abstain	Absent
Mr. Burns	x			
Ms. Callinan	x			
Mr. McMahon				x
Mr. Pantalone	x			
Ms. Payne	x			
Mr. Phelan	x			
Mr. Betts	x			

By unanimous Roll Vote, the Solid Waste Operations Fund Vouchers List dated November 16, 2011 was approved, copy annexed hereto and incorporated within.

4. On Motion by Mr. Burns, seconded by Ms. Callinan, a Roll Vote followed on the approval of the Solid Waste Project Fund Vouchers List dated November 16, 2011:

	Aye	Naye	Abstain	Absent
Mr. Burns	x			
Ms. Callinan	x			
Mr. McMahon				x
Mr. Pantalone	x			
Ms. Payne	x			
Mr. Phelan	x			
Mr. Betts	x			

By unanimous Roll Vote, the Solid Waste Project Fund Vouchers List dated November 16, 2011 was approved, copy annexed hereto and incorporated within.

The total of all four (4) approved Vouchers Lists, dated November 16, 2011, was $1,194,896.10.

MISCELLANEOUS Mr. Baron reminded the Board Members that the Annual CMCMUA Employee Appreciation, Recognition and Holiday Banquet will be held at the Sand Barrens Golf Club on Friday, December 2, 2011 at 6:00 pm.

NEW BUSINESS None offered.

ADJOURNMENT There being no further business, the Regular Meeting adjourned at 2:00 p.m.

Respectfully submitted,

Ann M. McDevitt
Recording Secretary

11/17/11