

**MINUTES OF REGULAR MEETING
OF THE
CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY
MARCH 2, 2011**

A Regular Meeting of the Cape May County Municipal Utilities Authority was held on Wednesday, March 2, 2011 at 6:30 P.M., at the Authority office in Swainton, N.J. Vice Chairman Pantalone stated proper notice was given under the provisions of the Open Public Meetings Act. The Pledge of Allegiance was recited.

ROLL CALL	<u>Present</u>	<u>Absent</u>
George W. Betts, Chairman		X
John J. Pantalone, Vice Chairman	X	
William G. Burns, Jr.		X
Patricia A. Callinan	X	
William J. McMahan, Jr.	X	
Beatrice Payne	X	
Thomas M. Phelan	X	

Also present were: Authority Staff, Charles M. Norkis, John R. Baron, Robert P. Donato, Thomas J. LaRocco, William W. Cathcart, Theresa A. Gallagher, Annie McDevitt; Authority Solicitor, Howard C. Long, Esquire; Brian Reynolds and Fred Pracht of the Avalon Land and Homeowners Association.

MINUTES Minutes of the February 16, 2011 Regular Meeting were submitted for approval or correction. Mr. McMahan offered MOTION TO APPROVE THE FEBRUARY 16, 2011 REGULAR MEETING MINUTES AS SUBMITTED, seconded by Ms. Payne, a Roll Vote followed:

	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Burns				x
Ms. Callinan	x			
Mr. McMahan	x			
Ms. Payne	x			
Mr. Phelan	x			
Mr. Pantalone	x			
Mr. Betts				x

By unanimous Roll Vote, the February 16, 2011 Regular Meeting Minutes were approved as submitted.

**TREASURER'S
REPORT**

Mr. Phelan offered MOTION TO ACCEPT THE JANUARY 31, 2011 TREASURER'S REPORT as submitted, seconded by Mr. McMahon, a Roll Vote followed:

	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Burns				x
Ms. Callinan	x			
Mr. McMahon	x			
Ms. Payne	x			
Mr. Phelan	x			
Mr. Pantalone	x			
Mr. Betts				x

By unanimous Roll Vote, the January 31, 2011 Treasurer's Report was accepted as submitted, copy annexed hereto and incorporated herein.

**CORRESPONDENCE &
COMMUNICATIONS**

None offered.

**UNFINISHED
BUSINESS**

**I. GENERAL COUNTY - WASTEWATER MANAGEMENT AND
SOLID WASTE MANAGEMENT PROGRAMS (COMBINED)**

The Authority Members reviewed the Construction Status Report on CMCMUA construction related activities prepared by the CMCMUA Staff. The following information was discussed in addition to the update provided in the written Status Report:

Landfill Gas to Energy - Mr. LaRocco reported that the Authority's operations staff has continued working on the Landfill Gas Project. Mr. LaRocco noted that during the past month, staff members have been installing inlet and outlet piping connections which lead to the two new hydrogen sulfide scrubbers and the associated control wiring. He further noted that work has been relatively limited due to the inclement weather conditions. It is expected that the scrubber will be started up and ready to put into service in approximately one month's time.

II. SOLID WASTE MANAGEMENT PROGRAM

SANITARY LANDFILL -

The Authority Members reviewed and discussed the sole bid received on February 17, 2011 to Furnish and Deliver Replacement Parts, Expert Technical Repair and Maintenance Assistance necessary to maintain the 2003 Peterson Pacific HC5400 Horizontal Grinder Shredder being used in the Authority's Solid Waste Program (SW-EQUIP-11-11). Following a review, the Authority's General Counsel provided the Legal Opinion that the exceptions regarding language used for Insurance Certifications taken in the bid submitted by

Alban Tractor Company, Inc. are minor and non-material in nature and that the bid submitted by this firm is in compliance with the Local Public Contracts Law. Following further review of the bid received, it was the recommendation of the Authority's Assistant Solid Waste Manager and Purchasing Agent, with the concurrence of the Solid Waste Program Manager and the approval of the Executive Director that a one (1) year Contract in the not-to-exceed amount of \$131,400.00 be awarded to Alban Tractor Company, Inc. Following further discussion, Vice Chairman Pantalone presented RESOLUTION AWARDED CONTRACT TO ALBAN TRACTOR COMPANY, INC. - REPLACEMENT PARTS FOR HORIZONTAL GRINDER SHREDDER CONTRACT SW-EQUIP-11-11. Mr. Phelan offered MOTION TO ADOPT THE RESOLUTION AS PRESENTED, seconded by Ms. Payne, a Roll Vote followed:

	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Burns				x
Ms. Callinan	x			
Mr. McMahon	x			
Mr. Pantalone	x			
Ms. Payne	x			
Mr. Phelan	x			
Mr. Betts				x

By unanimous Roll Vote, Resolution No. 15-11 adopted, copy annexed hereto and incorporated herein.

GENERAL -

The Authority Members reviewed and discussed the four (4) bids received for the Collection and Disposal of Household Hazardous Waste for two separate events (Spring and Fall of 2011) SER-12-11. Following evaluation of the bids received, it was the recommendation of the Authority's Solid Waste Administrative & Compliance Supervisor, with the concurrence of the Solid Waste Program Manager and Executive Director, that a Contract be awarded to the lowest responsive bidder, Clean Venture, Inc., at a not-to-exceed total contract amount of \$16,586.59 for two (2) Household Hazardous Waste Collection Days during 2011. Following a discussion and review of the information submitted in support of the above-noted recommendation, Vice Chairman Pantalone presented RESOLUTION AWARDED CONTRACT FOR COLLECTION AND DISPOSAL OF HOUSEHOLD HAZARDOUS WASTE TO CLEAN VENTURE, INC. - CONTRACT SER-12-11. Mr. Phelan offered

MOTION TO ADOPT THE RESOLUTION AS PRESENTED, seconded by Mr. McMahon, a Roll Vote followed:

	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Burns				x
Ms. Callinan	x			
Mr. McMahon	x			
Ms. Payne	x			
Mr. Phelan	x			
Mr. Betts				x
Mr. Pantalone	x			

By unanimous Roll Vote, Resolution No. 16-11 was adopted, copy annexed hereto and incorporated herein.

**PUBLIC
DISCUSSION**

None offered.

**PAYMENT OF
BILLS**

1. On Motion by Ms. Callinan, seconded by Ms. Payne, a Roll Vote followed on the approval of the Administration Vouchers List dated March 2, 2011:

	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Burns				x
Ms. Callinan	x			
Mr. McMahon	x			
Ms. Payne	x			
Mr. Phelan	x			
Mr. Pantalone	x			
Mr. Betts				x

By unanimous Roll Vote, the Administration Vouchers List dated March 2, 2011 was approved, copy annexed hereto and incorporated within.

2. On Motion by Ms. Callinan, seconded by Mr. McMahon, a Roll Vote followed on the approval of the Wastewater Operating Funds Vouchers List dated March 2, 2011:

	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Burns				x
Ms. Callinan	x			
Mr. McMahon	x			
Ms. Payne	x			
Mr. Phelan	x			
Mr. Pantalone	x			
Mr. Betts				x

By unanimous Roll Vote, the Wastewater Operating Funds Vouchers List dated March 2, 2011 was approved, copy annexed hereto and incorporated within.

3. On Motion by Mr. McMahon, seconded by Ms. Payne, a Roll Vote followed on the approval of the Solid Waste Operations Fund Vouchers List dated March 2, 2011:

	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Burns				x
Ms. Callinan	x			
Mr. McMahon	x			
Ms. Payne	x			
Mr. Phelan	x			
Mr. Pantalone	x			
Mr. Betts				x

By unanimous Roll Vote, the Solid Waste Operations Fund Vouchers List dated March 2, 2011 was approved, copy annexed hereto and incorporated within.

4. On Motion by Ms. Callinan, seconded by Mr. McMahon, a Roll Vote followed on the approval of the Solid Waste Project Fund Vouchers List dated March 2, 2011:

	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Burns				x
Ms. Callinan	x			
Mr. McMahon	x			
Ms. Payne	x			
Mr. Phelan	x			
Mr. Pantalone	x			
Mr. Betts				x

By unanimous Roll Vote, the Solid Waste Operations Fund Vouchers List dated March 2, 2011 was approved, copy annexed hereto and incorporated within.

The total of all four (4) approved Vouchers Lists, dated March 2, 2011, was \$752,493.69.

NEW BUSINESS

None presented.

ADJOURNMENT

There being no further business, the Regular Meeting adjourned at 6:35 p.m.

Respectfully submitted,



Ann M. McDevitt
Recording Secretary