

**MINUTES OF REGULAR MEETING
OF THE
CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY
JUNE 15, 2011**

A Regular Meeting of the Cape May County Municipal Utilities Authority was held on Wednesday, June 15, 2011 at 1:30 P.M., at the Authority office in Swainton, N.J. Chairman Betts stated proper notice was given under the provisions of the Open Public Meetings Act. The Pledge of Allegiance was recited.

ROLL CALL

	<u>Present</u>	<u>Absent</u>
George W. Betts, Chairman	X	
William G. Burns, Jr.	X	
Patricia A. Callinan	X	
William J. McMahan, Jr.	X	
Beatrice Payne		X
John J. Pantalone	X	
Thomas M. Phelan, Esq.	X	

Also present were: Authority Staff, Charles M. Norkis, Robert P. Donato, William W. Cathcart, Thomas J. LaRocco, John R. Baron, Ann M. McDevitt, Theresa A. Gallagher, Authority Solicitor, Howard C. Long, Esquire; and Fred Pracht of the Avalon Land and Homeowners Association.

MINUTES

Minutes of the June 1, 2011 Regular Meeting were submitted for approval or correction. Mr. Phelan offered MOTION TO APPROVE THE JUNE 1, 2011 REGULAR MEETING MINUTES AS SUBMITTED, seconded by Mr. McMahan, a Roll Vote followed:

	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Burns	x			
Ms. Callinan	x			
Mr. McMahan	x			
Mr. Pantalone	x			
Ms. Payne				x
Mr. Phelan	x			
Mr. Betts	x			

By unanimous Roll Vote, the June 1, 2011 Regular Meeting Minutes were approved as submitted.

**TREASURER'S
REPORT**

None submitted.

**CORRESPONDENCE &
COMMUNICATIONS**

None offered.

**UNFINISHED
BUSINESS**

I. WASTEWATER MANAGEMENT PROGRAM

GENERAL COUNTY –

1. Mr. Cathcart gave a report on the Wastewater Program's various projects being performed by in-house labor, specifically:

Evaluation of Authority Emergency Generators – Mr. Cathcart reported that the Contractor performing the evaluations for the emergency generators, FM Generators, Inc., inspected, tested each of the Authority's generators and provided training for the Authority staff on best generator operation and maintenance practices. Mr. Cathcart noted that a great deal of knowledge and information was obtained which will lead to the development of a universal generator program for maintenance.

Replacement of Pillow Block Bearing on RBC at Wildwood/Lower – Mr. Cathcart reported that a large bearing on one of the RBC's at the Wildwood/Lower WTF has recently been replaced. He pointed out that each RBC has a pillow block bearing on each end which is maintained well, but once they become corroded, replacement becomes necessary. This is a regular maintenance task performed by the Authority's operation personnel.

Conversion of Spicer Pump Station – Mr. Cathcart reported that the Authority continues to upgrade the control systems for equipment and processes throughout the Wastewater Management Program. He noted that the newly installed Modicon System provides total automated control over all systems at the Authority's pump stations. He also noted that conversion to Modicon Controls is being performed by the Authority's electricians and Project Crew.

Note: Discussion of Meeting Agenda Item No. 4, "Wastewater Flow Allocations", was deferred until later in this Regular Meeting.

SEVEN MILE BEACH/MIDDLE REGION –

Mr. LaRocco reported to the Board Members that the Authority has received all permits required for the Avalon Boulevard Force Main Replacement Project after successfully completing a very complicated permitting process. He further reported that the Authority has been given the authorization from the New Jersey Department of Environmental Protection to advertise for bids. Therefore, the Authority plans to issue an Advertisement for Bids for Contract SMM-FM-04-11 on Friday, June 17, 2011. Mr. LaRocco noted that the Bid Specifications for this project stress the importance of ensuring that the wastewater will continually flow through one of the three pipelines at all times during construction, and that a tight schedule be followed during construction, so that construction will be substantially complete prior to Memorial Day 2012.

**II. SOLID WASTE MANAGEMENT PROGRAM –
RECYCLING –**

1. Mr. Baron reported that the Cumberland County Improvement Authority (CCIA) ceased sending commingled recyclables to the Authority's Intermediate Processing Facility for processing, on June 3, 2011. He further reported that due to the high revenue from the sale of these recyclables experienced in the first half of this year, the Authority has met its budget projection for 2011 for the receipt of out-of-county materials.

2. Mr. Baron reviewed and discussed with the Authority Members the recent response received from the USDA indicating that the Authority's application for grant funding regarding a proposed a study of treatment and disposal options for landfill leachate was not approved. Mr. Baron noted that the USDA encouraged the Authority to reapply in October when applicants for funding in 2012 are available.

I. WASTEWATER MANAGEMENT PROGRAM

GENERAL COUNTY, continued from page 2.

Mr. Norkis reviewed and discussed with the Board evolving changes to the NJDEP's position regarding wastewater management plans and their effect on future expansions of wastewater treatment facilities in the State of New Jersey. He noted that the 208 and 201 Plans, relied upon by the Authority when it designed and constructed its wastewater treatment and conveyance facilities, have been replaced by the requirement that each County adopt a Water Quality Management Plan (WQMP) and a Wastewater Management Plan (WMP). Mr. Norkis noted that the Cape May County Planning Board is now in the process of advertising for a Consultant to assist in the preparation of an updated WQMP/WMP for the County. He also noted that these updated plans will be based upon an updated build-out analysis for each of the municipalities served by the Authority which, in turn, will calculate an updated ultimate wastewater flow figure for each community. Mr. Norkis reported that, although the Authority does not have a need to expand any of its regional facilities in the near future, it is concerned that limitations on future expansion that may be imposed by the NJDEP once the County has adopted its WQMP, may result in a loss of, or change in, wastewater allocation to some, or all, of Cape May County's municipalities. In this regard, once a Consultant has been hired by the County, a letter will be forwarded by the Authority to Cape May County municipalities informing them of potential future ramifications associated with the identification of the new future build-out calculations in each town that will occur during the planning process.

Note: Due to a previous commitment, Ms. Callinan had to leave the Regular Meeting at this time (2:15 p.m.)

**PUBLIC
DISCUSSION**

None offered

**PAYMENT OF
BILLS**

1. On Motion by Mr. Pantalone, seconded by Mr. McMahon, a Roll Voted followed on the approval of the Administration Vouchers List dated June 15, 2011:

	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Burns	x			
Ms. Callinan				x
Mr. McMahon	x			
Mr. Pantalone	x			
Ms. Payne				x
Mr. Phelan	x			
Mr. Betts	x			

By unanimous Roll Vote, the Administration Vouchers List dated June 15, 2011 was approved, copy annexed hereto and incorporated within.

2. On Motion by Mr. McMahon, seconded by Ms. Payne, a Roll Vote followed on the approval of the Wastewater Operating Funds Vouchers List dated June 15, 2011:

	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Burns	x			
Ms. Callinan				x
Mr. McMahon	x			
Mr. Pantalone	x			
Ms. Payne				x
Mr. Phelan	x			
Mr. Betts	x			

By unanimous Roll Vote, the Wastewater Operating Funds Vouchers List dated June 15, 2011 was approved, copy annexed hereto and incorporated within.

3. On Motion by Mr. Phelan, seconded by Mr. McMahon, a Roll Vote followed on the approval of the Solid Waste Operations Fund Vouchers List dated June 15, 2011:

	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Burns	x			
Ms. Callinan				x
Mr. McMahon	x			
Mr. Pantalone	x			
Ms. Payne				x
Mr. Phelan	x			
Mr. Betts	x			

By unanimous Roll Vote, the Solid Waste Operations Fund Vouchers List dated June 15, 2011 was approved, copy annexed hereto and incorporated within.

4. On Motion by Mr. Burns, seconded by Mr. Phelan, a Roll Vote followed on the approval of the Solid Waste Project Fund Vouchers List dated June 15, 2011:

	<u>Aye</u>	<u>Naye</u>	<u>Abstain</u>	<u>Absent</u>
Mr. Burns	x			
Ms. Callinan				x
Mr. McMahon	x			
Mr. Pantalone	x			
Ms. Payne				x
Mr. Phelan	x			
Mr. Betts	x			

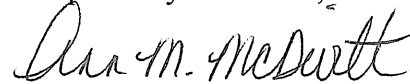
By unanimous Roll Vote, the Solid Waste Project Fund Vouchers List dated June 15, 2011 was approved, copy annexed hereto and incorporated within.

The total of all four (4) approved Vouchers Lists, dated June 15, 2011, was \$904,093.54.

ADJOURNMENT

There being no further business, the Regular Meeting adjourned at 2:45 p.m.

Respectfully submitted,



Ann M. McDevitt
Recording Secretary

06/16/11