



QUICK TIPS – RECYCLING AT EVENTS IN CAPE MAY COUNTY



1. Planning in advance - Who “owns” the event?

Contact the event organizers, sponsors and/or beneficiaries, as early as possible before the event. Try to get a “buy-in” regarding recycling. If there is a lack of enthusiasm, suggest being green as an event upgrade and mandatory recycling as an event requirement. Recycling needs be an integral part of the event planning process, not an afterthought.

2. Containers for Commingled Cans and Bottles

Recycling containers must be (1) **easily recognized**, (2) **well labeled**, (3) readily **distinguished from trash containers**, and (4) must have **specialized lids** with holes sized for cans and bottles.

Recycling containers must be **paired with trash containers**. If food is the main focus of the event, two trash containers per one recycling container may be necessary.

Place containers as close as possible to the point of generation of trash and recyclables, while still allowing access for maintenance crews. Consider placing containers at exit points and in parking lots.

Borrow Event Recycling Containers from CMCMUA; you may need to purchase replacement bags. See photos.

3. Set-up and maintenance of containers

Containers should be an attractive addition to the event.

Make sure containers are clean, assembled properly and the placement is safe and secure.

Crews must empty containers or exchange bags as needed; **do not allow containers to overflow.**

4. Corrugated generated by vendors

Make sure vendors have easy access to an area, dumpster or container for used corrugated boxes.

Ask event organizers to include recycling instructions on the vendor application.

5. Handling and disposition of event recyclables

Place a dumpster, container or truck nearby to accumulate and temporarily store recyclables.

Deliver recyclables to the CMCMUA IPF along with residential and/or commercial loads of recyclables.

Record or estimate amount recycled at the event. Send a green report to the event “owners” and to municipal officials.

6. The obligation to recycle at public events

Recycling at public events is required by the Cape May County Plan. Check your municipal ordinance, Section 4.2, B regarding recycling in Public Areas and Section 6 regarding activities requiring municipal approval...construction, demolition and public events.