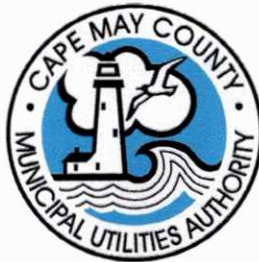


Joseph V. Rizzuto, Executive Director



George W. Betts, Chairman
Richard Rixey, Vice Chairman
William G. Burns, Jr.
Patricia A. Callinan
Carol A. Heenan
Zeth Matalucci
Carol L. Saduk

Cape May County Municipal Utilities Authority

1523 Route 9 North, Cape May Court House, NJ 08210
Telephone: (609) 465-9026 • Telefax: (609) 465-9025
www.cmcmua.com

Certification of Minutes

I hereby certify the attached to be a true and correct copy of the unapproved Minutes of the February 1, 2023 Regular Meeting of the Cape May County Municipal Utilities Authority.

A handwritten signature in blue ink, appearing to read "Ann M. McDevitt", is written over a horizontal line.

Ann M. McDevitt
Assistant Corporate Secretary



Cape May County Municipal Utilities Authority

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MINUTES OF THE REGULAR MEETING

February 1, 2023

Chairman Betts called the regular meeting of the Cape May County Municipal Utilities Authority to order at 6:30 p.m.

PRESENT:

George W. Betts	Chairman
Richard Rixey	Vice Chairman (Absent/Excused)
William G. Burns	Treasurer
Patricia A. Callinan	Corporate Secretary
Carol A. Heenan	Member
Zeth Matalucci	Member
Carol L. Saduk	Member

ALSO PRESENT:

Joseph V. Rizzuto	Executive Director
Robert P. Donato	Chief Financial Officer
Thomas J. LaRocco	Chief Engineer
John R. Conturo	Solid Waste Program Manager
Joshua Palombo	Wastewater Program Manager
Kevin J. Whitney	Senior Advisor
Howard C. Long	Solicitor
Ann M. McDevitt	Recording Secretary
Jerry Campanaro	Marsh & McLennan Agency
Tom Rotondi	Marsh & McLennan Agency
Charles Pessagno	Marsh & McLennan Agency

Chairman Betts stated proper notice was given under the provisions of the Open Public Meetings Act.

"Adequate notice of this meeting, in compliance with the Open Public Meetings Act, has been provided for by e-mail to the *Atlantic City Press* and the *Ocean City Sentinel*; and by e-mail to the Cape May County Board of County Commissioners and Cape May County Clerk, and by posting on the Cape May County Bulletin Board and on the Authority's website, all on or before February 14, 2022."

The Pledge of Allegiance was recited.

Minutes

Minutes of the January 18, 2023 Regular Meeting were submitted for approval or correction.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan		X	X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk					X	
Mr. Betts			X			

Motion Carried: 5-0-1

Executive Session Minutes

Minutes of the January 18, 2023 Executive Session were submitted for approval or correction.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan		X	X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk					X	
Mr. Betts			X			

Motion Carried: 5-0-1

Comments or Questions from the Public on Agenda Items

None offered.

Announcements/Special Presentations

Jerry Campanaro and Tom Rotondi, representing Marsh & McLennan Agency, gave a presentation in summary to their recent analysis of the Authority's current health benefits package, as well as provided recommendations for alternative health coverage solutions.

Mr. Rizzuto gave a presentation regarding considerations on the alternative health coverage solutions.

Executive Director's Personnel Report

Mr. Rizzuto presented the Executive Director's Personnel Report.

Board Reports**Treasurer's Report**

Approval of the Treasurer's Report dated December 31, 2022.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan		X	X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk			X			
Mr. Betts			X			

Motion Carried: 6-0-0

Construction Status Report – January 25, 2023 – Thomas J. LaRocco

Solid Waste Transfer Facility Middle Bay Floor and Pushwall Rehabilitation - The purpose of this contract is to rehabilitate the Transfer Station's middle bay concrete floor and portions of the steel armored pushwall that have been worn and damaged due to daily use. On January 14th, the cure period for the recently poured south bay exterior load-out slab expired. By January 17th, Transfer Station operations were shifted away from the north bay to allow the Contractor to repair ten (10) deflector support post bases at the north bay. From January 18th through the 20th, the Contractor was at the Transfer Station and completed repairs to the support post bases, along with all remaining work. This project is now complete.

32nd Street Pump Station Piping & Pump Upgrades - The purpose of this project is to replace piping, fittings, valves and appurtenances on the dry side of the well to remediate poor material conditions, and to improve the operational flexibility of the station. The installation of three (3) new sets of pumps and motors that were procured independently of this contract shall also be installed. This project was awarded on November 16th. Notice to Proceed was issued, effective December 5, 2022. A preconstruction meeting was held on December 13th. It is expected that, due to seasonal flow conditions and supply chain problems, the Contractor will not begin physical work until October 15, 2023. Until that time, the review of technical submittals and material procurement will be ongoing.

Task No. 1 – Spicer Avenue Pump Station Bypass and Pipe Work - The Authority's Project Crew (PC) is in the process of installing new pumps at the Spicer Avenue Pump Station. This work required a full station flow bypass in order to make the piping modifications necessary to accommodate the new pumps. Per the PC's work schedule, the allotted time to do the bypassing was in early January. Unfortunately, the proper size bypass pumps could not readily be procured. Due to the imposed time and equipment constraints, the Authority requested that Lafayette, through its subcontractor, Municipal Maintenance (MM), assist the Authority by setting up the bypass and installing two (2) new, large gate valves. MM mobilized its equipment on January 6th. On January 9th and 10th, MM set up and broke down a complete station flow bypass while installing the two (2) new valves. MM demobilized its equipment on January 11th. The Authority's PC is now proceeding with pump replacement work.

Reorganization in Accordance with Authority By-Laws

Solicitor Long conducted the nomination for election of Chairman.

Election of Officers for 2023-2024 Term

Mr. Burns motioned to nominate George W. Betts as Chairman.

Ms. Saduk seconded the motion.

No further nominations were received for this position and nominations were declared closed.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 6-0-0

Ms. Callinan motioned to nominate Richard Rixey as Vice Chairman.

Ms. Saduk seconded the motion.

No further nominations were received for this position and nominations were declared closed.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns		X	X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk	X		X			
Mr. Betts			X			

Motion Carried: 6-0-0

Ms. Heenan motioned to nominate William G. Burns as Treasurer.

Ms. Saduk seconded the motion.

No further nominations were received for this position and nominations were declared closed.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns			X			
Ms. Callinan			X			
Ms. Heenan		X	X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk	X		X			
Mr. Betts			X			

Motion Carried: 6-0-0

Ms. Saduk motioned to nominate Patricia A. Callinan as Corporate Secretary.

Mr. Burns seconded the motion.

No further nominations were received for this position and nominations were declared closed.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan		X	X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk			X			
Mr. Betts			X			

Motion Carried: 6-0-0

Mr. Burns motioned to nominate Joseph V. Rizzuto as Assistant Treasurer.

Ms. Saduk seconded the motion.

No further nominations were received for this position and nominations were declared closed.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns			X			
Ms. Callinan	X		X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 6-0-0

Ms. Saduk motioned to nominate Ann M. McDevitt, Alicia L. Cooper, and Robert P. Donato as Assistant Secretaries.

Ms. Callinan seconded the motion.

No further nominations were received for this position and nominations were declared closed.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns			X			
Ms. Callinan	X		X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 6-0-0

Annual Appointments

Motion to Appoint Ann M. McDevitt as Recording Secretary and Pamela E. McCabe as Alternate Recording Secretary.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns		X	X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci	X		X			
Mr. Rixey						X
Ms. Saduk			X			
Mr. Betts			X			

Motion Carried: 6-0-0

Motion to Approve CMCMUA Meeting Schedule for 2023-2024 Term.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 6-0-0

Resolution No. 12-23 Resolution Designating Official Legal Newspapers

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan		X	X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk			X			
Mr. Betts			X			

Motion Carried: 6-0-0

Resolution No. 13-23 Resolution Designating Internet Website for Official Notification Pursuant to New Jersey Local Unit Pay-to-Play Law

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan		X	X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk			X			
Mr. Betts			X			

Motion Carried: 6-0-0

Resolution No. 14-23 Resolution Adopting Guidelines Governing the Use of Electronic Communications between Cape May County Municipal Utilities Authority Officials discussing Cape May County Municipal Utilities Authority Business

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan		X	X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk			X			
Mr. Betts			X			

Motion Carried: 6-0-0

Resolution No. 15-23 Resolution Establishing Standard Procedures for Public Comment at Cape May County Municipal Utilities Authority Regular Meetings

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan		X	X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk			X			
Mr. Betts			X			

Motion Carried: 6-0-0

Resolution No. 16-23 Resolution Authorizing the Approval of the Cape May County Municipal Utilities Authority Information Technology Practice Policy

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan		X	X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk			X			
Mr. Betts			X			

Motion Carried: 6-0-0

Wastewater Management and Solid Waste Management Programs (Combined)

Resolution No. 17-23 Resolution Updating a Cash Management Plan for the Cape May County Municipal Utilities Authority

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan		X	X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk			X			
Mr. Betts			X			

Motion Carried: 6-0-0

Wastewater Management Program

Resolution No. 18-23 Resolution Authorizing the Award of a Fair and Open Contract for Professional Engineering Services – Wildwood/Lower Region Wastewater Treatment Facility – Design and Construction Management Services for Structural Concrete Restorations (RFP-04-23) to Wiss, Janney, Elstner Associates, Inc.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan		X	X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk			X			
Mr. Betts			X			

Motion Carried: 6-0-0

Resolution No. 19-23 Resolution Authorizing the Continuation of Contract SER-37-22 with Environmental Protection and Improvement Company, LLC. – Loading, Hauling and Disposal of Dewatered Biosolids for Various CCMUA Facilities pursuant to Resolution No. 94-22

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan		X	X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk			X			
Mr. Betts			X			

Motion Carried: 6-0-0

Solid Waste Management Program

Resolution No. 20-23 Resolution Authorizing Contract Change Order No. 1 to Contract TS-21-22 – Transfer Station Middle Bay Floor and Pushwall Rehabilitation with Fred M. Schiavone Construction, Inc.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan		X	X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk			X			
Mr. Betts			X			

Motion Carried: 6-0-0

Miscellaneous

None presented.

Approval of Vouchers

Approval of the Administration Vouchers List dated February 1, 2023.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 6-0-0

Approval of the Wastewater Operating Vouchers List dated February 1, 2023.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 6-0-0

Approval of the Wastewater Project Vouchers List dated February 1, 2023.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 6-0-0

Approval of the Solid Waste Operations Vouchers List dated February 1, 2023.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 6-0-0

Approval of the Solid Waste Project Vouchers List dated February 1, 2023.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 6-0-0

The total of all five (5) approved Vouchers Lists, dated February 1, 2023, was \$2,909,708.21.

Public Comment

None offered.

New Business

None presented.

Executive Session

Resolution No. 21-23 Resolution Authorizing Executive Session from which the Public is Excluded.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 6-0-0

At 8:07 p.m., the Regular Meeting retired to Executive Session for the purpose of discussing matters of the Collective Bargaining Agreement negotiation and selection of health insurance.

At 8:35 pm, it was motioned to end the Executive Session and reconvene to the Regular Meeting.

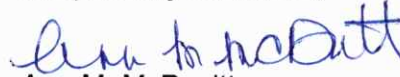
	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns		X	X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk	X		X			
Mr. Betts			X			

Motion Carried: 6-0-0

Adjournment

There being no further business, the Regular Meeting adjourned at 8:35 p.m.

Respectfully submitted,



Ann M. McDevitt
Recording Secretary

2/2/23



Cape May County Municipal Utilities Authority

Treasurer's Report

for the month ended December 31, 2022

Respectfully Submitted by:

**William G. Burns, Jr.
Treasurer**

Prepared by:

A handwritten signature in dark ink, appearing to read "Robert P. Donato", written over a horizontal line.

**Robert P. Donato, CPA
Chief Financial Officer**



Cape May County Municipal Utilities Authority

Treasurer's Report

for the month ended December 31, 2022

Wastewater Management Program

Administration/Construction Fund

	Trustee-Held Funds <i>TD Wealth Mgmt.</i>	Local Checking Account <i>TD Bank</i>	Local Payroll Account <i>Sturdy</i>	Health Savings Account (Payroll) <i>TD Bank</i>	Total
Balance - December 1, 2022	\$ 1,248,920.28	\$ 629,338.03	\$ 4,834.27	\$ 19,399.54	\$ 1,902,492.12
Cash Receipts					
Interest Income	3,250.47	637.85		24.40	3,912.72
Sale of Surplus Equipment					-
NJUI JIF Risk Management Dividend					-
FEMA Reimbursement - PPE					-
Miscellaneous Reimbursements		29.49			29.49
Transfers - Expense Reimbursements					
Wastewater Revenue Fund	1,577,521.87				1,577,521.87
Wastewater R&R Fund					-
Wastewater Forward Financing Fund					-
Solid Waste Revenue Fund	290,401.98				290,401.98
Solid Waste Project Fund					-
Total Cash Receipts	\$ 1,871,174.32	\$ 667.34	\$ -	\$ 24.40	\$ 1,871,866.06
Cash Disbursements					
Monthly Expenses		968,173.59	925,776.37	5,062.47	1,899,012.43
Transfers - Reimbursement					-
Wastewater R&R Fund					-
Transfers - Reimbursement					-
Solid Waste Revenue Fund					-
Transfers - Construction Projects					-
Wastewater Revenue Fund					-
Transfers - Interest Income					-
Wastewater Revenue Fund	4,959.76				4,959.76
Total Cash Disbursements	\$ 4,959.76	\$ 968,173.59	\$ 925,776.37	\$ 5,062.47	\$ 1,903,972.19
Interfund Transfers	(1,822,668.58)	1,822,668.58 (925,776.37) (4,131.39)	925,776.37	4,131.39	-
Total Interfund Transfers	\$ (1,822,668.58)	\$ 892,760.82	\$ 925,776.37	\$ 4,131.39	\$ -
Balance - December 31, 2022	\$ 1,292,466.26	\$ 554,592.60	\$ 4,834.27	\$ 18,492.86	\$ 1,870,385.99



Cape May County Municipal Utilities Authority

Treasurer's Report

for the month ended December 31, 2022

Wastewater Management Program

Project Fund

	Trustee-Held Funds Renewal and Replacement Fund <i>TD Wealth Mgmt.</i>	Local Checking Account <i>TD Bank</i>	Total
Balance - December 1, 2022	\$ 32,698,404.70	\$ 54,196.02	\$ 32,752,600.72
Cash Receipts			
Interest Income	132,723.96	302.16	133,026.12
Borough of Woodbine - Reimbursement		1,071.03	1,071.03
Transfers - Expense Reimbursements			-
Wastewater Construction Fund			-
Wastewater Revenue Fund	18,720,929.99		18,720,929.99
Total Cash Receipts	\$ 18,853,653.95	\$ 1,373.19	\$ 18,855,027.14
Cash Disbursements			
Monthly Expenses		604,756.29	604,756.29
Transfers - Expense Reimbursements			-
Wastewater Construction Fund			-
Wastewater Revenue Fund			-
Transfers - Interest Income			-
Wastewater Revenue Fund	132,723.96		132,723.96
Total Cash Disbursements	\$ 132,723.96	\$ 604,756.29	\$ 737,480.25
Interfund Transfers	(604,756.29)	604,756.29	-
Total Interfund Transfers	\$ (604,756.29)	\$ 604,756.29	\$ -
Balance - December 31, 2022	\$ 50,814,578.40	\$ 55,569.21	\$ 50,870,147.61



Cape May County Municipal Utilities Authority

Treasurer's Report

for the month ended December 31, 2022

Wastewater Management Program

Revenue Fund

	Trustee-Held Funds <i>TD Wealth Mgmt.</i>	Local Checking Account <i>TD Bank</i>	Local Daily Deposit Account <i>TD Bank</i>	Total
Balance - December 1, 2022	\$ 21,174,063.95	\$ 90,432.98	\$ 2,508,129.52	\$ 23,772,626.45
Cash Receipts				
Revenue				
User Charges			1,048,306.75	1,048,306.75
Septage/Leachate			51,134.12	51,134.12
Sludge Processing			22,971.26	22,971.26
Tower Rental			12,584.44	12,584.44
Insurance Claims			-	-
Miscellaneous Reimbursements			-	-
Interest Income	110,894.39	526.78	91.60	111,512.77
Transfers - Interest Income				
Wastewater Accounts				
General Fund	7,664.02			7,664.02
Renewal and Replacement	132,723.96			132,723.96
Construction Fund	4,959.76			4,959.76
2002 Forward Financing	737.06			737.06
Rate Stabilization Fund	30.63			30.63
Transfers - Other				
Construction Fund - Projects				-
Bond Reserve Fund				-
Renewal and Replacement Fund				-
Solid Waste Revenue Fund	1,560,600.00			1,560,600.00
Solid Waste Project Fund	520,200.00			520,200.00
Total Cash Receipts	\$ 2,337,809.82	\$ 526.78	\$ 1,135,088.17	\$ 3,473,424.77
Cash Disbursements				
Monthly Expenses		506,042.74		506,042.74
Transfers - Expense Reimbursements				
Wastewater Construction Fund	1,577,521.87			1,577,521.87
Wastewater Bond Service Fund				-
Renewal and Replacement Fund	18,720,929.99			18,720,929.99
Solid Waste Future Construction Reserve				-
Total Cash Disbursements	\$ 20,298,451.86	\$ 506,042.74	\$ -	\$ 20,804,494.60
Interfund Transfers	3,635,068.52 (506,042.74)	506,042.74	(3,635,068.52)	-
Total Interfund Transfers	\$ 3,129,025.78	\$ 506,042.74	\$ (3,635,068.52)	\$ -
Balance - December 31, 2022	\$ 6,342,447.69	\$ 90,959.76	\$ 8,149.17	\$ 6,441,556.62



Cape May County Municipal Utilities Authority

Treasurer's Report

for the month ended December 31, 2022

Solid Waste Management Program

Project Fund

	Trustee-Held Funds <i>TD Wealth Mgmt.</i>	Local Checking Account <i>TD Bank</i>	Trustee-Held Funds Future Construction Reserve Fund <i>TD Wealth Mgmt.</i>	Total
Balance - December 1, 2022	\$ 584,412.95	\$ 88,465.69	\$ 12,598,724.26	\$ 13,271,602.90
Cash Receipts				
Interest Income	1,548.91	127.54	52,479.83	54,156.28
Transfers - Expense Reimbursements				
Solid Waste Equipment Reserve	22,984.14			22,984.14
Solid Waste Closure Fund				-
Solid Waste IPF Capital Reserve Fund				-
Solid Waste Building and Site Fund				-
Solid Waste Revenue Fund			2,062,500.00	2,062,500.00
Wastewater Revenue Fund				-
Total Cash Receipts	\$ 24,533.05	\$ 127.54	\$ 2,114,979.83	\$ 2,139,640.42
Cash Disbursements				
Monthly Expenses		45,024.64		45,024.64
Transfers - Expense Reimbursements				
Wastewater Construction Fund				-
Wastewater Revenue Fund	520,200.00			520,200.00
Transfers - Closure-related Expenditures				
Solid Waste Revenue Fund				-
Transfers - Rate Stabilization				
Solid Waste Revenue Fund				-
Transfers - Debt Service-related Expenditures				
Solid Waste Revenue Fund				-
Transfers - Interest Income				
Solid Waste Revenue Fund	1,548.91		19,040.59	20,589.50
Total Cash Disbursements	\$ 521,748.91	\$ 45,024.64	\$ 19,040.59	\$ 585,814.14
Interfund Transfers	542,240.50 (45,024.64)	45,024.64	(542,240.50)	- - -
Total Interfund Transfers	\$ 497,215.86	\$ 45,024.64	\$ (542,240.50)	\$ -
Balance - December 31, 2022	\$ 584,412.95	\$ 88,593.23	\$ 14,152,423.00	\$ 14,825,429.18



Cape May County Municipal Utilities Authority

Treasurer's Report

for the month ended December 31, 2022

Solid Waste Management Program

Revenue Fund

	Trustee-Held Funds TD Wealth Mgmt.	Local Checking Account TD Bank	Local Daily Deposit Account TD Bank	Prepayment Account TD Bank	Total
Balance - December 1, 2022	\$ 10,547,429.84	\$ 94,138.76	\$ 302,087.64	\$ 128,495.53	\$ 11,072,151.77
Cash Receipts					
Revenue					
Tipping Fees			1,162,404.34		1,162,404.34
Wood Products			8,377.91		8,377.91
Methane Revenue					-
Recycling Enhancement Grant					-
Electricity Generation			8,195.41		8,195.41
Property Rental			1,000.00		1,000.00
Sale of Surplus Assets					-
Insurance Reimbursement					-
Miscellaneous Reimbursements			125.25		125.25
Prepayments Received					-
Interest Income	67,019.11	270.58	94.84	95.00	67,479.53
Transfers - Interest Income					-
Solid Waste Accounts					
Equipment Reserve Fund	3,478.85				3,478.85
Building and Site Improvements	565.38				565.38
Host Community Benefit Reserve	1,089.69				1,089.69
General Fund	44.23				44.23
Future Construction Reserve	19,040.59				19,040.59
Project Fund	1,548.91				1,548.91
Transfers - Expense Reimbursements					-
Wastewater Construction Fund					-
Building and Site Improvement Fund					-
Solid Waste Project Fund					-
Future Construction Reserve Fund					-
IPF Capital Reserve Fund	17,707.96				17,707.96
IPF Rate Stabilization Fund					-
Host Community Benefit Fund					-
Total Cash Receipts	\$ 110,494.72	\$ 270.58	\$ 1,180,197.75	\$ 95.00	\$ 1,291,058.05
Cash Disbursements					
Monthly Expenses		284,194.07	2,717.99		286,912.06
Interest Disbursed					-
Prepayments Returned				508.51	508.51
Transfers - Expense Reimbursements					-
Wastewater Construction Fund	290,401.98				290,401.98
Wastewater Revenue Fund	1,560,600.00				1,560,600.00
Solid Waste Project Fund					-
Transfers - Reserve Accounts					
Equipment Reserve Fund	86,667.00				86,667.00
Closure Fund	14,713.87				14,713.87
Host Community Benefit Fund	81,809.12				81,809.12
Building and Site Improvement Fund					-
Future Construction Reserve Fund	2,062,500.00				2,062,500.00
Debt Service Fund					-
IPF Rate Stabilization Fund					-
IPF Capital Reserve Fund					-
Total Cash Disbursements	\$ 4,096,691.97	\$ 284,194.07	\$ 2,717.99	\$ 508.51	\$ 4,384,112.54
Interfund Transfers	1,260,884.33 (284,194.07)	284,194.07	(1,260,884.33)		-
Total Interfund Transfers	\$ 976,690.26	\$ 284,194.07	\$ (1,260,884.33)	\$ -	\$ -
Balance - December 31, 2022	\$ 7,537,922.85	\$ 94,409.34	\$ 218,683.07	\$ 128,082.02	\$ 7,979,097.28



Cape May County Municipal Utilities Authority

Treasurer's Report

for the month ended December 31, 2022

Wastewater Management Program

Investment Summary

Account Name / Bank	Purchase Date	Maturity Date	Interest Rate	Amount
Construction Fund				
New Jersey Cash Management Fund			4.06%	\$ 1,292,466.26
TD Bank - Checking			1.50%	554,592.60
TD Bank - Health Savings Account			1.50%	18,492.86
Sturdy Savings - Payroll			-	4,834.27
				\$ 1,870,385.99
Revenue Fund				
TD Bank - Money Market			1.50%	\$ 110,160.20
New Jersey Cash Management Fund			4.06%	3,148,164.38
Sturdy Savings Bank - Money Market			0.06%	4,041.56
Parke Bank - Money Market			3.75%	883,001.68
New Jersey Asset & Rebate Management Fund (NJ/ARM)			4.25%	2,197,079.87
TD Bank - Daily Deposit			1.50%	8,149.17
TD Bank - Checking			1.50%	90,959.76
				\$ 6,441,556.62
General Fund				
New Jersey Cash Management Fund			4.06%	\$ 360,000.00
Sturdy Savings Bank - Money Market			0.06%	5,675.23
Parke Bank - Money Market			3.75%	2,500,000.00
				\$ 2,865,675.23
Renewal and Replacement Fund				
Sturdy Savings Bank - Money Market			0.06%	\$ 8,914.87
Parke Bank - Money Market			3.75%	16,220,324.01
New Jersey Asset & Rebate Management Fund - (NJ/ARM)			4.25%	29,749,016.98
TD Bank - Money Market			1.50%	4,605,361.79
New Jersey Cash Management Fund			4.06%	230,960.75
TD Bank - Checking			1.50%	55,569.21
				\$ 50,870,147.61



Cape May County Municipal Utilities Authority

Treasurer's Report

for the month ended December 31, 2022

Wastewater Management Program

Investment Summary (continued)

Account Name / Bank	Purchase Date	Maturity Date	Interest Rate	Amount
Rate Stabilization Fund				
New Jersey Cash Management Fund			4.06%	\$ 10,811.47
				\$ 10,811.47
Sick and Vacation Pay Reserve Fund				
New Jersey Cash Management Fund			4.06%	\$ 329,272.89
				\$ 329,272.89
2002 Forward Financing Fund				
New Jersey Cash Management Fund			4.06%	\$ 260,000.00
Sturdy Savings Bank - Money Market			0.06%	9,259.47
				\$ 269,259.47
Bond Service Fund				
TD Bank - Money Market			1.50%	
				\$ -

Total Funds - Wastewater Management Program \$ 62,657,109.28



Cape May County Municipal Utilities Authority

Treasurer's Report

for the month ended December 31, 2022

Solid Waste Management Program

Investment Summary

Account Name / Bank	Purchase Date	Maturity Date	Interest Rate	Amount
Project Fund				
TD Bank - Money Market			1.50%	\$ 2,815.77
Parke Bank - Money Market			3.75%	581,597.18
TD Bank - Checking			1.50%	88,593.23
				\$ 673,006.18
Revenue Fund				
TD Bank - Money Market			1.50%	\$ 58,578.64
Parke Bank - Money Market			3.75%	3,073,067.37
New Jersey Cash Management Fund			4.06%	132,289.35
New Jersey Asset & Rebate Management Fund (NJ/ARM)			4.25%	4,267,279.21
Sturdy Savings Bank - Money Market			0.06%	6,708.28
TD Bank - Prepayment Account			-	128,082.02
TD Bank - Daily Deposit			1.50%	218,683.07
TD Bank - Checking			1.50%	94,409.34
				\$ 7,979,097.28
Equipment Reserve Fund				
New Jersey Cash Management Fund			4.06%	\$ 1,131,943.67
Sturdy Savings Bank - Money Market			0.06%	8,368.40
				\$ 1,140,312.07
Building and Site Improvement Fund				
Parke Bank - Money Market			3.75%	\$ 212,745.19
				\$ 212,745.19
Insurance Reserve Fund				
New Jersey Cash Management Fund			4.06%	\$ 20,454.52
Parke Bank - Money Market			3.75%	602,936.12
				\$ 623,390.64



Cape May County Municipal Utilities Authority

Treasurer's Report

for the month ended December 31, 2022

Solid Waste Management Program

Investment Summary (continued)

Account Name / Bank	Purchase Date	Maturity Date	Interest Rate	Amount
Rate Stabilization Fund				
New Jersey Cash Management Fund			4.06%	\$ 877,156.96
Sturdy Savings Bank - Money Market			0.06%	2,390.36
				\$ 879,547.32
IPF Rate Stabilization Fund				
New Jersey Cash Management Fund			4.06%	\$ 2,017,285.03
Sturdy Savings Bank - Money Market			0.06%	3,368.15
				\$ 2,020,653.18
IPF Capital Reserve Fund				
New Jersey Cash Management Fund			4.06%	\$ 634,668.65
Sturdy Savings Bank - Money Market			0.06%	2,568.85
				\$ 637,237.50
Closure Fund				
US Government Issues		average	1.89%	\$ 7,540,257.15
US Government Agency Issues		average	2.26%	86,485.91
First American Government Obligation Fund			4.06%	8,951.90
				\$ 7,635,694.96
<i>The Closure Fund is administered by US Bank under an NJDEP-stipulated Escrow Agreement</i>				
Host Community Benefit Reserve Fund				
New Jersey Cash Management Fund			4.06%	\$ 488,244.15
				\$ 488,244.15



Cape May County Municipal Utilities Authority

Treasurer's Report

for the month ended December 31, 2022

Solid Waste Management Program

Investment Summary (continued)

Account Name / Bank	Purchase Date	Maturity Date	Interest Rate	Amount
Debt Service Fund - NJEIT Series				
New Jersey Cash Management Fund			4.06%	\$ -
Parke Bank - Money Market			3.75%	-
				<u>\$ -</u>
Project Fund II - State Grant				
New Jersey Cash Management Fund			4.06%	\$ 287,991.73
Sturdy Savings Bank - Money Market			0.06%	9,264.54
				<u>\$ 297,256.27</u>
General Fund				
Parke Bank - Money Market			3.75%	\$ 16,644.13
				<u>\$ 16,644.13</u>
Future Construction Reserve Fund				
Parke Bank - Money Market			3.75%	\$ 6,614,942.35
New Jersey Asset & Rebate Management Fund - (NJ/ARM)			4.25%	7,536,059.90
Sturdy Savings Bank - Money Market			0.06%	1,420.75
				<u>\$ 14,152,423.00</u>

Total Funds - Solid Waste Management Program \$ 36,756,251.87



Cape May County Municipal Utilities Authority

Treasurer's Report

for the month ended December 31, 2022

Cash Management Plan Compliance Statements

1. Securities Purchased or Sold/Matured during the Reporting Period - ***

Purchased

None

Matured

None

2. Summary of Securities Owned - ***

None

3. Interest Received during the Reporting Period - ***

<u>Program</u>	<u>Securities</u>	<u>Other</u>	<u>Total</u>
Wastewater	\$ -	\$ 250,147.34	\$250,147.34
Solid Waste	-	139,278.95	139,278.95
Total	<u>\$ -</u>	<u>\$ 389,426.29</u>	<u>\$389,426.29</u>

4. Fees Incurred during the Reporting Period - ***

<u>Program</u>	<u>Securities</u>	<u>Other</u>	<u>Total</u>
Wastewater	\$ -	\$ -	\$ -
Solid Waste	-	-	-



Cape May County Municipal Utilities Authority

Treasurer's Report

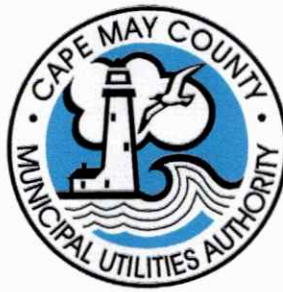
for the month ended December 31, 2022

Cash Management Plan Compliance Statements (continued)

5. Summary of Funds as of December 31, 2022

Official Depositories	Wastewater	Solid Waste	Total
Parke Bank	\$ 19,603,325.69	\$ 11,101,932.34	\$ 30,705,258.03
Sturdy Savings Bank	32,725.40	34,089.33	66,814.73
TD Bank NA	5,443,285.59	591,162.07	6,034,447.66
Other Official Funds			
New Jersey Cash Management	5,631,675.75	5,590,034.06	11,221,709.81
New Jersey Asset and Rebate Management Fund	31,946,096.85	11,803,339.11	43,749,435.96
	\$ 62,657,109.28	\$ 29,120,556.91	\$ 91,777,666.19
Closure Fund ***	-	7,635,694.96	7,635,694.96
Total Funds	<u>\$ 62,657,109.28</u>	<u>\$ 36,756,251.87</u>	<u>\$ 99,413,361.15</u>

*** The Closure Fund is administered by US Bank under an NJDEP-stipulated Escrow Agreement



Cape May County Municipal Utilities Authority

1523 Route 9 North, Cape May Court House, NJ 08210
Telephone: (609) 465-9026 • Telefax: (609) 465-9025
www.cmcmua.com

Cape May County MUA Meeting Schedule 2023-2024

<u>Date</u>	<u>Time</u>
February 15, 2023	1:30 p.m.
March 1, 2023	6:30 p.m.
March 15, 2023	1:30 p.m.
April 5, 2023	6:30 p.m.
April 19, 2023	1:30 p.m.
May 3, 2023	6:30 p.m.
May 17, 2023	1:30 p.m.
June 7, 2023	6:30 p.m.
June 21, 2023	1:30 p.m.
July 12, 2023	1:30 p.m.
August 2, 2023	6:30 p.m.
August 16, 2023	1:30 p.m.
September 6, 2023	6:30 p.m.
September 20, 2023	1:30 p.m.
October 4, 2023	6:30 p.m.
October 18, 2023	1:30 p.m.
November 1, 2023	6:30 p.m.
November 15, 2023	1:30 p.m.
December 6, 2023	6:30 p.m.
December 20, 2023	1:30 p.m.
January 3, 2024	6:30 p.m.
January 17, 2024	1:30 p.m.
February 7, 2024	6:30 p.m.

Cape May County Municipal Utilities Authority

RESOLUTION NO. 12-23

RESOLUTION DESIGNATING OFFICIAL LEGAL NEWSPAPERS

WHEREAS, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") has need to publish official notices, as may be required by law, during the upcoming year in accordance with N.J.S.A. 40:53.2; and,

WHEREAS, N.J.S.A. 35:1-2.2 contains qualifications newspapers must meet in order to be designated as a newspaper for publication of official notices.

NOW, THEREFORE, BE IT RESOLVED by the Cape May County Municipal Utilities Authority that The Press of Atlantic City, 1000 W. Washington Avenue, Pleasantville, NJ 08232 and the Ocean City Sentinel, P.O. Box 238, 218 West Avenue, Ocean City, NJ 08226 meet the qualifications of N.J.S.A. 35:1-2.2 and are hereby designated as official newspapers of the Cape May County Municipal Utilities Authority for publishing official notices, as may be required by law, and further affirms that said publication must be placed in at least one of the official newspapers.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan		X	X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk			X			
Mr. Betts			X			

I hereby certify the foregoing to be a true and correct copy of Resolution No. **12-23** adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the **1st** day of **February 2023**.


Assistant Corporate Secretary

Cape May County Municipal Utilities Authority

RESOLUTION NO. 13-23

RESOLUTION DESIGNATING INTERNET WEBSITE FOR OFFICIAL NOTIFICATION PURSUANT TO NEW JERSEY LOCAL UNIT PAY-TO-PLAY LAW

WHEREAS, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") is subject to the provisions of N.J.S.A. 19:44A-20.4 et seq., the "New Jersey Local Unit Pay-To-Play" law ("Law"); and,

WHEREAS, as part of the "fair and open process" contained in the Law, a contract for goods and/or services to be awarded under the "fair and open process" shall be "... publicly advertised in newspapers or on the Internet website maintained by the public entity..." (N.J.S.A. 19:44A-20.7); and,

WHEREAS, the Authority maintains its internet Website at www.cmcmua.com; and,

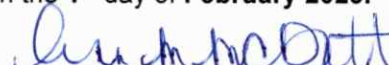
WHEREAS, the Authority desires to designate its Website as the official notification source for all applicable contracts not publicly bid to be awarded as part of the "fair and open process" pursuant to the Law.

NOW, THEREFORE, BE IT RESOLVED by the Cape May County Municipal Utilities Authority, a body corporate and politic, as follows:

1. The Authority hereby designates its Internet website at www.cmcmua.com as the official notification source for contracts not publicly bid to be awarded as part of the "fair and open process" contained in N.J.S.A. 19:44A-20.4 et seq., the "New Jersey Local Unit Pay-To-Play" law.
2. The Authority is not precluded from utilizing its official legal newspapers for notification when it so desires.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan		X	X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk			X			
Mr. Betts			X			

I hereby certify the foregoing to be a true and correct copy of Resolution No. 13-23 adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the 1st day of February 2023.


Assistant Corporate Secretary

Cape May County Municipal Utilities Authority

RESOLUTION NO. 14-23

RESOLUTION ADOPTING GUIDELINES GOVERNING THE USE OF ELECTRONIC COMMUNICATIONS BETWEEN CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY OFFICIALS DISCUSSING CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY BUSINESS

WHEREAS, the Board of Commissioners of the Cape May County Municipal Utilities Authority (hereinafter the "CMCMUA"/ "Authority") has determined it appropriate to adopt guidelines governing the use of electronic communications, such as e-mail, text messages, and other forms of electronic communications, when discussing or deliberating upon Authority business, in compliance with the requirements of the New Jersey Open Public Meetings Act (hereinafter the "Act"), N.J.S.A. 10:4-6; and,

WHEREAS, such communications, depending upon the circumstances, can be deemed to be "meetings" under the Act; and,

WHEREAS, the Board of Commissioners of the Authority has identified the differences between typical communications in which the business of the Authority is not discussed and other forms of communications which might fall under the Act; and,

WHEREAS, the Board of Commissioners of the Authority has determined it appropriate to adopt guidelines governing the use of electronic communications by Authority officials where the business of the Authority is included within the contents of said communications.

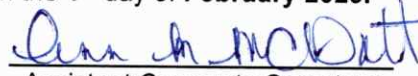
NOW, THEREFORE, BE IT RESOLVED by the Cape May County Municipal Utilities Authority that the Authority's guidelines governing the use of electronic communications by Authority officials, when the business of the Authority is intended to be discussed, are as follows:

1. E-mail communications should, as far as practicable, not include an effective majority of the Board of Commissioners and should never include an effective majority of the Board of Commissioners where a discussion of information related to the business of the Authority is involved.
2. Where e-mail communications do include an effective majority of the Board of Commissioners, such communications should not include any request for a response. Any e-mail communication should indicate that there should be no e-mail reply or response for communication.
3. In the rare instance when a response to an e-mail is necessary, such response must not involve any decision-making or deliberative function of the Board of Commissioners or otherwise address public business as contemplated by the Act. Further, the response shall not be made to the entire list of e-mail addresses to avoid even the appearance of circumvention of the Act. When appropriate, the CMCMUA shall utilize the Authority's Executive Director or the Assistant Corporate Secretary to disseminate information such as the meeting agenda and the like, without the parties thereto engaging in a dialogue which shall serve to insulate the Board of Commissioners from an accusation of violating said Act.

4. Rolling e-mail conversations are inappropriate and shall be avoided. A "rolling" e-mail occurs when one member of the Board of Commissioners contacts others via e-mail individually to successively discuss or gain opinions on an item of Authority business. This would also apply to other forms of electronic communication. However, communications between less than an effective majority of the Board of Commissioners do not violate the Act, provided that the dialogue does not become a "rolling" discussion that ends up including an effective majority of the Board of Commissioners.
5. To the extent possible, e-mail communications or other forms of electronic communications regarding the business of the Authority which is initiated by a member of the Authority's Board of Commissioners, shall be sent only to the Authority's Executive Director, Assistant Corporate Secretary, professionals or staff but not the other members of the Board of Commissioners.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan		X	X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk			X			
Mr. Betts			X			

I hereby certify the foregoing to be a true and correct copy of Resolution No. **14-23** adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the **1st** day of **February 2023**.


Assistant Corporate Secretary

Cape May County Municipal Utilities Authority

RESOLUTION NO. 15-23

RESOLUTION ESTABLISHING STANDARD PROCEDURES FOR PUBLIC COMMENT AT CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY REGULAR MEETINGS

WHEREAS, the Board of Commissioners of the Cape May County Municipal Utilities Authority ("CMCMUA" and/or "Authority") highly values the communication between members of the public and the Board of Commissioners of the CMCMUA; and,

WHEREAS, each Authority Regular Meeting Agenda includes two opportunities for members of the public to comment, once for comments or questions on Regular Board meeting agenda items and another opportunity to allow members of the public to express themselves regarding matters pertaining to the CMCMUA; and,

WHEREAS, Section 8 of P.L. 2020, c. 34 authorizes the Division of Local Government Services Director to promulgate regulations establishing standard protocols for remote public meetings held by a public body subject to the Open Public Meetings Act, N.J.S.A. 10:4-8 et seq., during a Governor-declared emergency, including minimum procedures to be followed to provide reasonable public notice and allowances for public input; and,

WHEREAS, pursuant to the Emergency Remote Meeting Protocol for Local Public Bodies, N.J.A.C. 5:39-1, a local public body shall adopt, by resolution, standard procedures and requirements for public comment made during the meeting along with those written comments submitted in advance of the meeting; and,

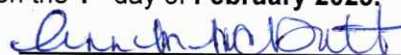
WHEREAS, the Board of Commissioners of the CMCMUA wish to ensure that all members of the public have the opportunity to offer comment and that the important business of the Authority be conducted in a timely manner.

NOW, THEREFORE BE IT RESOLVED by the Cape May County Municipal Utilities Authority, a body corporate and politic, as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The "Standard Procedures for Public Comment at CMCMUA Board Meetings" attached hereto and on file with Authority's Office Manager on February 1, 2023, is hereby approved and adopted.
3. Copies of the "Standard Procedures for Public Comment at CMCMUA Board Meetings" shall be posted on the Authority's website and shall be made available along with the Agenda at each Authority meeting.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan		X	X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk			X			
Mr. Betts			X			

I hereby certify the foregoing to be a true and correct copy of Resolution No. **15-23** adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the **1st** day of **February 2023**.


Assistant Corporate Secretary

Cape May County Municipal Utilities Authority

RESOLUTION NO. 16-23

RESOLUTION AUTHORIZING THE APPROVAL OF THE CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY INFORMATION TECHNOLOGY PRACTICE POLICY

WHEREAS, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") is a member of the Municipal Excess Liability New Jersey Utility Authorities Joint Insurance Fund ("Fund"); and,

WHEREAS, the Fund has created a cyber risk management framework to assist members in managing cyber risk through the development of a set of minimum technology proficiency standards; and,

WHEREAS, the Fund has made recommendation members adopt, through Resolution, an Information Technology Practice Policy annually; and,

WHEREAS, the CMCMUA desires to approve the "Cape May County Municipal Utilities Authority Information Technology Practice Policy".

NOW, THEREFORE, BE IT RESOLVED that the policy entitled, "Cape May County Municipal Utilities Authority Information Technology Practice Policy" on file with Authority's Office Manager on January 27, 2023, is hereby approved and adopted.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan		X	X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk			X			
Mr. Betts			X			

I hereby certify the foregoing to be a true and correct copy of Resolution No. 16-23 adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the 1st day of February 2023.


Assistant Corporate Secretary

Cape May County Municipal Utilities Authority

RESOLUTION NO. 17-23

RESOLUTION ADOPTING A CASH MANAGEMENT PLAN FOR THE CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY

WHEREAS, in accordance with the Local Fiscal Affairs Law, N.J.S.A. 40A:5-1 et seq., and in particular N.J.S.A. 40A:5-14, each local unit shall adopt a Cash Management Plan and shall deposit its funds in accordance with that Plan; and,

WHEREAS, pursuant to the regulations of the Local Fiscal Affairs Law, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority"), through the Chief Financial Officer's office, has implemented a written Cash Management Plan ("the Plan"); and,

WHEREAS, Attachment A, entitled "Municipal Note Investment Policy", which sets forth the intent and establishes procedures and requirements the Authority shall follow to purchase New Jersey Municipal Notes, shall be incorporated into and made part of the Plan; and,

WHEREAS, the State of New Jersey requires the annual adoption of Cash Management Plans; and,

WHEREAS, the Authority's Executive Director and Chief Financial Officer recommend approval of the Authority's Cash Management Plan as prepared by the CMCMUA's Chief Financial Officer; and,

WHEREAS, it is the desire of the CMCMUA to approve the proposed Cash Management Plan for the CMCMUA as prepared by its Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED, by the CMCMUA in the County of Cape May and State of New Jersey as follows:

1. The Cash Management Plan for the CMCMUA prepared in accordance with the Local Fiscal Affairs Law, N.J.S.A. 40A:5-1 et seq., by the Chief Financial Officer, and recommended by the Executive Director and Chief Financial Officer in a memorandum dated January 23, 2023, is hereby adopted and approved by the CMCMUA.
2. This Cash Management Plan shall supersede and replace any previously approved Cash Management Plan for the Cape May County Municipal Utilities Authority.
3. A copy of this Resolution shall be transmitted to the CMCMUA's Executive Director and Chief Financial Officer and to each of the Authorized Depositories designated in said Cash Management Plan for their reference and information.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan		X	X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk			X			
Mr. Betts			X			

I hereby certify the foregoing to be a true and correct copy of Resolution No. 17-23 adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the 1st day of February 2023.


Assistant Corporate Secretary

Cape May County Municipal Utilities Authority

RESOLUTION NO. 18-23

RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES – WILDWOOD/LOWER REGION WASTEWATER TREATMENT FACILITY – DESIGN AND CONSTRUCTION MANAGEMENT SERVICES FOR STRUCTURAL CONCRETE RESTORATIONS (RFP-04-23) TO WISS, JANNEY, ELSTNER ASSOCIATES, INC.

WHEREAS, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") has a need for professional engineering services at the Wildwood/Lower Region Wastewater Treatment Facility; and,

WHEREAS, the CMCMUA, on November 3, 2022, advertised a Request for Proposals, RFP-04-23, entitled "Professional Engineering Services – Wildwood/Lower Region Wastewater Treatment Facility – Design and Construction Management Services for Structural Concrete Restorations" ("RFP"); and,

WHEREAS, the Authority received Proposals from one (1) qualified firm; and,

WHEREAS, Wiss, Janney, Elstner Associates, Inc., a firm of professional engineers of the State of New Jersey, submitted a Proposal on December 13, 2022, in response to the Authority's RFP solicited pursuant to the New Jersey Local Unit Pay-to-Play Law (N.J.S.A. 19:44A-20.4 et seq.) to provide said services in accordance with Form A – Engineering Services Fee Summary for CMCMUA of their Proposal; and,

WHEREAS, following evaluation of the Proposals received, Authority Staff has identified Wiss, Janney, Elstner Associates, Inc., 601 Walnut Street, Suite 875W, Philadelphia, PA 19106 as a firm whose Proposal best meets the needs of the CMCMUA and the requirements of RFP-04-23; and,

WHEREAS, Wiss, Janney, Elstner Associates, Inc. has submitted an addendum, dated January 12, 2023, to their proposal to clarify the scope of the consultant's work and to adjust the cost aspect of the proposal as based upon said clarifications; and,

WHEREAS, Wiss, Janney, Elstner Associates, Inc. has warranted that it is ready, willing and able to perform all necessary services, and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and,

WHEREAS, the Authority desires to retain the services of Wiss, Janney, Elstner Associates, Inc. for the purpose of providing Professional Engineering Services detailed in the RFP in accordance with the schedule of rates contained in their Proposal; and,

WHEREAS, the Local Public Contracts Law at N.J.S.A. 40A:11-5(1)(a)(i) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection; and,

WHEREAS, the Authority's Chief Financial Officer will certify that funds are available prior to authorizing each Purchase Order for said services.

NOW, THEREFORE, BE IT RESOLVED by the Cape May County Municipal Utilities Authority that it hereby awards a Professional Services Contract to Wiss, Janney, Elstner Associates, Inc. to perform Professional Engineering Services in accordance with a Proposal submitted by said firm on December 13, 2022, the provisions therein to be incorporated into a contract to be executed and filed with the Authority's Office Manager.

BE IT FURTHER RESOLVED by the Cape May County Municipal Utilities Authority, a body corporate and politic, as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Authority's Executive Director, or Deputy Director, is hereby authorized to execute an Agreement with Wiss, Janney, Elstner Associates, Inc., for said services in accordance with Form A – Engineering Services Fee Summary for CMCMUA of their Proposal on file with the Authority's Office Manager in an amount not-to-exceed \$677,600.00.
3. The term of this Agreement shall be for the period from Notice to Proceed until completion of the work as detailed in RFP-04-23.
4. This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.
5. This Contract is awarded through a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq. of the Local Unit Pay-to-Play Law.
6. A copy of this Resolution, or a notice thereof, shall be published in an official Authority newspaper.
7. The Contract executed by authority of this Resolution will be made available for public inspection.

BE IT FURTHER RESOLVED in accordance with N.J.A.C. 5:30-5.5(b)2, no amount of Professional Engineering Services – Wildwood/Lower Region Wastewater Treatment Facility – Design and Construction Management Services for Structural Concrete Restorations shall be chargeable or certified until such time as they are actually ordered or otherwise called for. Prior to authorizing any work under this Contract, a certification of available funds shall be made by the Authority's Chief Financial Officer upon receipt of a properly executed Purchase Order and said certification shall be attached to the file copy of the Purchase order. Total expenditures under this Contract shall not exceed \$677,600.00.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan		X	X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk			X			
Mr. Betts			X			

I hereby certify the foregoing to be a true and correct copy of Resolution No. **18-23** adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the **1st** day of **February 2023**.


Assistant Corporate Secretary

Cape May County Municipal Utilities Authority

RESOLUTION NO. 19-23

RESOLUTION AUTHORIZING THE CONTINUATION OF CONTRACT SER-37-22 WITH ENVIRONMENTAL PROTECTION AND IMPROVEMENT COMPANY, LLC. – LOADING, HAULING AND DISPOSAL OF DEWATERED BIOSOLIDS FOR VARIOUS CMCMUA FACILITIES PURSUANT TO RESOLUTION NO. 94-22

WHEREAS, on July 13, 2022, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") adopted Resolution No. 94-22 awarding Environmental Protection and Improvement Company, LLC. ("EPIC") Contract SER-37-22 – Loading, Hauling and Disposal of Biosolids for Various CMCMUA Facilities ("Contract"); and,

WHEREAS, said Contract contains an option provision which would permit the Authority and EPIC to continue the Contract for two (2) additional 6-month renewal options; and,

WHEREAS, the Authority is desirous of executing the first 6-month extension of the Contract with EPIC pursuant to N.J.S.A. 40A:11-15 and, therefore, the Authority wishes to continue the Contract;

WHEREAS, compensation to EPIC under the continuation of said Contract authorized by this Resolution will be provided based upon the Unit Price, on a Wet Tons basis, and Allowance contained in the Proposal submitted on June 14, 2022, by EPIC, for said Contract for a total not-to-exceed amount of \$1,447,700.00; and,

WHEREAS, the Authority's Chief Financial Officer will certify that funds are available prior to authorizing each Purchase Order for said services.

NOW, THEREFORE, BE IT RESOLVED by the Cape May County Municipal Utilities Authority, a body corporate and politic, as follows:

1. The provisions of the WHEREAS Clauses set forth above are herein incorporated by reference and made a part hereof.
2. The term for Contract SER-37-22 is extended through August 15, 2023.
3. The total not-to-exceed budget of \$1,447,700.00 for this extended 6-month term for all services provided by Environmental Protection & Improvement Company, LLC. under Contract SER-37-22 is based upon the Unit Price, on a Wet Ton basis, and Allowance as contained in the Proposal submitted on June 14, 2022, subject to Year 2023 Wastewater Management Program Budget appropriations.
4. The Authority's Chief Financial Officer and/or Purchasing Agent are hereby authorized to execute any necessary documents to complete this authorization.

BE IT FURTHER RESOLVED in accordance with N.J.A.C. 5:30-5.5(b)2, no amount for Loading, Hauling and Disposal of Biosolids for Various CMCMUA Facilities under Contract SER-37-22 shall be chargeable or certified until such time as they are actually ordered or otherwise called for. Prior to authorizing any work under this Contract, a certification of available funds shall be made by the Authority's Chief Financial Officer upon receipt of a properly executed Purchase Order and said certification shall be attached to the file copy of the Purchase Order. Total expenditures under this contract shall not exceed \$1,447,700.00.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan		X	X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk			X			
Mr. Betts			X			

I hereby certify the foregoing to be a true and correct copy of Resolution No. **19-23** adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the **1st** day of **February 2023**.


Assistant Corporate Secretary

Cape May County Municipal Utilities Authority

RESOLUTION NO. 20-23

RESOLUTION AUTHORIZING CONTRACT CHANGE ORDER NO. 1 TO CONTRACT TS-21-22 – TRANSFER STATION MIDDLE BAY FLOOR AND PUSHWALL REHABILITATION WITH FRED M. SCHIAVONE CONSTRUCTION INC.

BE IT RESOLVED by the Members of the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") that the following Change Order, recommended by the CMCMUA's Chief Engineer, regarding Contract TS-21-22 – Transfer Station Middle Bay Floor and Pushwall Rehabilitation with Fred M. Schiavone Construction Inc. is hereby approved:

A. Change Order No. 1

Net Change in Contract Amount: Decrease total amount by \$15,000.00

Work Involved: This Change Order represents a decrease in the total Contract Amount to account for allowance money that was not necessary.

Impact on Contract Schedule: No Change

BE IT FURTHER RESOLVED, that the Authority's Executive Director or Deputy Director are authorized to execute any documents necessary to complete this authorization.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan		X	X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk			X			
Mr. Betts			X			

I hereby certify the foregoing to be a true and correct copy of Resolution No. **20-23** adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the **1st** day of **February 2023**.


Assistant Corporate Secretary

January 26, 2023
02:49 PM

Cape May County MUA
Purchase Order Listing By P.O. Number

Page No: 1

P.O. Type: All
Range: First to Last
Format: Condensed
Include Non-Budgeted: Y
Paid Date Range: 01/19/23 to 02/01/23
Prior Year Only: N
Open: N
Paid: Y
Void: N
Rcvd: N
Held: N
Aprv: N
Bid: Y
State: Y
Other: Y
Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
M2200063	01/13/22	SCALF005 SCALFO ELECTRIC	SM-04-21 SCADA Construction	Open	155,254.28	0.00	
M2200135	01/18/22	XEROX010 XEROX CORPORATION - LEASE	XEROX COPIERS	Open	551.51	0.00	
M2200184	01/20/22	UNIFI005 UNIFIRST CORPORATION	UNIFORMS FOR 2022	Open	403.78	0.00	
M2200193	01/20/22	FOLEY005 FOLEY, INC.	12 month rental of Cat.336CG	Open	11,969.00	0.00	
M2200217	01/24/22	UNIFI005 UNIFIRST CORPORATION	UNIFORM SERVICE FOR LANDFILL	Open	763.20	0.00	
M2200218	01/24/22	UNIFI005 UNIFIRST CORPORATION	UNIFORM SERVICE FOR TS	Open	440.82	0.00	
M2200219	01/24/22	SPRIN010 CRYSTAL SPRINGS	DRINKING WATER FOR LF AND TS	Open	193.81	0.00	
M2200221	01/24/22	EUROF005 EUROFINS ENV TESTING PHILA LLC	2022 NJDES TESTING AT LANDFILL	Open	1,733.00	0.00	C
		Contract No: C2200004					
M2200222	01/24/22	CASAR005 CASA REPORTING SERVICES, LLC	Affordale Care Act (ACA) 2022	Open	480.00	0.00	
M2200236	01/25/22	UNIFI005 UNIFIRST CORPORATION	ANNUAL UNIFORM SERVICE	Open	1,066.81	0.00	
M2200299	01/31/22	PITNE005 PITNEY BOWES, INC.	POSTAGE METER	Open	331.45	0.00	
M2200330	02/02/22	BUCHA005 BUCHART HORN, INC.	CONSTRUCTION PHASE SERVICES	Open	3,059.75	0.00	C
		Contract No: C2200005					
M2200344	02/03/22	UNIFI005 UNIFIRST CORPORATION	YEARLY UNIFORM RENTAL	Open	529.88	0.00	
M2200345	02/03/22	UNIFI005 UNIFIRST CORPORATION	ANNUAL UNIFORM SERVICE	Open	94.40	0.00	
M2200613	02/22/22	MOTTM005 MOTT MACDONALD GROUP, LLC	RFP-33-21 SHARED CONVEYANCE	Open	51,914.72	0.00	
M2200658	02/25/22	SPRIN010 CRYSTAL SPRINGS	DISTILLED WATER FOR LAB	Open	70.00	0.00	
M2200766	03/08/22	ATLAN205 ATLANTICARE PHYSICIAN GROUP	DOT CDL Recertification Exams	Open	300.00	0.00	
M2200799	03/10/22	PHARM005 PHARMA-CARE INC.	Medication Safety Evaluation	Open	24.00	0.00	
M2200888	03/17/22	UNITE050 UNITED ELECTRIC	NPW VFDs (SCADA)	Open	9,354.96	0.00	C
		Contract No: C2100021					
M2200944	03/22/22	BUCHA005 BUCHART HORN, INC.	PS CONTROL PANEL DESIGNS	Open	4,746.50	0.00	C
		Contract No: C2200005					
M2201272	05/03/22	JBOLT005 J-BOLTS INDUSTRIAL SUPPLIES	MISC GAS PLAN SUPPLIES	Open	188.54	0.00	
M2201584	06/06/22	CTR00005 JERSEY CAPE DIAG. TRAIN. CTR.	LITTER CONTROL SERVICES	Open	3,633.75	0.00	C
		Contract No: C2200027					
M2201615	06/09/22	FMGEN005 FM GENERATOR, INC.	Heat Exchanger Repair - SM Gen	Open	37,995.00	0.00	
M2201660	06/13/22	APPLI015 APPLIED INDUSTRIAL TECH.	REPLACE PIPE SUPPORTS	Open	539.67	0.00	
M2201714	06/17/22	ATLAN205 ATLANTICARE PHYSICIAN GROUP	PreEmployment DOT Physicals	Open	387.00	0.00	
M2201838	07/01/22	FMGEN005 FM GENERATOR, INC.	Heat Exchanger Repair - SM Gen	Open	23,565.20	0.00	
M2201924	07/12/22	MULTI015 MULTI-TEMP MECHANICAL, INC.	ADMIN CONDENSING UNIT	Open	13,197.00	0.00	C
		Contract No: C2200002					
M2202298	08/22/22	WASTE045 WASTE MANAGEMENT OF NJ, INC.	TRASH DISPOSAL SERVICES	Open	67.99	0.00	
M2202348	08/24/22	BUCHA005 BUCHART HORN, INC.	CONTROL PANEL UPGRADES	Open	4,302.00	0.00	C
		Contract No: C2200005					
M2202465	09/08/22	FREDM005 FRED M SCHIAVONE CONSTRUCTION	TIP FLOOR & PUSH WALL REHAB	Open	22,540.00	0.00	
M2202656	09/29/22	SHIIN005 SHI INTERNATIONAL CORP.	OC CERAGON REPAIR	Open	4,407.58	0.00	
M2202702	10/05/22	BILLO005 BILLOWS ELECTRIC	BALLASTS AND LAMPS PC SHOPS	Open	166.40	0.00	
M2202717	10/05/22	JESCO005 JESCO, INC.	EM-05 & D-07 PARTS	Open	272.84	0.00	C
		Contract No: C2200021					
M2202733	10/06/22	SNAP0005 SNAP-ON INDUSTRIAL	REPAIR 2, 3/4 DRIVE AIR GUNS	Open	550.00	0.00	
M2202772	10/12/22	KEERE005 KEER ELECTRICAL SUPPLY CO.	SEALTITE CONNECTORS - RBC	Open	1,635.75	0.00	
M2202813	10/19/22	COURI005 COURIER POST	IT JOB ADVERTISEMENT	Open	677.90	0.00	
M2202846	10/24/22	BUCHA005 BUCHART HORN, INC.	RFP-53-21-Task #5	Open	3,813.72	0.00	C
		Contract No: C2200005					
M2202849	10/24/22	SHIIN005 SHI INTERNATIONAL CORP.	GEOLOGIC GPS SYSTEM	Open	44,487.76	0.00	
M2202873	10/26/22	IDEXX005 IDEXX DISTRIBUTION INC.	Laboratory Supplies	Open	2,159.66	0.00	
M2202946	11/04/22	PEMBE005 PEMBERTON ELEC. SUPPLY CO. LLC	ENCLOSED FLARE FIRE EYE	Open	2,161.19	0.00	

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
M2202956	11/07/22	LEEWA005 LEE-WAY ELECTRICAL LLC. Contract No: C2200001	WELL PUMP POWER INSTALLATION	Open	5,960.92	0.00	C
M2202980	11/09/22	COURI005 COURIER POST	EMPLOYEMENT AD	Open	672.50	0.00	
M2202993	11/10/22	APPLI015 APPLIED INDUSTRIAL TECH.	Gen cooling water valve parts	Open	1,057.59	0.00	
M2203001	11/10/22	GRAIN005 GRAINGER INC.	BUBBLER CABINET COMPONENTS	Open	12,384.25	0.00	
M2203002	11/10/22	GRAIN005 GRAINGER INC.	BUBBLER CABINET COMPONENTS	Open	2,629.52	0.00	
M2203011	11/14/22	GRAIN005 GRAINGER INC.	Various Plant Needs	Open	1,887.13	0.00	
M2203124	11/28/22	FLEET020 FLEET PUMP & SERVICE GROUP	WEMCO PUMP PARTS	Open	710.00	0.00	
M2203139	11/29/22	LOWES005 LOWE'S COMMERCIAL SERVICES	MISC INSULATION SUPPLIES	Open	289.50	0.00	
M2203142	11/29/22	GRAIN005 GRAINGER INC.	TS MISC. SUPPLIES	Open	424.52	0.00	
M2203267	12/14/22	UNITE055 UNI-TECH DRILLING, INC	WELL PUMP INSTALLATION	Open	850.00	0.00	
M2203268	12/14/22	HOFFM010 HOFFMAN EQUIPMENT CO.	EM-04 REPAIR PARTS	Open	3,300.21	0.00	
M2203283	12/15/22	APPLI015 APPLIED INDUSTRIAL TECH.	POWER SUPPLY RFP	Open	854.02	0.00	
M2203309	12/21/22	AMCSG005 AMCS GROUP INC.	PC SCALE SOFTWARE MAINT	Open	3,179.56	0.00	
M2203320	01/01/23	MULTI015 MULTI-TEMP MECHANICAL, INC. Contract No: C2200002	ADDL WORK TO REPAIR BOILER	Open	12,516.23	0.00	C
M2203325	12/31/22	PRESS005 THE PRESS/CATAMARAN	Fall HHW Day ad	Open	898.00	0.00	
M2203326	12/31/22	PEDRO005 PEDRONI FUEL CO.	NO LEAD GAS LANDFILL	Open	1,179.61	0.00	
M2203327	12/31/22	TAYLO035 TAYLOR OIL CO., INC.	DIESEL FUEL L/F IPF & T/S	Open	5,951.79	0.00	
M2203331	01/05/23	LAFAY005 LAFAYETTE UTILITY CONSTRUCTION Contract No: C2200003	IPF EMERGENCY WATERLINE REPAIR	Open	2,660.50	0.00	C
M2203333	12/31/22	PEDRO005 PEDRONI FUEL CO.	UNLEADED GAS 12/18/22 580366	Open	2,746.15	0.00	
M2203335	12/31/22	KEENC005 KEEN COMPRESSED GAS CO.	GAS CYLINDERS & TANK RENTALS	Open	81.44	0.00	
M2203339	12/31/22	RECOV020 INTERSTATE REFRIGERANT RECOVER	CFC SERVICE SLF AND TS	Open	3,720.00	0.00	
M2203340	12/31/22	SPRAG005 SPRAGUE OPERATING RESOURCES	DIESEL FUEL INV 73632	Open	6,323.00	0.00	
M2203344	12/31/22	NAPA0005 SEAVILLE NAPA	DEF FOR D-09 PICK-UP SLIP	Open	42.00	0.00	
M2203345	12/31/22	SPRAG005 SPRAGUE OPERATING RESOURCES	DIESEL FUEL LANDFILL	Open	16,604.87	0.00	
M2203346	12/31/22	TAYLO035 TAYLOR OIL CO., INC.	DIESEL FUEL SHOP IPF T/S	Open	3,617.34	0.00	
M2203348	12/31/22	COVAN005 COVANTA HOLDING CORP	Electronics Recycling OC	Open	141.90	0.00	
M2203349	01/20/23	BUCHA005 BUCHART HORN, INC. Contract No: C2200005	RFP-53-21 Task #6	Open	832.00	0.00	C
M2203350	12/31/22	COMCA015 COMCAST BUSINESS COMMUNICATION	COMCAST DR CONNECTION	Open	1,691.73	0.00	
M2203351	01/25/23	EUROF005 EUROFINS ENV TESTING PHILA LLC Contract No: C2200022	lab testing	Open	855.00	0.00	C
M2203352	01/25/23	GARDE055 GARDEN STATE LABORATORY Contract No: C2200063	LAB TESTING	Open	410.00	0.00	C
M2203353	01/25/23	EUROF005 EUROFINS ENV TESTING PHILA LLC Contract No: C2200022	LAB TESTING	Open	2,640.00	0.00	C
M2203354	12/31/22	LOWES005 LOWE'S COMMERCIAL SERVICES	WW CLAIRFER PROJECT	Open	31.72	0.00	
M2300001	01/03/23	KUEHN005 KUEHNE CHEMICAL CO. INC. Contract No: C2200060	SODIUM HYPOCHLORITE - WILDWOOD	Open	9,057.66	0.00	C
M2300003	01/04/23	KUEHN005 KUEHNE CHEMICAL CO. INC. Contract No: C2200060	SODIUM HYPOCHLORITE	Open	8,951.26	0.00	C
M2300004	01/04/23	KUEHN005 KUEHNE CHEMICAL CO. INC. Contract No: C2200060	SODIUM HYPOCHLORITE	Open	9,110.22	0.00	C
M2300005	01/04/23	KUEHN005 KUEHNE CHEMICAL CO. INC. Contract No: C2200060	SODIUM HYPOCHLORITE - OC	Open	8,999.62	0.00	C
M2300006	01/04/23	HYDRO020 HYDROSIL INTERNATIONAL LIMIT.	TS DUSTCAT MEDIA TESTING	Open	1,035.00	0.00	
M2300008	01/04/23	KEENC005 KEEN COMPRESSED GAS CO.	COMPRESSED TANK RENTALS	Open	174.00	0.00	
M2300009	01/04/23	SOILC005 SOIL CONTROL LAB	ANALYSIS OF CLASS B/C PRODUCTS	Open	698.00	0.00	
M2300014	01/05/23	TARPO005 TARPOMATIC, INC.	REPLACEMENT TARP FOR LANDFILL	Open	6,340.00	0.00	
M2300020	01/05/23	WBMA005 W.B. MASON CO. INC.	OFFICE SUPPLIES-PAPER PRODUCTS	Open	549.69	0.00	
M2300079	01/05/23	GRUBE005 GRUBER POWER SERVICE	BATTERY	Open	538.12	0.00	
M2300080	01/05/23	NAPA0005 SEAVILLE NAPA	BATTERY FOR GMC SIERRA 2500	Open	120.54	0.00	

January 26, 2023
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Cape May County MUA
Purchase Order Listing By P.O. Number

Page No: 3

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
M2300081	01/05/23	NAPA0005 SEAVILLE NAPA	LIT ID BAR	Open	164.08	0.00	
M2300087	01/09/23	EAGLE005 EAGLE TRUCK EQUIP. INC..	HOIST UP SWITCH	Open	173.67	0.00	
M2300090	01/09/23	NAPA0005 SEAVILLE NAPA	TS MISC SUPPLIES	Open	197.20	0.00	
M2300091	01/09/23	TREAS020 TREASURER, STATE OF NEW JERSEY	physical connection permit	Open	200.00	0.00	
M2300098	01/09/23	KEENC005 KEEN COMPRESSED GAS CO.	YEARLY GAS CYLINDER LEASES	Open	1,041.00	0.00	
M2300100	01/09/23	KUEHN005 KUEHNE CHEMICAL CO. INC. Contract No: C2200060	SODIUM HYPOCHLORITE - WILDWOOD	Open	9,033.75	0.00	c
M2300102	01/09/23	GRAIN005 GRAINGER INC.	CLARIFIER JOB - PIPE FLANGE	Open	250.53	0.00	
M2300108	01/10/23	NAPA0005 SEAVILLE NAPA	BRAKES FOR PC ELECTRIC VAN	Open	817.80	0.00	
M2300111	01/11/23	CASAP005 CASA PAYROLL SERVICE	Payroll Services Contract 1 Yr	Open	2,703.00	0.00	
M2300123	01/11/23	NAPA0005 SEAVILLE NAPA	PARTS FOR PC-3/GMC	Open	231.04	0.00	
M2300128	01/12/23	KUEHN005 KUEHNE CHEMICAL CO. INC. Contract No: C2200060	SODIUM HYPOCHLORITE - OC	Open	9,181.76	0.00	c
M2300129	01/12/23	KUEHN005 KUEHNE CHEMICAL CO. INC. Contract No: C2200060	SODIUM HYPOCHLORITE - CM	Open	9,090.33	0.00	c
M2300135	01/13/23	NJWEA035 NJWEA - SOUTH SECTION	NJWEA MEETING REGISTRATION	Open	80.00	0.00	
M2300146	01/13/23	LAWSO005 LAWSON PRODUCTS, INC.	SHOP SUPPLIES	Open	896.42	0.00	
M2300165	01/18/23	APPLI015 APPLIED INDUSTRIAL TECH.	REPLACEMENT LADDERS	Open	3,092.27	0.00	
M2300167	01/18/23	CWMIL005 CW MILL EQUIPMENT CO. INC.	Hogzilla HTC 1464T	Open	1,239,000.00	0.00	
M2300171	01/19/23	SHERW025 SHERWOOD LOCK & KEY	LOCKSMITH SERVICES	Open	161.50	0.00	
M2300199	01/23/23	GARDN005 GARDNER TRUE VALUE	POWER CORDS	Open	34.98	0.00	
M2300226	01/25/23	TREAS145 TREASURER, STATE OF N.J., DCA	LIFE HAZAED FEE - TS	Open	257.00	0.00	
V2201048	12/31/22	WASTE005 CCMUA SOLID WASTE	DISPOSAL FEES	Open	3,637.99	0.00	
V2201049	12/31/22	SOUTH060 SOUTH JERSEY GAS	UTILITIES	Open	83.90	0.00	
V2201050	12/31/22	CITYO025 CITY OF WILDWOOD WATER UTILITY	UTILITIES	Open	581.50	0.00	
V2201051	12/31/22	ATLAN140 ATLANTIC CITY ELECTRIC	UTILITIES	Open	3,284.97	0.00	
V2201052	12/31/22	DEPAR015 DEPARTMENT OF THE TREASURY	FICA TAXES & FED INCOME TAX	Open	63.31	0.00	
V2201054	12/31/22	CITYO025 CITY OF WILDWOOD WATER UTILITY	UTILITIES	Open	2,290.10	0.00	
V2201055	12/31/22	BOROU035 BOROUGH OF CAPE MAY POINT	UTILITIES	Open	111.10	0.00	
V2201056	12/31/22	STATE030 STATE OF NEW JERSEY	NJ EMPLOYEE TAX 4thQTR 2022	Open	12,381.93	0.00	
V2201057	12/31/22	SOUTH060 SOUTH JERSEY GAS	UTILITIES	Open	8,304.40	0.00	
V2300033	01/17/23	UNITE025 UNITED PARCEL SERVICE	POSTAGE	Open	25.55	0.00	
V2300034	01/17/23	ATLAN140 ATLANTIC CITY ELECTRIC	UTILITIES	Open	1,618.07	0.00	
V2300035	01/17/23	TOWNS035 TOWNSHIP OF MIDDLE	HCB/BONUS TONS OWED 2022	Open	80,615.21	0.00	
V2300036	01/20/23	ATLAN140 ATLANTIC CITY ELECTRIC	UTILITIES	Open	8,032.14	0.00	
V2300037	01/20/23	SOUTH060 SOUTH JERSEY GAS	UTILITIES	Open	13,681.90	0.00	
V2300038	01/23/23	UNITE025 UNITED PARCEL SERVICE	POSTAGE	Open	15.20	0.00	
V2300039	01/24/23	TDWEA005 TD WEALTH MANAGEMENT	2023 TRUSTEE ADMIN FEE	Open	7,000.00	0.00	
V2300040	01/24/23	ABCOP005 ABCO PUBLIC EMPLOYEES	CREDIT UNION	Open	1,200.26	0.00	
V2300041	01/24/23	NATIO045 NATIONWIDE RETIREMENT SOLUTION	DEFERRED COMPENSATION W/H	Open	16,303.85	0.00	
V2300042	01/24/23	NEWJE050 NEW JERSEY FAMILY SUPPORT	GARNISHMENTS	Open	870.00	0.00	
V2300043	01/24/23	ISABE005 ISABEL C.BALBOA, CHAPTER 13 TR	CASE NUMBER 18-28741	Open	463.50	0.00	
V2300044	01/24/23	HEALT005 HEALTH EQUITY	EMPLOYEE HEALTH SAVINGS ACCTS.	Open	1,629.20	0.00	
V2300045	01/24/23	DUES0005 TEAMSTERS LOCAL 331 DUES	UNION DUES	Open	2,999.00	0.00	
V2300046	01/24/23	POLIT005 TEAMSTERS LOCAL 331 POLITICAL	POLITICAL ACTION FUND	Open	18.00	0.00	
V2300047	01/24/23	SOCIA005 TEAMSTERS LOCAL 331 SOCIAL	UNION SOCIAL FUND	Open	5.00	0.00	
V2300048	01/24/23	UNUMP005 UNUM/PROVIDENT LIFE & ACCIDENT	INSURANCE W/H	Open	647.82	0.00	
V2300049	01/24/23	AFLAC005 AFLAC US	INSURANCE W/H	Open	3,269.65	0.00	
V2300050	01/24/23	DEPAR015 DEPARTMENT OF THE TREASURY	FICA TAXES & FED INCOME TAX	Open	110,784.27	0.00	
V2300051	01/24/23	NJDIV015 NJ DIVISION OF TAXATION	STATE INCOME TAX	Open	17,855.13	0.00	
V2300052	01/24/23	CAPEM055 CAPE MAY COUNTY MUA	ADJUSTED PAYROLL CCMUA	Open	261,830.49	0.00	
V2300053	01/24/23	NJDIV010 NJ DIVISION OF PENSIONS	PENSION W/H	Open	92,104.40	0.00	
V2300054	01/25/23	ATLAN140 ATLANTIC CITY ELECTRIC	UTILITIES	Open	6,741.32	0.00	
V2300055	01/25/23	NJAME005 NJ AMERICAN WATER COMPANY	UTILITIES	Open	57.89	0.00	

January 26, 2023
02:49 PM

Cape May County MUA
Purchase Order Listing By P.O. Number

Page No: 4

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
V2300056	01/25/23	ATLAN140 ATLANTIC CITY ELECTRIC	UTILITIES ACCT #926 JAN	Open	26.89	0.00	
V2300057	01/25/23	STATE110 STATE OF NEW JERSEY	HEALTH INSURANCE-FEBRUARY 2023	Open	101,571.95	0.00	
V2300058	01/25/23	STATE110 STATE OF NEW JERSEY	HEALTH INSURANCE-FEBRUARY 2023	Open	306,766.66	0.00	
V2300059	01/25/23	ENTER020 ENTERPRISE FM TRUST	VEHICLE LEASE- SW ENFORCEMENT	Open	355.02	0.00	
V2300060	01/25/23	ENTER020 ENTERPRISE FM TRUST	VEHICLE LEASE-ADMINISTRATION	Open	4,854.64	0.00	
V2300061	01/25/23	ENTER020 ENTERPRISE FM TRUST	VEHICLE LEASE- WASTEWATER	Open	5,573.04	0.00	
V2300062	01/26/23	UNITE135 UNITED HEALTHCARE INSURANCE CO	Health Insur. Vision FEB 2023	Open	1,698.70	0.00	
V2300064	01/26/23	PITNE010 PITNEY BOWES BANK INC RESERVE	POSTAGE METER REPLISHMENT	Open	1,000.00	0.00	
<hr/>							
Total Purchase Orders:		142	Total P.O. Line Items:	0	Total List Amount:	2,909,708.21	Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
ADMINISTRATION	2-100	6,597.72	0.00	10,359.10	16,956.82
WASTEWATER OPERATIONS	2-200	57,731.26	0.00	0.00	57,731.26
SOLID WASTE OPERATIONS	2-300	115,968.57	0.00	0.00	115,968.57
SOLID WASTE PROJECT	2-400	31,588.50	0.00	0.00	31,588.50
RENEWAL & REPLACEMENT	2-720	315,667.87	0.00	0.00	315,667.87
Year Total:		527,553.92	0.00	10,359.10	537,913.02
ADMINISTRATION	3-100	924,613.91	0.00	12,290.92	936,904.83
WASTEWATER OPERATIONS	3-200	104,229.07	0.00	0.00	104,229.07
SOLID WASTE OPERATIONS	3-300	11,046.08	0.00	80,615.21	91,661.29
SOLID WASTE PROJECT	3-400	1,239,000.00	0.00	0.00	1,239,000.00
Year Total:		2,278,889.06	0.00	92,906.13	2,371,795.19
Total of All Funds:		2,806,442.98	0.00	103,265.23	2,909,708.21

Cape May County Municipal Utilities Authority

CERTIFICATION OF FUNDS:

I hereby certify that funds are available for payment of vouchers on the Cape May County Municipal Utilities Authority's Vouchers Listing:

- Administration
- Wastewater Operations
- Wastewater Project
- Solid Waste Operations
- Solid Waste Project

all said Vouchers Lists dated February 1, 2023.



Robert P. Donato, CPA
Chief Financial Officer

Cape May County Municipal Utilities Authority

RESOLUTION NO. 21-23

RESOLUTION AUTHORIZING EXECUTIVE SESSION FROM WHICH THE PUBLIC IS EXCLUDED

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Cape May County Municipal Utilities Authority ("CMCMUA") to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and,

WHEREAS, the CMCMUA has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on Wednesday, February 1, 2023 at approximately 8:07 p.m.; and,

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

- "(1) Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be render confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;
- "(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;
- "(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;
- X — "(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body". The collective bargaining contract(s) discussed are between the public body and the Employee Health Care Proposal for Negotiations _____;
- "(5) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

- “(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;
- X “(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality and the parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are: Section of Insurance _____;
- “(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: _____;
- “(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is: _____;

WHEREAS, the length of the Executive Session is estimated to be 20 minutes (s) after which the public meeting shall (underline one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the CMCMUA will go into Executive Session for only the above stated reasons.

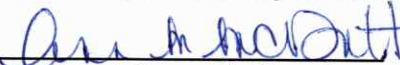
BE IT FURTHER RESOLVED that the CMCMUA hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the CMCMUA's General Counsel, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will be privately discussed.

BE IT FURTHER RESOLVED that the CMCMUA's Corporate Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey						X
Ms. Saduk		X	X			
Mr. Betts			X			

I hereby certify the foregoing to be a true and correct copy of Resolution No. **21-23** adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the **1st** day of **February 2023**.


Assistant Corporate Secretary