

Cape May County Municipal Utilities Authority

1523 Route 9 North, Cape May Court House, NJ 08210
Telephone: (609) 465-9026 • Telefax: (609) 465-9025
www.cmcmua.com

REGULAR MEETING AGENDA

December 6, 2023 @ 6:30 p.m.

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Open Public Meeting Statement
4. Pledge of Allegiance
5. Approval of Minutes
 - November 15, 2023 Regular Meeting**
 - November 15, 2023 Executive Session**
6. Comments or Questions from the Public on Agenda Items
7. Announcements/Special Presentations
8. Executive Director's Personnel Report
 - Resignations/Retirements
 - Leaves of Absence and Changes in Leaves of Absence
 - Reassignments/New Hires
9. Board Reports:
 - Treasurer's Report
 - **October 31, 2023**
 - Construction Status Report
 - **November 29, 2023**
10. Wastewater Management and Solid Waste Management Programs (Combined)
 - Resolution No. 145-23** Resolution Authorizing the Award of a Fair and Open Contract for Professional Engineering Services – 2024 General Consulting Services for the Cape May County Municipal Utilities Authority (RFP-36-23) to Buchart Horn (total not-to-exceed amount of \$213,500.00)
 - Resolution No. 146-23** Resolution Authorizing the Award of a Fair and Open Contract for Professional Engineering Services – 2024 General Consulting Services for the Cape May County Municipal Utilities Authority (RFP-36-23) to Mott MacDonald (total not-to-exceed amount of \$200,000.00)

Resolution No. 147-23 Resolution Authorizing the Award of a Fair and Open Contract for Professional Engineering Services – 2024 Miscellaneous Electrical Engineering for the Cape May County Municipal Utilities Authority (RFP-37-23) to Buchart Horn (total not-to-exceed amount of \$287,300.00)

11. Wastewater Management Program

Resolution No. 148-23 Resolution Authorizing the Award of Contract WW-31-23 – Cape May County Municipal Utilities Authority Wastewater Program Markout Services for Underground Facilities to USIC Locating Services, LLC. (total not-to-exceed amount of \$84,000.00)

Resolution No. 149-23 Resolution Authorizing the Award of Contract WW-42-23 – Cutting and Modification of Existing Concrete Structures at Various Wastewater Treatment Facilities to West Bay Construction, Inc. (total not-to-exceed amount of \$180,000.00)

Resolution No. 150-23 Resolution Authorizing the Award of Contract SER-46-23 (Part I – Biomonitoring)– Provide Laboratory Services: Surface Water Testing for the Cape May County Municipal Utilities Authority Wastewater Management Program to Garden State Laboratories, Inc. (total not-to-exceed amount of \$36,375.00 for Part I)

Resolution No. 151-23 Resolution Authorizing the Award of Contract SER-46-23 (Part II – Other Required Testing)– Provide Laboratory Services: Surface Water Testing for the Cape May County Municipal Utilities Authority Wastewater Management Program to Eurofins Environment Testing Philadelphia, LLC. (total not-to-exceed amount of \$49,878.00 for Part II)

Resolution No. 152-23 Resolution Authorizing Contract Change Order No. 1 to Contract CHEM-53-22 – Furnish and Deliver Sodium Hypochlorite to CCMUA Regional Wastewater Treatment Facilities with Kuehne Chemical Co., Inc.

12. Solid Waste Management Program

13. Miscellaneous

Resolution No. 153-23 Resolution Authorizing the Continuation of a Fair and Open Contract RFP-65-22 with A+ Commercial Office Cleaners, LLC. – Provide Janitorial Services for the Cape May County Municipal Utilities Authority's Administration Office Building Pursuant to Resolution No. 171-22 (total not-to-exceed amount of \$36,900.00)

14. Approval of Vouchers – December 6, 2023

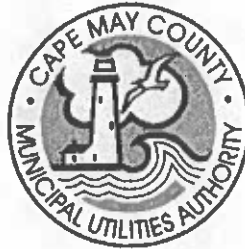
Administration
Wastewater Operations
Wastewater Project
Solid Waste Operations
Solid Waste Project

15. Public Comment

16. New Business

17. Executive Session

18. Adjournment



Cape May County Municipal Utilities Authority

1523 Route 9 North, Cape May Court House, NJ 08210
Telephone: (609) 465-9026 • Telefax: (609) 465-9025
www.cmcmua.com

MINUTES OF THE REGULAR MEETING

November 15, 2023

Chairman Betts called the regular meeting of the Cape May County Municipal Utilities Authority to order at 1:30 p.m.

PRESENT:

George W. Betts	Chairman
Richard Rixey	Vice Chairman
William G. Burns	Treasurer
Patricia A. Callinan	Corporate Secretary
Carol A. Heenan	Member
Zeth Matalucci	Member
Carol L. Saduk	Member

ALSO PRESENT:

Joseph V. Rizzuto	Executive Director
Robert P. Donato	Chief Financial Officer
Thomas J. LaRocco	Chief Engineer
John R. Conturo	Solid Waste Program Manager
Joshua Palombo	Wastewater Program Manager
Kevin J. Whitney	Senior Advisor
Howard C. Long	Solicitor
Ann M. McDevitt	Recording Secretary

Chairman Betts stated proper notice was given under the provisions of the Open Public Meetings Act.

"Adequate notice of this meeting, in compliance with the Open Public Meetings Act, has been provided for by e-mail to the *Atlantic City Press* and the *Ocean City Sentinel*; and by e-mail to the Cape May County Board of County Commissioners and Cape May County Clerk, and by posting on the Cape May County Bulletin Board and on the Authority's website, all on or before February 13, 2023."

The Pledge of Allegiance was recited.

Minutes

Minutes of the November 1, 2023 Regular Meeting were submitted for approval or correction.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns		X	X			
Ms. Callinan	X		X			
Ms. Heenan			X			
Mr. Matalucci					X	
Mr. Rixey			X			
Ms. Saduk			X			
Mr. Betts			X			

Motion Carried: 6-0-1

Executive Session Minutes

Minutes of the November 1, 2023 Executive Session were submitted for approval or correction.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns		X	X			
Ms. Callinan	X		X			
Ms. Heenan			X			
Mr. Matalucci					X	
Mr. Rixey			X			
Ms. Saduk			X			
Mr. Betts			X			

Motion Carried: 6-0-1

Comments or Questions from the Public on Agenda Items

None offered.

Announcements/Special Presentations

None presented.

Executive Director's Personnel Report

Mr. Rizzuto presented the Executive Director's Personnel Report.

Board Reports

Wastewater Management Program Report – November 8, 2023 – Joshua Palombo

Mr. Palombo presented the Wastewater Management Program Report.

Solid Waste Program Tonnage and Revenue Report – October 2023 – John R. Conturo

Mr. Conturo presented the Solid Waste Tonnage and Revenue Report.

Wastewater Management and Solid Waste Management Programs (Combined)

Resolution No. 137-23 Resolution Authorizing the Award of Contract MISC-32-23 – 2024 Miscellaneous Services – Buried Piping Systems to CTX Infrastructure

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns		X	X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci	X		X			
Mr. Rixey			X			
Ms. Saduk			X			
Mr. Betts			X			

Motion Carried: 7-0-0

Resolution No. 138-23 Resolution Authorizing the Award of Contract MISC-33-23 – 2024 Miscellaneous Services – HVAC Work to Multi-Temp Mechanical, Inc.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns		X	X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci	X		X			
Mr. Rixey			X			
Ms. Saduk			X			
Mr. Betts			X			

Motion Carried: 7-0-0

Resolution No. 139-23 Resolution Authorizing the Award of Contract MISC-34-23 – 2024 Miscellaneous Services – Electrical Work to Scaifo Electric, Inc.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns		X	X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci	X		X			
Mr. Rixey			X			
Ms. Saduk			X			
Mr. Betts			X			

Motion Carried: 7-0-0

Wastewater Management Program

Resolution No. 140-23 Resolution Authorizing the Release of Payment Bond No. 019071789 as Posted by Municipal Maintenance Co., Inc. for Contract WW-EQUIP-02-20 – New Electrical Systems for Various Pump Stations

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns			X			
Ms. Callinan	X		X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 7-0-0

Solid Waste Management Program

Resolution No. 141-23 Resolution Authorizing the Award of Contract SLF-35-23 – 2024 Landfill Cap Liner Miscellaneous Repair Services to Atlantic Lining Co., Inc.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns		X	X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk	X		X			
Mr. Betts			X			

Motion Carried: 7-0-0

Resolution No. 142-23 Resolution Authorizing Shared Services Agreement between the Cape May County Municipal Utilities Authority and the Township of Lower

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns		X	X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk	X		X			
Mr. Betts			X			

Motion Carried: 7-0-0

Resolution No. 143-23 Resolution Amending Resolution No. 36-22 Enabling the Cape May County Municipal Utilities Authority – Solid Waste Management District Implementing Agency – Recycling Enhancement Act – Direct Recycling Grant to Counties

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns		X	X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk	X		X			
Mr. Betts			X			

Motion Carried: 7-0-0

Miscellaneous

None present.

Approval of Vouchers

Approval of the Administration Vouchers List dated November 15, 2023.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 7-0-0

Approval of the Wastewater Operating Vouchers List dated November 15, 2023.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 7-0-0

Approval of the Wastewater Project Vouchers List dated November 15, 2023.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 7-0-0

Approval of the Solid Waste Operations Vouchers List dated November 15, 2023.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 7-0-0

The total of all four (4) approved Vouchers Lists, dated November 15, 2023 was \$1,883,543.24.

Public Comment

None offered.

New Business

None presented.

Executive Session

Resolution No. 144-23 Resolution Authorizing Executive Session from which the Public is Excluded.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 7-0-0

At 2:00 p.m., the Regular Meeting retired to Executive Session for the purpose of discussing matters of the Host Community Benefit Agreement between the Township of Upper and the Borough of Woodbine and the long-term Recycling Contract.

At 2:37 pm, it was motioned to end the Executive Session and reconvene to the Regular Meeting.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 7-0-0

Adjournment

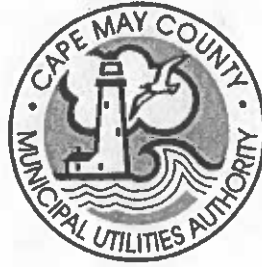
There being no further business, the Regular Meeting adjourned at 2:37 p.m.

Respectfully submitted,


Ann M. McDevitt
Recording Secretary

11/15/23

DRAFT



Cape May County Municipal Utilities Authority

1523 Route 9 North, Cape May Court House, NJ 08210
Telephone: (609) 465-9026 • Telefax: (609) 465-9025
www.cmcmua.com

MINUTES OF EXECUTIVE SESSION

November 15, 2023

The Cape May County Municipal Utilities Authority held an Executive Session on Wednesday, November 15, 2023 at 2:00 p.m., at the Authority's Office in Swainton, New Jersey, authorized by Resolution No. 144-23.

PRESENT:

George W. Betts	Chairman
Richard Rixey	Vice Chairman
William G. Burns	Treasurer
Patricia A. Callinan	Corporate Secretary
Carol A. Heenan	Member
Zeth Matalucci	Member
Carol L. Saduk	Member

ALSO PRESENT:

Joseph V. Rizzuto	Executive Director
Robert P. Donato	Chief Financial Officer
Thomas J. LaRocco	Chief Engineer
John R. Conturo	Solid Waste Program Manager
Joshua Palombo	Wastewater Program Manager
Kevin J. Whitney	Senior Advisor
Howard C. Long	Solicitor
Ann M. McDevitt	Recording Secretary

The following subject, on which no formal action was taken, was discussed:

Items of Discussion

A discussion was held for the purpose of discussing matters of the Host Community Benefit Agreement between the Township of Upper and the Borough of Woodbine and the long-term Recycling Contract.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ann M. McDevitt", is written over the typed name.

Ann M. McDevitt
Recording Secretary

RESIGNATIONS/RETIREMENTS

NAME	PROGRAM/POSITION/FACILITY	EFFECTIVE DATE	RESIGNATION or RETIREMENT
John D. Porter	Solid Waste/Heavy Equipment Operator/Sanitary Landfill	11/30/2023	Retirement

LEAVES OF ABSENCE AND CHANGES IN LEAVES OF ABSENCE

NAME	PROGRAM/POSITION/FACILITY	FROM/TO *DENOTES CHANGE	DISABILITY WITH PAY & WITH BENEFITS	FMLA WITH EARNED LEAVE & WITH BENEFITS	FMLA W/O PAY & WITH BENEFITS	FMLA/NJFLA W/O PAY & WITH BENEFITS	NJFLA W/O PAY & WITH BENEFITS	LEAVE W/O PAY & WITH BENEFITS	LEAVE W/O PAY & W/O BENEFITS
ID# 717	Solid Waste/Heavy Equipment Operator/Sanitary Landfill	11/27/2023 -3/27/2024		X				X	

REASSIGNMENTS/NEW HIRES

NAME	FROM PROGRAM/POSITION/FACILITY	TO PROGRAM/POSITION/FACILITY	EFFECTIVE DATE
N/A			



Cape May County Municipal Utilities Authority

Treasurer's Report

for the month ended October 31, 2023

Respectfully Submitted by:

**William G. Burns, Jr.
Treasurer**

Prepared by:

A handwritten signature in black ink, appearing to read "R. Donato", is written over a horizontal line.

**Robert P. Donato, CPA
Chief Financial Officer**



Cape May County Municipal Utilities Authority

Treasurer's Report

for the month ended October 31, 2023

Wastewater Management Program

Administration/Construction Fund

	Trustee-Held Funds <i>TD Wealth Mgmt.</i>	Local Checking Account <i>TD Bank</i>	Local Payroll Account <i>Sturdy</i>	Health Savings Account (Payroll) <i>TD Bank</i>	Total
Balance - October 1, 2023	\$ 863,418.00	\$ 1,019,941.11	\$ 4,834.27	\$ 16,448.16	\$ 1,904,641.54
Cash Receipts					
Interest Income	4,972.46	1,483.79		35.56	6,491.81
Sale of Surplus Equipment		6.00			6.00
NJUI JIF Risk Management Dividend					-
Miscellaneous Reimbursements		838.00			838.00
Transfers - Expense Reimbursements					-
Wastewater Revenue Fund	765,869.59				765,869.59
Wastewater R&R Fund					-
Solid Waste Revenue Fund	419,440.78				419,440.78
Total Cash Receipts	\$ 1,190,282.83	\$ 2,327.79	\$ -	\$ 35.56	\$ 1,192,646.18
Cash Disbursements					
Monthly Expenses		1,085,941.75	568,870.66	1,738.61	1,656,551.02
Transfers - Reimbursement					-
Wastewater R&R Fund					-
Solid Waste Revenue Fund					-
Wastewater Revenue Fund					-
Transfers - Interest Income					-
Wastewater Revenue Fund	4,972.46				4,972.46
Total Cash Disbursements	\$ 4,972.46	\$ 1,085,941.75	\$ 568,870.66	\$ 1,738.61	\$ 1,661,523.48
Interfund Transfers	(1,334,204.47)	1,334,204.47	568,870.66	3,258.40	-
		(568,870.66)			-
		(3,258.40)			-
Total Interfund Transfers	\$ (1,334,204.47)	\$ 762,075.41	\$ 568,870.66	\$ 3,258.40	\$ -
Balance - October 31, 2023	\$ 714,523.90	\$ 698,402.56	\$ 4,834.27	\$ 18,003.51	\$ 1,435,764.24



Cape May County Municipal Utilities Authority

Treasurer's Report

for the month ended October 31, 2023

Wastewater Management Program

Project Fund

	Trustee-Held Funds Renewal and Replacement Fund <i>TD Wealth Mgmt.</i>	Local Checking Account <i>TD Bank</i>	Total
Balance - October 1, 2023	\$ 45,459,586.65	\$ 124,884.99	\$ 45,584,471.64
Cash Receipts			
Interest Income	187,481.25	1,241.31	188,722.56
Borough of Woodbine - Reimbursement		1,837.75	1,837.75
Transfers - Expense Reimbursements			
Wastewater Construction Fund			-
Wastewater Revenue Fund			-
Total Cash Receipts	\$ 187,481.25	\$ 3,079.06	\$ 190,560.31
Cash Disbursements			
Monthly Expenses		1,817,179.54	1,817,179.54
Transfers - Expense Reimbursements			
Wastewater Construction Fund			-
Wastewater Revenue Fund			-
Transfers - Interest Income			
Wastewater Revenue Fund	187,481.25		187,481.25
Total Cash Disbursements	\$ 187,481.25	\$ 1,817,179.54	\$ 2,004,660.79
Interfund Transfers	(1,817,179.54)	1,817,179.54	-
Total Interfund Transfers	\$ (1,817,179.54)	\$ 1,817,179.54	\$ -
Balance - October 31, 2023	\$ 43,642,407.11	\$ 127,964.05	\$ 43,770,371.16



Cape May County Municipal Utilities Authority

Treasurer's Report

for the month ended October 31, 2023

Wastewater Management Program

Revenue Fund

	Trustee-Held Funds <i>TD Wealth Mgmt.</i>	Local Checking Account <i>TD Bank</i>	Local Daily Deposit Account <i>TD Bank</i>	Total
Balance - October 1, 2023	\$ 21,404,303.23	\$ 96,468.16	\$ 6,045.16	\$ 21,506,816.55
Cash Receipts				
Revenue				
User Charges				-
Septage/Leachate			153,694.59	153,694.59
Sludge Processing			34,178.59	34,178.59
Tower Rental			11,221.66	11,221.66
Insurance Claims				-
Sale of Surplus Equipment				-
Miscellaneous Reimbursements			355.55	355.55
Interest Income	87,067.53	795.93	71.31	87,934.77
Transfers - Interest Income				
Wastewater Accounts				
General Fund	11,354.79			11,354.79
Renewal and Replacement	187,481.25			187,481.25
Construction Fund	4,972.46			4,972.46
2002 Forward Financing	1,174.09			1,174.09
Rate Stabilization Fund	47.13			47.13
Transfers - Other				
Construction Fund - Projects				-
Bond Reserve Fund				-
Renewal and Replacement Fund				-
Solid Waste Revenue Fund				-
Solid Waste Project Fund				-
Total Cash Receipts	\$ 292,097.25	\$ 795.93	\$ 199,521.70	\$ 492,414.88
Cash Disbursements				
Monthly Expenses		629,776.94		629,776.94
Transfers - Expense Reimbursements				
Wastewater Construction Fund	765,869.59			765,869.59
Wastewater Bond Service Fund				-
Renewal and Replacement Fund				-
Solid Waste Future Construction Reserve				-
Total Cash Disbursements	\$ 765,869.59	\$ 629,776.94	\$ -	\$ 1,395,646.53
Interfund Transfers	166,269.07 (629,776.94)	629,776.94	(166,269.07)	-
Total Interfund Transfers	\$ (463,507.87)	\$ 629,776.94	\$ (166,269.07)	\$ -
Balance - October 31, 2023	\$ 20,467,023.02	\$ 97,264.09	\$ 39,297.79	\$ 20,603,584.90



Cape May County Municipal Utilities Authority

Treasurer's Report

for the month ended October 31, 2023

Solid Waste Management Program

Project Fund

	Trustee-Held Funds <i>TD Wealth Mgmt.</i>	Local Checking Account <i>TD Bank</i>	Trustee-Held Funds Future Construction Reserve Fund <i>TD Wealth Mgmt.</i>	Total
Balance - October 1, 2023	\$ 584,412.95	\$ 91,277.96	\$ 13,534,969.15	\$ 14,210,660.06
Cash Receipts				
Interest Income	2,275.94	211.21	57,647.40	60,134.55
Transfers - Expense Reimbursements				
Solid Waste Equipment Reserve				-
Solid Waste Closure Fund				-
Solid Waste IPF Capital Reserve Fund				-
Solid Waste Building and Site Fund				-
Solid Waste Revenue Fund			62,500.00	62,500.00
Wastewater Revenue Fund				-
Total Cash Receipts	\$ 2,275.94	\$ 211.21	\$ 120,147.40	\$ 122,634.55
Cash Disbursements				
Monthly Expenses		15,543.00		15,543.00
Transfers - Expense Reimbursements				
Wastewater Construction Fund				-
Wastewater Revenue Fund				-
Transfers - Closure-related Expenditures				
Solid Waste Revenue Fund				-
Transfers - Rate Stabilization				
Solid Waste Revenue Fund				-
Transfers - Debt Service-related Expenditures				
Solid Waste Revenue Fund				-
Transfers - Interest Income				
Solid Waste Revenue Fund	2,275.94		57,647.40	59,923.34
Total Cash Disbursements	\$ 2,275.94	\$ 15,543.00	\$ 57,647.40	\$ 75,466.34
Interfund Transfers	15,543.00 (15,543.00)	15,543.00	(15,543.00)	-
Total Interfund Transfers	\$ -	\$ 15,543.00	\$ (15,543.00)	\$ -
Balance - October 31, 2023	\$ 584,412.95	\$ 91,489.17	\$ 13,581,926.15	\$ 14,257,828.27



Cape May County Municipal Utilities Authority

Treasurer's Report

for the month ended October 31, 2023

Solid Waste Management Program

Revenue Fund

	Trustee-Held Funds <i>TD Wealth Mgmt.</i>	Local Checking Account <i>TD Bank</i>	Local Daily Deposit Account <i>TD Bank</i>	Prepayment Account <i>TD Bank</i>	Total
Balance - October 1, 2023	\$ 8,501,007.08	\$ 100,028.84	\$ 133,800.69	\$ 129,688.28	\$ 8,864,524.89
Cash Receipts					
Revenue					
Tipping Fees			1,700,289.92		1,700,289.92
Wood Products			34,230.50		34,230.50
Methane Revenue			9,056.64		9,056.64
Recycling Enhancement Grant					-
Electricity Generation			4,559.12		4,559.12
Property Rental			1,000.00		1,000.00
Sale of Surplus Equipment					-
Insurance Reimbursement					-
Miscellaneous Reimbursements					-
Prepayments Received					-
Interest Income	34,415.60	594.25	304.54	245.36	35,559.75
Transfers - Interest Income					
Solid Waste Accounts					
Equipment Reserve Fund	283.62				283.62
Building and Site Improvements	947.26				947.26
Host Community Benefit Reserve	893.21				893.21
General Fund	64.98				64.98
Future Construction Reserve	57,647.40				57,647.40
Project Fund	2,275.94				2,275.94
Transfers - Expense Reimbursements					
Wastewater Construction Fund					-
Building and Site Improvement Fund					-
Solid Waste Project Fund					-
Future Construction Reserve Fund					-
IPF Capital Reserve Fund					-
IPF Rate Stabilization Fund	124,331.35				124,331.35
Host Community Benefit Fund					-
Total Cash Receipts	\$ 220,859.36	\$ 594.25	\$ 1,749,440.72	\$ 245.36	\$ 1,971,139.69
Cash Disbursements					
Monthly Expenses		529,115.32	2,280.73		531,396.05
Prepayments Returned					-
Transfers - Expense Reimbursements					
Wastewater Construction Fund	419,440.78				419,440.78
Wastewater Revenue Fund					-
Transfers - Reserve Accounts					
Equipment Reserve Fund					-
Closure Fund	15,491.05				15,491.05
Host Community Benefit Fund	86,128.12				86,128.12
Building and Site Improvement Fund					-
Future Construction Reserve Fund	62,500.00				62,500.00
Debt Service Fund					-
IPF Rate Stabilization Fund					-
IPF Capital Reserve Fund					-
Total Cash Disbursements	\$ 583,559.95	\$ 529,115.32	\$ 2,280.73	\$ -	\$ 1,114,956.00
Interfund Transfers	1,462,006.68 (688,583.32)	688,583.32	(1,462,006.68)		-
Total Interfund Transfers	\$ 773,423.36	\$ 688,583.32	\$ (1,462,006.68)	\$ -	\$ -
Balance - October 31, 2023	\$ 8,911,729.85	\$ 260,091.09	\$ 418,954.00	\$ 129,933.64	\$ 9,720,708.58



Cape May County Municipal Utilities Authority

Treasurer's Report

for the month ended October 31, 2023

Wastewater Management Program

Investment Summary

Account Name / Bank	Purchase Date	Maturity Date	Interest Rate	Amount
Construction Fund				
New Jersey Cash Management Fund			5.33%	\$ 714,523.90
TD Bank - Checking			2.30%	698,402.56
TD Bank - Health Savings Account			2.30%	18,003.51
Sturdy Savings - Payroll			-	4,834.27
				\$ 1,435,764.24
Revenue Fund				
TD Bank - Money Market			2.30%	\$ 188,951.91
New Jersey Cash Management Fund			5.33%	18,080,172.25
Parke Bank - Money Market			4.75%	562,511.47
New Jersey Asset & Rebate Management Fund (NJ/ARM)			5.30%	1,635,387.39
TD Bank - Daily Deposit			2.30%	39,297.79
TD Bank - Checking			2.30%	97,264.09
				\$ 20,603,584.90
General Fund				
New Jersey Cash Management Fund			5.33%	\$ 365,675.23
Parke Bank - Money Market			4.75%	2,500,000.00
				\$ 2,865,675.23
Renewal and Replacement Fund				
Parke Bank - Money Market			4.75%	9,048,152.62
New Jersey Asset & Rebate Management Fund - (NJ/ARM)			5.30%	29,749,016.98
TD Bank - Money Market			2.30%	4,605,361.89
New Jersey Cash Management Fund			5.33%	239,875.62
TD Bank - Checking			2.30%	127,964.05
				\$ 43,770,371.16



Cape May County Municipal Utilities Authority

Treasurer's Report

for the month ended October 31, 2023

Wastewater Management Program

Investment Summary (continued)

<u>Account Name / Bank</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Amount</u>
Rate Stabilization Fund				
New Jersey Cash Management Fund			5.33%	\$ 10,811.47
				<u>\$ 10,811.47</u>
Sick and Vacation Pay Reserve Fund				
New Jersey Cash Management Fund			5.33%	\$ 342,430.89
				<u>\$ 342,430.89</u>
2002 Forward Financing Fund				
New Jersey Cash Management Fund			5.33%	\$ 269,259.47
				<u>\$ 269,259.47</u>
Bond Service Fund				
TD Bank - Money Market			2.30%	
				<u>\$ -</u>

Total Funds - Wastewater Management Program \$ 69,297,897.36



Cape May County Municipal Utilities Authority

Treasurer's Report

for the month ended October 31, 2023

Solid Waste Management Program

Investment Summary

<u>Account Name / Bank</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Amount</u>
Project Fund				
TD Bank - Money Market			2.30%	\$ 2,815.77
Parke Bank - Money Market			4.75%	581,597.18
TD Bank - Checking			2.30%	91,489.17
				<u>\$ 675,902.12</u>
Revenue Fund				
TD Bank - Money Market			2.30%	\$ 59,604.47
Parke Bank - Money Market			4.75%	219,757.42
New Jersey Cash Management Fund			5.33%	6,168,583.03
New Jersey Asset & Rebate Management Fund (NJ/ARM)			5.30%	2,463,784.93
TD Bank - Prepayment Account			-	129,933.64
TD Bank - Daily Deposit			2.30%	418,954.00
TD Bank - Checking			2.30%	260,091.09
				<u>\$ 9,720,708.58</u>
Equipment Reserve Fund				
New Jersey Cash Management Fund			5.33%	\$ 65,044.12
				<u>\$ 65,044.12</u>
Building and Site Improvement Fund				
Parke Bank - Money Market			4.75%	\$ 242,631.44
				<u>\$ 242,631.44</u>
Insurance Reserve Fund				
New Jersey Cash Management Fund			5.33%	\$ 21,271.85
Parke Bank - Money Market			4.75%	625,547.06
				<u>\$ 646,818.91</u>



Cape May County Municipal Utilities Authority

Treasurer's Report

for the month ended October 31, 2023

Solid Waste Management Program

Investment Summary (continued)

<u>Account Name / Bank</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Amount</u>
Rate Stabilization Fund				
New Jersey Cash Management Fund			5.33%	\$ 914,638.48
				<u>\$ 914,638.48</u>
IPF Rate Stabilization Fund				
New Jersey Cash Management Fund			5.33%	\$ 1,002,217.40
				<u>\$ 1,002,217.40</u>
IPF Capital Reserve Fund				
New Jersey Cash Management Fund			5.33%	\$ 662,682.37
				<u>\$ 662,682.37</u>
Closure Fund				
US Government Issues		average	2.00%	\$ 7,708,978.08
US Government Agency Issues		average	2.08%	78,432.03
First American Government Obligation Fund			5.26%	<u>86,276.32</u>
				<u>\$ 7,873,686.43</u>
<i>The Closure Fund is administered by US Bank under an NJDEP-stipulated Escrow Agreement</i>				
Host Community Benefit Reserve Fund				
New Jersey Cash Management Fund			5.33%	\$ 314,520.49
				<u>\$ 314,520.49</u>



Cape May County Municipal Utilities Authority

Treasurer's Report

for the month ended October 31, 2023

Solid Waste Management Program

Investment Summary (continued)

<u>Account Name / Bank</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Amount</u>
Debt Service Fund - NJEIT Series				
New Jersey Cash Management Fund			5.33%	\$ -
Parke Bank - Money Market			4.75%	\$ -
				<u>\$ -</u>
Project Fund II - State Grant				
New Jersey Cash Management Fund			5.33%	\$ 308,917.45
				<u>\$ 308,917.45</u>
General Fund				
Parke Bank - Money Market			4.75%	\$ 16,644.13
				<u>\$ 16,644.13</u>
Future Construction Reserve Fund				
Parke Bank - Money Market			4.75%	\$ 6,081,926.15
New Jersey Asset & Rebate Management Fund - (NJ/ARM)			5.30%	\$ 7,500,000.00
				<u>\$ 13,581,926.15</u>

Total Funds - Solid Waste Management Program \$ 36,026,338.07



Cape May County Municipal Utilities Authority

Treasurer's Report

for the month ended October 31, 2023

Cash Management Plan Compliance Statements

1. Securities Purchased or Sold/Matured during the Reporting Period - ***

Purchased

None

Matured

None

2. Summary of Securities Owned - ***

None

3. Interest Received during the Reporting Period - ***

<u>Program</u>	<u>Securities</u>	<u>Other</u>	<u>Total</u>
Wastewater	\$ -	\$ 297,206.16	\$297,206.16
Solid Waste	-	114,146.35	114,146.35
Total	<u>\$ -</u>	<u>\$ 411,352.51</u>	<u>\$411,352.51</u>

4. Fees Incurred during the Reporting Period - ***

<u>Program</u>	<u>Securities</u>	<u>Other</u>	<u>Total</u>
Wastewater	\$ -	\$ -	\$ -
Solid Waste	-	-	-



Cape May County Municipal Utilities Authority

Treasurer's Report

for the month ended October 31, 2023

Cash Management Plan Compliance Statements (continued)


5. Summary of Funds as of October 31, 2023

<u>Official Depositories</u>	<u>Wastewater</u>	<u>Solid Waste</u>	<u>Total</u>
Parke Bank	\$ 12,110,664.09	\$ 7,768,103.38	\$ 19,878,767.47
Sturdy Savings Bank	4,834.27	-	4,834.27
TD Bank NA	5,775,245.80	962,888.14	6,738,133.94
<u>Other Official Funds</u>			
New Jersey Cash Management	20,022,748.83	9,457,875.19	29,480,624.02
New Jersey Asset and Rebate Management Fund	31,384,404.37	9,963,784.93	41,348,189.30
	<u>\$ 69,297,897.36</u>	<u>\$ 28,152,651.64</u>	<u>\$ 97,450,549.00</u>
Closure Fund ***	<u>-</u>	<u>7,873,686.43</u>	<u>7,873,686.43</u>
Total Funds	<u>\$ 69,297,897.36</u>	<u>\$ 36,026,338.07</u>	<u>\$105,324,235.43</u>

*** The Closure Fund is administered by US Bank under an NJDEP-stipulated Escrow Agreement

MEMORANDUM

November 29, 2023

TO: Mr. Joseph V. Rizzuto, Executive Director
FROM: Thomas J. LaRocco, P.E., Chief Engineer 
RE: Construction Status Report

The following is a summary status report of the Authority's on-going projects for the period October 26, 2023 through November 29, 2023.

° **Project:** Contract No. OC-18-22
Ocean City Region
32nd Street Pump Station Piping & Pump Upgrades

Contractor: Allied Construction

The purpose of this project is to replace piping, fittings, valves and appurtenances on the dry side of the well to remediate poor material conditions, and to improve the operational flexibility of the station. The installation of three (3) new sets of pumps and motors that were procured independently of this contract shall also be completed. Demolition began on October 23rd. By November 8th, all major piping components designated for demolition had been removed. Installation of new materials began on October 30th, while demolition was ongoing. Currently, approximately 80% of the new piping and pumping equipment is installed. The Contractor is proceeding at a rapid pace and it is very possible that he may be completed by the end of 2023.

Original Contract Amount: \$1,781,000.00
Amended Contract Amount: \$1,685,632.84
Paid to Date: \$ 841,515.01
Completion Date: April 10, 2024

° **Project:** Contract No. WW/L-02-23
Wildwood/Lower Region
Furnish and Install New Centrifugal Blowers

Contractor: Municipal Maintenance Company, Inc.

The purpose of this project is to replace three of four existing blowers, and to provide new controls to the three new blowers and the single, existing rebuilt blower. These blowers provide process air to the facility's entire treatment system. Two (2) of the new blowers will have capacities that are less than those of the original units so as to more efficiently accommodate off-season demands. This project was awarded on March 1, 2023. Notice to Proceed was issued, effective March 22, 2023. A preconstruction meeting was held on April 5, 2023. Due to equipment lead time requirements, the Contractor does not expect to begin physical work until January, 2024. Currently, the review of technical submittals and material procurement is ongoing.

Contract Amount: \$1,381,377.00
Paid to Date: \$ 0.00
Completion Date: May 21, 2024

° **Project:** Contract No. WW-11-23
Various Regions
Disposal of RBCs and Other Miscellaneous Equipment

Contractor: Garton's Rigging, Inc.

The purpose of this project is to remove and dispose of various pieces of surplus equipment that are in poor condition in order to provide more working space at the Authority's Ocean City, Wildwood/Lower and Cape May Wastewater Treatment Facilities. Work includes the loading, hauling, unloading and disposal of nineteen (19) RBC shaft assemblies, two (2) storage tanks and, on an "if and where directed" basis, eight (8) storage containers and other miscellaneous treatment equipment. All assigned pay item work has been completed. Tasks recently completed by Garton's as part of the contract's contingency allowance include the removal of three additional RBCs from the Ocean City Wastewater Treatment Facility site on November 3rd.

Original Contract Amount:	\$269,125.00
Amended Contract Amount:	\$322,950.00
Paid to Date:	\$261,890.36
Original Completion Date:	June 20, 2023
Amended Completion Date:	June 19, 2024

° **Project:** Contract No. SCF-08-23
Demolition and Disposal of Various Structures
and Equipment at the Sludge Composting Facility

Contractor: H4 Enterprises, LLC.

The purpose of this project is to demolish and dispose of structures and equipment at the Sludge Composting Facility that have not been in use since the fire of 2015. The Reactor, Amendment, Operations and Maintenance, Blower, and Storage Buildings, as well as Chemical and Odor Control Facilities with related appurtenances are to be safely removed in accordance with the governing regulations. On November 13th, the Contractor began the process of demolishing all the miscellaneous metals, piping and appurtenances that are mounted to the Reactor Building. On November 17th, demolition of the concrete at the upper levels of the Reactor Building began. The demolition of Blower Building No. 2 is essentially complete and, on November 29th, demolition of O&M Building began.

Contract Amount:	\$1,498,847.00
Paid to Date:	\$ 0.00
Completion Date:	May 7, 2024

MEMORANDUM

November 29, 2023

Page 3

° **Project:** Contract No. SLF-03-23
Secure Sanitary Landfill
Leachate Pump Stations
Control/Power Replacement

Contractor: PFK-Mark III

The purpose of this contract is to install new controls, utility poles, power feeds and fiber optic communication lines that serve thirteen (13) pump stations that convey leachate from the base of the landfill to the leachate storage tanks, so as to improve operations and enable remote monitoring (SCADA). This Contract was awarded on October 18, 2023. Notice to Proceed was issued effective November 13, 2023. A Preconstructions Meeting was held on November 21, 2023. The Contractor is expected to mobilize onsite during March, 2024. Until that time, the review of technical submittals and material procurement shall proceed.

Contract Amount: \$3,763,000.00
Paid to Date: \$ 0.00
Completion Date: November 12, 2024

TJL:amm

cc: Authority Members
Mr. Robert P. Donato, CPA
Mr. Joshua Palombo
Mr. John R. Conturo, P.E.
Ms. Ann M. McDevitt



Demolition of existing piping (10-26-23)



New suction line gate valves being installed (10-31-23)



New discharge line manifold piping (11-13-23)



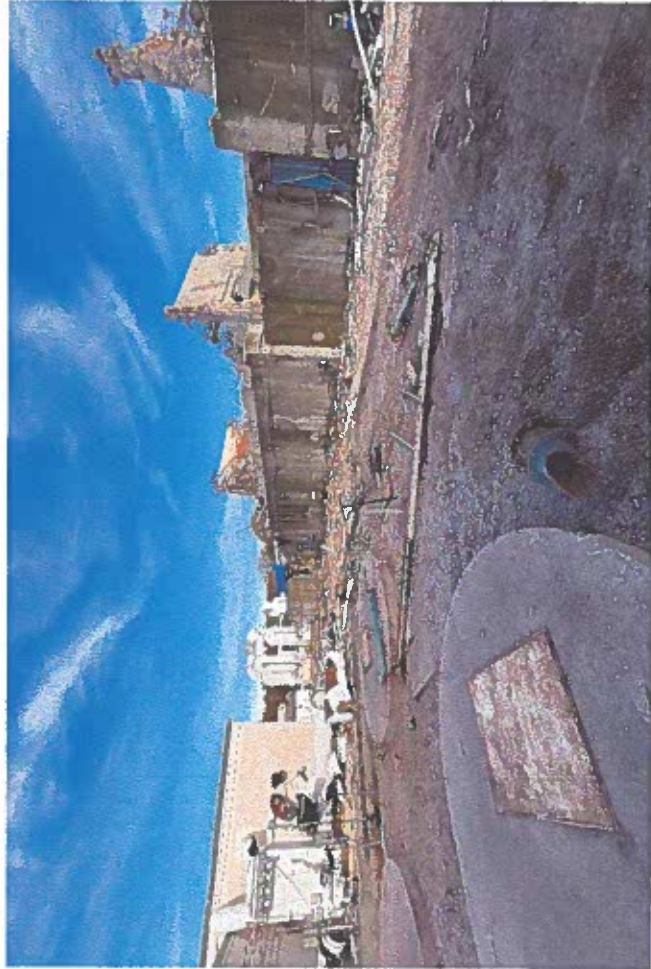
New pumps being installed (11-22-23)



Reactor Building, West Side (11-15-23)



Reactor Building, East Side (11-15-23)



Reactor Building, West Side (11-20-23)



Reactor Building, East Side (11-22-23)

Cape May County Municipal Utilities Authority

RESOLUTION NO. 145-23

RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES - 2024 GENERAL CONSULTING SERVICES FOR THE CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY (RFP-36-23) TO BUCHART HORN

WHEREAS, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") has a need for Consulting Engineering Services for Annual Facility Inspections and Reports, and Technical and Consulting Services; and,

WHEREAS, the CMCMUA, on October 6, 2023, advertised a Request for Proposals, RFP-36-23, entitled "Professional Engineering Services - 2024 General Consulting Services for the Cape May County Municipal Utilities Authority" (RFP); and,

WHEREAS, Proposals were received from four (4) Engineering Firms; and,

WHEREAS, Buchart Horn submitted a Proposal on November 2, 2023 in response to the Authority's RFP solicited pursuant to the New Jersey Local Pay-to-Play Law (N.J.S.A. 19:44A-20.4 et. seq.) to provide said services in accordance with the schedule of rates contained therein; and,

WHEREAS, following evaluation of the Proposals received, a Selection Committee comprised of Authority Staff has identified Buchart Horn, 2 Eves Drive, Suite 110, Marlton, NJ 08053 as a firm which best meets the Engineering needs of the CMCMUA for the Annual Facility Inspection and Report, and Technical and Consulting Services, when needed, as detailed in Section 3.1 and Section 3.2, respectively, of the RFP; and,

WHEREAS, Buchart Horn has warranted that it is ready, willing and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and,

WHEREAS, the Authority desires to retain the services of Buchart Horn for the purpose of providing Consulting Engineering Services for Annual Facility Inspections and Reports, and Technical and Consulting Services, when needed, as detailed in Section 3.1 and Section 3.2, respectively, of the RFP; and,

WHEREAS, the Local Public Contracts Law at N.J.S.A. 40A:11-5(1)(a)(i) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection; and,

WHEREAS, the Authority's Chief Financial Officer has certified that funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Cape May County Municipal Utilities Authority that it hereby awards a Professional Services Contract to Buchart Horn to perform Professional Engineering Services for 2024 General Consulting Services in accordance with a Proposal submitted by said firm on November 2, 2023, the provisions therein to be incorporated into a contract to be executed and filed with the Authority's Office Manager.

BE IT FURTHER RESOLVED by the Cape May County Municipal Utilities Authority, a body corporate and politic, as follows:

- o Annual Facility Inspection and Report \$ 13,500.00
 - o Technical and Consulting Services Allowance, if and where directed \$200,000.00
- for a total not-to-exceed contract amount of \$213,500.00

BE IT FURTHER RESOLVED by the Cape May County Municipal Utilities Authority, a body corporate and politic, as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Authority's Executive Director or Deputy Director is hereby authorized to execute an Agreement with Buchart Horn for Professional Engineering Services – 2024 General Consulting Services in accordance with the Hourly Rates/Fee Schedule contained in Buchart Horn's Proposal on file with the Authority's Office Manager in an amount not-to-exceed \$213,500.00, subject to Year 2024 Solid Waste and Wastewater Program's Budget appropriations.
3. The term of this Agreement shall be January 1, 2024 through December 31, 2024.
4. This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.
5. This Contract is awarded through a fair and open process pursuant to N.J.S.A 19:44A-20.4 et seq. of the Local Unit Pay-To-Play Law.
6. A copy of this Resolution, or a notice thereof, shall be published in an official Authority newspaper.
7. The Contract executed by authority of this Resolution will be made available for public inspection.

BE IT FURTHER RESOLVED in accordance with N.J.A.C. 5:30-5.5(b)2, no amount of Professional Engineering Services – 2024 General Consulting Services for the Cape May County Municipal Utilities Authority under Contract RFP-36-23 shall be chargeable or certified until such time as they are actually ordered or otherwise called for. Prior to authorizing any work under this Contract, a certification of available funds shall be made by the Authority's Chief Financial Officer upon receipt of a properly executed Purchase Order and said certification shall be attached to the file copy of the Purchase Order. Total expenditures under this contract shall not exceed \$13,500.00 for Annual Facility Inspection and Report and \$200,000.00 for Technical and Consulting Services among all contracted firms.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns						
Ms. Callinan						
Ms. Heenan						
Mr. Matalucci						
Mr. Rixey						
Ms. Saduk						
Mr. Betts						

I hereby certify the foregoing to be a true and correct copy of Resolution No. 145-23 adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the 6th day of December 2023.

Assistant Corporate Secretary

CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY

CONTRACT FACT SHEET

PROJECT INFORMATION

Project Name: Professional Engineering Services – 2024 General Consulting Services for the Cape May County Municipal Utilities Authority

Purpose and Scope of Contract: The purpose of this contract is for the provision of general engineering consulting services to supplement the Authority's Engineering Department on tasks throughout all CCMUA facilities that require technical support on an "as needed" basis.

PROCUREMENT INFORMATION

Contract Type: Procurement (Goods and Services) Professional Services
 Construction Non-Professional Services

Contract Number: RFP-36-23 **Term of Contract:** January 1, 2024 through December 31, 2024 **Option to Renew:** No Yes:

Bid Guarantee: No Yes **Consent of Surety:** No Yes

Liquidated Damages: No Yes: ,Basis:

Engineer's Estimate: \$220,000.00

Advertisement Date: October 6, 2023 **Opening Date:** November 2, 2023

Contract Award Basis: Lowest Responsible Bidder Best Value Cooperative Pricing System
 Highest Ranking Score Negotiated

Recommendation: Award Exercise 1 year option to renew under original Contract Terms and Conditions, Option Dates: ;
 Options to Renew remaining:
 Reject, Basis:

CONTRACTOR/VENDOR INFORMATION

Contractor/Vendor: Buchart Horn **Address:** 2 Eves Drive
 Suite 110
 Marlton, New Jersey 08053-3127




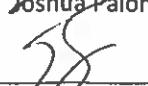
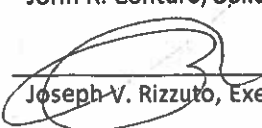
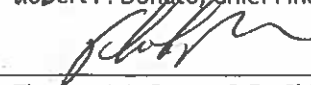
BUDGET INFORMATION

Program: Wastewater Solid Waste Administration

Funding: Operating Budget Capital SW Building & Site Maintenance SW Equipment Fund

Contract Value, Not-To-Exceed: \$213,500.00

Contract Spending Previous Contract Year: WW: \$0; SW: \$140,000.00; AD: \$13,000.00

 Kevin W. McGahey, Purchasing Agent	12/1/2023 Date	 Joshua Palombo, Wastewater Program Manager	11/30/23 Date
 John R. Conturo, Solid Waste Program Manager	11/30/23 Date	 Robert P. Donato, Chief Financial Officer	12-01-2023 Date
 Joseph V. Rizzuto, Executive Director	11/29/23 Date	 Thomas J. LaRocco, P.E., Chief Engineer	11/20/23 Date

Cape May County Municipal Utilities Authority

RESOLUTION NO. 146-23

RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES - 2024 GENERAL CONSULTING SERVICES FOR THE CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY (RFP-36-23) TO MOTT MACDONALD

WHEREAS, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") has a need for Consulting Engineering Services for Annual Facility Inspections and Reports, and Technical and Consulting Services; and,

WHEREAS, the CMCMUA, on October 6, 2023, advertised a Request for Proposals, RFP-36-23, entitled "Professional Engineering Services - 2024 General Consulting Services for the Cape May County Municipal Utilities Authority" (RFP); and,

WHEREAS, Proposals were received from four (4) Engineering Firms; and,

WHEREAS, Mott MacDonald submitted a Proposal on November 2, 2023 in response to the Authority's RFP solicited pursuant to the New Jersey Local Pay-to-Play Law (N.J.S.A. 19:44A-20.4 et. seq.) to provide said services in accordance with the schedule of rates contained therein; and,

WHEREAS, following evaluation of the Proposals received, a Selection Committee comprised of Authority Staff has identified Mott MacDonald, 3 Paragon Way, Freehold, NJ 07728 as a firm which best meets the Engineering needs of the CMCMUA for Technical and Consulting Services, when needed, as detailed in Section 3.2 of the RFP; and,

WHEREAS, Mott MacDonald has warranted that it is ready, willing and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and,

WHEREAS, the Authority desires to retain the services of Mott MacDonald for the purpose of providing Technical and Consulting Services, when needed, as detailed in Section 3.2 of the RFP; and,

WHEREAS, the Local Public Contracts Law at N.J.S.A. 40A:11-5(1)(a)(i) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection; and,

WHEREAS, the Authority's Chief Financial Officer has certified that funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Cape May County Municipal Utilities Authority that it hereby awards a Professional Services Contract to Mott MacDonald to perform Professional Engineering Services for 2024 General Consulting Services in accordance with a Proposal submitted by said firm on November 2, 2023, the provisions therein to be incorporated into a contract to be executed and filed with the Authority's Office Manager.

BE IT FURTHER RESOLVED by the Cape May County Municipal Utilities Authority, a body corporate and politic, as follows:

- o Technical and Consulting Services Allowance, if and where directed, to be provided for a total not-to-exceed Contract amount of \$200,000.00.

BE IT FURTHER RESOLVED by the Cape May County Municipal Utilities Authority, a body corporate and politic, as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Authority's Executive Director or Deputy Director is hereby authorized to execute an Agreement with Mott MacDonald for Professional Engineering Services – 2024 General Consulting Services in accordance with the 2024 Hourly Rate Table contained in Mott MacDonald's Proposal on file with the Authority's Office Manager in an amount not-to-exceed \$200,000.00, subject to Year 2024 Solid Waste and Wastewater Program's Budget appropriations.
3. The term of this contract shall be January 1, 2024 through December 31, 2024.
4. This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.
5. This Contract is awarded through a fair and open process pursuant to N.J.S.A 19:44A-20.4 et seq. of the Local Unit Pay-To-Play Law.
6. A copy of this Resolution, or a notice thereof, shall be published in an official Authority newspaper.
7. The Contract executed by authority of this Resolution will be made available for public inspection.

BE IT FURTHER RESOLVED in accordance with N.J.A.C. 5:30-5.5(b)2, no amount of Professional Engineering Services – 2024 General Consulting Services for the Cape May County Municipal Utilities Authority under Contract RFP-36-23 shall be chargeable or certified until such time as they are actually ordered or otherwise called for. Prior to authorizing any work under this Contract, a certification of available funds shall be made by the Authority's Chief Financial Officer upon receipt of a properly executed Purchase Order and said certification shall be attached to the file copy of the Purchase Order. Total expenditures under this contract shall not exceed \$200,000.00 for Technical and Consulting Services among all contracted firms.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns						
Ms. Callinan						
Ms. Heenan						
Mr. Matalucci						
Mr. Rixey						
Ms. Saduk						
Mr. Betts						

I hereby certify the foregoing to be a true and correct copy of Resolution No. 146-23 adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the 6th day of December 2023.

Assistant Corporate Secretary

**CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY
CONTRACT FACT SHEET**

PROJECT INFORMATION

Project Name: Professional Engineering Services – 2024 General Consulting Services for the Cape May County Municipal Utilities Authority

Purpose and Scope of Contract: The purpose of this contract is for the provision of general engineering consulting services to supplement the Authority's Engineering Department on tasks throughout all CCMUA facilities that require technical support on an "as needed" basis.

PROCUREMENT INFORMATION

Contract Type: Procurement (Goods and Services) Professional Services
 Construction Non-Professional Services

Contract Number: RFP-36-23 **Term of Contract:** January 1, 2024 through December 31, 2024 **Option to Renew:** No Yes:

Bid Guarantee: No Yes **Consent of Surety:** No Yes

Liquidated Damages: No Yes, Basis:

Engineer's Estimate: \$220,000.00

Advertisement Date: October 6, 2023 **Opening Date:** November 2, 2023

Contract Award Basis: Lowest Responsible Bidder Best Value Cooperative Pricing System
 Highest Ranking Score Negotiated

Recommendation: Award Exercise 1 year option to renew under original Contract Terms and Conditions, Option Dates: ;
 Options to Renew remaining:
 Reject, Basis:

CONTRACTOR/VENDOR INFORMATION

Contractor/Vendor: Mott MacDonald **Address:** 3 Paragon Way
 Freehold, New Jersey 07728

BUDGET INFORMATION



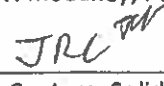

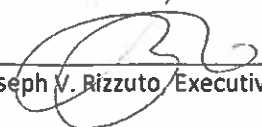
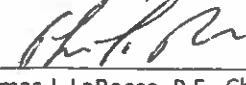
Program: Wastewater Solid Waste Administration

Funding:

Operating Budget Capital SW Building & Site Maintenance SW Equipment Fund

Contract Value, Not-To-Exceed: \$200,000.00

Contract Spending Previous Contract Year: WW: \$0; SW: \$0; AD: \$0

 _____ Kevin W. McCahey, Purchasing Agent	<u>12-01-2023</u> Date	 _____ Joshua Palombo, Wastewater Program Manager	<u>11/30/23</u> Date
 _____ John R. Conturo, Solid Waste Program Manager	<u>11/30/23</u> Date	 _____ Robert P. Donato, Chief Financial Officer	<u>12/1/2023</u> Date
 _____ Joseph V. Rizzuto, Executive Director	<u>11/24/23</u> Date	 _____ Thomas J. LaRocco, P.E., Chief Engineer	<u>11/28/23</u> Date

Cape May County Municipal Utilities Authority

RESOLUTION NO. 147-23

RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES – 2024 MISCELLANEOUS ELECTRICAL ENGINEERING FOR THE CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY (RFP-37-23) TO BUCHART HORN

WHEREAS, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") has a need for Professional Engineering Services – 2024 Miscellaneous Electrical Engineering; and,

WHEREAS, the CMCMUA, on October 13, 2013, advertised a Request for Proposals, RFP-37-23, entitled "Professional Engineering Services - 2024 Miscellaneous Electrical Engineering for the Cape May County Municipal Utilities Authority" (RFP); and,

WHEREAS, the CMCMUA received one (1) Proposal from an Engineering Firm; and,

WHEREAS, Buchart Horn submitted a Proposal on November 9, 2023 in response to the Authority's RFP solicited pursuant to the New Jersey Local Pay-to-Play Law (N.J.S.A. 19:44A-20.4 et. seq.) to provide said services in accordance with the schedule of rates contained therein; and,

WHEREAS, following evaluation of the Proposal received, a Selection Committee comprised of Authority Staff identified Buchart Horn, 2 Eves Drive, Suite 110, Marlton, NJ 08053 as a firm which best meets the engineering needs of the CMCMUA under the RFP; and,

WHEREAS, Buchart Horn has warranted that it is ready, willing and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and,

WHEREAS, the Authority desires to retain the services of Buchart Horn for the purpose of providing Professional Engineering Services – 2024 Miscellaneous Electrical Engineering detailed in the RFP in accordance with the Service Fee Summary contained in Buchart Horn's Proposal; and,

WHEREAS, the Local Public Contracts Law at N.J.S.A. 40A:11-5(1)(a)(i) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids, and the contract itself, must be available for public inspection; and,

WHEREAS, the Authority's Chief Financial Officer will certify that funds are available prior to authorizing each Purchase Order for said services.

NOW, THEREFORE, BE IT RESOLVED by the Cape May County Municipal Utilities Authority that it hereby awards a Professional Services Contract to Buchart Horn to perform Professional Engineering Services – 2024 Miscellaneous Electrical Engineering in accordance with a Proposal submitted by said firm on November 9, 2023, the provisions therein to be incorporated into a contract to be executed and filed with the Authority's Office Manager.

BE IT FURTHER RESOLVED by the Cape May County Municipal Utilities Authority, a body corporate and politic, as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.

2. The Authority's Executive Director, or Deputy Director, is hereby authorized to execute an agreement with Buchart Horn for Professional Engineering Services – 2024 Miscellaneous Electrical Engineering in accordance with the Hourly Rates/Fee Schedule contained in Buchart Horn's Proposal on file with the Authority's Office Manager in an amount not-to-exceed \$287,300.00.
3. The term of this contract shall be January 1, 2024 through December 31, 2024.
4. This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.
5. This Contract is awarded through a fair and open process pursuant to N.J.S.A 19:44A-20.4 et seq. of the Local Unit Pay-To-Play Law.
6. A copy of this Resolution, or a notice thereof, shall be published in an official Authority newspaper.
7. The Contract executed by authority of this Resolution will be made available for public inspection.

BE IT FURTHER RESOLVED in accordance with N.J.A.C. 5:30-5.5(b)2, no amount of Professional Services for 2024 Miscellaneous Electrical Engineering Services under Contract RFP-37-23 shall be chargeable or certified until such time as they are actually ordered or otherwise called for. Prior to authorizing any work under this Contract, a certification of available funds shall be made by the Authority's Chief Financial Officer upon receipt of a properly executed Purchase Order and said certification shall be attached to the file copy of the Purchase Order. Total expenditures under this contract shall not exceed \$287,300.00.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns						
Ms. Callinan						
Ms. Heenan						
Mr. Matalucci						
Mr. Rixey						
Ms. Saduk						
Mr. Betts						

I hereby certify the foregoing to be a true and correct copy of Resolution No. 147-23 adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the 6th day of December 2023.

Assistant Corporate Secretary

**CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY
CONTRACT FACT SHEET**

PROJECT INFORMATION

Project Name: Professional Engineering Services – 2024 Miscellaneous Electrical Engineering for the Cape May County Municipal Utilities Authority

Purpose and Scope of Contract: The purpose of this contract is for the provision of electrical engineering services to supplement the Authority's Engineering Department on tasks throughout all CMCMUA facilities that require electrical engineering support on an "as needed" basis.

PROCUREMENT INFORMATION

Contract Type: Procurement (Goods and Services) Professional Services
 Construction Non-Professional Services

Contract Number: RFP-37-23 **Term of Contract:** January 1, 2024 through December 31, 2024 **Option to Renew:** No Yes:

Bid Guarantee: No Yes **Consent of Surety:** No Yes

Liquidated Damages: No Yes: ,Basis:

Engineer's Estimate: \$280,000.00

Advertisement Date: October 13, 2023 **Opening Date:** November 9, 2023

Contract Award Basis: Lowest Responsible Bidder Best Value Cooperative Pricing System
 Highest Ranking Score Negotiated

Recommendation: Award Exercise 1 year option to renew under original Contract Terms and Conditions, Option Dates: ;
 Options to Renew remaining:
 Reject, Basis:

CONTRACTOR/VENDOR INFORMATION

Contractor/Vendor: Buchart Horn **Address:** 2 Eves Drive
 Suite 110
 Marlton, New Jersey 08053-3127

BUDGET INFORMATION


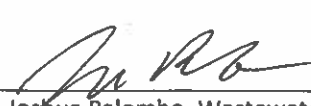
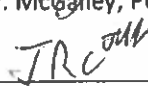
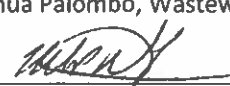
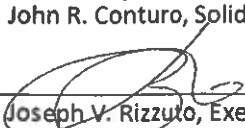

Program: Wastewater Solid Waste Administration

Funding:

Operating Budget Capital SW Building & Site Maintenance SW Equipment Fund

Contract Value, Not-To-Exceed: \$287,300.00

Contract Spending Previous Contract Year: WW: \$52,105.00; SW: \$60,683.00; AD: \$0

 _____ Kevin W. McGahey, Purchasing Agent	12-01-2023 _____ Date	 _____ Joshua Palombo, Wastewater Program Manager	11/30/23 _____ Date
 _____ John R. Conturo, Solid Waste Program Manager	11/30/23 _____ Date	 _____ Robert P. Donato, Chief Financial Officer	12/1/2023 _____ Date
 _____ Joseph V. Rizzuto, Executive Director	11/29/23 _____ Date	 _____ Thomas J. LaRocco, Chief Engineer	11/28/23 _____ Date

Cape May County Municipal Utilities Authority

RESOLUTION NO. 148-23

RESOLUTION AUTHORIZING THE AWARD OF CONTRACT WW-31-23 – CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY WASTEWATER PROGRAM MARKOUT SERVICES FOR UNDERGROUND FACILITIES TO USIC LOCATING SERVICES, LLC.

WHEREAS, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") had published an Advertisement for Bids for Contract WW-31-23 – Cape May County Municipal Utilities Authority Wastewater Program Markout Services for Underground Facilities ("Contract") and furnished detailed Bid Specifications for said Contract to potential Bidders; and,

WHEREAS, the Authority received one (1) Bid in accordance with the Advertisement for Bids for the Contract and publicly opened said Bid on October 19, 2023; and,

WHEREAS, the CMCMUA's Purchasing Agent and Chief Engineer have reviewed the Bid submitted by the sole Bidder, USIC Locating Services, LLC., and have determined that it is a responsive Bid in accordance with the Advertisement for Bids and Bid Specifications for said Contract; and,

WHEREAS, the Authority's General Legal Counsel has reviewed the Bid submitted by USIC Locating Services, LLC., and has opined, after researching the applicable law, that their Bid complied with the Bid Specifications of said Contract; and,

WHEREAS, the CMCMUA's Wastewater Program Manager, Chief Financial Officer and Executive Director have concurred with said determination; and,

WHEREAS, the Cape May County Municipal Utilities Authority has therefore determined that USIC Locating Services, LLC., 9045 N. River Road, Indianapolis, IN 46240 is a responsible bidder, having submitted a responsive Bid in accordance with the Advertisement for Bids and Bid Specifications for Contract WW-31-23 in the total not-to-exceed amount of \$84,000.00; and,

WHEREAS, the CMCMUA's Chief Financial Officer will certify that funds are available prior to authorizing each Purchase Order for said services.

NOW, THEREFORE, BE IT RESOLVED by the Cape May County Municipal Utilities Authority, a body corporate and politic, as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. Contract WW-31-23 identified in the Preamble of this Resolution, in substantially the same form as now on file with the Authority's Office Manager, is hereby awarded to USIC Locating Services, LLC., at the total contract amount of \$84,000.00.
3. The Authority's Executive Director, or Deputy Director, is hereby authorized and directed to execute said Contract.

BE IT FURTHER RESOLVED in accordance with N.J.A.C. 5:30-5.5(b)2, no amount of Cape May County Municipal Utilities Authority Wastewater Program Markout Services for Underground Facilities under Contract WW-31-23 shall be chargeable or certified until such time as they are actually ordered or otherwise called for. Prior to authorizing any work under this Contract, a certification of available funds shall be made by the Authority's Chief Financial Officer upon receipt of a properly executed Purchase Order and said certification shall be attached to the file copy of the Purchase Order. Total expenditures under this contract shall not exceed \$84,000.00.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns						
Ms. Callinan						
Ms. Heenan						
Mr. Matalucci						
Mr. Rixey						
Ms. Saduk						
Mr. Betts						

I hereby certify the foregoing to be a true and correct copy of Resolution No. 148-23 adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the 6th day of December 2023.

Assistant Corporate Secretary

**CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY
CONTRACT FACT SHEET**

PROJECT INFORMATION

Project Name: Wastewater Program Mark-out Services for Underground Facilities
Purpose and Scope of Contract: The purpose and scope of this contract is to provide 24/7 coverage of mark-out services for the CMCMUA's underground facilities in accordance with New Jersey's "One Call Law".

PROCUREMENT INFORMATION

Contract Type: Procurement (Goods and Services) Professional Services
 Construction Non-Professional Services

Contract Number: WW-31-23 **Term of Contract:** One (1) year **Option to Renew:** No Yes: Two (2) - One (1) year renewal options

Bid Guarantee: No Yes **Consent of Surety:** No Yes

Liquidated Damages: No Yes: Basis:

Engineer's Estimate: \$200,000.00

Advertisement Date: September 19, 2023 **Opening Date:** October 19, 2023

Contract Award Basis: Lowest Responsible Bidder Best Value Cooperative Pricing System
 Highest Ranking Score Negotiated

Recommendation: Award
 Exercise 1 year option to renew under original Contract Terms and Conditions, Option Dates: ;
Options to Renew remaining:
 Reject, Basis:

CONTRACTOR/VENDOR INFORMATION

Contractor/Vendor: USIC Locating Services, LLC. **Address:** 9045 N. River Road
Indianapolis, IN 46240


BUDGET INFORMATION

Program: Wastewater Solid Waste Administration

Funding:
 Operating Budget Capital SW Building & Site Maintenance SW Equipment Fund

Contract Value, Not-To-Exceed: \$84,000.00

Contract Spending Previous Contract Year: N/A



Kevin W. McGahey, Purchasing Agent

12-01-2023

Date



Joshua Palombo, WW Program Manager

11/30/23


Date



Robert P. Donato, Chief Financial Officer

12/1/2023

Date



Thomas J. LaRocco, P.E., Chief Engineer

11/30/23

Date



Joseph V. Rizzuto, Executive Director

11/29/23

Date

ENGINEER'S ESTIMATE		OPENING DATE		USCI Locating Services, LLC						
\$150,000.00		THURSDAY OCTOBER 19, 2023								
CONTRACT NUMBER AND TITLE										
WW-31-23 - Cape May County Municipal Utilities Authority Wastewater Program Markout Services for Underground Facilities										
ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	EXT. PRICE	UNIT PRICE	EXT. PRICE	UNIT PRICE	EXT. PRICE	UNIT PRICE	EXT. PRICE
1	Non-emergency requests, received any time, no mark-out required.	3,000	\$ 12.00	36,000.00						
2	Non-emergency requests, received any time, mark-out is done.	1,000	\$ 12.00	12,000.00						
3	Emergency requests, received during regular working hours, no mark-out required.	500	\$ 40.00	20,000.00						
4	Emergency requests, received during regular working hours, mark-out is done.	200	\$ 40.00	8,000.00						
5	Emergency requests, received during off-hours, no mark-out required.	150	\$ 40.00	6,000.00						
6	Emergency requests, received during off-hours, mark-out is done.	50	\$ 40.00	2,000.00						
	TOTAL AMOUNT BID			\$ 84,000.00						
	BIDDER'S CHECKLIST	REQUIRED	PROVIDED		PROVIDED				PROVIDED	
	STATEMENT OF OWNERSHIP	x	yes							
	NON-COLLUSION AFFIDAVIT	x	yes							
	PROPOSAL FORM(S)	x	yes	exceptions yes						
	ADDENDA ACKNOWLEDGEMENT	x	yes							
	BID GUARANTEE	x	yes	approved provider						
	BIDDERS EXPERIENCE/REFERENCES	x	yes							
	BIDDER'S CHECKLIST Document A		no							
	N.J. BUSINESS REGISTRATION CERTIFICATE		no							
	DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN		no							
	IRS FORM W-9		no							
	BIDDER'S CHECKLIST Document B		no							
	MANDATORY AFFIRMATIVE ACTION		no							
	INSURANCE CERTIFICATE(S)		yes	proof with endorsements						

WADE, LONG, WOOD & LONG, LLC

Howard C. Long, Jr. †
Daniel H. Long †±◇
Christopher F. Long †◇

John A. Moustakas †◇

John D. Wade †
OF COUNSEL
Leonard J. Wood, Jr. †
OF COUNSEL

† Admitted to NJ Bar
± Admitted to Washington DC Bar
◇ Admitted to PA Bar

November 29, 2023

Joseph V. Rizzuto, Executive Director
CAPE MAY COUNTY MUNICIPAL
UTILITIES AUTHORITY
P.O. Box 610
Cape May Court House, NJ 08210

**RE: Wastewater Program Markout Services for Underground Facilities
WW-31-23**

Dear Mr. Rizzuto:

I. INTRODUCTION

I have reviewed the documents provided regarding the bid submission with respect to the contract for WW-31-23, for the Wastewater Program Markout Services for Underground Facilities on behalf of the Cape May County Municipal Utilities Authority ("CMCMUA" and/or "Authority"). The CMCMUA received one (1) bid for this Contract. The sole bid was received on Thursday, November 16, 2023, as follows:

<u>Vendor</u>	<u>Total Amount Bid</u>
1. USIC Locating Services, LLC	\$84,000.00
<u>Engineer's Estimate:</u>	<u>\$150,000.00</u>

II. FACTUAL ANALYSIS

The bid specifications sought bids from qualified firms to serve as the mark-out agent for the Authority (the underground facility operator) on a 24/7/365 basis for all force mains, excepts those that are located within the bounds of Authority properties in compliance with the State of New Jersey's "One Call Law". See Bid Specifications Section IV(1.3), Technical Specifications, General.

The apparent low bid was submitted by USIC Locating Services, LLC. ("USIC"). Upon review of the bid submitted by West USIC no defects were uncovered from a legal perspective. The bid was further reviewed from a technical perspective by Mr. Joshua Palombo, Wastewater Program Manager and Mr. Thomas LaRocco, Chief Engineer on behalf of the Authority. Following their review, Mr. Palombo and Mr. LaRocco

Joseph V. Rizzuto
Executive Director
November 29, 2023
Page 2

RE: Wastewater Program Markout Services for Underground Facilities
WW-31-23

opined that the bid submitted by USIC complied with the technical specifications and thereafter recommended the award of the contract to USIC.

III. LEGAL ANALYSIS

The Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. regulates bidding on Contracts of public entities in New Jersey. In general, the practice of public bidding is universally recognized and deeply imbedded in the public policy of the State of New Jersey. N.E.R.I. Corp. v. New Jersey Highway Authority, 147 N.J. 223, 236 (1996). There is a prima facie presumption that power and discretion of governmental action in awarding bids on public Contracts has been properly exercised. Colonnelli Bros., Inc. v. Village of Ridgefield Park, 284 N.J.Super. 538, 541 (App.Div.1995).

Public bidding statutes are to be construed with sole reference to the public good and rigidly adhered to by courts. Hall Const. Co., Inc. v. New Jersey Sports & Exposition Authority, 295 N.J.Super. 629, 634 (App.Div.1996). Furthermore, public bidding statutes exist for the good of taxpayers, not bidders, and they must always be construed for the public good and to guard against favoritism, improvidence, extravagance, and corruption. Sevell v. New Jersey Highway Authority, 329 N.J.Super. 580, 584 (App.Div.2000).

Every Contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by Resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefore. N.J.S.A. 40A:11-4. "*Lowest responsible bidder or vendor*" means the bidder or vendor: (a) whose response to a request for bids offers the lowest price and is responsive; and (b) who is responsible. N.J.S.A. 40A:11-2. The lowest responsible bidder on a public Contract must not only be deemed responsible but must submit the lowest bid which conforms to the Contract specifications. Matter of Protest of Award of On-Line Games Production & Operation Services Contract, Bid No. 95-X-20175, 279 N.J.Super. 566, 590 (App.Div.1995).

It is firmly established in New Jersey that material conditions contained in bidding specifications may not be waived. Terminal Const. Corp. v. Atlantic Cty. Sewerage Auth., 67 N.J. 403, 409 (1975). A contracting body is generally without discretion to accept a defective bid. Meadowbrook Carting Co. v. Borough of Island Heights, 138 N.J. 307, 314 (1994). However, while material conditions contained in bidding specifications may not be waived, this rule does not apply to minor or inconsequential conditions. Public contracting units may resolve problems arising from such conditions in a sensible or practical way. Terminal Const. Corp., 67 N.J. at 409-11. Materiality of a particular specification is to be determined as a matter of law. Hanover Tp. v. Inter. Fidelity Ins. Co., 122 N.J.Super. 544, 548 (App.Div.1973).

There are two (2) criteria for determining whether a specific non-compliance constitutes a substantial and, hence, non-waivable irregularity: (1) Whether the effect of a waiver would be to deprive the public body of its assurance that the Contract will be entered into, performed, and guaranteed according to its specific requirements; and (2) Whether it is of such a nature that its waiver would adversely affect

Joseph V. Rizzuto
Executive Director
November 29, 2023
Page 3

**RE: Wastewater Program Markout Services for Underground Facilities
WW-31-23**

competitive bidding by placing a bidder in a position of advantage over the other bidders or by otherwise undermining the necessary common standard of competition. Township of River Vale v. R.J. Longo Constr. Co., 127 N.J.Super. 207, 222 (Law.Div.1974).

The court has provided further guidance as to materiality where an error is “patent and the true intent of the bidder obvious”. In such a situation, the Appellate Division has held that such an error may be disregarded by the public agency. The Court held that certain non-compliance (i.e. obvious error) with the bid specifications may be deemed not material and therefore waivable by the public entity. Spina v. Borough of Fairview, 304 N.J. Super. 425, (App. Div. 1997).

As a matter of law, the Local Public Contract Law requires certain items to be included as material aspects of every bid. The statute reads:

“When required by the bid plans and specifications, the following requirements shall be considered mandatory items to be submitted at the time specified by the contracting unit for the receipt of the bids; the failure to submit any one of the mandatory items shall be deemed a fatal defect that shall render the bid proposal unresponsive and that cannot be cured by the governing body:

- a. A guarantee to accompany the bid pursuant to section 21 of P.L.1971, c.198 (C.40A:11-21);
- b. A certificate from a surety company pursuant to section 22 of P.L.1971, c.198 (C.40A:11-22);
- c. A statement of corporate ownership pursuant to section 1 of P.L.1977, c.33 (C.52:25-24.2);
- d. A listing of subcontractors pursuant to section 16 of P.L.1971, c.198 (C.40A:11-16);
- e. A document provided by the contracting agent in the bid plans, specifications, or bid proposal documents for the bidder to acknowledge the bidder's receipt of any notice or revisions or addenda to the advertisement or bid documents;”

N.J.S.A. 40A:11-23.2.

Finally, a local contracting unit is permitted to reject all bids within a part under certain conditions. N.J.S.A. 40A:11-13.2, provides in pertinent part:

“A local contracting unit can reject all bids for any of the following reasons:

- a. The lowest bid substantially exceeds the cost estimates for the goods or services;
- b. The lowest bid substantially exceeds the contracting unit's appropriation for the goods or services;

**RE: Wastewater Program Markout Services for Underground Facilities
WW-31-23**

- c. The governing body of the contracting unit decides to abandon the project for provision or performance of the goods or services;
- d. The contracting unit wants to substantially revise the specifications for the goods or services;
- e. The purposes or provisions or both of P.L.1971, c. 198 (C.40A:11-1 et seq.) are being violated;
- f. The governing body of the contracting unit decides to use the State authorized contract pursuant to section 12 of P.L.1971, c. 198 (C.40A:11-12).

N.J.S.A. 40A:11-13.2.

As outlined above, there are no apparent defects within the bid submitted by USIC. To the extent a defect may be uncovered, it is my legal opinion that any such defect is minor in nature and may be waived by the Authority pursuant to the Court's holdings in River Vale and Spina.

IV. USIC LOCATING SERVICES, LLC'S BID

My review consisted of an examination of the following documents submitted by USIC that the Authority has provided:

- 1. Bidder's Checklist;
- 2. Statement of Ownership Disclosure Form;
- 3. Non-Collusion Affidavit;
- 4. Bid Proposal Form;
- 5. Acknowledgment of Receipt of Addenda;
- 6. Bid Bond;
- 7. Power of Attorney;
- 8. Consent of Surety;
- 9. Surety Financial Statement;
- 10. Bidder's Experience/References;
- 11. Certificate of Liability Insurance;
- 12. Table of Contents;
- 13. Company Overview;
- 14. Technology;
- 15. Executive Summary.

The bid submitted by USIC is in the appropriate form.

V. CONCLUSION

After researching the applicable law, reviewing the Contract specifications and documents, and conferring with staff, it is my legal opinion that the Contract for WW-31-23, for the Wastewater Program Markout Services for Underground Facilities on behalf of the Authority be awarded to USIC. It is

Joseph V. Rizzuto
Executive Director
November 29, 2023
Page 5

RE: Wastewater Program Markout Services for Underground Facilities
WW-31-23

recommended that a Resolution be placed on the Agenda for an upcoming meeting awarding said Contract subject to staff concurrence and the availability of funds.

If you have any questions or require any further clarification, please do not hesitate to contact me.

Very truly yours,
WADE, LONG, WOOD & LONG, L.L.C.

Christopher F. Long

Christopher F. Long, Esquire

cc: Thomas LaRocco, Chief Engineer
Robert Donato, Chief Financial Officer
Kevin Whitney, Senior Advisor
Joshua Palombo, Wastewater Program Manager
Annie M. McDevitt, Office Manager
Kevin McGahey, QPA, Purchasing Agent

Cape May County Municipal Utilities Authority

RESOLUTION NO. 149-23

RESOLUTION AUTHORIZING THE AWARD OF CONTRACT WW-42-23 – CUTTING AND MODIFICATION OF EXISTING CONCRETE STRUCTURES AT VARIOUS WASTEWATER TREATMENT FACILITIES TO WEST BAY CONSTRUCTION, INC.

WHEREAS, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") had published an Advertisement for Bids for Contract WW-42-23 – Cutting and Modification of Existing Concrete Structures at Various Wastewater Treatment Facilities ("Contract") and furnished detailed Bid Specifications for said Contract to potential Bidders; and,

WHEREAS, the Authority received one (1) Bid in accordance with the Advertisement for Bids for the Contract and publicly opened said Bid on November 16, 2023; and,

WHEREAS, the CMCMUA's Purchasing Agent and Chief Engineer have reviewed the Bid submitted by the sole Bidder, West Bay Construction, Inc., and have determined that it is a responsive Bid in accordance with the Advertisement for Bids and Bid Specifications for said Contract; and,

WHEREAS, the Authority's General Legal Counsel has reviewed the Bid submitted by West Bay Construction, Inc., and has opined, after researching the applicable law, that their Bid complied with the Bid Specifications of said Contract; and,

WHEREAS, the CMCMUA's Wastewater Program Manager, Chief Financial Officer and Executive Director have concurred with said determination; and,

WHEREAS, the Cape May County Municipal Utilities Authority has therefore determined that West Bay Construction, Inc., 133 Pleasant Avenue, Absecon, NJ 08201 is a responsible bidder, having submitted a responsive Bid in accordance with the Advertisement for Bids and Bid Specifications for Contract WW-42-23 in the total not-to-exceed amount of \$180,000.00; and,

WHEREAS, the CMCMUA's Chief Financial Officer will certify that funds are available prior to authorizing each Purchase Order for said services.

NOW, THEREFORE, BE IT RESOLVED by the Cape May County Municipal Utilities Authority, a body corporate and politic, as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. Contract WW-42-23 identified in the Preamble of this Resolution, in substantially the same form as now on file with the Authority's Office Manager, is hereby awarded to West Bay Construction, Inc., at the total contract amount of \$180,000.00.
3. The Authority's Executive Director, or Deputy Director, is hereby authorized and directed to execute said Contract.

BE IT FURTHER RESOLVED in accordance with N.J.A.C. 5:30-5.5(b)2, no amount of Cutting and Modification of Existing Concrete Structures at Various Wastewater Treatment Facilities under Contract WW-42-23 shall be chargeable or certified until such time as they are actually ordered or otherwise called for. Prior to authorizing any work under this Contract, a certification of available funds shall be made by the Authority's Chief Financial Officer upon receipt of a properly executed Purchase Order and said certification shall be attached to the file copy of the Purchase Order. Total expenditures under this contract shall not exceed \$180,000.00.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns						
Ms. Callinan						
Ms. Heenan						
Mr. Matalucci						
Mr. Rixey						
Ms. Saduk						
Mr. Betts						

I hereby certify the foregoing to be a true and correct copy of Resolution No. 149-23 adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the 6th day of December 2023.

Assistant Corporate Secretary

**CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY
CONTRACT FACT SHEET**

PROJECT INFORMATION

Project Name: Cutting and Modification of Existing Concrete Structures at Various Wastewater Treatment Facilities

Purpose and Scope of Contract: The purpose and scope of this contract is for cutting, removal, and modification of Seven Mile Beach/Middle WTF scum pits and primary clarification tanks and other miscellaneous concrete structures at various wastewater treatment facilities on an "if and where directed" basis.

PROCUREMENT INFORMATION

Contract Type: Procurement (Goods and Services) Professional Services
 Construction Non-Professional Services

Contract Number: WW-42-23 **Term of Contract:** 365 days **Option to Renew:** No Yes:

Bid Guarantee: No Yes **Consent of Surety:** No Yes

Liquidated Damages: No Yes: \$500.00 **Basis:** Impact of delayed delivery on treatment process.

Engineer's Estimate: \$185,000.00

Advertisement Date: October 24, 2023 **Opening Date:** November 16, 2023

Contract Award Basis: Lowest Responsible Bidder Best Value Cooperative Pricing System
 Highest Ranking Score Negotiated

Recommendation: Award
 Exercise 1 year option to renew under original Contract Terms and Conditions, Option Dates: ;
 Options to Renew remaining:
 Reject, Basis:

CONTRACTOR/VENDOR INFORMATION

Contractor/Vendor: West Bay Construction **Address:** 133 Pleasant Avenue
 Absecon, NJ 08201


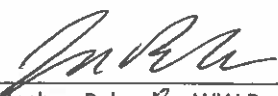
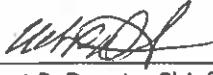
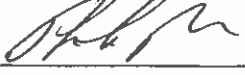
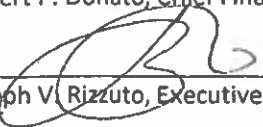
BUDGET INFORMATION

Program: Wastewater Solid Waste Administration

Funding:
 Operating Budget Capital SW Building & Site Maintenance SW Equipment Fund

Contract Value, Not-To-Exceed: \$180,000.00

Contract Spending Previous Contract Year: N/A

 _____ Kevin W. McGahey, Purchasing Agent	12-01-2023 _____ Date	 _____ Joshua Palombo, WW Program Manager	11/30/23 _____ Date
 _____ Robert P. Donato, Chief Financial Officer	12/1/2023 _____ Date	 _____ Thomas J. LaRocco, P.E., Chief Engineer	11/30/23 _____ Date
 _____ Joseph V. Rizzuto, Executive Director	11/30/23 _____ Date		

WADE, LONG, WOOD & LONG, LLC

Howard C. Long, Jr. †
Daniel H. Long †±◇
Christopher F. Long †◇

John A. Moustakas †◇

John D. Wade †
OF COUNSEL
Leonard J. Wood, Jr. †
OF COUNSEL

† Admitted to NJ Bar
± Admitted to Washington DC Bar
◇ Admitted to PA Bar

November 29, 2023

Joseph V. Rizzuto, Executive Director
CAPE MAY COUNTY MUNICIPAL
UTILITIES AUTHORITY
P.O. Box 610
Cape May Court House, NJ 08210

RE: Cutting and Modification of Existing Concrete Structures at Various Wastewater Treatment Facilities
WW-42-23

Dear Mr. Rizzuto:

I. INTRODUCTION

I have reviewed the documents provided regarding the bid submission with respect to the contract for WW-42-23, for the Cutting and Modification of Existing Concrete Structures at Various Wastewater Treatment Facilities on behalf of the Cape May County Municipal Utilities Authority ("CMCMUA" and/or "Authority"). The CMCMUA received one (1) bid for this Contract. The sole bid was received on Thursday, November 16, 2023, as follows:

<u>Vendor</u>	<u>Total Amount Bid</u>
1. West Bay Construction	\$180,000.00
<u>Engineer's Estimate:</u>	<u>\$185,000.00</u>

II. FACTUAL ANALYSIS

The bid specifications sought bids for the cutting and modification of existing concrete structures at the Seven Mile Beach/Middle, Ocean City, Wildwood/Lower and Cape May Regional Wastewater Facilities, in addition to the various pump station locations for the Authority. The scope of the contract includes the sawcutting, coredrilling, filling, repair and modification of existing concrete structures, as well as the removal, transport and disposal of all concrete debris resulting from the concrete work. The Contract consists of three (3) separate bid items and components: 1. Seven Mile Scum Pits – Concrete Cuts and Modifications; 2. Seven Mile Primary Clarification Tanks – Concrete Cuts; 3. Various Facilities –

Joseph V. Rizzuto
Executive Director
November 29, 2023
Page 2

RE: Cutting and Modification of Existing Concrete Structures at Various Wastewater Treatment Facilities
WW-42-23

Miscellaneous Concrete Cuts and Modifications Allowance. See Bid Specifications Section 01010(1.01), Summary of Work, General Description of Work.

The apparent low bid was submitted by West Bay Construction, Inc. ("West Bay"). Upon review of the bid submitted by West Bay it was uncovered that the bidder did not submit Insurance Information or Affirmative Action Information within their original bid package. However, the bid specifications provide that the Insurance Information and Affirmative Action Information must be submitted prior to the contract being executed. See Bid Specifications, Section 00200(23), General Instruction to Bidders, Mandatory Affirmative Action Certification; Section 00200(24), General Instruction to Bidders, Insurance. As such, there are no defects in the bid submitted by West Bay from a legal perspective.

The bid was further reviewed from a technical perspective by Mr. Joshua Palombo, Wastewater Program Manager and Mr. Thomas LaRocco, Chief Engineer on behalf of the Authority. Following their review, via correspondence dated November 29, 2023, Mr. Palombo and Mr. LaRocco opined that the bid submitted by West Bay complied with the technical specifications and thereafter recommended the award of the contract to West Bay.

III. LEGAL ANALYSIS

The Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. regulates bidding on Contracts of public entities in New Jersey. In general, the practice of public bidding is universally recognized and deeply imbedded in the public policy of the State of New Jersey. N.E.R.I. Corp. v. New Jersey Highway Authority, 147 N.J. 223, 236 (1996). There is a prima facie presumption that power and discretion of governmental action in awarding bids on public Contracts has been properly exercised. Colonnelli Bros., Inc. v. Village of Ridgefield Park, 284 N.J.Super. 538, 541 (App.Div.1995).

Public bidding statutes are to be construed with sole reference to the public good and rigidly adhered to by courts. Hall Const. Co., Inc. v. New Jersey Sports & Exposition Authority, 295 N.J.Super. 629, 634 (App.Div.1996). Furthermore, public bidding statutes exist for the good of taxpayers, not bidders, and they must always be construed for the public good and to guard against favoritism, improvidence, extravagance, and corruption. Sevell v. New Jersey Highway Authority, 329 N.J.Super. 580, 584 (App.Div.2000).

Every Contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by Resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefore. N.J.S.A. 40A:11-4. "*Lowest responsible bidder or vendor*" means the bidder or vendor: (a) whose response to a request for bids offers the lowest price and is responsive; and (b) who is responsible. N.J.S.A. 40A:11-2. The lowest responsible bidder on a public Contract must not only be deemed responsible but must submit the lowest bid which conforms to the Contract specifications. Matter of Protest of Award of On-Line Games Production & Operation Services Contract, Bid No. 95-X-20175, 279 N.J.Super. 566, 590 (App.Div.1995).

RE: Cutting and Modification of Existing Concrete Structures at Various Wastewater Treatment Facilities
WW-42-23

It is firmly established in New Jersey that material conditions contained in bidding specifications may not be waived. Terminal Const. Corp. v. Atlantic Cty. Sewerage Auth., 67 N.J. 403, 409 (1975). A contracting body is generally without discretion to accept a defective bid. Meadowbrook Carting Co. v. Borough of Island Heights, 138 N.J. 307, 314 (1994). However, while material conditions contained in bidding specifications may not be waived, this rule does not apply to minor or inconsequential conditions. Public contracting units may resolve problems arising from such conditions in a sensible or practical way. Terminal Const. Corp., 67 N.J. at 409-11. Materiality of a particular specification is to be determined as a matter of law. Hanover Tp. v. Inter. Fidelity Ins. Co., 122 N.J.Super. 544, 548 (App.Div.1973).

There are two (2) criteria for determining whether a specific non-compliance constitutes a substantial and, hence, non-waivable irregularity: (1) Whether the effect of a waiver would be to deprive the public body of its assurance that the Contract will be entered into, performed, and guaranteed according to its specific requirements; and (2) Whether it is of such a nature that its waiver would adversely affect competitive bidding by placing a bidder in a position of advantage over the other bidders or by otherwise undermining the necessary common standard of competition. Township of River Vale v. R.J. Longo Constr. Co., 127 N.J.Super. 207, 222 (Law.Div.1974).

The court has provided further guidance as to materiality where an error is "patent and the true intent of the bidder obvious". In such a situation, the Appellate Division has held that such an error may be disregarded by the public agency. The Court held that certain non-compliance (i.e. obvious error) with the bid specifications may be deemed not material and therefore waivable by the public entity. Spina v. Borough of Fairview, 304 N.J. Super. 425, (App. Div. 1997).

As a matter of law, the Local Public Contract Law requires certain items to be included as material aspects of every bid. The statute reads:

"When required by the bid plans and specifications, the following requirements shall be considered mandatory items to be submitted at the time specified by the contracting unit for the receipt of the bids; the failure to submit any one of the mandatory items shall be deemed a fatal defect that shall render the bid proposal unresponsive and that cannot be cured by the governing body:

- a. A guarantee to accompany the bid pursuant to section 21 of P.L.1971, c.198 (C.40A:11-21);
- b. A certificate from a surety company pursuant to section 22 of P.L.1971, c.198 (C.40A:11-22);
- c. A statement of corporate ownership pursuant to section 1 of P.L.1977, c.33 (C.52:25-24.2);
- d. A listing of subcontractors pursuant to section 16 of P.L.1971, c.198 (C.40A:11-16);

RE: Cutting and Modification of Existing Concrete Structures at Various Wastewater Treatment Facilities
WW-42-23

e. A document provided by the contracting agent in the bid plans, specifications, or bid proposal documents for the bidder to acknowledge the bidder's receipt of any notice or revisions or addenda to the advertisement or bid documents;"

N.J.S.A. 40A:11-23.2.

Finally, a local contracting unit is permitted to reject all bids within a part under certain conditions. N.J.S.A. 40A:11-13.2, provides in pertinent part:

"A local contracting unit can reject all bids for any of the following reasons:

- a. The lowest bid substantially exceeds the cost estimates for the goods or services;
- b. The lowest bid substantially exceeds the contracting unit's appropriation for the goods or services;
- c. The governing body of the contracting unit decides to abandon the project for provision or performance of the goods or services;
- d. The contracting unit wants to substantially revise the specifications for the goods or services;
- e. The purposes or provisions or both of P.L.1971, c. 198 (C.40A:11-1 et seq.) are being violated;
- f. The governing body of the contracting unit decides to use the State authorized contract pursuant to section 12 of P.L.1971, c. 198 (C.40A:11-12).

N.J.S.A. 40A:11-13.2.

As outlined above, there are no apparent defects within the bid submitted by West Bay. To the extent a defect may be uncovered, it is my legal opinion that any such defect is minor in nature and may be waived by the Authority pursuant to the Court's holdings in River Vale and Spina.

IV. WEST BAY CONSTRUCTION, INC.'S BID

My review consisted of an examination of the following documents submitted by West Bay that the Authority has provided:

1. Bidder's Checklist;
2. Bid Bond;
3. Consent of Surety;
4. Power of Attorney;
5. Surety Disclosure Statement and Certification;
6. Certificate of Authority;

RE: Cutting and Modification of Existing Concrete Structures at Various Wastewater Treatment Facilities
WW-42-23

7. Statutory Financial Statement as of December 31, 2022;
8. Statement of Ownership Disclosure;
9. Non-Collusion Affidavit;
10. Bidder's Experience/References;
11. Mandatory Designation of Subcontractors and/or Bidder's Own Workforce;
12. Bid Proposal;
13. Acknowledgment of Receipt of Addenda;
14. Disclosure of Investment Activities in Iran Form;
15. New Jersey Business Registration Certificate;
16. Certification of Non-Debarment for Federal Government Contracts;
17. Public Works Contractor Registration Act Certificate;
18. Lowest Bidder Prevailing Wage Certification;
19. IRS Form W-9.

The bid submitted by West Bay is in the appropriate form.

V. CONCLUSION

After researching the applicable law, reviewing the Contract specifications and documents, and conferring with staff, it is my legal opinion that the Contract for WW-42-23, for the Cutting and Modification of Existing Concrete Structures at Various Wastewater Treatment Facilities on behalf of the Authority be awarded to West Bay. Please note that West Bay must supply Insurance Certificate and Affirmative Action Information prior to the execution of an agreement. It is recommended that a Resolution be placed on the Agenda for an upcoming meeting awarding said Contract subject to staff concurrence and the availability of funds.

If you have any questions or require any further clarification, please do not hesitate to contact me.

Very truly yours,
WADE, LONG, WOOD & LONG, L.L.C.

Christopher F. Long

Christopher F. Long, Esquire

cc: Thomas LaRocco, Chief Engineer
Robert Donato, Chief Financial Officer
Kevin Whitney, Senior Advisor
Joshua Palombo, Wastewater Program Manager
Annie M. McDevitt, Office Manager
Kevin McGahey, QPA, Purchasing Agent

Cape May County Municipal Utilities Authority

RESOLUTION NO. 150-23

RESOLUTION AUTHORIZING THE AWARD OF CONTRACT SER-46-23 (PART I - BIOMONITORING) - PROVIDE LABORATORY SERVICES: SURFACE WATER TESTING FOR THE CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY WASTEWATER MANAGEMENT PROGRAM TO GARDEN STATE LABORATORIES, INC.

WHEREAS, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") had published an Advertisement for Bids for Contract SER-46-23 - Provide Laboratory Services: Surface Water Testing for the Cape May County Municipal Utilities Authority Wastewater Management Program ("Contract", Parts I and II) and furnished detailed Bid Specifications for said Contract to potential Bidders; and,

WHEREAS, the Authority received two (2) Bids in accordance with the Advertisement for Bids for the Contract and publicly opened said Bids on November 16, 2023; and,

WHEREAS, the Authority's Purchasing Agent and Wastewater Program Manager have reviewed the Bid submitted by the apparent low Bidder for Part I, Garden State Laboratories, Inc., and have determined that it is a responsive Bid in accordance with the Advertisement for Bids and Bid Specifications for said Contract; and,

WHEREAS, the Authority's Purchasing Agent, Chief Financial Officer and Executive Director concur with said determination; and,

WHEREAS, the Cape May County Municipal Utilities Authority has therefore determined that Garden State Laboratories, Inc., 410 Hillside Avenue, Hillside, NJ 07205, is a qualified bidder, having submitted a responsive Bid in accordance with Advertisement for Bids and Bid Specifications for Contract SER-46-23 – Part I – Biomonitoring, at a total not-to-exceed contract price of \$36,375.00 for an eighteen (18) month period; and,

WHEREAS, the Authority's Chief Financial Officer will certify that funds are available prior to authorizing each Purchase Order for said services.

NOW, THEREFORE, BE IT RESOLVED by the Cape May County Municipal Utilities Authority, a body corporate and politic, as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. Contract SER-46-23 – Part I identified in the Preamble of this Resolution, in substantially the same form as now on file with the Authority's Office Manager, is hereby awarded to Garden State Laboratories, Inc. at a total not-to-exceed contract amount of \$36,375.00 for an eighteen (18) month period.
3. The term of this Contract shall be for an eighteen (18) month period from Contract execution, with two (2), one (1) year renewal options, by mutual agreement, subject to the availability and appropriation of sufficient funds for this activity.
4. The Authority's Executive Director, or Deputy Director, is hereby authorized and directed to execute said Contract.

BE IT FURTHER RESOLVED in accordance with N.J.A.C. 5:30-5.5(b)2, no amount to Provide Laboratory Services: Surface Water Testing for the Cape May County Municipal Utilities Authority Wastewater Management Program under Contracts SER-46-23 – Part I shall be chargeable or certified until such time as they are actually ordered or otherwise called for. Prior to authorizing any work under this Contract, a certification of available funds shall be made by the Authority's Chief Financial Officer upon receipt of a properly executed Purchase Order and said certification shall be attached to the file copy of the Purchase Order. Total expenditures under this contract shall not exceed \$36,375.00 for an eighteen (18) month period for Part I, subject to Year 2024 and 2025 Wastewater Management Program Budget appropriations.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns						
Ms. Callinan						
Ms. Heenan						
Mr. Matalucci						
Mr. Rixey						
Ms. Saduk						
Mr. Betts						

I hereby certify the foregoing to be a true and correct copy of Resolution No. 150-23 adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the 6th day of December 2023.

Assistant Corporate Secretary

**CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY
CONTRACT FACT SHEET**

PROJECT INFORMATION

Project Name: Provide Laboratory Services: Surface Water Testing for the Cape May County Municipal Utilities Authority Wastewater Management Program

Purpose and Scope of Contract:

Part I of this contract is for acute toxicity biomonitoring in accordance with the NJPDES permits of the four (4) wastewater treatment plants.

Part II of this contract is for the analysis of oil and grease, ammonia, nitrate, and various parameters for surface water waste characterization report submission, per the NJPDES permits of the four (4) wastewater treatment plants, as well as the analysis of laboratory pure water.

PROCUREMENT INFORMATION

Contract Type: Procurement (Goods and Services) Professional Services
 Construction Non-Professional Services

Contract Number: SER-46-23 Part I **Term of Contract:** Eighteen (18) Months **Option to Renew:** No Yes: contains two (2), one (1) year renewal options

Bid Guarantee: No Yes **Consent of Surety:** No Yes

Liquidated Damages: No Yes, Basis:

Engineer's Estimate: Part I: \$50,000.00; Part II: \$75,000.00

Advertisement Date: October 26, 2023 **Opening Date:** November 16, 2023

Contract Award Basis: Lowest Responsible Bidder Best Value Cooperative Pricing System
 Highest Ranking Score Negotiated

Recommendation: Award Exercise 1 year option to renew under original Contract Terms and Conditions, Option Dates: ;
Options to Renew remaining:
 Reject, Basis:

CONTRACTOR/VENDOR INFORMATION

Contractor/Vendor: Garden State Laboratories, Inc.

Address: 410 Hillside Avenue
Hillside, NJ 07205

BUDGET INFORMATION


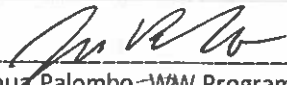
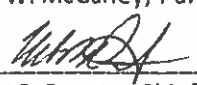
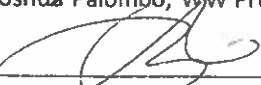
Program: Wastewater Solid Waste Administration

Funding:

Operating Budget Capital SW Building & Site Maintenance SW Equipment Fund

Contract Value, Not-To-Exceed: Part I: \$36,375.00

Contract Spending Previous Contract Year: Part I: \$8,500.00; Part II: \$20,350.00

	11-01-2023		11/30/23
Kevin W. McGahey, Purchasing Agent	Date	Joshua Palombo, WW Program Manager	Date
	11/1/2023		11/29/23
Robert P. Donato, Chief Financial Officer	Date	Joseph V. Rizzuto, Executive Director	Date

ENGINEER'S ESTIMATE		OPENING DATE	
PART I: \$50,000.00	PART II: \$75,000.00	THURSDAY, NOVEMBER 16, 2023 @ 2:00 P.M.	
CONTRACT NUMBER AND TITLE			
SER 46-23 PROVIDE LABORATORY SERVICES: SURFACE WATER TESTING FOR THE CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY WASTEWATER MANAGEMENT PROGRAM			
ITEM	DESCRIPTION	QUANTITY	EXT. PRICE
PART I: BIOMONITORING			
A	ACUTE TOXICITY BIOMONITORING	15	33,750.00
B	ALLOWANCE FOR ADDITIONAL TESTING AS SET BY THE AUTHORITY \$10,000.00	1	10,000.00
C	TOTAL ANNUAL AMOUNT BID: BIOMONITORING		43,750.00
D	TOTAL EIGHTEEN (18) MONTH CONTRACT BID (LINE C X 1.5)		65,625.00
PART II: OTHER REQUIRED TESTING			
A	LABORATORY PURE WATER ANALYSIS WITH METALS	12	2,700.00
B	EFFLUENT WGR (SMM, OC, WWP, WWC)	10	1,700.00
C	EFFLUENT WGR (CM)	3	1,150.00
D	OIL - GREASE TESTING	108	3,240.00
E	AMMONIA TESTING	150	24.00
F	NITRATE TESTING	62	24.00
G	ALLOWANCE FOR ADDITIONAL TESTING AS SET BY THE AUTHORITY \$10,000.00	1	10,000.00
H	TOTAL ANNUAL AMOUNT BID: OTHER REQUIRED TESTING		41,478.00
I	TOTAL EIGHTEEN (18) MONTH CONTRACT BID (LINE H X 1.5)		62,217.00
			incorrect amount entered on proposal page; Line H \$31,478.00, Line I \$42,217.00
		REQUIRED	PROVIDED
	BIDDER'S CHECKLIST	x	yes
	STATEMENT OF OWNERSHIP DISCLOSURE	x	yes
	NON-COLLUSION AFFIDAVIT	x	yes
	PROPOSAL FORMS	x	yes
	ADDENDA ACKNOWLEDGEMENT	x	yes
	BIDDER'S EXPERIENCE/REFERENCE FORM	x	yes
	BIDDER'S CHECKLIST DOCUMENT A	x	yes
	N.J. BUSINESS REGISTRATION CERTIFICATE	yes	valid
	DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN	yes	clear search
	IRS FORM W-9	yes	yes
	PROOF OF CERTIFICATION PER TECHNICAL SPECIFICATIONS ITEM 3.1	yes	updated and approved
	INSPECTION REPORTS PER TECHNICAL SPECIFICATIONS ITEM 3	yes	updated and approved
	BIDDER'S CHECKLIST DOCUMENT B	yes	yes
	MANDATORY AFFIRMATIVE ACTION	yes	15-Jul-2024
	INSURANCE CERTIFICATE(S)	no	yes
			no exceptions
			no exceptions
			valid
			clear search
			received and approved
			received and approved
			15-Jul-2029
			CMCMUA
			named as certificate holder with endorsement pages

Cape May County Municipal Utilities Authority

RESOLUTION NO. 151-23

RESOLUTION AUTHORIZING THE AWARD OF CONTRACT SER-46-23 (PART II - OTHER REQUIRED TESTING) - PROVIDE LABORATORY SERVICES: SURFACE WATER TESTING FOR THE CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY WASTEWATER MANAGEMENT PROGRAM TO EUROFINS ENVIRONMENT TESTING PHILADELPHIA, LLC.

WHEREAS, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") had published an Advertisement for Bids for Contract SER-46-23 - Provide Laboratory Services: Surface Water Testing for the Cape May County Municipal Utilities Authority Wastewater Management Program ("Contract", Parts I and II) and furnished detailed Bid Specifications for said Contract to potential Bidders; and,

WHEREAS, the Authority received two (2) Bids in accordance with the Advertisement for Bids for the Contract and publicly opened said Bids on November 16, 2023; and,

WHEREAS, the Authority's Purchasing Agent and Wastewater Program Manager have reviewed the Bid submitted by the apparent low Bidder for Part II, Eurofins Environment Testing Philadelphia, LLC., and have determined that it is a responsive Bid in accordance with the Advertisement for Bids and Bid Specifications for said Contract; and,

WHEREAS, the Authority's Purchasing Agent, Chief Financial Officer and Executive Director concur with said determination; and,

WHEREAS, the Cape May County Municipal Utilities Authority has therefore determined that Eurofins Environment Testing Philadelphia, LLC., 213 Witmer Road, Horsham, PA 19044, is a qualified bidder, having submitted a responsive Bid in accordance with the Advertisement for Bids and Bid Specifications for Contract SER-46-23 – Part II – Other Required Testing, at a total not-to-exceed contract price of \$49,878.00 for an eighteen (18) month period; and,

WHEREAS, the Authority's Chief Financial Officer will certify that funds are available prior to authorizing each Purchase Order for said services.

NOW, THEREFORE, BE IT RESOLVED by the Cape May County Municipal Utilities Authority, a body corporate and politic, as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. Contract SER-46-23 – Part I identified in the Preamble of this Resolution, in substantially the same form as now on file with the Authority's Office Manager, is hereby awarded to Eurofins Environment Testing Philadelphia, LLC. at a total not-to-exceed contract amount of \$49,878.00 for an eighteen (18) month period.
3. The term of this Contract shall be for an eighteen (18) month period from Contract execution, with two (2), one (1) year renewal options, by mutual agreement, subject to the availability and appropriation of sufficient funds for this activity.
4. The Authority's Executive Director, or Deputy Director, is hereby authorized and directed to execute said Contract.

BE IT FURTHER RESOLVED in accordance with N.J.A.C. 5:30-5.5(b)2, no amount to Provide Laboratory Services: Surface Water Testing for the Cape May County Municipal Utilities Authority Wastewater Management Program under Contracts SER-46-23 – Part II shall be chargeable or certified until such time as they are actually ordered or otherwise called for. Prior to authorizing any work under this Contract, a certification of available funds shall be made by the Authority's Chief Financial Officer upon receipt of a properly executed Purchase Order and said certification shall be attached to the file copy of the Purchase Order. Total expenditures under this contract shall not exceed \$49,878.00 for an eighteen (18) month period for Part II, subject to Year 2024 and 2025 Wastewater Management Program Budget appropriations.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns						
Ms. Callinan						
Ms. Heenan						
Mr. Matalucci						
Mr. Rixey						
Ms. Saduk						
Mr. Betts						

I hereby certify the foregoing to be a true and correct copy of Resolution No. **151-23** adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the **6th** day of **December 2023**.

Assistant Corporate Secretary

**CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY
CONTRACT FACT SHEET**

PROJECT INFORMATION

Project Name: Provide Laboratory Services: Surface Water Testing for the Cape May County Municipal Utilities Authority Wastewater Management Program

Purpose and Scope of Contract:

Part I of this contract is for acute toxicity biomonitoring in accordance with the NJPDES permits of the four (4) wastewater treatment plants. Part II of this contract is for the analysis of oil and grease, ammonia, nitrate, and various parameters for surface water waste characterization report submission, per the NJPDES permits of the four (4) wastewater treatment plants, as well as the analysis of laboratory pure water.

PROCUREMENT INFORMATION


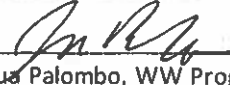

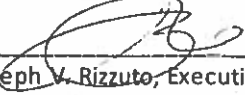
Contract Type: <input checked="" type="checkbox"/> Procurement (Goods and Services) <input type="checkbox"/> Construction		<input type="checkbox"/> Professional Services <input type="checkbox"/> Non-Professional Services	
Contract Number: SER-46-23 Part II	Term of Contract: Eighteen (18) Months	Option to Renew: <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes: contains two (2), one (1) year renewal options	
Bid Guarantee: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		Consent of Surety: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
Liquidated Damages: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes: ,Basis:			
Engineer's Estimate: Part I: \$50,000.00; Part II: \$75,000.00			
Advertisement Date: October 26, 2023		Opening Date: November 16, 2023	
Contract Award Basis: <input checked="" type="checkbox"/> Lowest Responsible Bidder <input type="checkbox"/> Highest Ranking Score		<input type="checkbox"/> Best Value <input type="checkbox"/> Cooperative Pricing System <input type="checkbox"/> Negotiated	
Recommendation: <input checked="" type="checkbox"/> Award <input type="checkbox"/> Exercise 1 year option to renew under original Contract Terms and Conditions, Option Dates: ; Options to Renew remaining: <input type="checkbox"/> Reject, Basis:			

CONTRACTOR/VENDOR INFORMATION

Contractor/Vendor: Eurofins Environment Testing Philadelphia, LLC.	Address: 213 Witmer Road Horsham, PA 19044
---	---

BUDGET INFORMATION

Program: <input checked="" type="checkbox"/> Wastewater <input type="checkbox"/> Solid Waste <input type="checkbox"/> Administration
Funding: <input checked="" type="checkbox"/> Operating Budget <input type="checkbox"/> Capital <input type="checkbox"/> SW Building & Site Maintenance <input type="checkbox"/> SW Equipment Fund
Contract Value, Not-To-Exceed: Part II: \$49,878.00
Contract Spending Previous Contract Year: Part I: \$8,500.00; Part II: \$20,350.00

 Kevin W. McGahey, Purchasing Agent	<u>11/20/2023</u> Date	 Joshua Palombo, WW Program Manager	<u>11/30/23</u> Date
 Robert P. Donato, Chief Financial Officer	<u>11/21/2023</u> Date	 Joseph V. Rizzuto, Executive Director	<u>11/29/23</u> Date

Cape May County Municipal Utilities Authority

RESOLUTION NO. 152-23

**RESOLUTION AUTHORIZING CONTRACT CHANGE ORDER NO. 1 TO
CONTRACT CHEM-53-22 – FURNISH AND DELIVER SODIUM HYPOCHLORITE
TO CMCMUA REGIONAL WASTEWATER TREATMENT FACILITIES
WITH KUEHNE CHEMICAL CO., INC.**

BE IT RESOLVED by the Members of the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") that the following Change Order, recommended by the CMCMUA's Wastewater Program Manager, regarding Contract CHEM-53-22 – Furnish and Deliver Sodium Hypochlorite to CMCMUA Regional Wastewater Treatment Facilities with Kuehne Chemical Co., Inc. is hereby approved:

A. Change Order No. 1

Net Change in Contract Amount: No Change.

Time extension of 2022 Contract to cover the sixty (60) day period that the CMCMUA will require to bid a new contract for this service, and also cover the ten (10) day period the Board of County Commissioners require to review the new 2024 contract.

Impact on Contract Schedule: Increase Sixty (60) Calendar Days

BE IT FURTHER RESOLVED, that the Authority's Executive Director or Deputy Director are authorized to execute any documents necessary to complete this authorization.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns						
Ms. Callinan						
Ms. Heenan						
Mr. Matalucci						
Mr. Rixey						
Ms. Saduk						
Mr. Betts						

I hereby certify the foregoing to be a true and correct copy of Resolution No. 152-23 adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the 6th day of December 2023.

Assistant Corporate Secretary

**CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY
CONTRACT CHANGE ORDER FACT SHEET**

PROJECT INFORMATION

Program: Wastewater Solid Waste Administration

Funding: Operating Budget Capital SW Building & Site Maintenance SW Equipment Fund

Project Name/Contract Number: Furnish and Deliver Sodium Hypochlorite to CCMUA Regional Wastewater Treatment Facilities (CHEM-53-22)

Original Purpose and Scope of Contract: This contract covers the supply and delivery of fifteen percent (15%) sodium hypochlorite solution (NaOCl) to the Ocean City Regional Wastewater Treatment Facility, the Cape May Regional Wastewater Treatment Facility, the Seven Mile Beach/Middle Regional Wastewater Treatment Facility, the Wildwood/Lower Regional Wastewater Treatment Facility and various pump stations throughout the County. This sodium hypochlorite solution will be used for disinfection and odor control purposes.

CONTRACTOR/VENDOR INFORMATION

Contractor/Vendor: Kuehne Chemical Co., Inc.

Address: 86 North Hackensack Avenue
Kearny, NJ 07032

CHANGE ORDER INFORMATION

Change Order Number: 1

Change Order Scope: Extend the Contract completion date from January 18, 2024 to March 17, 2024 for the continued procurement of Sodium Hypochlorite.

Change Order Description: Allow the Wastewater Program to continue to procure the above referenced services while the contract for these services is rebid.

Original Contract Value: \$1,155,000.00

Value of this Change Order: \$0

Cumulative Change Order Value, including this Change Order: \$0

New Contract Value, including this Change Order: \$1,155,000.00

Contract Completion Date Prior to this Change Order: January 18, 2024

Time Extension, this Change Order: 60 Calendar Days

Total Change Order Contract Time Extension/Completion Date: 60 Calendar Days / March 17, 2024

Cumulative Change Order % of Original Contract: 0%




Kevin W. McGahey, Purchasing Agent Date 12-01-2023



Joshua Palombo, WW Program Manager Date 11/30/23



Robert P. Donato, Chief Financial Officer Date 12/1/2023



Joseph V. Rizzuto, Executive Director Date 11/24/23

CHANGE ORDER

Cape May County MUA CHEM-53-22 Change Order # 1

The CONTRACTOR is hereby directed to make the following changes in this contract:

1. SCOPE OF WORK:

Extend the Contract completion date from January 18, 2024 to March 17, 2024 for the continued procurement of Sodium Hypochlorite.

2. REASON FOR THIS CHANGE ORDER:

Allow the Wastewater Program to continue to procure contract services while a new contract for these services is bid.

3. REFERENCES:

4. CONTRACT AMOUNT:

Contract Amount Prior to this Change Order :..... \$ 1,155,000.00
(Increase) (Decrease) Lump Sum Dollars:..... \$ 0.00
New Contract Amount Including this Change Order:..... \$ 1,155,000.00

5. CONTRACT TIME:

Contract Completion Date Prior to this Change Order January 18, 2024
(Increase)(Decrease) Calendar Days..... 60 Calendar Days
New Contract Completion Date Including this Change Order..... March 17, 2024

This change order constitutes full mutual accord and satisfaction for all time and all costs related directly or indirectly to this change. By acceptance of this change order, the Contractor hereby acknowledges and agrees that the change order represents the total equitable adjustment owed under the Contract, and further agrees to waive all right, without reservation or exception, to file any further claim or request for change arising out of or as a result of this change order or the cumulative impact of changes on the Contract. Except as hereby modified, all terms and conditions of the contract remain unchanged and in full force and effect.

CONTRACTOR/ADDRESS:

Kuehne Chemical Co., Inc.
86 North Hackensack Avenue
Kearny, NJ 07032

BY: _____

DATE: _____

OWNER/ADDRESS:

Cape May County MUA
1523 Route 9 North
Cape May Court House, NJ 08210

BY: _____

DATE: _____

RECOMMENDED:

Cape May County MUA
1523 Route 9 North
Cape May Court House, NJ 08210

BY: _____

DATE: _____

Cape May County Municipal Utilities Authority

RESOLUTION NO. 153-23

RESOLUTION AUTHORIZING THE CONTINUATION OF A FAIR AND OPEN CONTRACT RFP-65-22 WITH A+ COMMERCIAL OFFICE CLEANERS, LLC. – PROVIDE JANITORIAL SERVICES FOR THE CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY'S ADMINISTRATION OFFICE BUILDING PURSUANT TO RESOLUTION NO. 171-22

WHEREAS, on December 6, 2022, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") adopted Resolution No. 171-22 awarding Janitorial Services for the Administration Office Building RFP-65-22 ("Contract"); and,

WHEREAS, said Contract contains an option provision which would permit the Authority and A+ Commercial Office Cleaners, LLC. to continue the Contract, by mutual consent, without change in price, terms or conditions, for two (2) additional 12-month periods; and,

WHEREAS, pursuant to N.J.S.A. 40A:11-15, the Authority is desirous of executing the first 12-month extension of the Contract with A+ Commercial Office Cleaners, LLC. without change in price, terms or conditions and, therefore, the Authority wishes to continue the Contract; and,

WHEREAS, compensation to A+ Commercial Office Cleaners, LLC. under the continuation of said Contract authorized by this Resolution will be provided based upon the Price per Month to Provide Janitorial Services as Specified contained in the Proposal submitted on November 22, 2022; and,

WHEREAS, the Authority's Chief Financial Officer has certified that funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Cape May County Municipal Utilities Authority, a body corporate and politic, as follows:

1. The provisions of the WHEREAS Clauses set forth above are herein incorporated by reference and made a part hereof.
2. The term for Contract RFP-65-22 is extended through December 31, 2024.
3. The total not-to-exceed budget for this extended 12-month term for all services provided by A+ Commercial Office Cleaners, LLC. under Contract RFP-65-22 is \$36,900.00 based upon the Price per Month to Provide Janitorial Services as Specified contained in A+ Commercial Office Cleaners, LLC. Proposal submitted on November 22, 2022, subject to Year 2024 Administration Budget appropriations.
4. The Authority's Chief Financial Officer and/or Purchasing Agent are hereby authorized to execute any necessary documents to complete this authorization.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns						
Ms. Callinan						
Mr. Groom						
Ms. Heenan						
Mr. Rixey						
Ms. Saduk						
Mr. Betts						

CERTIFICATION OF FUNDS

I, Robert P. Donato, CPA, Chief Financial Officer of the Cape May County Municipal Utilities Authority, hereby certify that there is currently available in the official budget of the Authority, funds for Contract RFP-65-22 – Provide Janitorial Services for the Cape May County Municipal Utilities Authority’s Administration Office Building for a total not-to-exceed amount of \$36,900.00 under the line item appropriation or account number(s) 100-0000-667-20-00. These same funds shall not be certified as available for any other contract.



Robert P. Donato, CPA
Chief Financial Officer

I hereby certify the foregoing to be a true and correct copy of Resolution No. 153-23 adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the 6th day of December 2023.

Assistant Corporate Secretary

**CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY
CONTRACT FACT SHEET**

PROJECT INFORMATION

Project Name: Provide Janitorial Services for the Cape May County Municipal Utilities Authority's Administration Office Building

Purpose and Scope of Contract: The purpose and scope of this contract is to provide Janitorial Services for the Administration Office Building in accordance with a cleaning schedule detailed in the Technical Requirements.

PROCUREMENT INFORMATION

Contract Type: Procurement (Goods and Services) Professional Services
 Construction Non-Professional Services

Contract Number: RFP-65-22 **Term of Contract:** January 1, 2023 through December 31, 2023 **Option to Renew:** No Yes: Two (2) - One (1) year renewal options

Bid Guarantee: No Yes **Consent of Surety:** No Yes

Liquidated Damages: No Yes: ,Basis:

Engineer's Estimate: \$38,000.00

Advertisement Date: November 4, 2022 **Opening Date:** November 22, 2022

Contract Award Basis: Lowest Responsible Bidder Best Value Cooperative Pricing System
 Highest Ranking Score Negotiated

Recommendation: Award Exercise 1 year option to renew under original Contract Terms and Conditions,
 Option Dates: January 1, 2024 through December 31, 2024; Options to Renew remaining: 1
 Reject, Basis:

CONTRACTOR/VENDOR INFORMATION

Contractor/Vendor: A+ Commercial Office Cleaners, LLC. **Address:** 6410 Tanglewood Drive
 Mays Landing, NJ 08330

BUDGET INFORMATION

Program: Wastewater Solid Waste Administration

Funding: Operating Budget Capital SW Building & Site Maintenance SW Equipment Fund

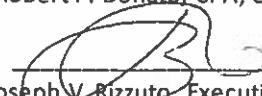
Contract Value, Not-To-Exceed: \$36,900.00

Contract Spending Previous Contract Year to Date: \$36,900.00

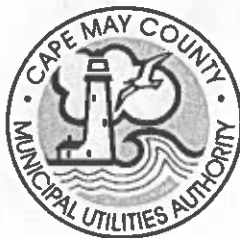

 Kevin W. McGhee, Purchasing Agent Date 1/12-01-2023


 Robert P. Donato, CPA, Chief Financial Officer Date 1/12/2023


 Thomas J. LaRocco, Chief Engineer Date 1/12/23


 Joseph V. Rizzuto, Executive Director Date 1/11/24/23

Joseph V. Rizzuto, Executive Director



George W. Betts, Chairman
Richard Rixey, Vice Chairman
William G. Burns, Jr.
Patricia A. Callinan
Carol A. Heenan
Zeth Matalucci
Carol L. Saduk

Cape May County Municipal Utilities Authority

1523 Route 9 North, Cape May Court House, NJ 08210
Telephone: (609) 465-9026 • Telefax: (609) 465-9025
www.cmcmua.com

Date: November 20, 2023

Mr. Joseph Bunting
A+ COMMERCIAL OFFICE CLEANERS
6410 Tanglewood Drive
Mays Landing, New Jersey 08330

RE: Contract RFP-65-22 - Provide Janitorial Services for the Cape May County Municipal Utilities Authority's Administration Office Building – RENEWAL 1 of Two (2) Twelve (12) Month Renewal Options

Dear Mr. Bunting,

The Cape May County Municipal Utilities Authority (CMCMUA) would like to exercise the option to extend Contract RFP-65-22 for an additional one (1) year period subject to the same terms and conditions as the original Agreement; a copy of the original contract is attached hereto for your use and reference.

If in concurrence of same, A+ Commercial Office Cleaners, will provide Janitorial Services for the Cape May County Municipal Utilities Authority's Administration Office Building, for an additional one (1) year period, from January 1, 2024 through December 31, 2024, at the same terms and conditions as set forth in the original Agreement, dated January 3, 2023, for a total Contract not to exceed amount of \$36,900.00.

Pursuant to New Jersey Public Law 2022, c. 3, "any person or entity that submits a bid or otherwise proposes to enter into or renew a contract..." must complete the enclosed Disclosure of Investment Activities in Iran certification form. Please complete this form and return it with the original signed copy of this letter.

In addition, would you please have your insurance accord with endorsements pages sent to the attention of Ms. Ann McDevitt, 609-465-9026, mcdevittam@cmcmua.com. If you would like I will send you our example documents.

If you have any questions, please do not hesitate to contact me.

Regards,

CAPE MAY COUNTY
MUNICIPAL UTILITIES AUTHORITY



Kevin W. McGahey, QPA
Purchasing Agent

Concur: Yes No

Joseph Bunting

Joseph Bunting (Nov 27, 2023 7:58 EST)

Signature

Name (Please Print or Type)

KWM:

Attachments: Two (2)

c: Mr. Tom LaRocco
Mr. Robert P. Donato
Ms. Ann McDevitt

**To be completed, signed and submitted
Prior to Award, or Sooner**

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

PART 1: CERTIFICATION

Pursuant to N.J.S.A. 52:32-55, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4) any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract **must complete and submit prior to contract award or renewal**, the certification below to attest, under penalty of perjury, that the person or entity, or one of the person or entity's parents, subsidiaries, or affiliates, is not identified on a list created and maintained by the Department of the Treasury as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at <http://www.state.nj.us/treasury/purchase/pdf.Chapter25List.pdf>. Bidders/proposers **must** review this list prior to completing the below certification. If the Cape May County Municipal Utilities Authority finds a person or entity to be in violation of the principles which are the subject of this law, it shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the person or entity.

PLEASE CHECK THE APPROPRIATE BOX

I certify, pursuant to N.J.S.A. 52:32-55, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4) that neither the bidder/proposer listed below nor any of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List of entities determined to be engaged in prohibited activities in Iran. I further certify that I am the person listed below, or I am an officer or representative of the entity listed below and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

OR

I am unable to certify as above because the bidder/proposer and/or one or more of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the certification below.

PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN

You must provide an accurate and precise description of the activities of the bidding/proposing person/entity, or one of its parents, subsidiaries, or affiliates engaging in the investment activities in Iran outlined above by completing the box below:

Name: _____	Relationship to Bidder/Proposer: _____
Description of Activities: _____	
Duration of Engagement: _____	Anticipated Cessation Date: _____
Bidder/Proposer Contact Name: _____	Contact Phone Number: _____

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that the Cape May County Municipal Utilities Authority ("CMCMUA") is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the CMCMUA to notify the CMCMUA in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the CMCMUA and that the CMCMUA at its option may declare any contract(s) resulting from this certification void and unenforceable.

Name of Bidder/Proposer (Company): A+ Commercial Office Cleaners, LLC
Signature: Joseph Bunting Title: Owner
Joseph Bunting (Nov 27, 2013 10:53 EST)
Print Name: Joseph Bunting







RFP-65-22-RENEWAL 1 - letter of concurrence - singable

Final Audit Report

2023-11-28

Created:	2023-11-20
By:	Kevin McGahey (mcgaheykw@cmcmua.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAARmZUHMsAjn-QWDoFW9OfAXsDWSu9TKTo

"RFP-65-22-RENEWAL 1 - letter of concurrence - singable" History

-  Document created by Kevin McGahey (mcgaheykw@cmcmua.com)
2023-11-20 - 9:52:13 PM GMT - IP address: 108.11.5.202
-  Document emailed to jbunting@apluscommercialcleaners.net for signature
2023-11-20 - 9:53:17 PM GMT
-  Email viewed by jbunting@apluscommercialcleaners.net
2023-11-28 - 4:53:01 AM GMT - IP address: 73.178.91.39
-  Signer jbunting@apluscommercialcleaners.net entered name at signing as Joseph Bunting
2023-11-28 - 4:58:30 AM GMT - IP address: 73.178.91.39
-  Document e-signed by Joseph Bunting (jbunting@apluscommercialcleaners.net)
Signature Date: 2023-11-28 - 4:58:32 AM GMT - Time Source: server- IP address: 73.178.91.39
-  Agreement completed.
2023-11-28 - 4:58:32 AM GMT

P.O. Type: All
 Range: First to Last
 Format: Condensed
 Vendors: All
 Rcvd Batch Id Range: First to Last

Open: N
 Rcvd: N
 Bid: Y
 State: Y
 Other: Y
 Exempt: Y

Paid Date Range: 11/16/23 to 12/06/23
 Include Non-Budgeted: Y
 Prior Year Only: N

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
M2300083	01/06/23	ENGIN015 SCS ENGINEERS,PC Contract No: C2200053	TITLE V PERMIT TUB GRINDER	Open	145.00	0.00	C
M2300111	01/11/23	CASAP005 CASA PAYROLL SERVICE	Payroll Services Contract 1 Yr	Open	623.00	0.00	
M2300114	01/11/23	WASTE045 WASTE MANAGEMENT OF NJ, INC.	TRASH DISPOSAL SERVICES	Open	73.36	0.00	
M2300136	01/13/23	ATLAN205 ATLANTICARE PHYSICIAN GROUP	DOT CDL ReCertification Exams	Open	257.00	0.00	
M2300137	01/13/23	AMBAS005 AMBASSADOR MEDICAL SERV.,INC	Drug & Alcohol Testing Program	Open	1,034.00	0.00	
M2300267	01/27/23	CUMMI020 CUMMINS INC.	P.S. Portable Generator	Open	113,985.00	0.00	
M2300288	01/28/23	MOTTM005 MOTT MACDONALD GROUP, LLC	RFP-33-21 SHARED CONVEYANCE	Open	7,870.17	0.00	
M2300337	02/01/23	MARSH015 MARSH & MCLENNAN AGENCY, LLC	RISK MNGT CONSULTING SERVICES	Open	3,500.00	0.00	
M2300409	02/03/23	MOTTM005 MOTT MACDONALD GROUP, LLC	RFP-06-22 PROF SER ENG: OC WTF	Open	667.00	0.00	
M2300420	02/03/23	ACOMM005 A+ COMMERCIAL OFFICE CLEANERS	ADMIN BLDG. JANITORIAL SERVICE	Open	3,075.00	0.00	
M2300455	02/07/23	EUROF005 EUROFINS ENV TESTING PHILA LLC Contract No: C2300006	2023 NJDES SAMPLING & TESTING	Open	88.00	0.00	C
M2300458	02/07/23	UNIFI005 UNIFIRST CORPORATION	UNIFORM SERVICE FOR TS	Open	256.96	0.00	
M2300459	02/07/23	TOILE005 CAPRIONI PORTABLE TOILETS	PORTABLE TOILETS	Open	325.00	0.00	
M2300460	02/07/23	SPRIN010 CRYSTAL SPRINGS	DRINKING WATER	Open	263.69	0.00	
M2300486	02/09/23	UNIFI005 UNIFIRST CORPORATION	UNIFORM SERVICE	Open	418.65	0.00	
M2300487	02/09/23	UNIFI005 UNIFIRST CORPORATION	UNIFORM SERVICE	Open	592.69	0.00	
M2300488	02/09/23	UNIFI005 UNIFIRST CORPORATION	ANNUAL UNIFORM SERVICE	Open	678.42	0.00	
M2300517	02/10/23	GANNE005 GANNETT FLEMING, INC.	RFP-45-21 WWL PROCESS AIR	Open	3,022.50	0.00	
M2300532	02/13/23	UNIFI005 UNIFIRST CORPORATION	UNIFORM SERVICE	Open	460.03	0.00	
M2300547	02/15/23	SPRIN010 CRYSTAL SPRINGS	BOTTLE WATER SUPPLY ADMIN 2023	Open	56.79	0.00	
M2300603	02/22/23	SPRIN010 CRYSTAL SPRINGS	DISTILLED WATER FOR LAB	Open	84.70	0.00	
M2300690	03/03/23	ALLIE045 ALLIED CONSTRUCTION GROUP, INC	32ND ST PIPING & PUMP UPGRADES	Open	384,228.64	0.00	
M2301132	04/24/23	LORCO005 LORCO PETROLEUM SERVICES	PICK UP USED MOTOR OIL	Open	250.00	0.00	
M2301196	05/01/23	GARTO005 GARTON'S RIGGING INC. Contract No: C2300026	WW-11-23 DISPOSAL OF RBCS & OT	Open	58,893.68	0.00	C
M2301298	05/12/23	FOLEY005 FOLEY, INC.	RPO Cat 730 Articul. Dump Truc	Open	13,500.00	0.00	
M2301372	05/23/23	CTR00005 JERSEY CAPE DIAG. TRAIN. CTR. Contract No: C2300025	LITTER CONTROL SERVICES	Open	6,391.88	0.00	C
M2301419	05/26/23	UNITE050 UNITED ELECTRIC Contract No: C2200056	CMWWTF VFD ORDER	Open	62,356.02	0.00	C
M2301510	06/07/23	GRAIN005 GRAINGER INC.	SMOKE DETECTORS	Open	453.90	0.00	
M2301512	06/08/23	EASTE100 EASTERN DATAComm, INC.	PHONE SYSTEM REFRESH	Open	3,300.00	0.00	
M2301583	06/19/23	ATLAN205 ATLANTICARE PHYSICIAN GROUP	PreEmployment Physicals	Open	387.00	0.00	
M2301816	07/13/23	SCALF005 SCALFO ELECTRIC Contract No: C2300002		Open	18,205.11	0.00	C
M2301949	07/24/23	BUCHA005 BUCHART HORN, INC. Contract No: C2300011	RFP-52-22 TASK #2	Open	2,824.00	0.00	C
M2302001	07/28/23	GRAYB005 GRAYBAR ELECTRIC CO.	UNISTRUT	Open	15,116.95	0.00	
M2302011	07/31/23	GENRO005 GENRON FIRE PROTECTION	FIRE EXTINGUISHER INSPECTION	Open	378.80	0.00	
M2302214	08/16/23	GRAIN005 GRAINGER INC.	GRINDER FLANGE GASKET	Open	144.16	0.00	
M2302323	08/29/23	GENRO005 GENRON FIRE PROTECTION	FIRE ALARM PANEL AT ROSEMARY	Open	1,636.33	0.00	
M2302327	08/29/23	RARIT015 RARITAN GROUP INCORPORATED	SCUM CONCENTRATOR PROJECT	Open	19,434.98	0.00	
M2302330	08/30/23	SOUTH100 SOUTH JERSEY GLASS & DOOR CO.	LAB WINDOW REPLACEMENT	Open	3,740.89	0.00	
M2302347	08/31/23	JOHNS070 JOHNSON CONTROLS FIRE PROTECT.	REPLACE 4007 CPU CARD	Open	1,266.12	0.00	
M2302351	08/31/23	PARKS005 PARKSON CORPORATION Contract No: C2100035	RBR MEDIA PURCHASE #3	Open	139,155.08	0.00	C

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
M2302435	09/13/23	RARIT015 RARITAN GROUP INCORPORATED	FLANGE FILLER & LINK SEALS	Open	17,663.42	0.00	
M2302440	09/14/23	CORNE015 CORNERSTONE ENVIRON. GROUP LLC	CELL 1B PERMIT MODIFICATION	Open	17,169.36	0.00	
M2302455	09/14/23	GRAIN005 GRAINGER INC.	GLOVES, EXT. CORDS, ANTI SIEZE	Open	881.38	0.00	
M2302464	09/15/23	GENRO005 GENRON FIRE PROTECTION	RECHARGE & CERTIFY EXTINGUISHE	Open	148.30	0.00	
M2302475	09/18/23	SHERW005 SHERWIN-WILLIAMS CO.	PAINT SECONDARY #2	Open	971.91	0.00	
M2302507	09/20/23	MARK1005 MARK 1 INDUSTRIES	REPAIR CLARIFIER DRIVE UNIT	Open	2,255.00	0.00	
M2302532	09/21/23	FASTE010 FASTENAL & CON. SUPPLIES	REPAIR FITTINGS ON CL2 TANKS	Open	585.48	0.00	
M2302548	09/22/23	NAPA0005 SEAVILLE NAPA	G-07 FILTERS FOR STOCK	Open	993.27	0.00	
M2302549	09/22/23	SEAGE005 SEA GEAR MARINE SUPPLY INC.	ROLL OFF TRAILER CABLE	Open	383.37	0.00	
M2302566	09/26/23	GAPVA005 GAPVAX, INC.	SPOOL VALVE FOR VAC TRUCK	Open	569.23	0.00	
M2302603	09/29/23	GRAYB005 GRAYBAR ELECTRIC CO.	NPT CORD GRIP	Open	564.04	0.00	
M2302617	10/02/23	APPLI015 APPLIED INDUSTRIAL TECH.	LOCTITE	Open	51.24	0.00	
M2302625	10/03/23	GRAIN005 GRAINGER INC.	MISC SITE SUPPLIES	Open	1,378.22	0.00	
M2302631	10/03/23	NEWJE025 NEW JERSEY BUSINESS SYS. INC.	AS NEEDED WIRELESS MAINT	Open	3,840.00	0.00	
M2302664	10/06/23	GRAIN005 GRAINGER INC.	TS MISC. SUPPLIES	Open	945.34	0.00	
M2302698	10/12/23	WBMA005 W.B. MASON CO. INC.	OFFICE SUPPLIES	Open	149.05	0.00	
M2302716	10/13/23	WILLI005 WILLIER ELECTRIC MOTOR	75 HP MOTOR - BLOWER	Open	4,120.20	0.00	
M2302720	10/13/23	TACPR005 TAC PRINTING	RESIDUAL TRANSFER FORMS	Open	322.00	0.00	
M2302735	10/17/23	CWMIL005 CW MILL EQUIPMENT CO. INC. Contract No: C2300036	HAMMERS & TIPS FOR G-07	Open	14,993.58	0.00	C
M2302741	10/17/23	LAWSO005 LAWSON PRODUCTS, INC.	BOLTS AND NUTS FOR G-07 TIPS	Open	1,914.00	0.00	
M2302744	10/17/23	LOWES005 LOWE'S COMMERCIAL SERVICES	SCALE 2 FLOOR MATERIAL	Open	672.64	0.00	
M2302746	10/17/23	IRONB005 IRONBOUND SUPPLY COMPANY	RWBR ULTRA FLOW VALVES	Open	12,375.00	0.00	
M2302750	10/17/23	FOLEY005 FOLEY, INC.	OIL SAMPLE BOTTLES	Open	840.00	0.00	
M2302755	10/18/23	CHEME005 CHEMETRICS	SULFIDE TEST KIT	Open	1,233.28	0.00	
M2302762	10/18/23	USABL005 USA BLUE BOOK	FLOW METERS	Open	2,664.70	0.00	
M2302779	10/19/23	UNITE100 UNITED RENTALS	CONCRETE SAW WWL SCUM PROJECT	Open	1,233.48	0.00	
M2302790	10/20/23	JESCO005 JESCO, INC.	TIRE REPAIR JD LOADER	Open	350.00	0.00	
M2302826	10/26/23	KUEHN005 KUEHNE CHEMICAL CO. INC. Contract No: C2300050	SODIUM HYPOCHLORITE DEL 11/02	Open	9,506.04	0.00	C
M2302829	10/26/23	APPLI015 APPLIED INDUSTRIAL TECH.	ENCLOSED FLARE SUPPLIES	Open	1,545.57	0.00	
M2302830	10/26/23	JOSEP005 JOSEPH GARTLAND, INC.	LATEX GLOVES	Open	572.50	0.00	
M2302833	10/27/23	CDWGO005 CDW GOVERNMENT INC.	PATCH CABLES 7FT	Open	228.60	0.00	
M2302838	10/30/23	HOUPE005 HOUPERT FLEET SERVICES LLC	FUEL TANK STRAPS FOR T-17	Open	586.72	0.00	
M2302839	10/30/23	APPLI015 APPLIED INDUSTRIAL TECH.	MISC GAS PLANT SUPPLIES	Open	459.01	0.00	
M2302840	10/30/23	UNITE100 UNITED RENTALS	BYPASS HOSE RENTAL	Open	3,328.62	0.00	
M2302842	10/30/23	HILTI005 HILTI, INC.	STUD ANCHORS O.C CATWALK	Open	7,848.42	0.00	
M2302845	10/31/23	GARTO005 GARTON'S RIGGING INC. Contract No: C2300023	O.C BAY 3 CATWALK REMOVAL	Open	1,800.00	0.00	C
M2302850	10/31/23	FASTE010 FASTENAL & CON. SUPPLIES	20TH STREET ROOF REPAIR	Open	309.82	0.00	
M2302853	10/31/23	PEDRO005 PEDRONI FUEL CO.	UNLEADED GAS DELIVERY 10/23/23	Open	2,996.73	0.00	
M2302855	11/01/23	EMPL010 EMPLOYEE SERVICES LLC	Employee Assistance Prog. 1-YR	Open	4,000.00	0.00	
M2302856	11/01/23	FASTE010 FASTENAL & CON. SUPPLIES	SS HARDWARE - 3RD STREET	Open	411.06	0.00	
M2302857	11/01/23	GRAIN005 GRAINGER INC.	TRASH BAGS, FILTERS	Open	327.89	0.00	
M2302859	11/01/23	FASTE010 FASTENAL & CON. SUPPLIES	HEARING PROTECTION	Open	178.75	0.00	
M2302863	11/02/23	KUEHN005 KUEHNE CHEMICAL CO. INC. Contract No: C2300050	SODIUM HYPOCHLORITE - CM	Open	9,582.27	0.00	C
M2302866	11/02/23	FASTE010 FASTENAL & CON. SUPPLIES	BUNGEE STRAPS FOR CONTAINERS	Open	434.25	0.00	
M2302867	11/02/23	GRAYB005 GRAYBAR ELECTRIC CO.	NO CONTACT BLOCK - 3RD STREET	Open	214.40	0.00	
M2302869	11/02/23	GRAIN005 GRAINGER INC.	PACKING FOR PUMPS	Open	341.03	0.00	
M2302870	11/02/23	WITME005 WITMER PUBLIC SAFETY GROUP, IN	TFS CALIBRATION GAS	Open	468.00	0.00	
M2302872	11/02/23	ADVAN040 STAPLES ADVANTAGE	2024 CALENDARS	Open	71.90	0.00	
M2302873	11/02/23	WBMA005 W.B. MASON CO. INC.	PENS, PAPER, SHARPIES	Open	70.91	0.00	
M2302874	11/02/23	UNIVE005 UNIVERSAL SUPPLY CO., INC.	LUMBER O.C BASEPLATES/CATWALKS	Open	1,019.22	0.00	

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
M2302875	11/02/23	NAPA0005 SEAVILLE NAPA	BRAKES FOR T-13	Open	2,614.50	0.00	
M2302876	11/02/23	GRAIN005 GRAINGER INC.	Trash Cans / Safety Gear	Open	932.58	0.00	
M2302878	11/02/23	SNAP0005 SNAP-ON INDUSTRIAL	BROKEN TOOL REPLACEMENT	Open	329.75	0.00	
M2302885	11/03/23	GAPVA005 GAPVAX, INC.	STEEL PIPE REDUCERS VAC TRUCK	Open	1,668.35	0.00	
M2302888	11/03/23	PEDRO005 PEDRONI FUEL CO.	UNLEADED GASOLINE	Open	403.29	0.00	
M2302890	11/03/23	GENER035 GENERAL SPRING & ALIGNMENT, IN	TK-12 FRONT END ALIGNMENT	Open	450.23	0.00	
M2302893	11/03/23	JESCO005 JESCO, INC. Contract No: C2300035	EXCAVATOR BUCKET PIN & BUSHIN	Open	2,467.13	0.00	C
M2302895	11/06/23	YPERS005 Y-PERS, INC.	SHOP RAGS	Open	570.00	0.00	
M2302897	11/06/23	HORIZ010 HORIZON EYE CARE	PRESCRIPTION SAFETY EYEWEAR	Open	289.00	0.00	
M2302902	11/06/23	SHERW005 SHERWIN-WILLIAMS CO.	RWBR Project Paint	Open	2,255.20	0.00	
M2302908	11/07/23	GRAIN005 GRAINGER INC.	PAPER TOWELS	Open	154.40	0.00	
M2302909	11/07/23	GRAIN005 GRAINGER INC.	MISC SITE SUPPLIES	Open	245.32	0.00	
M2302912	11/07/23	GRAIN005 GRAINGER INC.	FACESHIELDS	Open	184.04	0.00	
M2302913	11/07/23	KELTE005 KELTEX APPAREL	T-SHIRTS	Open	696.00	0.00	
M2302915	11/07/23	GAPVA005 GAPVAX, INC.	PVC VAC HOSE AND CLAMPS	Open	3,560.35	0.00	
M2302916	11/07/23	HACHC005 HACH COMPANY	RWBR Turbidty Mtr Brackets	Open	7,620.32	0.00	
M2302918	11/08/23	KUEHN005 KUEHNE CHEMICAL CO. INC. Contract No: C2300050	SODIUM HYPOCHLORITE - OC	Open	9,598.63	0.00	C
M2302919	11/08/23	WBMA005 W.B. MASON CO. INC.	MISC OFFICE SUPPLIES	Open	58.92	0.00	
M2302920	11/08/23	BRADL010 BRADLEY ROSENTHAL	Reimburse Annual Dues BCSP	Open	180.00	0.00	
M2302921	11/08/23	REEDJ005 REED-JOSEPH INTERNATIONAL	BIRD SCARE CANNONS	Open	982.00	0.00	
M2302922	11/08/23	HACHC005 HACH COMPANY	RWBR TURBIDITY	Open	6,856.93	0.00	
M2302924	11/08/23	WBMA005 W.B. MASON CO. INC.	REPLACEMENT WEIGHMASTER CHAIR	Open	249.48	0.00	
M2302926	11/08/23	LOWES005 LOWE'S COMMERCIAL SERVICES	PC MAINTENANCE	Open	51.12	0.00	
M2302927	11/08/23	LOWES005 LOWE'S COMMERCIAL SERVICES	HOT WATER HEATER	Open	596.11	0.00	
M2302928	11/08/23	SOUTH125 SOUTHERN SHORE HUMAN RESOURCE	SSHRMANJ Meeting - 11/15	Open	50.00	0.00	
M2302931	11/08/23	CHEMS015 CHEMSCAN, INC.	RWBR CHEMSCAN PARTS	Open	3,167.00	0.00	
M2302934	11/08/23	TREAS095 TREASURER STATE OF N.J.	2022 ANNUAL EMISSIONS STATEMEN	Open	12,432.00	0.00	
M2302935	11/08/23	WBMA005 W.B. MASON CO. INC.	WEIGHMASTER SUPPLIES	Open	133.00	0.00	
M2302937	11/08/23	GRAIN005 GRAINGER INC.	MISC HAND TOOLS	Open	1,604.60	0.00	
M2302939	11/09/23	GRAIN005 GRAINGER INC.	MISC MAINT BUILDING SUPPLIES	Open	143.62	0.00	
M2302940	11/09/23	ADVAN040 STAPLES ADVANTAGE	MISC OFFICE SUPPLIES	Open	119.56	0.00	
M2302941	11/09/23	KUEHN005 KUEHNE CHEMICAL CO. INC. Contract No: C2300050	SODIUM HYPOCHLORITE - WW	Open	9,512.97	0.00	C
M2302943	11/09/23	KEENC005 KEEN COMPRESSED GAS CO.	GAS CYLINDERS AND TANK RENTAL	Open	125.68	0.00	
M2302944	11/09/23	AMERI265 AMERICAN PARTS DISTRIBUTOR	RUN CAPACITOR	Open	23.97	0.00	
M2302946	11/09/23	LOWES005 LOWE'S COMMERCIAL SERVICES	PLANT OPERATIONS	Open	47.48	0.00	
M2302947	11/09/23	EPIC0005 EPIC Contract No: C2300056	SLUDGE DISPOSAL OCT 2023	Open	21,482.40	0.00	C
M2302949	11/09/23	NAPA0005 SEAVILLE NAPA	WARRENTY REPLACED RATCHET	Open	17.41	0.00	
M2302954	11/09/23	CDWGO005 CDW GOVERNMENT INC.	ADMIN BUILDING SCADA DISPLAY	Open	359.98	0.00	
M2302955	11/09/23	EVOQU005 EVOQUA WATER TECHNOLOGIES LLC	WIPER SKIMMER	Open	590.00	0.00	
M2302956	11/09/23	THYSS005 TK ELEVATOR CORP.	MAINTENANCE CONTRACT ELEVATOR	Open	625.47	0.00	
M2302958	11/13/23	SPECI045 R & R SPECIALTIES	TS EMPLOYEE RETIREMENT PLAQUE	Open	74.00	0.00	
M2302959	11/13/23	GARDN005 GARDNER TRUE VALUE	CUTTING OIL, NUT DRIVER SET	Open	45.71	0.00	
M2302960	11/13/23	NEWSP010 HERALD NEWSPAPERS	Ad America Recycles Day	Open	690.00	0.00	
M2302965	11/13/23	EASTE110 EASTERN EQUIPMENT SERVICES LLC	EMERGENCY GENERATOR HOSE	Open	196.60	0.00	
M2302966	11/13/23	GARDN005 GARDNER TRUE VALUE	MISC GAS PLANT SUPPLIES	Open	49.99	0.00	
M2302967	11/13/23	HORIZ010 HORIZON EYE CARE	PRESCRIPTION SAFETY EYEWEAR	Open	184.00	0.00	
M2302968	11/13/23	DALEY005 DALEY'S PIT Contract No: C2300061	BACKHAULED RECYCLED CONCRETE	Open	2,952.56	0.00	C
M2302970	11/13/23	APPLI015 APPLIED INDUSTRIAL TECH.	MISC GAS PLANT SUPPLIES	Open	186.44	0.00	

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
M2302973	11/14/23	CAPRI010 CAPRIONI FAMILY SEPTIC, INC. Contract No: C2300031	LIQUID SLUDGE HAULING - OCT	Open	7,527.61	0.00	C
M2302974	11/14/23	SWAIN005 SWAIN'S HARDWARE STORE	RWBR PROJECT PAINT	Open	419.85	0.00	
M2302975	11/14/23	PEDRO005 PEDRONI FUEL CO.	UNLEADED GASOLINE	Open	319.07	0.00	
M2302976	11/14/23	PEDRO005 PEDRONI FUEL CO.	UNLEADED GAS DELIVERY 11/8/23	Open	1,505.22	0.00	
M2302977	11/14/23	SPECI045 R & R SPECIALTIES	RETIREMENT PLAQUE - J PORTER	Open	74.00	0.00	
M2302978	11/14/23	JOSEP005 JOSEPH GARTLAND, INC.	BLUE SHOP RAGS & TOWELS	Open	443.50	0.00	
M2302979	11/14/23	GRAIN005 GRAINGER INC.	HOSE AND FITTINGS	Open	1,578.35	0.00	
M2302982	11/14/23	ATLAN090 ATLANTIC CO. UTIL. AUTHORITY Contract No: C2300043	SLUDGE DISPOSAL - OCT 2023	Open	53,507.50	0.00	C
M2302983	11/14/23	KUEHN005 KUEHNE CHEMICAL CO. INC. Contract No: C2300050	SODIUM HYPOCHLORITE DEL 11/16	Open	9,097.36	0.00	C
M2302986	11/14/23	RECOV020 INTERSTATE REFRIGERANT RECOVER Contract No: C2300058	CFC RECOVERY FROM SITES	Open	3,036.00	0.00	C
M2302987	11/14/23	JOSEP020 JOSEPH CICCOTELLI	LICENSE RENEWAL-J. CICCOTELLI	Open	100.00	0.00	
M2302988	11/14/23	NEWJE025 NEW JERSEY BUSINESS SYS. INC.	WIRELESS MAINT	Open	3,850.00	0.00	
M2302989	11/14/23	PARAM005 PARAMOUNT SANITARY CHEMICAL CO	JANITORIAL SUPPLIES	Open	217.94	0.00	
M2302991	11/14/23	JOHNS010 JOHNSON'S ELECTRIC	COMMERCIAL WASHER MACHINE	Open	3,195.00	0.00	
M2302992	11/14/23	NAPA0005 SEAVILLE NAPA	TS MISC. SUPPLIES	Open	93.19	0.00	
M2302993	11/14/23	LCEQU005 L C EQUIPMENT INC.	TS FACILITY MAINT.	Open	299.80	0.00	
M2302998	11/15/23	LOWES005 LOWE'S COMMERCIAL SERVICES	PC SHOP EQUIPMENT	Open	75.99	0.00	
M2302999	11/15/23	GRAIN005 GRAINGER INC.	INSULATED ELECTRICIAN GLOVES	Open	297.34	0.00	
M2303000	11/15/23	LOWES005 LOWE'S COMMERCIAL SERVICES	SMM BACKFLOW PREVENTOR REPLMNT	Open	33.84	0.00	
M2303001	11/15/23	DISCO005 DISCOUNT HYDRAULICS	G-07 FAN MOTOR SEAL REPLACEMENT	Open	257.50	0.00	
M2303002	11/15/23	FASTE010 FASTENAL & CON. SUPPLIES	SAFETY GLASSES	Open	178.37	0.00	
M2303004	11/15/23	LOWES005 LOWE'S COMMERCIAL SERVICES	MAINTENANCE	Open	11.16	0.00	
M2303011	11/16/23	COLON005 COLONIAL ELECTRIC SUPPLY	SMM BACKFLOW PREVENTOR REPLMNT	Open	28.80	0.00	
M2303012	11/16/23	GARDN005 GARDNER TRUE VALUE	PC MAINTENANCE	Open	28.97	0.00	
M2303013	11/16/23	LOWES005 LOWE'S COMMERCIAL SERVICES	PC MAINTENANCE	Open	47.46	0.00	
M2303017	11/16/23	ADVAN040 STAPLES ADVANTAGE	OFFICE SUPPLIES - NON-CONTRACT	Open	64.99	0.00	
M2303018	11/16/23	COVAN005 COVANTA ENV. SOLUTIONS, LLC Contract No: C2300020	electronics recycling OC & SLF	Open	350.10	0.00	C
M2303019	11/16/23	NAPA0005 SEAVILLE NAPA	TS MISC SUPPLIES	Open	139.00	0.00	
M2303021	11/16/23	RARIT015 RARITAN GROUP INCORPORATED	FLANGED ADAPTERS FOR SHAWCREST	Open	791.03	0.00	
M2303022	11/16/23	GRAIN005 GRAINGER INC.	HEATER/PARTS	Open	3,533.24	0.00	
M2303026	11/16/23	AMERI265 AMERICAN PARTS DISTRIBUTOR	WASHER REPAIR	Open	99.89	0.00	
M2303029	11/17/23	ROBER030 ROBERTS OXYGEN CO. INC.	MIG & TIG WELDING WIRE	Open	444.04	0.00	
M2303030	11/17/23	GRAIN005 GRAINGER INC.	FANS FOR HVAC/BOILER LOOP	Open	350.70	0.00	
M2303032	11/17/23	GRAIN005 GRAINGER INC.	Safety Supplies	Open	163.94	0.00	
M2303033	11/17/23	GRAIN005 GRAINGER INC.	FUEL STABILIZER FOR EQUIPMENT	Open	140.76	0.00	
M2303036	11/17/23	GRAIN005 GRAINGER INC.	GRATING CLIPS SMM PRIM.CLAR.	Open	798.34	0.00	
M2303037	11/17/23	GRAIN005 GRAINGER INC.	MISC SITE SUPPLIES	Open	296.68	0.00	
M2303039	11/17/23	NAPA0005 SEAVILLE NAPA	BRAKES FOR F-350 PC-7	Open	561.97	0.00	
M2303040	11/20/23	CDWGO005 CDW GOVERNMENT INC.	ADPATERS	Open	241.40	0.00	
M2303041	11/20/23	CDWGO005 CDW GOVERNMENT INC.	BATTERY BACKUP UNITS	Open	482.60	0.00	
M2303045	11/20/23	KUEHN005 KUEHNE CHEMICAL CO. INC. Contract No: C2300050	SODIUM HYPOCHLORITE DEL 11/27	Open	9,247.70	0.00	C
M2303047	11/20/23	SPRAG005 SPRAGUE OPERATING RESOURCES	DIESEL FUEL LANDFILL	Open	34,175.67	0.00	
M2303048	11/20/23	TAYLO035 TAYLOR OIL CO., INC.	DIESEL FUEL SHOP, T/S & IPF	Open	4,664.52	0.00	
M2303052	11/20/23	NJWEA035 NJWEA - SOUTH SECTION	NJWEA MEETING REGISTRATION	Open	120.00	0.00	
M2303054	11/20/23	GRAIN005 GRAINGER INC.	ROPE, REBUILD KIDS	Open	2,018.77	0.00	
M2303056	11/20/23	GRAIN005 GRAINGER INC.	MISC GEJ PLANT SUPPLIES	Open	134.52	0.00	
M2303059	11/20/23	PEDRO005 PEDRONI FUEL CO.	NO LEAD FUEL LANDFILL	Open	1,726.90	0.00	
M2303067	11/22/23	GRAIN005 GRAINGER INC.	4.5" GRINDER AND CHARGER	Open	391.62	0.00	

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
M2303068	11/22/23	PARAM005	PARAMOUNT SANITARY CHEMICAL CO SCALEHOUSE CLEANING SUPPLIES	Open	95.99	0.00	
M2303073	11/22/23	LOWES005	LOWE'S COMMERCIAL SERVICES CO DETECTORS, DUCT TAPE	Open	78.75	0.00	
M2303076	11/22/23	RIORD005	RIORDAN MATERIALS CORP. WWL-EQUIP-18-23	Open	13,769.60	0.00	
M2303077	11/22/23	SERVI005	SERVICE TIRE TRUCK CENTERS ON-HIGHWAY TIRE REPAIR 11R24.5	Open	97.25	0.00	C
		Contract No: C2300027					
M2303078	11/22/23	JESCO005	JESCO, INC. L-31 OIL FILTER PICK-UP SLIP	Open	27.18	0.00	C
		Contract No: C2300035					
M2303082	11/27/23	H4ENT005	H4 ENTERPRISES LLC SCF-08-23: Compost Demo	Open	288,928.50	0.00	
M2303086	11/27/23	LOWES005	LOWE'S COMMERCIAL SERVICES BACKFLOW PREVENTOR REPLACEMENT	Open	19.67	0.00	
M2303104	11/28/23	GARDE055	GARDEN STATE LABORATORY INVOICE#00560874	Open	335.00	0.00	C
		Contract No: C2200063					
M2303106	11/29/23	TREAS060	TREASURER, STATE OF NEW JERSEY TITLE V PERMIT MODIFICATION	Open	5,970.00	0.00	
M2303108	11/29/23	NAPA0005	SEAVILLE NAPA SHOP SUPPLIES	Open	49.78	0.00	
M2303111	11/29/23	LOWES005	LOWE'S COMMERCIAL SERVICES MAINTENANCE	Open	47.46	0.00	
M2303113	11/29/23	JOHNR010	JOHN R. CONTURO REIMBURSEMENT FOR WORK BOOTS	Open	156.00	0.00	
V2300892	11/14/23	ABCOP005	ABCO PUBLIC EMPLOYEES CREDIT UNION	Open	550.26	0.00	
V2300893	11/14/23	NATIO045	NATIONWIDE RETIREMENT SOLUTION DEFERRED COMPENSATION W/H	Open	16,870.00	0.00	
V2300894	11/14/23	NEWJE050	NEW JERSEY FAMILY SUPPORT GARNISHMENTS	Open	538.00	0.00	
V2300895	11/14/23	ANDRE010	ANDREW J. GREEN, COURT OFFICER WAGE ATTACHMENT	Open	310.06	0.00	
V2300896	11/14/23	HEALT005	HEALTH EQUITY EMPLOYEE HEALTH SAVINGS ACCTS.	Open	1,559.20	0.00	
V2300897	11/14/23	DUES0005	TEAMSTERS LOCAL 331 DUES UNION DUES	Open	3,356.50	0.00	
V2300898	11/14/23	POLIT005	TEAMSTERS LOCAL 331 POLITICAL POLITICAL ACTION FUND	Open	15.00	0.00	
V2300899	11/14/23	SOCIA005	TEAMSTERS LOCAL 331 SOCIAL UNION SOCIAL FUND	Open	4.00	0.00	
V2300900	11/14/23	UNUMP005	UNUM/PROVIDENT LIFE & ACCIDENT INSURANCE W/H	Open	501.40	0.00	
V2300901	11/14/23	AFLAC005	AFLAC US INSURANCE W/H	Open	2,877.50	0.00	
V2300902	11/14/23	DEPAR015	DEPARTMENT OF THE TREASURY FICA TAXES & FED INCOME TAX	Open	116,187.60	0.00	
V2300903	11/14/23	NJDIV015	NJ DIVISION OF TAXATION STATE INCOME TAX	Open	18,990.79	0.00	
V2300904	11/14/23	CAPEM055	CAPE MAY COUNTY MUA ADJUSTED PAYROLL CMCMA	Open	279,810.28	0.00	
V2300905	11/14/23	NJDIV010	NJ DIVISION OF PENSIONS PENSION W/H	Open	96,575.38	0.00	
V2300907	11/16/23	WINDS005	WINDSTREAM UTILITIES	Open	19.74	0.00	
V2300908	11/20/23	COMCA015	COMCAST BUSINESS COMMUNICATION COMCAST DR CONNECTION	Open	556.00	0.00	
V2300909	11/21/23	BOROU020	BOROUGH OF STONE HARBOR UTILITIES	Open	328.00	0.00	
V2300910	11/21/23	SOUTH060	SOUTH JERSEY GAS UTILITIES	Open	2,015.53	0.00	
V2300911	11/21/23	ATLAN140	ATLANTIC CITY ELECTRIC UTILITIES	Open	12,820.46	0.00	
V2300912	11/21/23	ATLAN140	ATLANTIC CITY ELECTRIC UTILITIES ACCT #926 NOV	Open	24.96	0.00	
V2300913	11/22/23	ENTER020	ENTERPRISE FM TRUST VEHICLE LEASE-ADMINISTRATION	Open	4,854.64	0.00	
V2300914	11/22/23	ENTER020	ENTERPRISE FM TRUST VEHICLE LEASE- SW ENFORCEMENT	Open	355.02	0.00	
V2300915	11/22/23	UNITE025	UNITED PARCEL SERVICE POSTAGE	Open	182.55	0.00	
V2300916	11/27/23	STATE110	STATE OF NEW JERSEY HEALTH INSURANCE-DEC 2023	Open	310,244.60	0.00	
V2300917	11/27/23	STATE110	STATE OF NEW JERSEY HEALTH INSURANCE-DEC 2023	Open	97,752.96	0.00	
V2300918	11/28/23	ENTER020	ENTERPRISE FM TRUST VEHICLE LEASE- WASTEWATER	Open	17,947.70	0.00	
V2300919	11/28/23	CMCMU050	CMCMA PETTY CASH PETTY CASH REIMBURSEMENT	Open	9.53	0.00	
V2300920	11/28/23	CMCMU050	CMCMA PETTY CASH PETTY CASH REIMBURSEMENT	Open	39.45	0.00	
V2300921	11/28/23	ABCOP005	ABCO PUBLIC EMPLOYEES CREDIT UNION	Open	550.26	0.00	
V2300922	11/28/23	NATIO045	NATIONWIDE RETIREMENT SOLUTION DEFERRED COMPENSATION W/H	Open	19,870.00	0.00	
V2300923	11/28/23	NEWJE050	NEW JERSEY FAMILY SUPPORT GARNISHMENTS	Open	246.00	0.00	
V2300924	11/28/23	ANDRE010	ANDREW J. GREEN, COURT OFFICER WAGE ATTACHMENT	Open	372.93	0.00	
V2300925	11/28/23	HEALT005	HEALTH EQUITY EMPLOYEE HEALTH SAVINGS ACCTS.	Open	1,441.89	0.00	
V2300926	11/28/23	DUES0005	TEAMSTERS LOCAL 331 DUES UNION DUES	Open	3,391.00	0.00	
V2300927	11/28/23	POLIT005	TEAMSTERS LOCAL 331 POLITICAL POLITICAL ACTION FUND	Open	15.00	0.00	
V2300928	11/28/23	SOCIA005	TEAMSTERS LOCAL 331 SOCIAL UNION SOCIAL FUND	Open	4.00	0.00	
V2300929	11/28/23	DEPAR015	DEPARTMENT OF THE TREASURY FICA TAXES & FED INCOME TAX	Open	129,123.99	0.00	
V2300930	11/28/23	NJDIV015	NJ DIVISION OF TAXATION STATE INCOME TAX	Open	20,757.57	0.00	
V2300931	11/28/23	CAPEM055	CAPE MAY COUNTY MUA ADJUSTED PAYROLL CMCMA	Open	322,711.64	0.00	

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
V2300932	11/28/23	RETIR005 PRUDENTIAL RETIREMENT	DCRP FUNDING	Open	702.40	0.00	
V2300933	11/29/23	ATLAN140 ATLANTIC CITY ELECTRIC	UTILITIES	Open	8,147.97	0.00	
V2300934	11/29/23	NJAME005 NJ AMERICAN WATER COMPANY	UTILITIES	Open	244.77	0.00	
V2300935	11/29/23	ATLAN140 ATLANTIC CITY ELECTRIC	UTILITIES	Open	19,069.47	0.00	
V2300936	11/29/23	UNITE135 UNITED HEALTHCARE INSURANCE CO	Health Insur. Vision Dec 2023	Open	1,719.44	0.00	
V2300938	11/29/23	ENTER020 ENTERPRISE FM TRUST	VEHICLE LEASE- WASTEWATER	Open	3,396.60	0.00	

Total Purchase Orders:	243	Total P.O. Line Items:	0	Total List Amount:	3,076,337.21	Total Void Amount:	0.00
------------------------	-----	------------------------	---	--------------------	--------------	--------------------	------

Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
ADMINISTRATION	3-100	1,543,751.22	0.00	70,036.66-	1,473,714.56
WASTEWATER OPERATIONS	3-200	273,730.68	0.00	0.00	273,730.68
SOLID WASTE OPERATIONS	3-300	143,956.81	0.00	0.00	143,956.81
SOLID WASTE PROJECT	3-400	17,169.36	0.00	0.00	17,169.36
RENEWAL & REPLACEMENT	3-720	1,167,765.80	0.00	0.00	1,167,765.80
Total of All Funds:		3,146,373.87	0.00	70,036.66-	3,076,337.21

Cape May County Municipal Utilities Authority

CERTIFICATION OF FUNDS:

I hereby certify that funds are available for payment of vouchers on the Cape May County Municipal Utilities Authority's Vouchers Listing:

- Administration
- Wastewater Operations
- Wastewater Project
- Solid Waste Operations
- Solid Waste Project

all said Vouchers Lists dated December 6, 2023.



Robert P. Donato, CPA
Chief Financial Officer