

Cape May County Municipal Utilities Authority

1523 Route 9 North, Cape May Court House, NJ 08210
Telephone: (609) 465-9026 • Telefax: (609) 465-9025
www.cmcMua.com

REGULAR MEETING AGENDA

March 15, 2023 @ 1:30 p.m.

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Open Public Meeting Statement
4. Pledge of Allegiance
5. Approval of Minutes
 - March 1, 2023 Regular Meeting**
6. Comments or Questions from the Public on Agenda Items
7. Announcements/Special Presentations
8. Executive Director's Personnel Report
 - Resignations/Retirements
 - Leaves of Absence and Changes in Leaves of Absence
 - Reassignments/New Hires
9. Board Reports:
 - Wastewater Management Program Report
 - **March 9, 2023**
 - Solid Waste Program Tonnage and Revenue Report
 - **February 2023**
10. Wastewater Management and Solid Waste Management Programs (Combined)
11. Wastewater Management Program
 - Resolution No. 33-23** Resolution Authorizing the Award of Contract WW-11-23 – Disposal of Rotating Biological Contactors (RBCs) and Other Miscellaneous Equipment at Various Wastewater Treatment Facilities to Garton's Rigging, Inc. (total not-to-exceed amount of \$269,125.00)

12. Solid Waste Management

Resolution No. 34-23 Resolution Authorizing the Award of Contract SER-05-23 – Household Hazardous Waste Identification, Collection, Packaging and Disposal for the CCMUA Solid Waste Program to MXI Environmental Services, LLC. (total not-to-exceed amount of \$53,730.00)

Resolution No. 35-23 Resolution Authorizing the Execution of a Shared Services Agreement between the Cape May County Municipal Utilities Authority and the City of Sea Isle City for the Review and Submission of the City of Sea Isle City's 2022 Annual Recycling Tonnage Report

Resolution No. 36-23 Resolution Authorizing the Execution of a Shared Services Agreement between the Cape May County Municipal Utilities Authority and the Borough of West Cape May for the Review and Submission of the Borough of West Cape May's 2022 Annual Recycling Tonnage Report

13. Miscellaneous

14. Approval of Vouchers – March 15, 2023

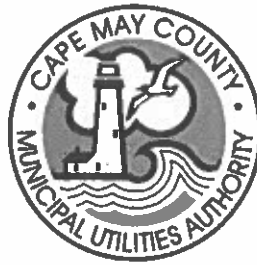
Administration
Wastewater Operations
Wastewater Project
Solid Waste Operations
Solid Waste Project

15. Public Comment

16. New Business

17. Executive Session

18. Adjournment



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MINUTES OF THE REGULAR MEETING

March 1, 2023

Chairman Betts called the regular meeting of the Cape May County Municipal Utilities Authority to order at 6:30 p.m.

PRESENT:

George W. Betts	Chairman
Richard Rixey	Vice Chairman
William G. Burns	Treasurer
Patricia A. Callinan	Corporate Secretary
Carol A. Heenan	Member
Zeth Matalucci	Member
Carol L. Saduk	Member

ALSO PRESENT:

Joseph V. Rizzuto	Executive Director
Robert P. Donato	Chief Financial Officer
Thomas J. LaRocco	Chief Engineer
John R. Conturo	Solid Waste Program Manager
Joshua Palombo	Wastewater Program Manager
Kevin J. Whitney	Senior Advisor
John D. Wade	Solicitor
Ann M. McDevitt	Recording Secretary
Harvey Coccozza	Ford-Scott & Associates, LLC

Chairman Betts stated proper notice was given under the provisions of the Open Public Meetings Act.

“Adequate notice of this meeting, in compliance with the Open Public Meetings Act, has been provided for by e-mail to the *Atlantic City Press* and the *Ocean City Sentinel*; and by e-mail to the Cape May County Board of County Commissioners and Cape May County Clerk, and by posting on the Cape May County Bulletin Board and on the Authority’s website, all on or before February 13, 2023.”

The Pledge of Allegiance was recited.

Minutes

Minutes of the February 15, 2023 Regular Meeting were submitted for approval or correction.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns		X	X			
Ms. Callinan	X		X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk					X	
Mr. Betts					X	

Motion Carried: 5-0-2

Comments or Questions from the Public on Agenda Items

None offered.

Announcements/Special Presentations

Harvey Coccozza, representing Ford-Scott & Associates, LLC, the Authority's Auditors, explained certain aspects of the Audit Report and responded to questions raised by the Authority Members. It was noted that the Audit Report did not include any Recommendations and/or Findings which would have indicated a potential deficiency in the Authority's accounting or internal control practices.

Resolution No. 26-23 Resolution Authorizing the Certification of the Personal Review for the 2021 Annual Audit Report

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan		X	X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk			X			
Mr. Betts			X			

Motion Carried: 7-0-0

Executive Director's Personnel Report

Mr. Rizzuto presented the Executive Director's Personnel Report.

Board Reports

Treasurer’s Report

Approval of the Treasurer’s Report dated January 31, 2023.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 7-0-0

Construction Status Report – February 22, 2023 – Thomas J. LaRocco

32nd Street Pump Station Piping & Pump Upgrades - The purpose of this project is to replace piping, fittings, valves and appurtenances on the dry side of the well to remediate poor material conditions, and to improve the operational flexibility of the station. The installation of three (3) new sets of pumps and motors that were procured independently of this contract shall also be completed. This project was awarded on November 16th. Notice to Proceed was issued, effective December 5, 2022. A preconstruction meeting was held on December 13th. It is expected that, due to seasonal flow conditions and supply chain problems, the Contractor will not begin physical work until October 15, 2023. Currently, the review of technical submittals and material procurement is ongoing.

Wastewater Management and Solid Waste Management Programs (Combined)

None presented.

Wastewater Management Program

Resolution No. 27-23 Resolution Authorizing the Award of Contract SM-55-22 – Furnish and Install Backflow Preventer Units for Seven Mile Beach/Middle Wastewater Treatment Facility to West Bay Construction, Inc.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 7-0-0

Resolution No. 28-23 Resolution Authorizing the Award of Contract WW/L-02-23 – Wildwood/Lower Region Wastewater Treatment Facility Furnish and Install New Centrifugal Blowers to Municipal Maintenance Co., Inc.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 7-0-0

Resolution No. 29-23 Resolution Authorizing the Release of Performance and Payment Bond No. 9410829 as Posted by Kemira Waster Solutions, Inc. for Contract CHEM-54-22 – Furnish and Deliver Liquid Ferric Chloride to CMCMUA Regional Wastewater Treatment Facilities

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 7-0-0

Resolution No. 30-23 Resolution Authorizing Contract Change Order No. 3 to Contract RFP-06-20 – Professional Engineering Services – Design, Permitting and Construction Management Services for Odor Control, Heating and Ventilation Upgrades at Various Wastewater Treatment Facilities with Mott MacDonald

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 7-0-0

Solid Waste Management Program

Resolution No. 31-23 Resolution Authorizing the Continuation of Contract RFP-13-21 with MXI Environmental Services, LLC. – Identification, Packaging, Transportation and Recycling/Disposal Services for Paints and Finishes and for Exempt Household Hazardous Waste and Universal Waste Pursuant to Resolution No. 25-21

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 7-0-0

Miscellaneous

None presented.

Approval of Vouchers

Approval of the Administration Vouchers List dated March 1, 2023.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns		X	X			
Ms. Callinan	X		X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk			X			
Mr. Betts			X			

Motion Carried: 7-0-0

Approval of the Wastewater Operating Vouchers List dated March 1, 2023.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns		X	X			
Ms. Callinan	X		X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk			X			
Mr. Betts			X			

Motion Carried: 7-0-0

Approval of the Wastewater Project Vouchers List dated March 1, 2023.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns		X	X			
Ms. Callinan	X		X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk			X			
Mr. Betts			X			

Motion Carried: 7-0-0

Approval of the Solid Waste Operations Vouchers List dated March 1, 2023.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns		X	X			
Ms. Callinan	X		X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk			X			
Mr. Betts			X			

Motion Carried: 7-0-0

Approval of the Solid Waste Project Vouchers List dated March 1, 2023.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns		X	X			
Ms. Callinan	X		X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk			X			
Mr. Betts			X			

Motion Carried: 7-0-0

The total of all five (5) approved Vouchers Lists, dated March 1, 2023, was \$1,478,583.69.

Public Comment

None offered.

New Business

None presented.

Executive Session

Resolution No. 32-23 Resolution Authorizing Executive Session from which the Public is Excluded.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns		X	X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey	X		X			
Ms. Saduk			X			
Mr. Betts			X			

Motion Carried: 7-0-0

At 7:02 p.m., the Regular Meeting retired to Executive Session for the purpose of discussing matters of the Collective Bargaining Agreement negotiation and selection of health insurance.

At 7:25 pm, it was motioned to end the Executive Session and reconvene to the Regular Meeting.

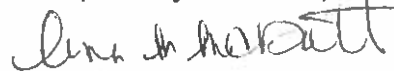
	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns			X			
Ms. Callinan			X			
Ms. Heenan		X	X			
Mr. Matalucci			X			
Mr. Rixey	X		X			
Ms. Saduk			X			
Mr. Betts			X			

Motion Carried: 7-0-0

Adjournment

There being no further business, the Regular Meeting adjourned at 7:25 p.m.

Respectfully submitted,



Ann M. McDevitt
Recording Secretary

RESIGNATIONS/RETIREMENTS

NAME	PROGRAM/POSITION/FACILITY	EFFECTIVE DATE	RESIGNATION or RETIREMENT
Anthony G. Moncman	Solid Waste/Administration & Compliance Supervisor/Administrative	3/1/2023	Retirement

LEAVES OF ABSENCE AND CHANGES IN LEAVES OF ABSENCE

NAME	PROGRAM/POSITION/FACILITY	FROM/TO *DENOTES CHANGE	DISABILITY WITH PAY & WITH BENEFITS	FMLA WITH EARNED LEAVE & WITH BENEFITS	FMLA W/O PAY & WITH BENEFITS	FMLA/NJFLA W/O PAY & WITH BENEFITS	NJFLA W/O PAY & WITH BENEFITS	LEAVE W/O PAY & WITH BENEFITS	LEAVE W/O PAY & W/O BENEFITS
ID# 250	Wastewater/Project Supervisor/Project Crew	3/7/2023-4/10/2023				X			

REASSIGNMENTS/NEW HIRES

NAME	FROM PROGRAM/POSITION/FACILITY	TO PROGRAM/POSITION/FACILITY	EFFECTIVE DATE
Andrew T. Bevis	Wastewater/Maintenance Worker/Wildwood/Lower	Wastewater/Utility Worker/Cape May	2/27/2023

MEMORANDUM

March 9, 2023

TO: Mr. Joshua Palombo, Wastewater Program Manager

FROM: Emily R. Zidanic, Wastewater Program Engineer *Ez*

RE: Wastewater Program Monthly Report

1.0 General

During the month of February, the Authority hosted New England Water Works Association (NEWWA) for a week-long certification training for backflow preventer testers. A backflow preventer is a device that is installed on potable water lines and is designed to prevent the intrusion of raw sewage or other contaminants into the public water system. These devices need to be tested and certified to be in working condition by an individual who is trained and licensed. NEWWA offers two (2) free seats for re-certification and two (2) free seats for new licensees to organizations who host the class. The Authority has taken advantage of this for several years and has maintained the licenses of most of its maintenance staff in the process. Having these qualified individuals on staff has avoided having to hire an outside company to test and certify the devices throughout the Authority's Facilities.



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2.0 Operational Data

2.1 Municipal Flow Report: February 2023

Billing Party	Million Gallons	% of Total
New Jersey American Water	54.015	28.09%
Middle Township	23.200	12.06%
Rio Grande	8.194	4.26%
Cape May Court House	9.675	5.03%
Avalon Manor	0.491	0.26%
Stone Harbor Blvd	0.631	0.33%
Court House South	4.177	2.17%
Harbor Bay Center	0.031	0.02%
City of North Wildwood	15.796	8.21%
City of Wildwood	17.804	9.26%
City of Cape May	18.192	9.46%
Borough of Wildwood Crest	11.084	5.76%
Borough Avalon	18.754	9.75%
City of Sea Isle City	17.661	9.18%
Borough of Stone Harbor	4.763	2.48%
Borough of West Cape May	3.104	1.61%
Borough of West Wildwood	3.634	1.89%
Board of County Commissioners	2.039	1.06%
Borough of Cape May Point	1.195	0.62%
Lower Township MUA	1.044	0.54%
New Jersey Turnpike Authority	0.031	0.02%

Facility AVERAGE Flow in Million Gallons Per Day

Report Month

Facility	Years <input type="button" value="v"/>			
	2022	2023	% Change	Difference
Ocean City Average - Capacity 8.24	2.01	1.93	-4%	▼
Seven Mile Average - Capacity 7.67	2.22	2.08	-6%	▼
Wildwood Average - Capacity 14.18	2.62	2.06	-22%	▼
Cape May Average - Capacity 3.00	0.86	0.80	-6%	▼

Facility PEAK Flow in Million Gallons Per Day

Report Month Feb

Facility	Years		% Change	Difference
	2022	2023		
Ocean City Peak - Capacity 8.24	2.75	2.28	-17%	▼
Seven Mile Peak - Capacity 7.67	3.15	2.89	-8%	▼
Wildwood Peak - Capacity 14.18	4.24	2.64	-38%	▼
Cape May Peak - Capacity 3.00	1.24	0.94	-24%	▼

2.2 Laboratory Data: February 2023

	Average TSS mg/L			Average CBOD mg/L		
	Influent	Effluent	% Removal	Influent	Effluent	% Removal
Cape May	434	7	98	387	8	98
Wildwood	152	8	95	172	13	92
Seven Mile	358	8	98	189	12	94
Ocean City	111	4	96	111	8	93

2.3 Reclaimed Water for Beneficial Reuse (RWBR)


RWBR System does not discharge to the public between November and March.

2.4 Seven Mile Beach/Middle Wastewater Treatment Facility Receiving


	Septage (gallons)	Leachate (gallons)
February 2023	835,100	756,000
February 2022	632,600	906,000

2.5 Sludge Transfer Facility


Sludge Disposal Report for January (Revised)

DRY CU YDS	Wet Tons	
ACUA	EPIC	Total
500	86.75	Cost
\$ 23,505.00	\$ 12,125.05	\$ 35,630.05

Sludge Disposal Report for February

DRY CU YDS	Wet Tons	
ACUA	EPIC	Total
475	80.79	Cost
\$ 22,329.75	\$ 11,292.02	\$ 33,621.77

Sludge Disposal Report for YTD

DRY CU YDS	Wet Tons	
ACUA	EPIC	Total
975	167.54	Cost
\$ 45,834.75	\$ 23,417.07	\$ 69,251.82

3.0 Projects:

3.1 Capital Improvement Projects

SCADA (Supervisory Control And Data Acquisition) - Seven Mile Region

Design Contract

Avanceon continues to work with the IT Department and Operational Staff to commission the new PLC controls and operator interface terminals throughout the system at the Seven Mile Beach/Middle Wastewater Treatment Facility.

Contractor:	PCMG (Avanceon)
Contract Amount:	\$3,687,516.42
Amount Expended:	\$2,776,470.03 (75.5%)

Site Acceptance Testing (SAT) has commenced for the entire Seven Mile Region. SAT tests is the last step in the commissioning process and is intended to verify whether the equipment and programs meets and/or exceeds the functionality and performance requirements established at the onset of the contract. Avanceon and Seven Mile Staff are running through every piece of equipment that is being monitored or controlled in the Wonderware system to verify that it works properly. So far Rob Winder and the Avanceon Technicians have reviewed 13,500 bits of data to ensure the SCADA system is functioning properly. This process should be complete by the end of March.



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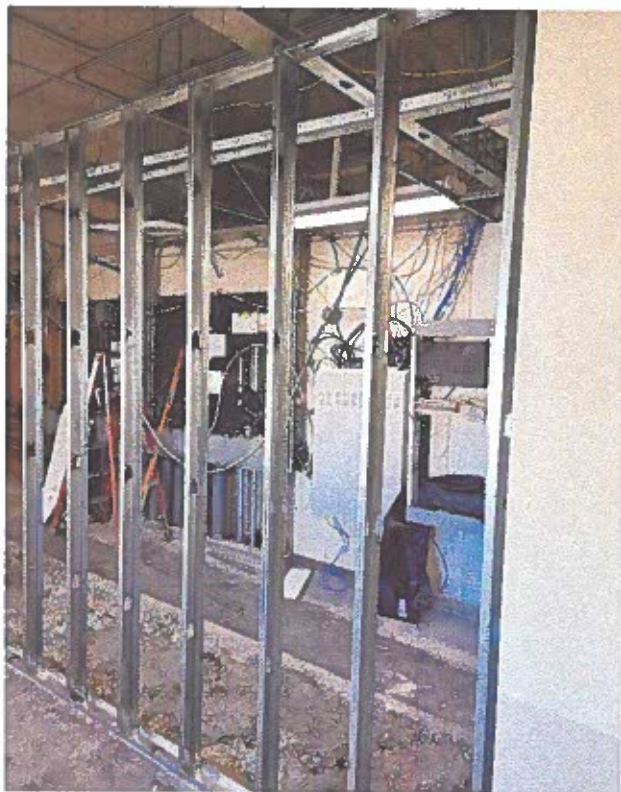
Construction Contract

Contract SM-04-21 Seven Mile Region Control System SCADA Upgrade continues with Scalfo Electric. Scalfo's work in the Seven Mile Region is essentially complete. A contract closeout meeting is scheduled in March.

Contractor:	Scalfo Electric
Contract Amount:	\$1,710,000.00
Amount Expended:	\$1,655,448.14 (96.8%)

MIP Room Renovation:

The final phase of the SCADA project at the Seven Mile Region is the renovation of the Main Instrumentation Panel (MIP) room. This task is being performed in-house utilizing the Seven Mile Beach/Middle staff, the Project Crew and the IT department. The original steel MIP panel equipped with vintage paper chart recorders, analog outputs, and light-up boards will be replaced with display monitors and an operations work space. The Project Crew has removed the original MIP panel and began framing the walls. (See pictures below and on the following pages.)



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Replace Pumps, Motors, and Valving at Spicer Avenue Pump Station

As part of the Wastewater Program's 20 year Capital Renewal and Replacement Plan, this pump station was identified as requiring upgrades. Engineering was completed in-house and the pump station was redesigned to operate more efficiently. The re-design consists of two large pumps (each pump is capable of pumping peak summer flows) and two small pumps (each pump is capable of pumping peak winter flows) all on VFDs. The small pumps will provide pumping for approximately 90% of the year because even during the summer, they are capable of pumping during non-peak flow times. Being able to use the small pumps to this extent is a huge cost savings, as the small pumps are operated by a 40 horsepower (HP) motor while the large pumps are operated by a 125 horsepower motor. Cost savings are amplified further as the VFD allows the pump to operate at its peak performance even with variation in flows.

The pumps, motors, and valving at Spicer Avenue Pump Station are being replaced by the Project Crew. This project will be completed in two phases. The first phase did not require a bypass and was completed prior to summer of 2022. The second phase required a bypass to replace two isolation valves as well. This was completed in early January. It also requires a bypass of the flow from the Neptune Avenue pumping station. This bypass is currently on-going.

Currently, the Project Crew has installed and successfully completed startup for one of the small pumps (40 HP), one of the large pumps (125 HP), motor, valving, and piping. Both of the two (2) new jib cranes have been installed, each of which have an arm extending off the main body providing extra reach and easier lifting for maintenance of the newly installed pumps/motors/valves. The pictures below represent the demolition and installation of a second

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40 HP pump and associated piping and valves. Next step the Project Crew will begin to install the fourth and final pump.



**Spicer Ave Pump Station 40 HP Pump Installation
(pump motor and red and blue piping are new)**

Air Release Chamber Evaluations and Air Release Replacements throughout the Authority's Force Main System

As part of the Wastewater Program's 20-Year Capital Renewal and Replacement Program, the replacement of air release chamber components that have either failed or reached their end of life are being replaced. Air Release Valves provide an important function to forcemains. An Air Release Valve allows air to escape a forcemain when water fills the pipe under higher pressure so air does not become entrapped and restrict the flow of water. When flows reduce to the point where there is air space in the pipe, the air release opens to allow air to fill the empty parts of the forcemain so a vacuum does not occur. If a vacuum were to occur, the forcemain could collapse or at least restrict the flow of the water in the forcemain.

An air release/collection system team has been developed to evaluate all of the air releases in the Authority. The team consists of staff from each plant and is being supervised by Ed Pisani, Assistant Regional Manager / Collections System Coordinator, Wildwood/Lower. The team is gathered routinely and they evaluate air releases to determine which parts need to be replaced (air releases, valving, piping). Inspections continue to be scheduled and executed.

Ocean City-Bay Avenue Inspection



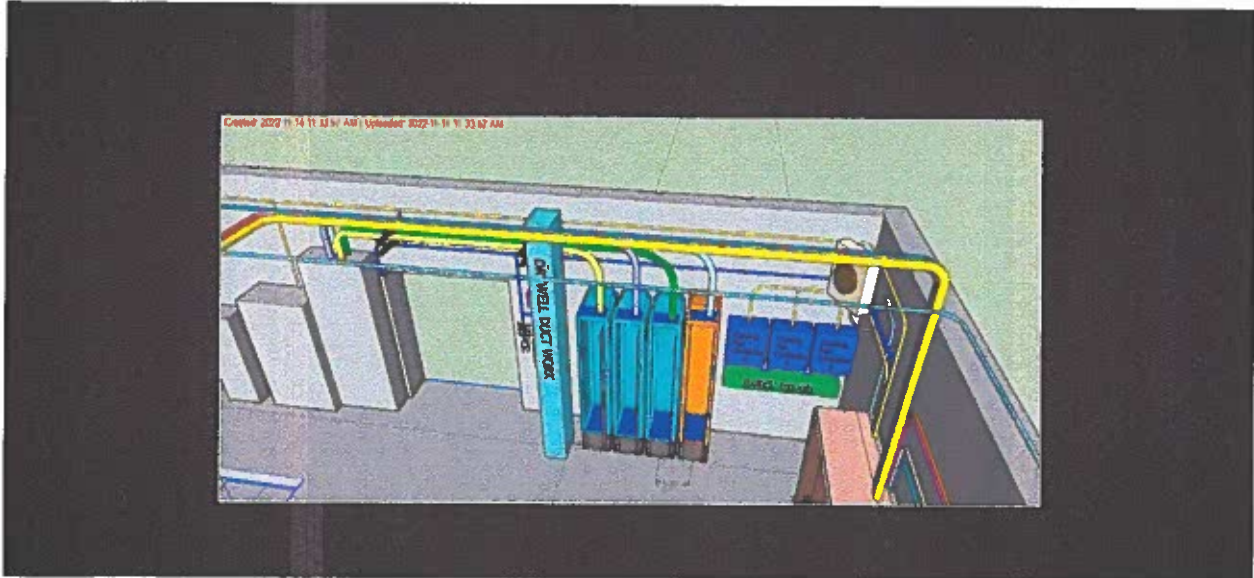
Seven Mile-Avalon Boulevard



32nd Street Pump Station Upgrades

As part of the Wastewater Program's 20-Year Capital Renewal and Replacement Program, the 32nd Street Pump Station is being upgraded with new pumps, updated internal pipework as well as Variable Frequency Drives (VFD). The pumps were procured under contract OC-EQUIP-23-20 and the installation of the pumps along with the internal piping upgrades will be completed under contract OC-18-22 beginning October 2023. The VFD and electrical upgrades are ongoing. (See pictures on the following page.)

Ocean City-32nd St VFD Replacement Concept and Demolition



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RBC and RBR Replacement Ocean City WWTP

As part of the Wastewater Program's 20-Year Capital Renewal and Replacement Program, the replacement of RBC media and shafts as well as the rehabilitation of the RBR shaft project began on September 23rd. Shafts have been removed from Bay 4. Disposal of the RBC shafts is being planned. The RBR shaft will undergo a complete rehab (sandblasting, painting and media replacement) prior to being returned to service. Bay 6 RBR/RBC removal was completed during the week of November 12th. Catwalks in the RBC bays are also being replaced with new material. Aluminum materials for the catwalks are scheduled for arrival in the early spring.



RBR Refurbishment

Scum Concentrator Replacement at Seven Mile Beach/Middle and Wildwood/Lower WTP

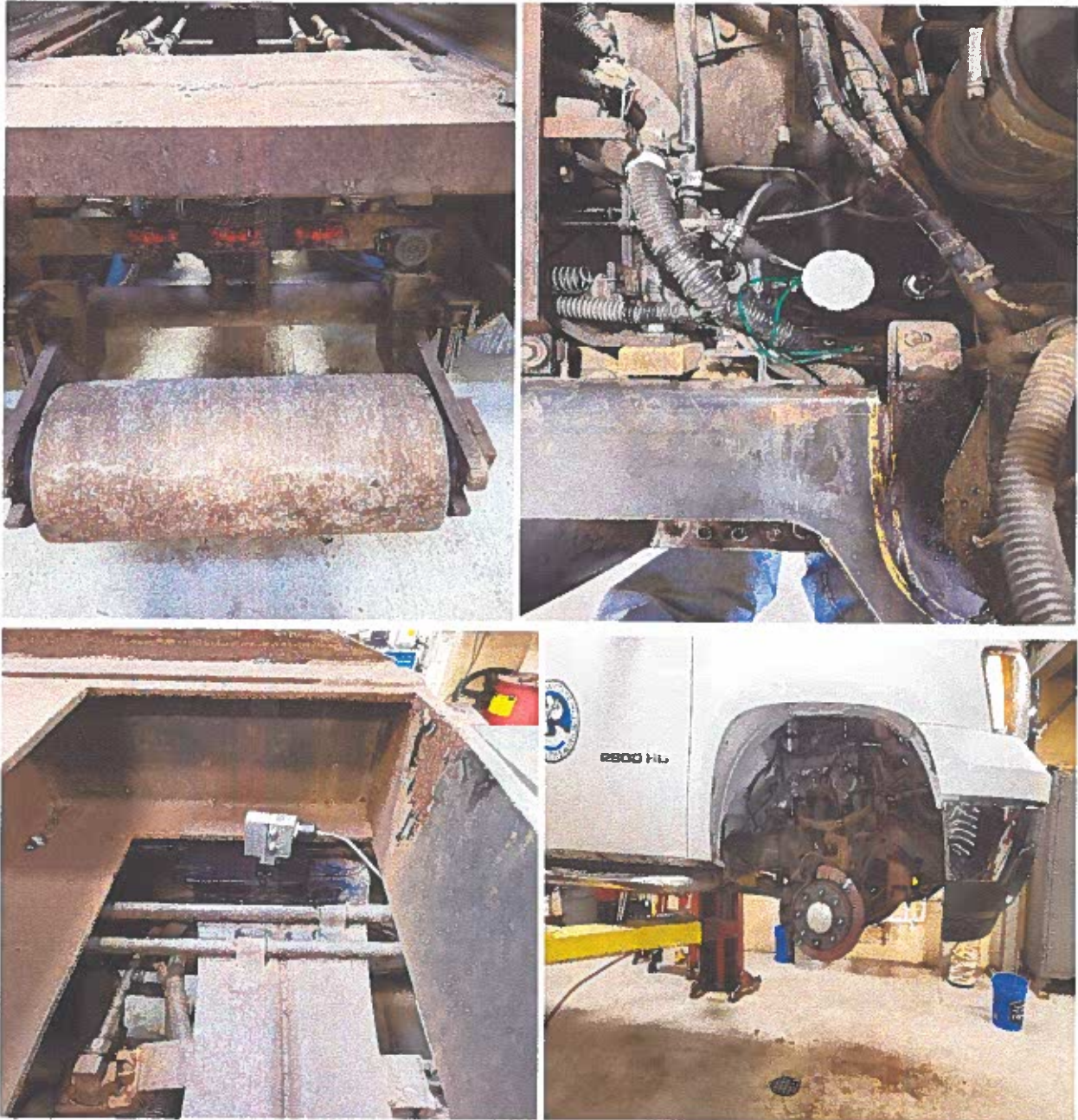
As part of the Wastewater Program's 20-Year Capital Renewal and Replacement Program, the Authority is replacing the Scum Concentrators at the Seven Mile Beach/Middle and the Wildwood/Lower WTPs. A scum concentrator combines dewatering by gravity separation with a heated day tank for further processing of concentrated scum and grease. This system provides the means to keep grease ladened skimmings pumpable to be transferred for disposal.

The Project Crew began demolition of the Seven Mile Beach/Middle scum concentrator system during the month of October. In-house forces will conduct the installations at both locations. The demolition of the equipment at the Wildwood/Lower is planned for summer 2023.

3.2 Repair and Maintenance Projects

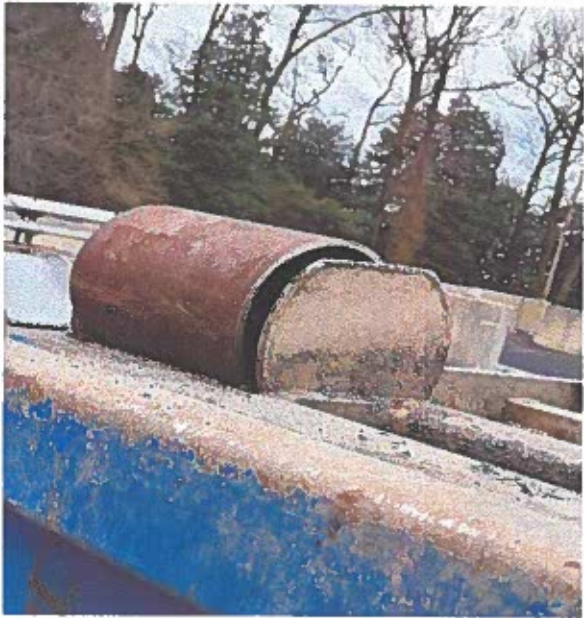
Truck Maintenance:

Project Crew continues to support the CMCMUA vehicle fleet through ongoing preventative maintenance as well as repairs to the equipment due to use. Project Crew addressed brake maintenance, sensor maintenance and lighting repairs throughout the month.



Can Maintenance:

Project Crew continues to support the CMCMUA container fleet through ongoing preventative maintenance and repairs. Typical repairs are performed on hinges, locking mechanisms, wheels and coatings. Pictured below; sandblasting, metal repair and coating tasks are being performed.



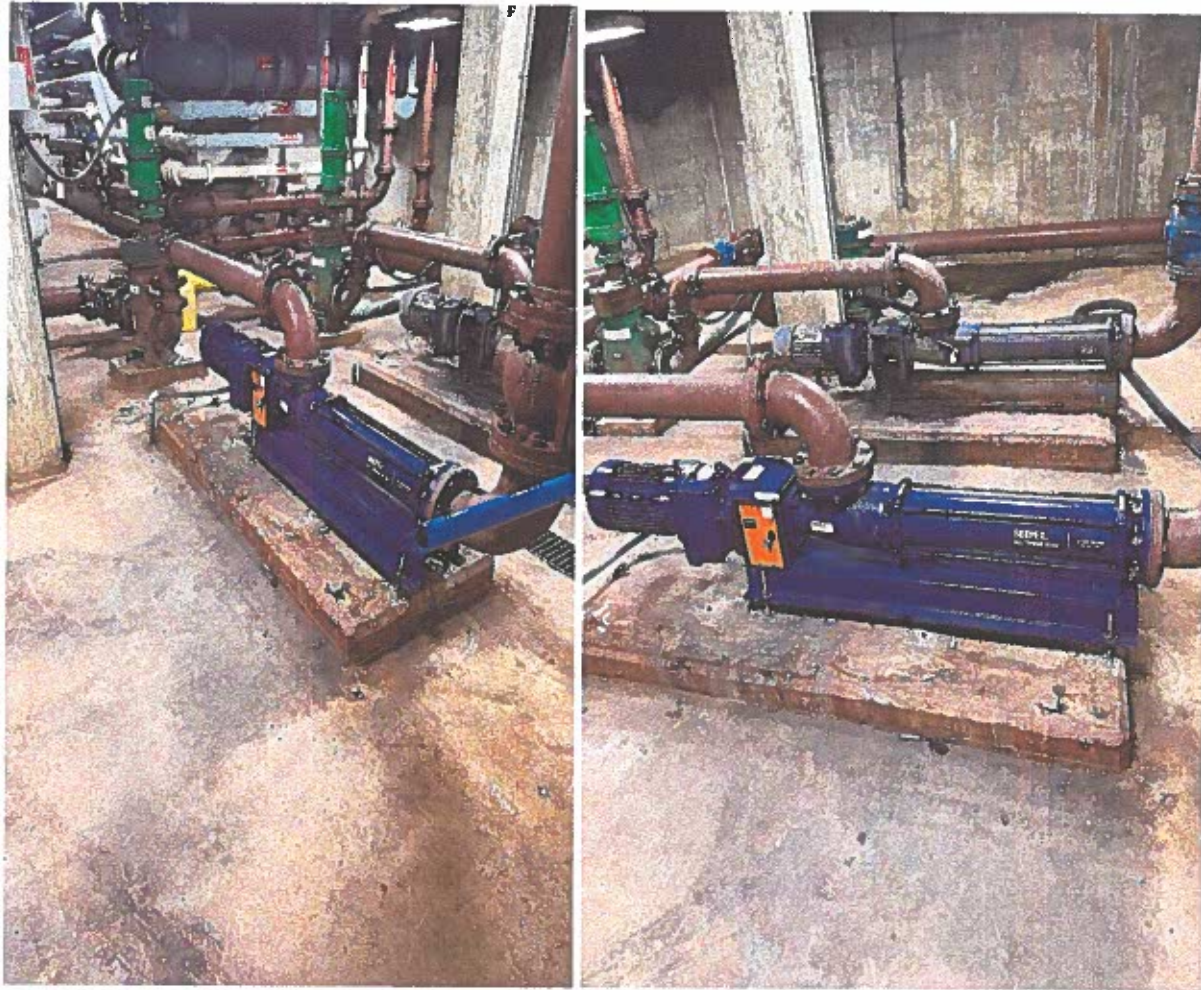
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Replacement of a Thickened Sludge Transfer Pump (TSP) Ocean City Wastewater Treatment Facility:

The operations staff replaced a TSP pump. This pump transfers thickened sludge from the gravity thickeners to the sludge storage tank.



Cleaning and Disposal of Legacy Equipment in the Ocean City Influent Building:

The operations staff removed obsolete equipment including, decommissioned bar screens and slide gates from the Influent building and began power washing and cleaning the building in preparation of painting.



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Installation of New Stair Treads 32nd St Pump Station

The operations staff completed installing new step treads on the steps leading down into the drywell at the 3rd Street Pumping Station, and the step treads leading into the side and front entrance ways to the 32nd street pumping station.

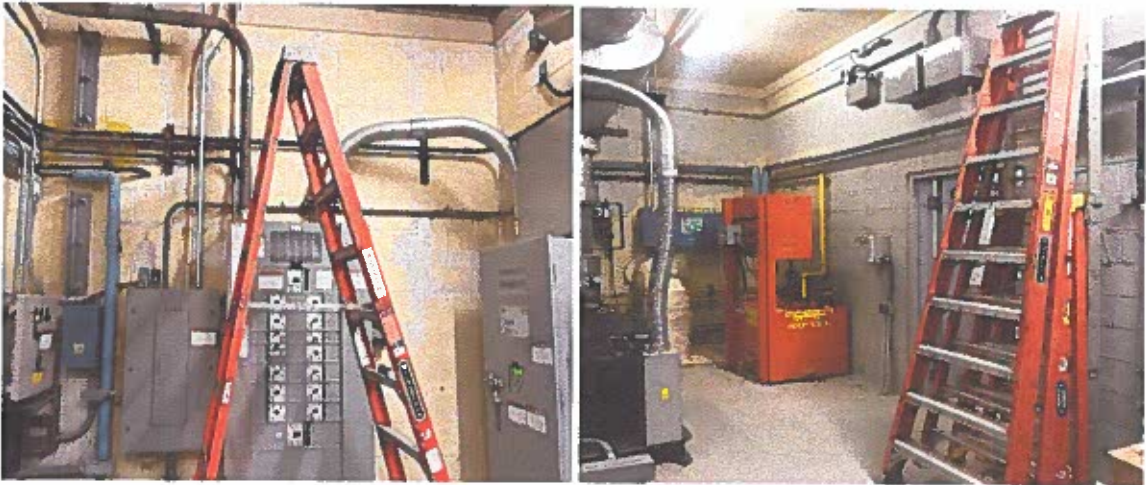


Replacement of Helical Gearbox at the RBR/RBC Area OC

The maintenance staff removed and replaced a Helical gearbox on RBR Shaft #17. These gear boxes are “helical” style gear boxes in the wastewater program and they are designed specifically to handle the load required to operate the Rotating Biological Reactors (RBR). (See pictures on the following page.)



Painting and Cleaning of Claghorn Pump Station:
As part of ongoing maintenance efforts, Cape May personnel painted the interior of the Claghorn Pump Station. (See pictures below and on the following page.)





SMM Inspection and Cleaning of the Sludge Storage Tank:

Senior Operator Adam Scheick assembled a crew to make entry into the sludge holding tank. The purpose of this inspection was to clean out any rags that have accumulated as well as inspect the integrity of the sludge holding tank mixer. Utility Worker Matthew Cruz suited up and made entry into the tank. Rag accumulation was minimal indicating that the recently installed influent barscreens are achieving the expected removal rate efficiency. The holding tank mixer passed inspection and is ready for the peak season. (See picture on the following page.)

MEMORANDUM

March 9, 2023

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SMM Valve replacements in the Thickener Gallery:

The region's mechanical staff began the large task of replacing all valves associated with sludge handling in the sludge thickener gallery. In coordination with the operations team, the maintenance crew balanced their work around Operations emptying and entry into the sludge holding tank. Five valves were replaced and they now have the ability to isolate the entire system and work on the remaining valves as time permits. (See pictures on the following page.)



Before



After

SMM Thickener Gallery Valve Replacements



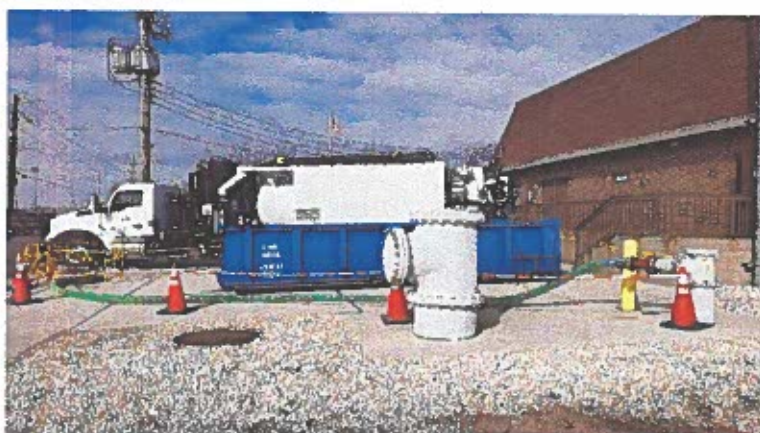
MEMORANDUM

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WW/L Wet Well Cleaning at Spicer Ave PS:

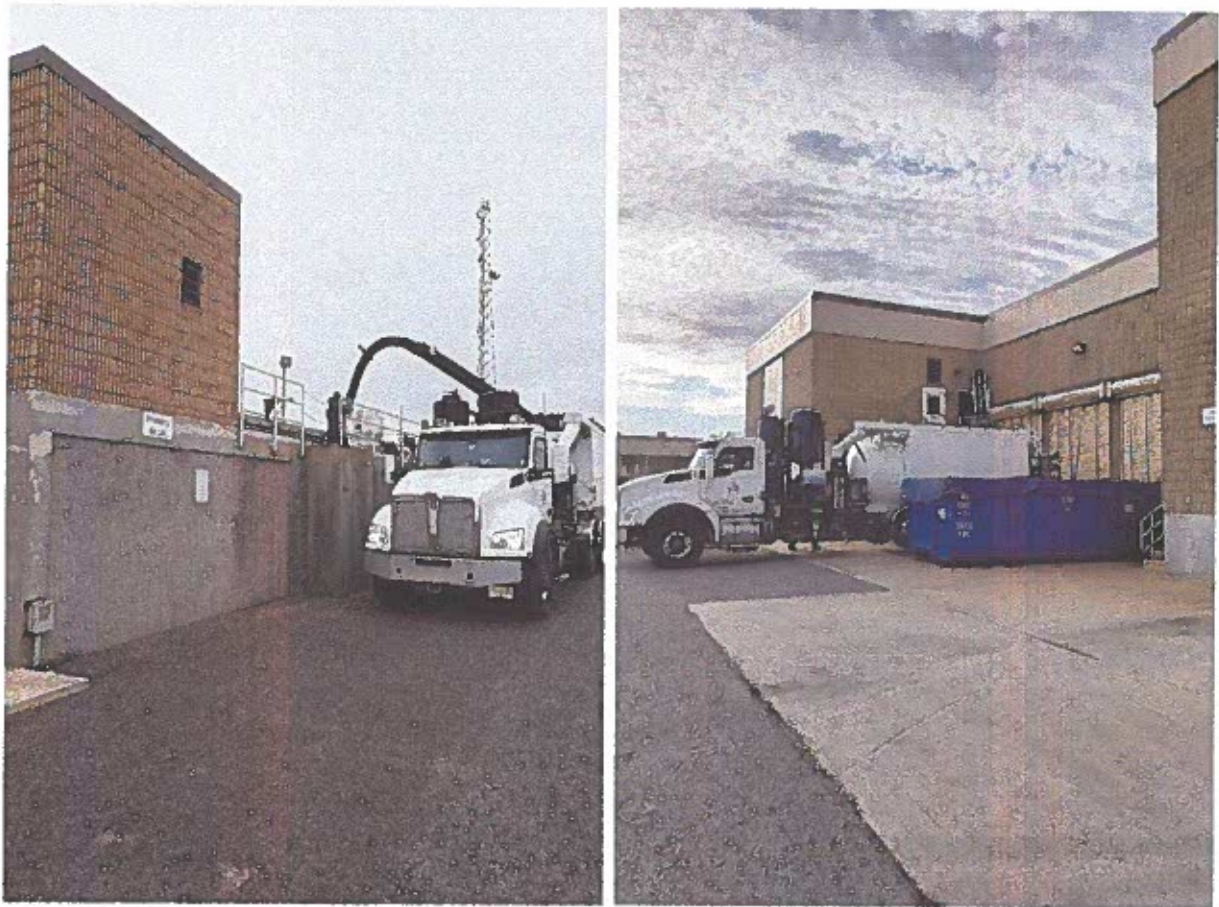
WW/L Operations personnel deployed the CCMUA vac truck to clean rags and grease and scum from various locations in the WW/L Region. Projects were performed at Spicer Avenue Pump Station, Wastewater Treatment Plant Manual Bypass Chamber, and scum pits. This effort is part of the routine seasonal operations. (See pictures below and on the following page.)



Spicer Avenue Vac Operations WW/L



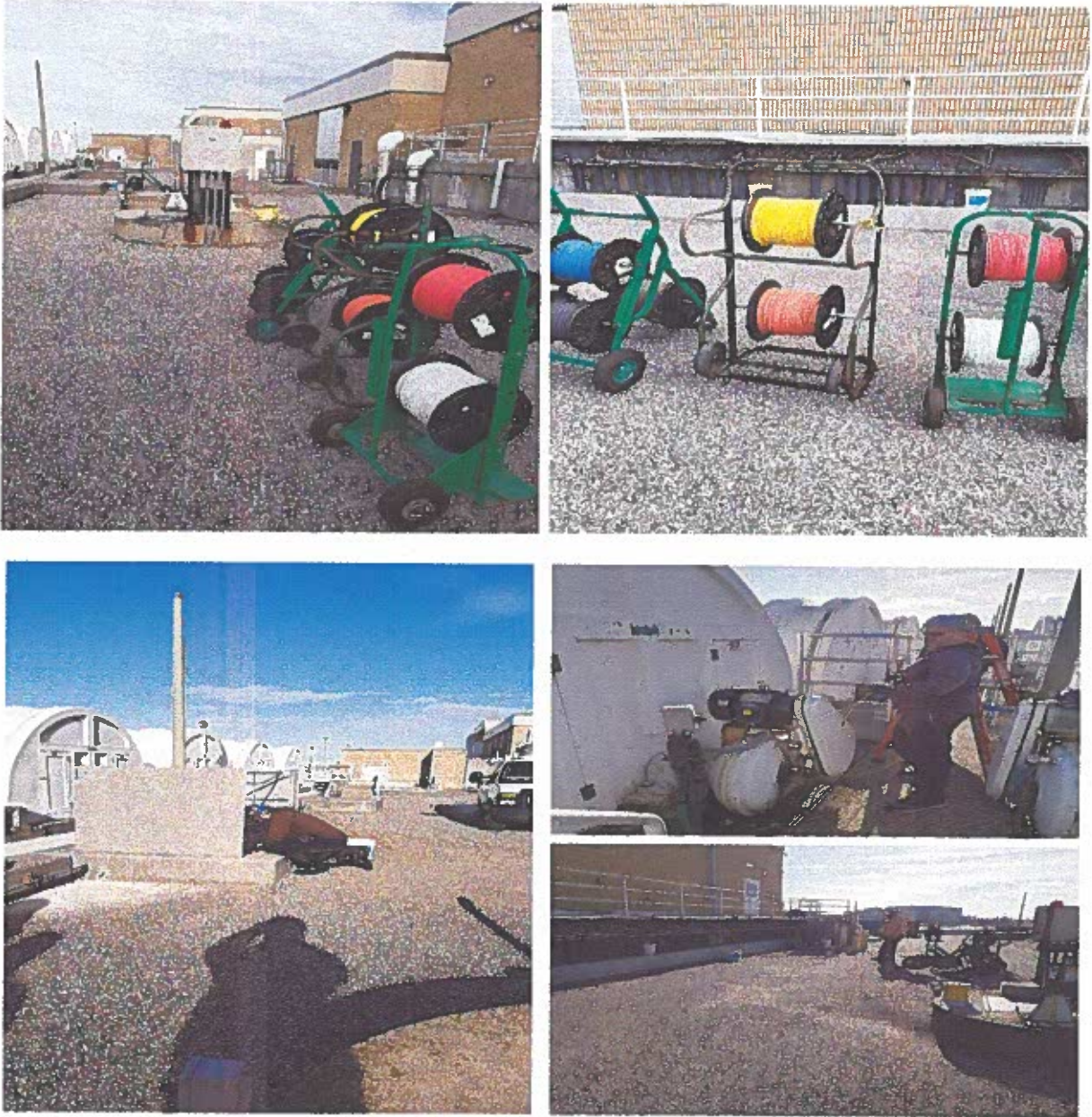
Influent Room Manual Bypass Chamber Vac Operations WW/L



Scum Vac Operations WW/L

WW/L RBC Wire Installation:

WW/L Operations personnel as well as personnel from other regions continued to remove old failed wiring from the East RBC bays. New wire is being installed in preparation for the installation of new RBC equipment later this off-season. The plant Electrician and Project Crew Electricians installed approximately 40,000 linear feet of wire to 48 field and 48 motor control center landings.



RBC Wire Pulling WW/L

MEMORANDUM

March 9, 2023

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WW/L RBC Gearbox Removal and Repair:

WW/L Operations personnel continue to address bearing and gearbox failures within the RBC complex. The WW/L maintenance crew has performed approximately 25 bearing replacements this off-season as well as gearbox removals and service.



Revenue Generating Solid Waste and Recycling Report 2023 Tonnage Through February 2023

Unaudited

COMPARISON TO 2023 BUDGET

COMPARISON TO PREVIOUS YEAR

Solid Waste Type	1 Annual Budgeted Tons	2 February Budgeted Tons	3 February Actual Tons	4 Current vs. Budgeted Month		5 Current vs. Budgeted Month		7 Year to Date Actual Tons	8 YTD Actual vs. Budgeted Tons	9 YTD Actual vs. Budgeted %	10-14 COMPARISON TO PREVIOUS YEAR				
				Tons	%	Tons	%				2022 Budgeted Tons	11 February 2023 vs February 2022 Actual Tons	12 February 2023 vs February 2022 %	13 YTD 2023 vs YTD 2022 Actual Tons	14 YTD 2023 vs YTD 2022 %
10 - Municipal	3,000	4,231	4,231	1,231	-17.2%	5,538	2,538	3,761	-267	-2.8%	93,000	-338	-5.3%	-21	-0.2%
13 - Dry Bulky	4,300	273	273	41	18.2%	469	555	555	86	18.3%	4,200	-35	-11.4%	-15	-2.6%
13C - Construction & Demolition	58,500	4,145	6,391	2,246	54.2%	8,592	13,901	13,901	5,309	61.8%	58,500	19	0.3%	795	6.1%
23 - Vegetative	550	12	10	-2	-16.7%	43	12	12	-31	-72.1%	250	9	900.0%	-37	-75.5%
25 - Animal and Food Processing	750	58	70	12	20.7%	94	272	272	178	189.4%	548	-23	-24.7%	133	95.7%
27 - Dry Industrial	550	43	65	22	51.2%	76	90	90	14	18.4%	500	-18	-21.7%	-35	-28.0%
27A - Asbestos	631	41	67	26	63.4%	93	125	125	32	34.4%	629	19	39.6%	26	26.3%
Total	158,281	9,071	11,089	2,018	22.2%	18,895	24,216	24,216	5,321	28.2%	157,627	-657	-2.4%	846	3.6%
Recycling Type															
135R - Tires	94	4	2	-2	-50.0%	17	7	7	-5	-41.7%	94	-2	-50.0%	-10	-58.8%
137C - Overized Tires	50	1	3	2	200.0%	7	7	7	0	0.0%	50	2	200.0%	1	16.7%
238C - Bed Cleanout	3,000	57	262	165	170.1%	149	440	440	311	208.7%	2,000	121	85.8%	278	152.7%
23H - Brush, Branches	3,500	140	284	144	102.9%	316	552	552	236	74.7%	3,500	60	26.8%	43	8.4%
23C - Leaves & Grass	3,250	274	158	-66	-29.5%	336	1,207	1,207	871	259.2%	2,700	-309	-66.2%	632	109.9%
23S - Stumps	3,250	175	173	-2	-0.7%	461	607	607	146	31.7%	1,700	-501	-64.7%	-440	-41.0%
Total	13,744	741	982	241	35.5%	1,281	2,840	2,840	1,559	121.7%	10,044	-629	-39.0%	504	21.6%

Overall Tonnage to Date:

Waste and Recycling	172,025	9,812	12,071	2,259	23.0%	20,176	27,056	27,056	6,880	34.1%	167,671	-896	-6.9%	1,350	5.3%
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E: Solid Waste Administration\2023

Revenue Through February 2023

Unaudited

COMPARISON TO 2023 BUDGET

COMPARISON TO PREVIOUS YEAR

	1	2	3	4	5	6	7	8	9	10	11	12	13	14
	Annual Budgeted Revenue	February Budgeted Revenue	February Actual Revenue	Current vs. Budgeted Month Revenue	Current vs. Budgeted Month %	Year to Date Budgeted Revenue	Year to Date Actual Revenue	YTD Actual vs. Budgeted Revenue	YTD Actual vs. Budgeted %	2022 Budgeted Revenue	February 2023 vs February 2022 Revenue	February 2023 vs February 2022 %	YTD 2023 vs YTD 2022 Revenue	YTD 2023 vs YTD 2022 %
Solid Waste Type														
10 - Municipal	\$7,585,080	\$370,364	\$343,612	\$26,752	-7.2%	\$777,104	\$755,327	-\$21,777	-2.8%	\$7,436,289	-\$12,750	-0.2%	\$13,138	1.8%
13 - Dry Bulky	\$350,708	\$18,840	\$22,266	\$3,426	18.2%	\$38,252	\$45,266	\$7,014	18.3%	\$335,832	-\$2,362	-0.7%	-\$311	-0.1%
13C - Construction & Demolition	\$5,645,215	\$392,905	\$605,803	\$212,898	54.2%	\$814,436	\$1,317,676	\$503,240	61.8%	\$5,344,560	\$23,657	0.4%	\$120,312	2.3%
23 - Vegetative	\$48,858	\$979	\$816	-\$163	-16.7%	\$3,507	\$979	-\$2,528	-72.1%	\$19,950	\$736	3.7%	-\$2,939	-14.7%
25 - Animal and Food Processing	\$61,170	\$4,730	\$5,709	\$979	20.7%	\$7,667	\$22,184	\$14,518	189.4%	\$43,818	-\$1,727	-3.9%	\$11,070	25.3%
27 - Dry Industrial	\$43,538	\$3,404	\$5,145	\$1,742	51.2%	\$6,016	\$7,124	\$1,108	18.4%	\$38,150	-\$1,188	-3.1%	-\$2,414	-6.3%
27A - Asphalt	\$87,867	\$5,709	\$9,330	\$3,621	63.4%	\$12,950	\$17,406	\$4,456	34.4%	\$84,424	\$2,887	3.4%	\$4,118	4.9%
Total	\$13,718,436	\$796,931	\$992,681	\$195,750	24.6%	\$1,659,931	\$2,165,963	\$506,031	30.5%	\$13,303,054	\$9,713	0.1%	\$142,978	1.1%
Recycling Type														
13SR - Tires	\$35,250	\$1,500	\$750	-\$750	-50.0%	\$4,500	\$2,625	-\$1,875	-41.7%	\$35,250	-\$750	-2.1%	-\$3,750	-10.6%
13TL - Oversized Tires	\$21,250	\$425	\$1,175	\$850	200.0%	\$2,925	\$2,925	\$0	0.0%	\$21,250	\$850	4.0%	\$425	2.0%
23BC - Bed Cleanout	\$136,800	\$3,666	\$9,956	\$6,790	170.1%	\$17,480	\$11,818	-\$5,662	-208.7%	\$74,000	\$4,739	6.4%	\$10,746	14.5%
23H - Brush Branches	\$132,920	\$10,792	\$10,792	\$5,472	102.9%	\$10,976	\$8,968	-\$2,008	-18.1%	\$128,500	\$2,504	2.0%	\$2,143	1.6%
23C - Leaves & Grass	\$45,500	\$3,136	\$2,212	-\$924	-29.5%	\$4,704	\$16,898	\$12,194	259.2%	\$35,100	-\$3,859	-11.0%	\$9,423	26.8%
23S - Stumps	\$123,500	\$10,150	\$10,374	\$224	2.2%	\$17,518	\$23,066	\$5,548	31.7%	\$25,500	-\$1,236	-4.8%	\$7,361	28.9%
Total	\$495,300	\$24,517	\$35,359	\$10,842	44.2%	\$47,367	\$84,020	\$36,653	77.4%	\$320,600	\$2,248	0.7%	\$26,348	8.3%

Overall Revenue to Date:

Waste and Recycling \$14,213,736 \$821,448 \$1,028,040 \$206,592 25.1% \$1,707,298 \$2,249,982 \$542,684 31.8%

X Solid Waste Admin\Revised\2022

Cape May County Municipal Utilities Authority

RESOLUTION NO. 33-23

RESOLUTION AUTHORIZING THE AWARD OF CONTRACT WW-11-23 – DISPOSAL OF ROTATING BIOLOGICAL CONTACTORS (RBCs) AND OTHER MISCELLANEOUS EQUIPMENT AT VARIOUS WASTEWATER TREATMENT FACILITIES TO GARTON'S RIGGING, INC.

WHEREAS, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") had published an Advertisement for Bids for Contract WW-11-23 – Disposal of Rotating Biological Contactors (RBCs) and Other Miscellaneous Equipment at Various Wastewater Treatment Facilities ("Contract") and furnished detailed Bid Specifications for said Contract to potential Bidders; and,

WHEREAS, the Authority received one (1) Bid in accordance with the Advertisement of Bids for the Contract and publicly opened said Bid on February 28, 2023; and,

WHEREAS, the CMCMUA's Chief Financial Officer and Chief Engineer have reviewed the Bid submitted by the sole Bidder, Garton's Rigging, Inc., and have determined that it is a responsive Bid in accordance with the Advertisement for Bids and Bid Specifications for said Contract; and,

WHEREAS, the Authority's General Legal Counsel has reviewed the Bid submitted by Garton's Rigging, Inc., and has opined, after researching the applicable law, that their Bid complied with the Bid Specifications of said Contract; and,

WHEREAS, the CMCMUA's Wastewater Program Manager and Executive Director have concurred with said determination; and,

WHEREAS, the Cape May County Municipal Utilities Authority has therefore determined that Garton's Rigging, Inc., 3436 North Mill Road, Vineland, NJ 08360 is a responsible bidder, having submitted a responsive Bid in accordance with the Advertisement for Bids and Bid Specifications for Contract WW-11-23 in the total not-to-exceed amount of \$269,125.00; and,

WHEREAS, the Authority's Chief Financial Officer has certified that funds are available for such services.

NOW, THEREFORE, BE IT RESOLVED by the Cape May County Municipal Utilities Authority, a body corporate and politic, as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. Contract WW-11-23 identified in the Preamble of this Resolution, in substantially the same form as now on file with the Authority's Office Manager, is hereby awarded to Garton's Rigging, Inc., at the total contract amount of \$269,125.00.
3. The Authority's Executive Director, or Deputy Director, is hereby authorized and directed to execute said Contract.

BE IT FURTHER RESOLVED in accordance with N.J.A.C. 5:30-5.5(b)2, no amount of Disposal of Rotating Biological Contactors (RBCs) and Other Miscellaneous Equipment at Various Wastewater Treatment Facilities under Contract WW-11-23 shall be chargeable or certified until such time as they are actually ordered or otherwise called for. Prior to authorizing any work under this Contract, a certification of available funds shall be made by the Authority's Chief Financial Officer upon receipt of a properly executed Purchase Order and said certification shall be attached to the file copy of the Purchase Order. Total expenditures under this contract shall not exceed \$269,125.00.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns						
Ms. Callinan						
Ms. Heenan						
Mr. Matalucci						
Mr. Rixey						
Ms. Saduk						
Mr. Betts						

I hereby certify the foregoing to be a true and correct copy of Resolution No. 33-23 adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the 15th day of **March 2023**.

Assistant Corporate Secretary

**CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY
CONTRACT FACT SHEET**

PROJECT INFORMATION

Project Name: Disposal of RBC's & Other Miscellaneous Equipment at Various Wastewater Treatment Facilities
Purpose and Scope of Contract: The scope of this Contract is for the loading, hauling, unloading, and offsite disposal of nineteen (19) RBC shaft assemblies, two (2) miscellaneous storage tanks, and "if and where directed" eight (8) cargo containers and one (1) odor control treatment equipment situated among the Ocean City, Wildwood/Lower and Cape May Wastewater Treatment Facilities. The contractor shall all furnish all required hydraulic cranes, certified crane operators, tractor-trailers, riggers, equipment, materials, vehicles, and labor.

PROCUREMENT INFORMATION

Contract Type: Procurement (Goods and Services) Professional Services
 Construction Non-Professional Services

Contract Number: WW-11-23 **Term of Contract:** 74 Days **Option to Renew:** No Yes
 after Execution of Agreement

Bid Guarantee: No Yes **Consent of Surety:** No Yes

Liquidated Damages: No Yes: Basis:

Engineer's Estimate: \$275,000.00

Advertisement Date: February 6, 2023 **Opening Date:** February 28, 2023

Contract Award Basis: Lowest Responsible Bidder Best Value Cooperative Pricing System
 Highest Ranking Score Negotiated

Recommendation: Award
 Exercise 1 year option to renew under original Contract Terms and Conditions, Option Dates: ;
 Options to Renew remaining:
 Reject, Basis:

CONTRACTOR/VENDOR INFORMATION

Contractor/Vendor: Garton's Rigging, Inc. **Address:** 3436 North Mill Road
 Vineland, NJ 08360


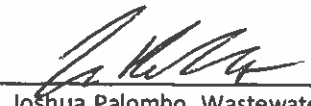

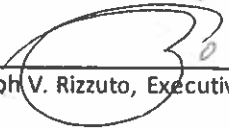
BUDGET INFORMATION

Program: Wastewater Solid Waste Administration

Funding:
 Operating Budget Capital SW Building & Site Maintenance SW Equipment Fund

Contract Value, Not-To-Exceed: \$269,125.00

Contract Spending Previous Contract Year: N/A

 _____ Thomas J. LaRocco, P.E., Chief Engineer	3/9/2023 _____ Date	 _____ Joshua Palombo, Wastewater Program Manager	3/9/23 _____ Date
 _____ Robert P. Donato, Chief Financial Officer	3/9/2023 _____ Date	 _____ Joseph V. Rizzuto, Executive Director	03/08/23 _____ Date

ENGINEER'S ESTIMATE	OPENING DATE
\$275,000.00	TUESDAY, FEBRUARY 28, 2023 @ 2:00PM

CONTRACT NUMBER AND TITLE	
Garton's Rigging	

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	EXT. PRICE	UNIT PRICE	EXT. PRICE	UNIT PRICE	EXT. PRICE	UNIT PRICE	EXT. PRICE
1	LOW DENSITY RBC SHAFT ASSEMBLY DISPOSAL - CAPE MAY FACILITY	6	\$ 5,465.00	32,790.00						
2	HIGH DENSITY RBC SHAFT ASSEMBLY DISPOSAL - CAPE MAY FACILITY	6	\$ 5,465.00	32,790.00						
3	LOW DENSITY RBC SHAFT ASSEMBLY DISPOSAL OCEAN CITY FACILITY	4	\$ 5,462.00	21,848.00						
4	HIGH DENSITY RBC SHAFT ASSEMBLY DISPOSAL - OCEAN CITY FACILITY	2	\$ 5,462.00	10,924.00						
5	STRIPPED RBC SHAFT DISPOSAL - OCEAN CITY FACILITY	1	\$ 11,810.00	11,810.00						
6	SCUM STORAGE TANK DISPOSAL - OCEAN CITY FACILITY	1	\$ 5,274.00	5,274.00						
7	SODIUM HYPOCHLORITE STORAGE TANK DISPOSAL - OCEAN CITY FACILITY	1	\$ 5,274.00	5,274.00						
8	ODOR CONTROL TREATMENT EQUIPMENT DISPOSAL - CAPE MAY FACILITY (IF & WHERE DIRECTED)	1	\$ 53,900.00	53,900.00						
9	CARGO CONTAINER DISPOSAL - CAPE MAY FACILITY (IF & WHERE DIRECTED)	1	\$ 5,695.00	5,695.00						
10	CARGO CONTAINER DISPOSAL - WILDWOODLOWER FACILITY (IF & WHERE DIRECTED)	4	\$ 5,280.00	21,120.00						
11	CARGO CONTAINER DISPOSAL - OCEAN CITY FACILITY (IF & WHERE DIRECTED)	3	\$ 5,900.00	17,700.00						
12	ALLOWANCE AS SET BY CMC/MJA \$50,000	1	\$ 50,000.00	\$ 50,000.00						
	TOTAL AMOUNT BID (SUM OF LINES 1 - 12)			\$ 268,125.00						
		REQUIRED	PROVIDED		PROVIDED		PROVIDED		PROVIDED	
	BIDDER'S CHECKLIST - DOCUMENT #1	X	X							
	STATEMENT OF OWNERSHIP	X	X							
	NON-COLLUSION AFFIDAVIT	X	X							
	BID PROPOSAL FORM(S)	X	X							
	ADDENDA ACKNOWLEDGEMENT	X	X							
	BID GUARANTEE	X	X							
	CONSENT OF SURETY	X	X							
	BIDDER'S EXPERIENCE/REFERENCE FORM	X	X							
	ADDITIONAL BIDDER'S QUALIFICATION FORM	X	X							
	EQUIPMENT CERTIFICATION FORM	X	X							
	MANDATORY DESIGNATION OF SUBCONTRACTORS AND/OR BIDDER'S OWN WORKFORCE	X	X							
	CHECKLIST - DOCUMENT A	Pre-Award								
	N.J. BUSINESS REGISTRATION CERTIFICATE		X							
	PROHIBITED RUSSIA-BELARUS ACTIVITIES & IRAN INVESTMENT ACTIVITIES		X							
	IRS FORM W-9		X							
	PUBLIC WORKS CONTRACTOR REGISTRATION CERTIFICATE(S)		X							
	CERTIFICATION OF NON-DEBARMENT FOR FEDERAL GOVERNMENT CONTRACTS		X							
	CHECKLIST - DOCUMENT B	Pre -								
	MANDATORY AFFIRMATIVE ACTION	Execution	X							
	INSURANCE CERTIFICATE(S)		X							
	PERFORMANCE BOND AND PAYMENT BOND									

WADE, LONG, WOOD & LONG, LLC

Howard C. Long, Jr. †
Daniel H. Long †±
Christopher F. Long †

John A. Moustakas †

† Admitted to NJ Bar

± Admitted to Washington DC Bar

◇ Admitted to PA Bar

John D. Wade †

OF COUNSEL

Leonard J. Wood, Jr. †

OF COUNSEL

March 8, 2023

Joseph V. Rizzuto, Executive Director
CAPE MAY COUNTY MUNICIPAL
UTILITIES AUTHORITY
P.O. Box 610
Cape May Court House, NJ 08210

**RE: Disposal of Rotating Biological Contactors (RBCs) and Other Miscellaneous
Equipment at Various Wastewater Treatment Facilities
WW-11-23**

Dear Mr. Rizzuto:

I. INTRODUCTION

I have reviewed the documents provided regarding the bid submission with respect to Contract WW-11-23 for the Disposal of Rotating Biological Contactors (RBCs) and Other Miscellaneous Equipment at Various Wastewater Treatment Facilities on behalf of the Cape May County Municipal Utilities Authority ("CMCMUA" and/or "Authority"). The CMCMUA received one (1) bid for the Contract. The bid was submitted on Tuesday, February 28, 2023, at 2:00 p.m. as follows:

<u>VENDOR</u>	<u>TOTAL AMOUNT BID</u>
I. Garton's Rigging	\$269,125.00
<u>Engineer's Estimate</u>	<u>\$275,000.00</u>

II. FACTUAL ANALYSIS

The bid specifications sought bids for the loading, hauling, unloading and offsite disposal of RBC shaft assemblies, miscellaneous storage tanks and various other equipment at the Ocean City, Wildwood/Lower and Cape May Regional Wastewater Treatment Facilities on behalf of the Authority. See Bid Specifications – Section IV(1.01) – Technical Specifications, General Scope.

Following review of the bid submitted, the apparent low bid for the above referenced contract was submitted by Garton's Rigging ("Garton's"). Following my review of the bid, no defects were uncovered, and

Joseph V. Rizzuto
Executive Director
March 8, 2023
Page 2

**RE: Disposal of Rotating Biological Contactors (RBCs) and Other Miscellaneous
Equipment at Various Wastewater Treatment Facilities
WW-11-23**

the bid complied with the specifications from a legal perspective. The bid was further reviewed from a technical perspective by Mr. Thomas LaRocco, Chief Engineer on behalf of the Authority, and Mr. Joshua Palombo, Wastewater Management Program Manager on behalf of the Authority. Following their review, Mr. LaRocco and Mr. Palombo opined, via correspondence dated March 1, 2023, that the bid submitted by Garton's meets the technical requirements of the specifications and recommended the award of the contract to Garton's.

III. LEGAL ANALYSIS

The Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. regulates bidding on Contracts of public entities in New Jersey. In general, the practice of public bidding is universally recognized and deeply imbedded in the public policy of the State of New Jersey. N.E.R.I. Corp. v. New Jersey Highway Authority, 147 N.J. 223, 236 (1996). There is a prima facie presumption that power and discretion of governmental action in awarding bids on public Contracts has been properly exercised. Colonnelli Bros., Inc. v. Village of Ridgefield Park, 284 N.J.Super. 538, 541 (App.Div.1995).

Public bidding statutes are to be construed with sole reference to the public good and rigidly adhered to by courts. Hall Const. Co., Inc. v. New Jersey Sports & Exposition Authority, 295 N.J.Super. 629, 634 (App.Div.1996). Furthermore, public bidding statutes exist for the good of taxpayers, not bidders, and they must always be construed for the public good and to guard against favoritism, improvidence, extravagance, and corruption. Sevell v. New Jersey Highway Authority, 329 N.J.Super. 580, 584 (App.Div.2000).

Every Contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by Resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefore. N.J.S.A. 40A:11-4. "*Lowest responsible bidder or vendor*" means the bidder or vendor: (a) whose response to a request for bids offers the lowest price and is responsive; and (b) who is responsible. N.J.S.A. 40A:11-2. The lowest responsible bidder on a public Contract must not only be deemed responsible but must submit the lowest bid which conforms to the Contract specifications. Matter of Protest of Award of On-Line Games Production & Operation Services Contract, Bid No. 95-X-20175, 279 N.J.Super. 566, 590 (App.Div.1995).

It is firmly established in New Jersey that material conditions contained in bidding specifications may not be waived. Terminal Const. Corp. v. Atlantic Cty. Sewerage Auth., 67 N.J. 403, 409 (1975). A contracting body is generally without discretion to accept a defective bid. Meadowbrook Carting Co. v. Borough of Island Heights, 138 N.J. 307, 314 (1994). However, while material conditions contained in bidding specifications may not be waived, this rule does not apply to minor or inconsequential conditions. Public contracting units may resolve problems arising from such conditions in a sensible or practical way. Terminal Const. Corp., 67 N.J. at 409-11. Materiality of a particular specification is to be determined as a matter of law. Hanover Tp. v. Inter. Fidelity Ins. Co., 122 N.J.Super. 544, 548 (App.Div.1973).

**RE: Disposal of Rotating Biological Contactors (RBCs) and Other Miscellaneous
Equipment at Various Wastewater Treatment Facilities
WW-11-23**

There are two (2) criteria for determining whether a specific non-compliance constitutes a substantial and, hence, non-waivable irregularity: (1) Whether the effect of a waiver would be to deprive the public body of its assurance that the Contract will be entered into, performed, and guaranteed according to its specific requirements; and (2) Whether it is of such a nature that its waiver would adversely affect competitive bidding by placing a bidder in a position of advantage over the other bidders or by otherwise undermining the necessary common standard of competition. Township of River Vale v. R.J. Longo Constr. Co., 127 N.J.Super. 207, 222 (Law.Div.1974).

The court has provided further guidance as to materiality where an error is “patent and the true intent of the bidder obvious”. In such a situation, the Appellate Division has held that such an error may be disregarded by the public agency. The Court held that certain non-compliance (i.e. obvious error) with the bid specifications may be deemed not material and therefore waivable by the public entity. Spina v. Borough of Fairview, 304 N.J. Super. 425, (App. Div. 1997).

As a matter of law, the Local Public Contract Law requires certain items to be included as material aspects of every bid. The statute reads:

“When required by the bid plans and specifications, the following requirements shall be considered mandatory items to be submitted at the time specified by the contracting unit for the receipt of the bids; the failure to submit any one of the mandatory items shall be deemed a fatal defect that shall render the bid proposal unresponsive and that cannot be cured by the governing body:

- a. A guarantee to accompany the bid pursuant to section 21 of P.L.1971, c.198 (C.40A:11-21);
- b. A certificate from a surety company pursuant to section 22 of P.L.1971, c.198 (C.40A:11-22);
- c. A statement of corporate ownership pursuant to section 1 of P.L.1977, c.33 (C.52:25-24.2);
- d. A listing of subcontractors pursuant to section 16 of P.L.1971, c.198 (C.40A:11-16);
- e. A document provided by the contracting agent in the bid plans, specifications, or bid proposal documents for the bidder to acknowledge the bidder's receipt of any notice or revisions or addenda to the advertisement or bid documents;”

N.J.S.A. 40A:11-23.2.

Finally, a local contracting unit is permitted to reject all bids within a part under certain conditions. N.J.S.A. 40A:11-13.2, provides in pertinent part:

RE: Disposal of Rotating Biological Contactors (RBCs) and Other Miscellaneous Equipment at Various Wastewater Treatment Facilities
WW-11-23

“A local contracting unit can reject all bids for any of the following reasons:

- a. The lowest bid substantially exceeds the cost estimates for the goods or services;
- b. The lowest bid substantially exceeds the contracting unit's appropriation for the goods or services;
- c. The governing body of the contracting unit decides to abandon the project for provision or performance of the goods or services;
- d. The contracting unit wants to substantially revise the specifications for the goods or services;
- e. The purposes or provisions or both of P.L.1971, c. 198 (C.40A:11-1 et seq.) are being violated;
- f. The governing body of the contracting unit decides to use the State authorized contract pursuant to section 12 of P.L.1971, c. 198 (C.40A:11-12).

N.J.S.A. 40A:11-13.2.

As outlined above, the bid submitted by Garton's contained no defects and complied with the specifications from a legal and technical perspective. To the extent a defect may be uncovered, it is my legal opinion that any such defect is minor in nature and may be waived by the Authority pursuant to the Court's holdings in River Vale and Spina.

IV. GARTON'S RIGGING'S BID

Our review consisted of an examination of the following documents submitted by Garton's that the Authority has provided:

1. Bidder's Checklist;
2. Statement of Ownership Disclosure;
3. Non-Collusion Affidavit;
4. Proposal;
5. Acknowledgment of Receipt of Addenda;
6. Bid Bond;
7. Power of Attorney;
8. Consent of Surety;
9. Surety Disclosure Statement and Certification;
10. Surety Financial Statement;
11. Bidder's Experience/References;
12. Additional Bidder's Qualifications;

Joseph V. Rizzuto
Executive Director
March 8, 2023
Page 5

**RE: Disposal of Rotating Biological Contactors (RBCs) and Other Miscellaneous Equipment at Various Wastewater Treatment Facilities
WW-11-23**

13. Equipment Certification;
14. Mandatory Designation of Subcontractors and/or Bidder's Own Workforce Form.

The bid submitted by Garton's is in the appropriate form.

V. CONCLUSION

After researching the applicable law, reviewing the Contract specifications and documents, and conferring with staff, it is my legal opinion that the lowest responsible bidder for WW-11-23, for the Disposal of RBCs and Other Miscellaneous Equipment at Various Wastewater Treatment Facilities on behalf of the CCMUA is Garton's Rigging. It is therefore recommended that a Resolution be placed on the Agenda for an upcoming meeting awarding said contract to Garton's Rigging, subject to staff concurrence and the availability of funds.

If you have any questions or require any further clarification, please do not hesitate to contact me.

Very truly yours,
WADE, LONG, WOOD & LONG, L.L.C.

Christopher F. Long

Christopher F. Long, Esquire

cc: Thomas LaRocco, Chief Engineer
Robert Donato, Chief Financial Officer
Josh Palombo, Wastewater Management Program Manager
Annie M. McDevitt, Office Manager
Kevin McGahey, Purchasing Agent

Cape May County Municipal Utilities Authority

RESOLUTION NO. 34-23

RESOLUTION AUTHORIZING THE AWARD OF CONTRACT SER-05-23 - HOUSEHOLD HAZARDOUS WASTE IDENTIFICATION, COLLECTION, PACKAGING AND DISPOSAL FOR THE CMCMUA SOLID WASTE PROGRAM TO MXI ENVIRONMENTAL SERVICES, LLC.

WHEREAS, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") has published an Advertisement for Bids for Contract SER-05-23 - Household Hazardous Waste Identification, Collection, Packaging and Disposal for the CMCMUA Solid Waste Program ("Contract") and furnished detailed Bid Specifications for said Contract to potential Bidders; and,

WHEREAS, the Authority received one (1) Bid in accordance with the Advertisement for Bids for the Contract and publicly opened said Bid on February 28, 2023; and,

WHEREAS, the Authority's Chief Financial Officer and Administrative & Compliance Supervisor have reviewed the Bid submitted by the sole Bidder, MXI Environmental Services, LLC. ("MXI"), and have determined that it complies with the Technical Specifications of the Contract and recommends MXI be awarded said Contract; and,

WHEREAS, the CMCMUA's Solid Waste Program Manager and Executive Director have concurred with said determination; and,

WHEREAS, the CMCMUA has therefore determined that MXI Environmental Services, LLC., 26319 Old Trail Road, Abingdon, VA 24210, is a qualified bidder, having submitted a responsive Bid in accordance with the Advertisement for Bids and Bid Specifications for Contract SER-05-23 in the total not-to-exceed amount of \$53,730.00; and,

WHEREAS, the Authority's Chief Financial Officer will certify that funds are available prior to authorizing each Purchase Order for said services.

NOW, THEREFORE, BE IT RESOLVED by the Cape May County Municipal Utilities Authority, a body corporate and politic, as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. Contract SER-05-23 identified in the Preamble of this Resolution, in substantially the same form as now on file with the Authority's Office Manager, is hereby awarded to MXI Environmental Services, LLC., at the total not-to-exceed amount of \$53,730.00.
3. The Authority's Executive Director, or Deputy Director, is hereby authorized and directed to execute said contract.

BE IT FURTHER RESOLVED in accordance with N.J.A.C. 5:30-5.5(b)2, no amount of the Household Hazardous Waste Identification, Collection, Packaging and Disposal for the CMCMUA Solid Waste Program under Contract SER-05-23 shall be chargeable or certified until such time as they are actually ordered or otherwise called for. Prior to authorizing any work under this Contract, a certification of available funds shall be made by the Authority's Chief Financial Officer upon receipt of a properly executed Purchase Order and said certification shall be attached to the file copy of the Purchase Order. Total expenditures under this contract shall not exceed \$53,730.00.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns						
Ms. Callinan						
Ms. Heenan						
Mr. Matalucci						
Mr. Rixey						
Ms. Saduk						
Mr. Betts						

I hereby certify the foregoing to be a true and correct copy of Resolution No. 34-23 adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the 15th day of **March 2023**.

Assistant Corporate Secretary

CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY
CONTRACT FACT SHEET

PROJECT INFORMATION

Project Name: Household Hazardous Waste Identification, Collection, Packaging and Disposal for the CCMUA Solid Waste Program

Purpose and Scope of Contract: The purpose of this Contract is to secure a vendor holding appropriate State and Federal licenses to identify, collect, package, transport and dispose of Household Hazardous Waste generated by Cape May County residents and other unregulated generators on two (2) designated Household Hazardous Waste Collection days.

PROCUREMENT INFORMATION

Contract Type: Procurement (Goods and Services) Professional Services
 Construction Non-Professional Services

Contract Number: SER-05-23 **Term of Contract:** One (1) Year **Option to Renew:** No
(Two (2) Collection Days) Yes:

Bid Guarantee: No Yes **Consent of Surety:** No Yes

Liquidated Damages: No
 Yes: , Basis:

Engineer's Estimate: \$34,000.00

Advertisement Date: February 8, 2023 **Opening Date:** February 28, 2023

Contract Award Basis: Lowest Responsible Bidder Best Value Cooperative Pricing System
 Highest Ranking Score Negotiated

Recommendation: Award
 Exercise 1 year option to renew under original Contract Terms and Conditions, Option Dates: ;
Options to Renew remaining:
 Reject, Basis:

CONTRACTOR/VENDOR INFORMATION

Contractor/Vendor: MXI Environmental Services, LLC.

Address: 26319 Old Trail Road
Abingdon, VA 24210

BUDGET INFORMATION

Program: Wastewater Solid Waste Administration

Funding:

Operating Budget Capital SW Building & Site Maintenance SW Equipment Fund

Contract Value, Not-To-Exceed: \$53,730.00

Contract Spending Previous Contract Year: \$11,621.40


John R. Conturo, Solid Waste Program Manager Date 3/9/2023


Robert P. Donato, Chief Financial Officer Date 3/9/2023


Joseph V. Rizzuto, Executive Director Date 03/08/23

Cape May County Municipal Utilities Authority

RESOLUTION NO. 35-23

RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY AND THE CITY OF SEA ISLE CITY FOR THE REVIEW AND SUBMISSION OF THE CITY OF SEA ISLE CITY'S 2022 ANNUAL RECYCLING TONNAGE REPORT

WHEREAS, in accordance with N.J.S.A. 13:1E-96 5.b(1), each New Jersey municipality is required by the Recycling Enhancement Act ("REA") to have mandatory Annual Recycling Tonnage Reports approved and signed by a Certified Recycling Professional ("CRP"); and,

WHEREAS, the City of Sea Isle City ("City") has requested that the Cape May County Municipal Utilities Authority's ("Authority") Staff Member who has obtained designation as a CRP submit the City's mandatory 2022 Annual Recycling Tonnage Report to the New Jersey Department of Environmental Protection ("NJDEP"); and,

WHEREAS, the Authority desires to assist the City in securing their rightful recycling fund allotment from the State for their 2022 recycling activities; and,

WHEREAS, the Authority desires to memorialize each party's responsibilities in a Shared Services Agreement pursuant to N.J.S.A. 40A:65-1 et seq., the Uniform Shared Services and Consolidation Act ("Shared Services Act"), whereby the Authority would review, certify, and submit, via email, to the NJDEP, the City's 2022 Annual Recycling Tonnage Report; and,

WHEREAS, under the Shared Services Act, any local unit may enter into an agreement with any other local unit or units to provide and/or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to the primary purposes of any of the participating local units.

NOW, THEREFORE, BE IT RESOLVED by the Cape May County Municipal Utilities Authority, a body corporate and politic, as follows:

1. The Cape May County Municipal Utilities Authority hereby approves the "Shared Services Agreement between the City of Sea Isle City and the Cape May County Municipal Utilities Authority to Review, Sign/Submit the 2022 Annual Recycling Tonnage Report".
2. The Authority's Executive Director, or Deputy Director, is authorized to execute said Agreement.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns						
Ms. Callinan						
Ms. Heenan						
Mr. Matalucci						
Mr. Rixey						
Ms. Saduk						
Mr. Betts						


I hereby certify the foregoing to be a true and correct copy of Resolution No. 35-23 adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the 15th day of March 2023.

Assistant Corporate Secretary

MEMORANDUM

March 6, 2023

TO: Mr. Joseph V. Rizzuto, Executive Director

FROM: John R. Conturo, P.E., Solid Waste Program Manager 

RE: City of Sea Isle City Shared Services Agreement
Certified Recycling Professional

The State of New Jersey requires that each municipality have their Annual Recycling Tonnage Reports certified and submitted by a Certified Recycling Professional (CRP). These reports determine how much money is annually returned to each town from the total funds collected the previous year under the Recycling Enhancement Tax (\$3.00/ton collected at each disposal location). In the past, based upon requests received, the Authority Members granted approval to execute a Shared Services Agreement with communities that requested assistance, which authorized the Authority's Recycling Coordinator, who has achieved the CRP designation, to certify and submit the Recycling Reports on their behalf.

The City of Sea Isle City formally requested that the Authority certify and submit their Recycling Report. Ms. Linda Crumbock has achieved the certification as a CRP and is designated as the representative of the Authority that will certify and submit the Recycling Report.

The Authority's General Legal Counsel, in 2012, advised that the responsibilities of each party should be clearly delineated in a Shared Services Agreement. I, therefore, recommend the approval of the attached Shared Services Agreement with the City of Sea Isle City, which is in similar form as Agreements approved in the past, be approved at the next regularly scheduled Authority Board Meeting.

With the approval of:



Joseph V. Rizzuto
Executive Director

03/08/23

Date

JRC:amm
Attachment
cc: Ms. Linda S. Crumbock

**CITY OF SEA ISLE CITY
NEW JERSEY**

RESOLUTION NO. 024 (2023)

**AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE
CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY FOR THE REVIEW AND
SUBMISSION OF THE CITY OF
SEA ISLE CITY 2022 ANNUAL RECYCLING TONNAGE REPORT**

WHEREAS, in accordance with the N.J.S.A. 13:1E-96 5.b(1), commencing in 2012, each New Jersey Municipality is required by the Recycling Enhancement Act (“REA”) to have mandatory Annual Recycling Tonnage Reports approved and signed by a Certified Recycling Professional (“CRP”) and;

WHEREAS, the State of New Jersey (State) requires that municipalities submit their Annual Recycling Tonnage Reports by April 30 of each year; and

WHEREAS, the Cape May County Municipal Utilities Authority (Authority) has one or more employees that have obtained designation as a CRP; and

WHEREAS, the Authority has indicated a willingness to assist the City of Sea Isle City in securing their rightful recycling fund allotment from the State for its 2022 recycling activities; and

WHEREAS, the Authority desires to memorialize each party’s responsibilities in a Shared Service Agreement pursuant to the Uniform Shares Services and Consolidation Act (N.J.S.A 40A:65-1 et seq.) (“Shares Services Act”) whereby the Authority would review, certify, and submit, via email to the NJDEP, the City of Sea Isle City’s 2021 Recycling Tonnage Report; and

WHEREAS, under the Shared Services Act, any local unit may enter into an agreement with any other local unit or units to provide and/or receive any service that each local unit participating in this agreement is empowered to provide or receive within its own jurisdiction, including services incidental to the primary purpose of any of the participating local units; and


NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sea Isle City approves the “Shared Services Agreement” between the City of Sea Isle City and the Cape May County Municipal Utilities Authority to Review, Sign/Submit the 2022 Annual Recycling Report, in substantially the same form as currently on file with the Municipal Clerk; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Mayor is authorized to execute said Agreement.


Mary L. Tighe, Council President

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
EDWARDI						X
FEELEY			Y			
KEHNER	X		Y			
TIGHE			x			
GIBSON		X	x			

I HEREBY CERTIFIED THAT the foregoing resolution was duly adopted by the City Council of the City of Sea Isle City, New Jersey, at the regular meeting held on Tuesday, February 14, 2023.


Shannon D. Romano, Municipal Clerk

SHARED SERVICE AGREEMENT

By and between

THE CITY OF SEA ISLE CITY

And

THE CAPE MAY COUNTY MUA

(Certified Recycling Professional)

This Shared Service Agreement is entered into by and between the City of Sea Isle City, a public body corporate and politic, with its principal office located at 233 JFK Blvd, Sea Isle City, New Jersey 08243, (hereinafter "The City"), and the Cape May County MUA with its principal office located at 1523 US Rt. 9 N, Cape May Court House, New Jersey, 08210, (hereinafter "CMCMUA"),

WHEREAS, beginning 2012 every municipality in New Jersey is required by State law to prepare mandatory Annual Recycling Tonnage Reports that must be approved and signed by a Certified Recycling Professional (hereinafter "CRP"). Those Recycling Tonnage Reports must then be submitted electronically to the New Jersey Department of Environmental Protection (NJDEP) utilizing a spreadsheet compatible with the Microsoft Excel computer software structure that is provided by the Department; and

WHEREAS, the CMCMUA employs a CRP for the preparation of its own Annual Recycling Tonnage Reports, and the City currently does not employ its own CRP, and the CMCMUA and the City desire to enter into a shared services agreement whereby the County CRP will act as the City's Recycling Coordinator in the preparation and submission of the City's Annual Recycling Tonnage Report, at no additional cost to either the City or the CMCMUA;

WHEREAS, the City and the CMCMUA are empowered to provide the services described herein within their respective jurisdictions; and

WHEREAS, the City and the CMCMUA are authorized by N.J.S.A. 40A:65-1 et seq., to enter into this Shared Services Agreement.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein and for other good and valuable consideration in hand received, it is agreed as follows:

1. SPECIFIC SERVICES TO BE PERFORMED

1.01 The services to be shared under this Agreement ("Shared Services") are those of the Certified Recycling Professional of the County of Cape May's MUA, which the County of Cape May MUA will provide to the City of Sea Isle City in order to provide the City the preparation of the City's annual Municipal Recycling Tonnage Report required by the New Jersey Department of Environmental Protection.

2. STANDARDS; ALLOCATION OF RESPONSIBILITY

2.01 For the purposes of this Agreement, Cape May County MUA shall be considered the party performing the Shared Services, and the City shall be considered the party on whose behalf the Shared Services are being performed.

2.02 Linda Crumbock, CRP for Cape May County MUA will be responsible for the work of the Recycling Coordinator for the City during her preparation of the City's mandatory annual Municipal Recycling Tonnage Report, as provided in the Cape May County Solid Waste Management Plan, and as required by the New Jersey Department of Environmental Protection. Ms. Crumbock will also sign the Tonnage Report for the City.

2.03 Responsibility for the accuracy of all tonnage and materials reported for the City and for the response to any audit by NJDEP over the contents of the City's Report, lies with the designated Recycling Coordinator of the City of Sea Isle City, who is the preparer of the Recycling tonnage Report for purposes of this Agreement.

2.04 The City shall retain the relevant documentation that it complies for purposes of preparing each annual Recycling Tonnage Report for a period of five years, or as otherwise required by law.

3. ESTIMATED COST OF SERVICES

3.01 The total estimated cost for the Shared Services that are the subject of this Agreement is \$ZERO DOLLARS (i.e., no cost to either entity).

4. DURATION OF AGREEMENT.

4.01. The term of this Agreement shall commence on the last date when this Agreement is executed by the parties below, and shall be renewable on an annual basis, beginning one year from the last date when this Agreement is executed by the parties below.

5. AGENCY

5.01. For the purpose of this Agreement, and in accordance with N.J.S.A. 40A:65-7.d, The CMCMUA shall be considered the general agent of the City. The CMCMUA has full powers of performance of the Shared Services and has full powers to undertake any ancillary operation reasonably necessary or convenient to carry out its duties, obligations and responsibilities under this Agreement. These powers include all powers of enforcement and administrative regulation which are, or may be, exercised by the City, on whose behalf the CMCMUA acts pursuant to this Agreement, except as the powers are limited by the terms of this Agreement.

6. MODIFICATIONS

6.01. The terms of this Shared Services Agreement may only be modified by the subsequent written agreement of the parties.

7. RESOLUTION TO ENTER AGREEMENT

7.01. The parties acknowledge that the City is entering into this Agreement by the adoption of Resolution _____, and that the CMCMUA is entering into this Agreement by the adoption of Resolution _____. This Agreement is contingent upon the adoption of all Resolutions by the respective parties.

IN WITNESS WHEREOF, the parties have below executed this Shared Services Agreement.

CITY OF SEA ISLE CITY

By: Leonard C. Desiderio
Leonard C. Desiderio, Mayor

ATTEST:



Shannon Romano, RMC/CMR
Municipal Clerk

CAPE MAY COUNTY MUA

By: _____

ATTEST:

Cape May County Municipal Utilities Authority

RESOLUTION NO. 36-23

RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY AND THE BOROUGH OF WEST CAPE MAY FOR THE REVIEW AND SUBMISSION OF THE BOROUGH OF WEST CAPE MAY'S 2022 ANNUAL RECYCLING TONNAGE REPORT

WHEREAS, in accordance with N.J.S.A. 13:1E-96 5.b(1), each New Jersey municipality is required by the Recycling Enhancement Act ("REA") to have mandatory Annual Recycling Tonnage Reports approved and signed by a Certified Recycling Professional ("CRP"); and,

WHEREAS, the Borough of West Cape May ("Borough") has requested that the Cape May County Municipal Utilities Authority's ("Authority") Staff Member who has obtained designation as a CRP submit the Borough's mandatory 2022 Annual Recycling Tonnage Report to the New Jersey Department of Environmental Protection ("NJDEP"); and,

WHEREAS, the Authority desires to assist the Borough in securing their rightful recycling fund allotment from the State for their 2022 recycling activities; and,

WHEREAS, the Authority desires to memorialize each party's responsibilities in a Shared Services Agreement pursuant to N.J.S.A. 40A:65-1 et seq., the Uniform Shared Services and Consolidation Act ("Shared Services Act"), whereby the Authority would review, certify, and submit, via email, to the NJDEP, the Borough's 2022 Annual Recycling Tonnage Report; and,

WHEREAS, under the Shared Services Act, any local unit may enter into an agreement with any other local unit or units to provide and/or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to the primary purposes of any of the participating local units.

NOW, THEREFORE, BE IT RESOLVED by the Cape May County Municipal Utilities Authority, a body corporate and politic, as follows:

1. The Cape May County Municipal Utilities Authority hereby approves the "Shared Services Agreement between the Borough of West Cape May and the Cape May County Municipal Utilities Authority to Review, Sign/Submit the 2022 Annual Recycling Tonnage Report".
2. The Authority's Executive Director, or Deputy Director, is authorized to execute said Agreement.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns						
Ms. Callinan						
Ms. Heenan						
Mr. Matalucci						
Mr. Rixey						
Ms. Saduk						
Mr. Betts						


I hereby certify the foregoing to be a true and correct copy of Resolution No. 36-23 adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the 15th day of March 2023.

Assistant Corporate Secretary

MEMORANDUM

March 6, 2023

TO: Mr. Joseph V. Rizzuto, Executive Director

FROM: John R. Conturo, P.E., Solid Waste Program Manager 

RE: Borough of West Cape May Shared Services Agreement
Certified Recycling Professional

The State of New Jersey requires that each municipality have their Annual Recycling Tonnage Reports certified and submitted by a Certified Recycling Professional (CRP). These reports determine how much money is annually returned to each town from the total funds collected the previous year under the Recycling Enhancement Tax (\$3.00/ton collected at each disposal location). In the past, based upon requests received, the Authority Members granted approval to execute a Shared Services Agreement with communities that requested assistance, which authorized the Authority's Recycling Coordinator, who has achieved the CRP designation, to certify and submit the Recycling Reports on their behalf.

The Borough of West Cape May formally requested that the Authority certify and submit their Recycling Report. Ms. Linda Crumbock has achieved the certification as a CRP and is designated as the representative of the Authority that will certify and submit the Recycling Report.

The Authority's General Legal Counsel, in 2012, advised that the responsibilities of each party should be clearly delineated in a Shared Services Agreement. I, therefore, recommend the approval of the attached Shared Services Agreement with the Borough of West Cape May, which is in similar form as Agreements approved in the past, be approved at the next regularly scheduled Authority Board Meeting.

With the approval of:



Joseph V. Rizzuto
Executive Director

03/08/23
Date

JRC:amm
Attachment
cc: Ms. Linda S. Crumbock

BOROUGH OF WEST CAPE MAY
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION #43-23

AUTHORIZING AN AGREEMENT BETWEEN THE BOROUGH OF WEST CAPE MAY
AND THE CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY TO REVIEW,
SIGN, SUBMIT THE 2022 ANNUAL RECYCLING TONNAGE REPORT

WHEREAS, Borough of West Cape May and Cape May County Municipal Utilities Authority ("Authority") desire to enter into a Shared Services Agreement pursuant to the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) ("Shared Services Act"), whereby the Authority would review, certify, and submit, via email, to the New Jersey Department of Environmental Protection ("NJDEP"), the Borough of West Cape May's (Borough) Recycling Tonnage Report; and

WHEREAS, under the Shared Services Act, any local unit may enter into an agreement with any other local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to the primary purposes of any of the participating local units; and

WHEREAS, the Borough shall adopt a Resolution authorizing the execution of this Shared Services Agreement with the Authority; and

WHEREAS, the Authority shall adopt a Resolution authorizing the execution of this Shared Services Agreement with the Borough of West Cape May; and

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements between the parties and for the consideration set forth below, the parties hereto agree as follows:

1. In accordance with N.J.S.A. 13:1E-96 5.b(1), commencing in 2012, each New Jersey municipality is required by the Recycling Enhancement Act ("RA") to have mandatory Annual Recycling Tonnage Reports approved and signed by a Certified Recycling Professional ("CRP").
2. For the latest Recycling Tonnage Report, the Authority hereby agrees to have employees of the Authority who have received the designation by the State as a CRP, to review, certify, and submit, via email, to the New Jersey Department of Environmental Protection ("NJDEP"), the Borough of West Cape May's 2022 Recycling Tonnage Report.

3. It is understood that the responsibility for the accuracy of all tonnage and other data reported rest solely with the Borough as the preparer of the Recycling Tonnage Report. Said report shall utilize a spreadsheet compatible with the Microsoft Excel structure required by the NJDEP, and shall be submitted in its entirety to the Authority.
4. The Borough shall designate a single individual as the preparer of the report and shall advise the Authority of the preparer's name and title prior to the submission of the report to the Authority. The individual report preparer and the Borough are solely responsible should the NJDEP audit the report submittal and determine that deficiencies exist.
5. Neither the Authority nor its employees bear any responsibility for reporting inaccuracies.
6. To the fullest extent permitted by law, the Borough of West Cape May shall indemnify, defend and hold harmless the Authority, its agents and employees, from and against all claims, damages, losses, liabilities and expenses, including, but not limited to, attorney's fees and court costs, arising out of, resulting from or in any way relating to, either directly or indirectly to this Agreement.
7. Nothing herein shall obligate the Authority to review and submit to the NJDEP the Borough's Recycling Tonnage Report beyond the 2022 calendar year.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by the respective authorized representatives.



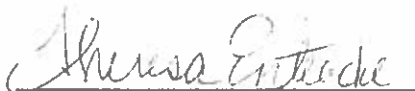
Carol E. Sabo, Mayor



Alan Crawford, Deputy Mayor



George Dick, Commissioner



Theresa Enteado, RMC
Municipal Clerk

Adopted: February 8, 2023

cc: Finance Office
Greg Basile
Lynn Crumbock, CMCMUA

	Aye	Nay	Abstain	Absent
Sabo	✓			
Crawford	✓			
Dick	✓			

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of West Cape May, County of Cape May, New Jersey, at a meeting held on February 8, 2023.

Municipal Clerk

**AGREEMENT BETWEEN THE BOROUGH OF WEST CAPE MAY
AND THE CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY
TO REVIEW, SIGN/SUBMIT THE
2022 ANNUAL RECYCLING TONNAGE REPORT**

WHEREAS, the Borough of West Cape May ("Borough") and the Cape May County Municipal Utilities Authority ("Authority") desire to enter into a Shared Services Agreement pursuant to the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) ("Shared Services Act"), whereby the Authority would review, certify, and submit, via email, to the New Jersey Department of Environmental Protection ("NJDEP"), the Borough's 2022 Recycling Tonnage Report; and

WHEREAS, under the Shared Services Act, any local unit may enter into an agreement with any other local unit or units to provide and/or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to the primary purposes of any of the participating local units; and

WHEREAS, the Borough shall adopt a Resolution authorizing the execution of this Shared Services Agreement with the Authority; and

WHEREAS, the Authority shall adopt a Resolution authorizing the execution of this Shared Services Agreement with the Borough; and

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements between the parties and for the consideration set forth below, the parties hereto agree as follows:

1. In accordance with N.J.S.A. 13:1E-96.5.b. (1), commencing in 2012, each New Jersey municipality is required by the Recycling Enhancement Act ("REA") to have mandatory Annual Recycling Tonnage Reports approved and signed by a Certified Recycling Professional ("CRP").
2. For the 2022 Recycling Tonnage Report, the Authority hereby agrees to have employees of the Authority who have received the designation by the State as a CRP, to review, certify, and submit, via email, to the NJDEP, the Borough's 2022 Recycling Tonnage Report.
3. It is understood that the responsibility for the accuracy of all tonnage and other data reported rest solely with the Borough as the preparer of the Recycling Tonnage Report. Said report shall utilize a spreadsheet compatible with the Microsoft Excel structure required by the NJDEP.
4. The Borough shall designate a single individual as the preparer of the report and shall advise the Authority of the preparer's name and title prior to the submission of the report to the Authority. The individual report preparer and the Borough are solely responsible should the NJDEP audit the report submittal and determine that deficiencies exist.
5. Neither the Authority nor its employees bear any responsibility for reporting inaccuracies.

6. To the fullest extent permitted by law, the Borough shall indemnify, defend, and hold harmless the Authority, its agents and employees, from and against all claims, damages, losses, liabilities and expenses, including, but not limited to, attorney's fees and court costs, arising out of, resulting from or in any way relating to, either directly or indirectly to this Agreement.
7. Nothing herein shall obligate the Authority to review and submit to the NJDEP the Borough's Recycling Tonnage Report beyond the 2022 calendar year.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by the respective authorized representatives.

BOROUGH OF WEST CAPE MAY

**CAPE MAY COUNTY
MUNICIPAL UTILITIES AUTHORITY**

Date: _____

Date: _____

Attest: _____

Attest: _____

P.O. Type: All
 Range: First to Last
 Format: Condensed
 Include Non-Budgeted: Y

Open: N
 Rcvd: N
 Bid: Y

Paid: Y
 Held: N
 State: Y

Void: N
 Aprv: N
 Other: Y
 Exempt: Y

Paid Date Range: 03/02/23 to 03/15/23
 Prior Year Only: N

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
M2200895	03/18/22	APPLI015	APPLIED INDUSTRIAL TECH. PEROXIDE SUPPLY LINES	Open	250.19	0.00	
M2201383	05/16/22	COLEP005	COLE-PARMER INSTRUMENT CO. QUICK DISCONNECT FITTINGS	Open	571.27	0.00	
M2203332	12/31/22	CHERR005	CHERRY VALLEY INC 2022 Kubota L2501HST & Mower	Open	20,374.76	0.00	
M2203366	12/31/22	SERVI005	SERVICE TIRE TRUCK CENTERS TIRES FOR SLUDGE TRUCKS	Open	1,032.62	0.00	
M2203367	12/31/22	CASAR005	CASA REPORTING SERVICES, LLC ACA Reporting Sept 2022 Inv.	Open	249.00	0.00	
M2300012	01/05/23	GRAIN005	GRAINGER INC. IPF HEAT TRACE SUPPLIES	Open	1,926.70	0.00	
M2300013	01/05/23	GRAIN005	GRAINGER INC. MISC SLF SITE SUPPLIES	Open	488.26	0.00	
M2300089	01/09/23	APPLI015	APPLIED INDUSTRIAL TECH. IPF INSULATION HEAT TRACE TAPE	Open	348.90	0.00	
M2300111	01/11/23	CASAP005	CASA PAYROLL SERVICE Payroll Services Contract 1 Yr	Open	304.00	0.00	
M2300112	01/11/23	HACHC005	HACH COMPANY LAB TESTING SUPPLIES	Open	993.76	0.00	
M2300113	01/11/23	MARSH015	MARSH & MCLENNAN AGENCY, LLC CL SURETY BOND RENEWAL	Open	1,494.00	0.00	
M2300137	01/13/23	AMBAS005	AMBASSADOR MEDICAL SERV., INC Drug & Alcohol Testing Program	Open	60.00	0.00	
M2300140	01/13/23	PEMBE005	PEMBERTON ELEC. SUPPLY CO. LLC FUSES FOR 69TH ST VFD CABINETS	Open	898.68	0.00	
M2300148	01/13/23	SPECI045	R & R SPECIALTIES RETIRMENT PLAQUE	Open	74.00	0.00	
M2300154	01/17/23	HOFFM015	HOFFMAN SERVICES, INC. YEARLY PORTA LIFT INSPECTIONS	Open	475.00	0.00	
M2300163	01/17/23	APPLI015	APPLIED INDUSTRIAL TECH. GAS PRESSURE SWITCHES	Open	339.65	0.00	
M2300166	01/18/23	KEERE005	KEER ELECTRICAL SUPPLY CO. MINI LAMPS	Open	52.00	0.00	
M2300210	01/23/23	APPLI015	APPLIED INDUSTRIAL TECH. LEACHATE TANK FILL LINE	Open	10,113.75	0.00	
M2300213	01/23/23	LRMIN005	LRM, INC. TOTAL CHLORINE SENSOR	Open	2,174.38	0.00	
M2300217	01/24/23	FASTE010	FASTENAL & CON. SUPPLIES OFFICE SUPPLIES	Open	213.25	0.00	
M2300218	01/24/23	FASTE010	FASTENAL & CON. SUPPLIES SAW BLADES	Open	593.28	0.00	
M2300221	01/24/23	VERME005	VERMEER NORTH ATLANTIC SCREENER & LEAF TURNER PARTS	Open	16,394.00	0.00	C
			Contract No: C2200070				
M2300223	01/25/23	GCFBU005	GCF BUSINESS VALUATION APPRAISAL OF IPF EQUIPMENT	Open	8,300.00	0.00	
M2300225	01/25/23	CONSU005	CONSULTING ENGINEER SERVICES SURVEY OF IPF PROPERTY	Open	2,000.00	0.00	
M2300246	01/26/23	GRAYB005	GRAYBAR ELECTRIC CO. MISC ELECTRICAL	Open	398.88	0.00	
M2300252	01/26/23	KEERE005	KEER ELECTRICAL SUPPLY CO. MISC ELECTRICAL PARTS	Open	4,770.09	0.00	
M2300261	01/27/23	SHIIN005	SHI INTERNATIONAL CORP. SPARE NETOWRK SWITCHES	Open	5,174.64	0.00	
M2300262	01/27/23	UNITE050	UNITED ELECTRIC 15 HP VFD	Open	15,452.48	0.00	C
			Contract No: C2200056				
M2300264	01/27/23	SAWMI010	DELMONT SAWMILL (28) OAK BLOCKS FOR CRIBBING	Open	1,368.00	0.00	
M2300266	01/27/23	EDDIE005	EDDIE'S AUTO BODY SHOP, INC. Vehicle Repair Quote 111772717	Open	1,000.00	0.00	
M2300268	01/27/23	SCHUL005	A. C. SCHULTES ADD'L FUNDS FOR ACS JOB	Open	1,395.00	0.00	
M2300269	01/27/23	SCHUL005	A. C. SCHULTES Rebuild Lg Effluent Pump	Open	3,645.00	0.00	
M2300282	01/27/23	UNITE050	UNITED ELECTRIC 150 HP VFD	Open	42,528.72	0.00	C
			Contract No: C2200056				
M2300288	01/28/23	MOTTM005	MOTT MACDONALD GROUP, LLC RFP-33-21 SHARED CONVEYANCE	Open	14,479.60	0.00	
M2300297	01/30/23	FASTE010	FASTENAL & CON. SUPPLIES RUBBER TIE DOWN STRAPS	Open	434.25	0.00	
M2300311	01/30/23	ASSOC015	ASSOC. OF ENV. AUTHORITIES AEA AUTHORITY/MUNICIPAL DUES	Open	6,885.00	0.00	
M2300312	01/30/23	NJWEA035	NJWEA - SOUTH SECTION NJWEA MEETING REGISTRATION	Open	60.00	0.00	
M2300313	01/30/23	CMCLE005	CMC LEAGUE OF MUNICIPALITIES LEAGUE OF MUNICIPALITIES DUES	Open	550.00	0.00	
M2300333	01/31/23	INTEG010	INTEGRATED POWER SERVICES, LLC SEEPEX PUMPS	Open	29,380.00	0.00	
M2300336	02/01/23	GRAYB005	GRAYBAR ELECTRIC CO. 32ND STREET UPGRADES	Open	810.80	0.00	
M2300341	02/01/23	ARAMS005	ARAMSCO CALIBRATION GAS	Open	597.38	0.00	
M2300357	02/01/23	DELLM005	DELL MARKETING LLC ADDITIONAL LICENSING	Open	2,133.85	0.00	
M2300359	02/01/23	CDWGO005	CDW GOVERNMENT INC. FIBER OPTIC TRANSCEIVERS	Open	375.04	0.00	
M2300360	02/01/23	DELLM005	DELL MARKETING LLC IT PROJECT MGMT SOFTWARE	Open	1,210.66	0.00	
M2300361	02/01/23	DAVID005	DAVID WEBER OIL CO. BULK DEF LANDFILL	Open	1,646.88	0.00	
M2300363	02/01/23	EXCEL005	EXCELL FEEDERS, INC. POLY TUBES FOR DRY FEEDER	Open	833.54	0.00	

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
M2300370	02/02/23	CDWGO005 CDW GOVERNMENT INC.	FIBER CONVERTER	Open	305.67	0.00	
M2300372	02/02/23	SHIIN005 SHI INTERNATIONAL CORP.	VULNERABILITY SCAN TOOL	Open	8,588.00	0.00	
M2300374	02/02/23	SAFET025 NORTHERN SAFETY CO INC	TRAFFIC CONE CART, EYE WEAR	Open	339.71	0.00	
M2300376	02/02/23	GRAIN005 GRAINGER INC.	SHOVELS	Open	118.41	0.00	
M2300382	02/02/23	NAPA0005 SEAVILLE NAPA	P-33 BATTERY	Open	120.54	0.00	
M2300383	02/02/23	NAPA0005 SEAVILLE NAPA	SHOP SUPPLIES	Open	1,223.83	0.00	
M2300385	02/02/23	ARAMS005 ARAMSCO	CALIBRATION GAS	Open	1,194.76	0.00	
M2300392	02/02/23	WBMA005 W.B. MASON CO. INC.	OFFICE SUPPLIES	Open	489.71	0.00	
M2300403	02/03/23	GENRO005 GENRON FIRE PROTECTION	EXTINGUISHER CERT	Open	51.00	0.00	
M2300409	02/03/23	MOTTM005 MOTT MACDONALD GROUP, LLC	RFP-06-22 PROF SER ENG: OC WTF	Open	21,296.25	0.00	
M2300419	02/03/23	FOLEY005 FOLEY, INC.	500 hr Service on Rent Excav.	Open	1,731.59	0.00	
M2300420	02/03/23	ACOMM005 A+ COMMERCIAL OFFICE CLEANERS	ADMIN BLDG. JANITORIAL SERVICE	Open	3,075.00	0.00	
M2300421	02/03/23	APPLI015 APPLIED INDUSTRIAL TECH.	REPAIR WORN PARTS ON RBC MOTOR	Open	402.30	0.00	
M2300427	02/03/23	SPART015 SPARTAN AIR PURIFICATION, INC.	AIR FILTERS	Open	343.13	0.00	
M2300435	02/06/23	GRAIN005 GRAINGER INC.	TRASH BAGS, GARDEN HOSE	Open	491.75	0.00	
M2300449	02/07/23	WHITE020 WHITEMARSH CORPORATION	Fuel Pump Keypad	Open	562.80	0.00	
M2300450	02/07/23	FASTE010 FASTENAL & CON. SUPPLIES	PARTS FOR MAG-BASE DRILL	Open	429.11	0.00	
M2300455	02/07/23	EUROF005 EUROFINS ENV TESTING PHILA LLC	2023 NJDES SAMPLING & TESTING	Open	175.00	0.00	C
		Contract No: C2300006					
M2300457	02/07/23	UNIFI005 UNIFIRST CORPORATION	UNIFORM SERVICE FOR LANDFILL	Open	712.50	0.00	
M2300458	02/07/23	UNIFI005 UNIFIRST CORPORATION	UNIFORM SERVICE FOR TS	Open	232.52	0.00	
M2300459	02/07/23	TOILE005 CAPRIONI PORTABLE TOILETS	PORTABLE TOILETS	Open	260.00	0.00	
M2300470	02/08/23	PARAM005 PARAMOUNT SANITARY CHEMICAL CO	JANITORIAL SUPPLIES	Open	406.38	0.00	
M2300476	02/08/23	NEWWA005 NEWWA	BACK FLOW RECERT & INITIAL	Open	4,560.00	0.00	
M2300480	02/08/23	SMELT005 SMELTZER & SONS, INC.	GRASS SEED FOR FACILITY	Open	2,079.84	0.00	
M2300481	02/08/23	RICCI015 RICCIARDI BROS OF SOUTH JERSEY	REPAINT PS FLOORS	Open	524.86	0.00	
M2300484	02/08/23	PAULS010 PAUL'S PEST CONTROL	MONTHLY PEST CONTROL SERVICE	Open	380.00	0.00	
M2300485	02/09/23	UNIFI005 UNIFIRST CORPORATION	ANNUAL UNIFORM SERVICE	Open	814.30	0.00	
M2300486	02/09/23	UNIFI005 UNIFIRST CORPORATION	UNIFORM SERVICE	Open	369.52	0.00	
M2300488	02/09/23	UNIFI005 UNIFIRST CORPORATION	ANNUAL UNIFORM SERVICE	Open	637.84	0.00	
M2300489	02/09/23	SPRAG005 SPRAGUE OPERATING RESOURCES	DIESEL FUEL LANDFILL 1/31/23	Open	5,760.81	0.00	
M2300490	02/09/23	FOLEY005 FOLEY, INC.	12 month rental of Water Truck	Open	2,811.00	0.00	
M2300491	02/09/23	COYNE005 COYNE CHEMICAL COMPANY	DRY POLYMER	Open	11,233.64	0.00	C
		Contract No: C2300013					
M2300494	02/09/23	APPLI015 APPLIED INDUSTRIAL TECH.	MISC GAS PLANT SUPPLIES	Open	701.40	0.00	
M2300499	02/09/23	WBMA005 W.B. MASON CO. INC.	COPY PAPER FOR WEIGH TICKETS	Open	755.20	0.00	
M2300501	02/09/23	JESCO005 JESCO, INC.	DOZER BLADE CONTROL HANDLE	Open	36.49	0.00	C
		Contract No: C2200021					
M2300502	02/09/23	SERVI005 SERVICE TIRE TRUCK CENTERS	8, PICK-UP TRUCK TIRES	Open	1,411.36	0.00	
M2300504	02/09/23	MCCAR010 MCCARTHY TIRE SERVICE CO. INC.	TIRES FOR DODGE PC-5	Open	886.38	0.00	
M2300506	02/09/23	ALLST015 ALLSTATE AUTO GLASS, LLC	2021 MALIBU WINDSHIELD REPAIR	Open	406.77	0.00	
M2300509	02/09/23	REELF005 REEL FIRE PROTECTION INC.	Fire Ext Annual Certification	Open	560.00	0.00	
M2300514	02/10/23	KUEHN005 KUEHNE CHEMICAL CO. INC.	SODIUM HYPOCHLORITE - OC	Open	9,192.16	0.00	C
		Contract No: C2200060					
M2300518	02/10/23	JOSEP005 JOSEPH GARTLAND, INC.	TS MISC. SUPPLIES	Open	301.20	0.00	
M2300519	02/10/23	GRAIN005 GRAINGER INC.	WELDED BLADE GAS SPRING	Open	31.70	0.00	
M2300523	02/10/23	NORTH080 NORTHERN TOOL & EQUIP CATALOG	PORTABLE PROPANE HEATERS	Open	599.96	0.00	
M2300526	02/10/23	LAWSO005 LAWSON PRODUCTS, INC.	SHOP SUPPLIES	Open	766.88	0.00	
M2300527	02/13/23	SNAP0005 SNAP-ON INDUSTRIAL	AIR HAMMER SET	Open	485.88	0.00	
M2300528	02/13/23	COURT020 COURT HOUSE OFFICE SUPPLIES	OFFICE SUPPLIES - NAMEPLATE	Open	16.95	0.00	
M2300532	02/13/23	UNIFI005 UNIFIRST CORPORATION	UNIFORM SERVICE	Open	343.38	0.00	
M2300534	02/14/23	CDWGO005 CDW GOVERNMENT INC.	DESKTOP SCANNER	Open	726.94	0.00	
M2300538	02/14/23	NAPA0005 SEAVILLE NAPA	REPAIR PARTS 2012 RAM 3500HD	Open	310.60	0.00	

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
M2300541	02/14/23	CWMIL005 CW MILL EQUIPMENT CO. INC. Contract No: C2200034	G-07 SCREENS & ROLLERS	Open	7,818.00	0.00	C
M2300542	02/14/23	JESCO005 JESCO, INC. Contract No: C2200021	HYDRAULIC/PILOT VALVE L-21	Open	2,368.86	0.00	C
M2300543	02/14/23	DPBRO005 D.P. BROWN OF PENNA, CORP	THICKENER REDUCER	Open	486.00	0.00	
M2300547	02/15/23	SPRIN010 CRYSTAL SPRINGS	BOTTLE WATER SUPPLY ADMIN 2023	Open	59.99	0.00	
M2300549	02/15/23	ANDYJ005 ANDY JANSON	South Section Vendor Day	Open	30.00	0.00	
M2300550	02/15/23	ANDYJ005 ANDY JANSON	Andy Janson Annual Membership	Open	117.00	0.00	
M2300551	02/15/23	AMERI070 VALMONT AMERICAN GALVANIZING	GALVANIZING SMM SCUM PIT PLAT.	Open	1,015.45	0.00	
M2300554	02/15/23	GRAIN005 GRAINGER INC.	LEVER CHAIN HOIST	Open	544.74	0.00	
M2300556	02/15/23	CARBO015 CARBON INDUSTRIAL SERVICES LLC Contract No: C2200019	tire recycling	Open	3,946.90	0.00	C
M2300557	02/15/23	EPIC0005 EPIC Contract No: C2200058	SLUDGE HAULING FEBRUARY 2023	Open	17,626.04	0.00	C
M2300559	02/15/23	WBMA005 W.B. MASON CO. INC.	TS JANITORIAL SUPPLIES	Open	315.59	0.00	
M2300560	02/15/23	NAPA0005 SEAVILLE NAPA	FILTERS & SUPPLIES FOR STOCK	Open	2,479.11	0.00	
M2300561	02/15/23	ARAMS005 ARAMSCO	MSA CALIRBRATION GAS	Open	298.69	0.00	
M2300562	02/15/23	MULTI015 MULTI-TEMP MECHANICAL, INC. Contract No: C2300003	REPAIR OF SLUDGE PROCESSING	Open	940.00	0.00	C
M2300563	02/15/23	COVAN005 COVANTA ENV. SOLUTIONS, LLC	ELECTRONICS PU TS, SLF, OC	Open	1,102.50	0.00	
M2300565	02/15/23	HOFFM010 HOFFMAN EQUIPMENT CO.	EM-04 CENTER PINS & BEARINGS	Open	4,883.09	0.00	
M2300566	02/15/23	ADVAN010 ADVANCE SCALE CO. INC. Contract No: C2200029	INDICATOR RESET LANDFILL	Open	110.00	0.00	C
M2300568	02/16/23	PEMBE005 PEMBERTON ELEC. SUPPLY CO. LLC	XHHW WIRE ORDER	Open	3,162.75	0.00	
M2300570	02/16/23	WHART005 WHARTON HARDWARE SUPPLY CO.	SIKA 212 GROUT	Open	805.28	0.00	
M2300571	02/16/23	APPLI015 APPLIED INDUSTRIAL TECH.	REPLACE SCRUBBER RECIR PUMPS	Open	3,542.36	0.00	
M2300572	02/16/23	FASTE010 FASTENAL & CON. SUPPLIES	SAFETY SUPPLIES	Open	1,440.32	0.00	
M2300573	02/16/23	TKGRO005 T K GROUP, INC.	Respiratory Services	Open	3,300.00	0.00	
M2300575	02/16/23	NATIO025 NATIONAL FIRE PRO. ASSOC.	NFPA 110 BOOK	Open	72.95	0.00	
M2300581	02/17/23	SNAP0005 SNAP-ON INDUSTRIAL	REPLACEMENT TOOLS	Open	214.03	0.00	
M2300582	02/17/23	PARAM005 PARAMOUNT SANITARY CHEMICAL CO	JANITORIAL SUPPLIES	Open	979.91	0.00	
M2300587	02/17/23	SHERW005 SHERWIN-WILLIAMS CO.	PUMP STATION REPAINT PROJECTS	Open	2,915.82	0.00	
M2300590	02/21/23	NAPA0005 SEAVILLE NAPA	BRAKLEEN & 2+2 GUM CUTTER	Open	204.72	0.00	
M2300594	02/21/23	LORCO005 LORCO PETROLEUM SERVICES	PICK UP USED MOTOR OIL	Open	70.00	0.00	
M2300597	02/22/23	PEDRO005 PEDRONI FUEL CO.	UNLEADED GASOLINE	Open	948.67	0.00	
M2300598	02/22/23	KUEHN005 KUEHNE CHEMICAL CO. INC. Contract No: C2300015	SODIUM HYPOCHLORITE - OC	Open	9,134.86	0.00	C
M2300599	02/22/23	MULTI015 MULTI-TEMP MECHANICAL, INC. Contract No: C2300003	ADMIN BUILDING HVAC REPAIRS	Open	462.88	0.00	C
M2300602	02/22/23	KUEHN005 KUEHNE CHEMICAL CO. INC. Contract No: C2300015	SODIUM HYPOCHLORITE - WW	Open	8,962.76	0.00	C
M2300603	02/22/23	SPRIN010 CRYSTAL SPRINGS	DISTILLED WATER FOR LAB	Open	70.00	0.00	
M2300605	02/22/23	NAPA0005 SEAVILLE NAPA	MISC SHOP SUPPLIES	Open	64.81	0.00	
M2300611	02/23/23	GARDN005 GARDNER TRUE VALUE	MIP Insulation	Open	209.94	0.00	
M2300613	02/23/23	VILLA015 VILLAS NAPA AUTO PARTS	LIGHTS FOR AIR RELEASE TRAILER	Open	43.00	0.00	
M2300614	02/23/23	GARDN005 GARDNER TRUE VALUE	REDUCER BUSHINGS	Open	36.63	0.00	
M2300621	02/23/23	KUEHN005 KUEHNE CHEMICAL CO. INC. Contract No: C2300015	SODIUM HYPOCHLORITE 2/27/23	Open	9,029.37	0.00	C
M2300627	02/23/23	GARDN005 GARDNER TRUE VALUE	SPICER AVE PS PUMP REPLACEMENT	Open	29.99	0.00	
M2300629	02/23/23	NAPA0005 SEAVILLE NAPA	SMM VEHICLE MAINTENANCE	Open	48.60	0.00	
M2300630	02/23/23	GARDN005 GARDNER TRUE VALUE	SNAP RINGS, MAPP GAS	Open	55.74	0.00	
M2300632	02/24/23	GRAYB005 GRAYBAR ELECTRIC CO.	EFFLUENT PROJ PIN CONNECTORS	Open	624.30	0.00	
M2300638	02/24/23	TREAS010 TREASURER, STATE OF NEW JERSEY	AIR QUALITY PERMIT RENEWAL TS	Open	1,370.00	0.00	
M2300639	02/24/23	ADVAN035 ADVANTAGE RENTAL CENTER	MISC SITE SUPPLIES	Open	27.92	0.00	

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
M2300643	02/27/23	DALEY005 DALEY'S PIT Contract No: C2200067	BACKHAULED RECYCLED MATERIALS	Open	3,016.70	0.00	C
M2300647	02/27/23	CITY0075 CITY OF NORTH WILDWOOD	FIRE PERMITS-OAK & 10TH AVES	Open	108.00	0.00	
M2300649	02/27/23	HORIZ010 HORIZON EYE CARE	LANDAU SAFETY GLASSES	Open	239.00	0.00	
M2300652	02/27/23	LACAS005 LACAS COFFEE COMPANY, LLC	OFFICE SUPPLIES - COFFEE	Open	429.25	0.00	
M2300653	02/27/23	ADVAN035 ADVANTAGE RENTAL CENTER	MISC SITE SUPPLIES	Open	170.25	0.00	
M2300656	02/28/23	NAPA0005 SEAVILLE NAPA	MISC SITE SUPPLIES	Open	32.81	0.00	
M2300659	02/28/23	COLON005 COLONIAL ELECTRIC SUPPLY	WVTS LIGHTS	Open	47.64	0.00	
M2300660	02/28/23	SPRAG005 SPRAGUE OPERATING RESOURCES	DIESEL FUEL INV 501070 2/15/23	Open	6,769.37	0.00	
M2300671	03/01/23	NAPA0005 SEAVILLE NAPA	TOOLS FOR MAINTENANCE	Open	372.33	0.00	
M2300673	03/01/23	WATER025 WATER ENVIRONMENT FEDERATION	NJ WEF MEMBERSHIP RENEWAL	Open	117.00	0.00	
M2300674	03/01/23	INSTI020 INSTITUTE FOR PROFESSIONAL DEV	SEMINAR REGISTRATION	Open	50.00	0.00	
M2300675	03/01/23	NJENE005 NJ ENERGY COALITION LTD	NJ ENERGY COALITION MEMBERSHIP	Open	1,000.00	0.00	
M2300687	03/02/23	PEMBE005 PEMBERTON ELEC. SUPPLY CO. LLC	ELECTRICAL TAPE FOR SMM	Open	970.86	0.00	
M2300693	03/03/23	OMNIR005 OMNI RECYCLING LLC Contract No: C2300012	SINGLE STREAM PROCESSING FEE	Open	61,930.00	0.00	C
M2300694	03/03/23	CASAR005 CASA REPORTING SERVICES, LLC	AFFORDABLE CARE ACT (ACA)	Open	1,797.25	0.00	
M2300695	03/03/23	FASTE010 FASTENAL & CON. SUPPLIES	WORK GLOVES	Open	48.00	0.00	
M2300696	03/03/23	NAPA0005 SEAVILLE NAPA	MAINTENANCE	Open	44.22	0.00	
M2300697	03/03/23	COLON005 COLONIAL ELECTRIC SUPPLY	RUBBER TAPE FOR MOTOR CONN.	Open	49.90	0.00	
M2300698	03/03/23	DISCO005 DISCOUNT HYDRAULICS	AIR HOSE FOR AIR AXEL JACK	Open	26.75	0.00	
M2300714	03/06/23	SPRAG005 SPRAGUE OPERATING RESOURCES	DIESEL FUEL LANDFILL	Open	18,521.90	0.00	
M2300719	03/06/23	CTR00005 JERSEY CAPE DIAG. TRAIN. CTR. Contract No: C2200027	LITTER CONTROL SERVICES	Open	10,975.14	0.00	C
M2300721	03/06/23	TREAS020 TREASURER, STATE OF NEW JERSEY	AIR PERMITS	Open	885.00	0.00	
M2300722	03/06/23	SWAIN005 SWAIN'S HARDWARE STORE	CAR WASH, ELEC. PARTS, TRIMMER	Open	130.63	0.00	
M2300724	03/06/23	NAPA0005 SEAVILLE NAPA	TS MISC. SUPPLIES	Open	99.37	0.00	
M2300725	03/06/23	COLON005 COLONIAL ELECTRIC SUPPLY	SPICER AVE PUMPS	Open	27.10	0.00	
M2300726	03/06/23	COLON005 COLONIAL ELECTRIC SUPPLY	KEY TAPS	Open	49.95	0.00	
M2300728	03/07/23	TAYLO035 TAYLOR OIL CO., INC.	DIESEL FUEL SHOP IPF T/S	Open	10,985.87	0.00	
M2300736	03/08/23	CAPRI010 CAPRIONI FAMILY SEPTIC, INC. Contract No: C2200037	LIQUID SLUDGE HAULING - FEB	Open	4,201.31	0.00	C
M2300738	03/08/23	SHERW005 SHERWIN-WILLIAMS CO.	EXTERIOR PAINT	Open	67.79	0.00	
M2300746	03/08/23	NAPA0005 SEAVILLE NAPA	MISC MAINTENANCE SHOP SUPPLIES	Open	60.15	0.00	
V2300154	02/24/23	CMCMU050 CMCMUA PETTY CASH	PETTY CASH REIMBURSEMENT	Open	187.64	0.00	
V2300155	02/28/23	NJAME005 NJ AMERICAN WATER COMPANY	UTILITIES	Open	1,931.89	0.00	
V2300156	02/28/23	ATLAN140 ATLANTIC CITY ELECTRIC	UTILITIES	Open	25,401.36	0.00	
V2300157	03/01/23	SOUTH060 SOUTH JERSEY GAS	UTILITIES	Open	12,545.65	0.00	
V2300158	03/02/23	ATLAN140 ATLANTIC CITY ELECTRIC	UTILITIES	Open	1,847.97	0.00	
V2300159	03/03/23	NJAME005 NJ AMERICAN WATER COMPANY	UTILITIES- ADMIN BUILDING	Open	132.49	0.00	
V2300160	03/03/23	PRESS010 THE PRESS OF ATLANTIC CITY	LEGAL ADVERTISING-FEB 2023	Open	208.80	0.00	
V2300161	03/03/23	CLEAN030 CLEAN ENERGY	CNG FUEL- FEBRUARY 2023	Open	1,802.51	0.00	
V2300163	03/06/23	VERIZ010 VERIZON WIRELESS	UTILITIES- 1/24/23-2/23/23	Open	196.76	0.00	
V2300164	03/06/23	COMCA010 COMCAST OF SOUTH JERSEY INC.	UTILITIES- 2/28/23-3/27/23	Open	226.21	0.00	
V2300165	03/06/23	ATLAN140 ATLANTIC CITY ELECTRIC	UTILITIES- ADMIN BUILDING	Open	5,190.33	0.00	
V2300166	03/06/23	NJAME005 NJ AMERICAN WATER COMPANY	UTILITIES	Open	790.47	0.00	
V2300167	03/06/23	SOUTH060 SOUTH JERSEY GAS	UTILITIES	Open	7,192.76	0.00	
V2300168	03/06/23	ATLAN140 ATLANTIC CITY ELECTRIC	UTILITIES	Open	15,169.52	0.00	
V2300169	03/07/23	VERIZ030 VERIZON	FIOS INTERNET	Open	239.99	0.00	
V2300170	03/07/23	SPECT025 SPECTROTEL	UTILITIES- MARCH 2023	Open	3,383.50	0.00	
V2300171	03/07/23	ATLAN140 ATLANTIC CITY ELECTRIC	UTILITIES	Open	5,352.76	0.00	
V2300172	03/07/23	STATE035 STATE OF NEW JERSEY - SLT	LF CLOSURE&CONTINGENCY TAX-FEB	Open	5,539.81	0.00	
V2300173	03/07/23	CMCMU020 CMCMUA WASTEWATER	LEACHATE DISPOSAL FEB 2023	Open	9,291.24	0.00	
V2300174	03/07/23	ATLAN140 ATLANTIC CITY ELECTRIC	UTILITIES - FEB 312	Open	10,209.10	0.00	

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
V2300175	03/07/23	ATLAN140 ATLANTIC CITY ELECTRIC	UTILITIES TS - ACCT#524 FEB	Open	541.35	0.00	
V2300176	03/07/23	SOUTH060 SOUTH JERSEY GAS	UTILITIES-GAS HEAT TS FEB	Open	331.90	0.00	
V2300177	03/07/23	TELES005 TELESYSTEM	UTILITIES MARCH 2023	Open	149.34	0.00	
V2300178	03/07/23	SOUTH060 SOUTH JERSEY GAS	UTILITIES- ADMIN BUILDING	Open	105.23	0.00	
V2300179	03/07/23	ABCOP005 ABCO PUBLIC EMPLOYEES	CREDIT UNION	Open	1,200.26	0.00	
V2300180	03/07/23	NATIO045 NATIONWIDE RETIREMENT SOLUTION	DEFERRED COMPENSATION W/H	Open	28,947.83	0.00	
V2300181	03/07/23	NEWJE050 NEW JERSEY FAMILY SUPPORT	GARNISHMENTS	Open	870.00	0.00	
V2300182	03/07/23	ISABE005 ISABEL C.BALBOA, CHAPTER 13 TR	CASE NUMBER 18-28741	Open	463.50	0.00	
V2300183	03/07/23	HEALT005 HEALTH EQUITY	EMPLOYEE HEALTH SAVINGS ACCTS.	Open	1,629.20	0.00	
V2300184	03/07/23	DUES0005 TEAMSTERS LOCAL 331 DUES	UNION DUES	Open	3,099.50	0.00	
V2300185	03/07/23	POLIT005 TEAMSTERS LOCAL 331 POLITICAL	POLITICAL ACTION FUND	Open	18.00	0.00	
V2300186	03/07/23	SOCIA005 TEAMSTERS LOCAL 331 SOCIAL	UNION SOCIAL FUND	Open	5.00	0.00	
V2300187	03/07/23	DEPAR015 DEPARTMENT OF THE TREASURY	FICA TAXES & FED INCOME TAX	Open	120,613.38	0.00	
V2300188	03/07/23	NJDIV015 NJ DIVISION OF TAXATION	STATE INCOME TAX	Open	19,758.81	0.00	
V2300189	03/07/23	CAPEM055 CAPE MAY COUNTY MUA	ADJUSTED PAYROLL CCMUA	Open	283,213.06	0.00	
V2300191	03/07/23	RETIR005 PRUDENTIAL RETIREMENT	DCRP FUNDING	Open	702.40	0.00	
V2300192	03/08/23	WADEL005 WADE, LONG, & WOOD, LLC	LEGAL FEES-GEN LEGAL FEB 2023	Open	1,952.95	0.00	
V2300193	03/08/23	WADEL005 WADE, LONG, & WOOD, LLC	LEGAL FEES-RECYCLING FEB 2023	Open	2,100.00	0.00	
V2300194	03/08/23	WADEL005 WADE, LONG, & WOOD, LLC	LEGAL FEES- WW GEN FEB 2023	Open	1,848.00	0.00	
V2300195	03/08/23	WADEL005 WADE, LONG, & WOOD, LLC	LEGAL FEES-PERSONNEL FEB 2023	Open	3,832.50	0.00	
V2300196	03/08/23	WADEL005 WADE, LONG, & WOOD, LLC	LEGAL FEES-LABOR FEB 2023	Open	2,058.00	0.00	
Total Purchase Orders: 210 Total P.O. Line Items: 0 Total List Amount: 1,089,580.36 Total Void Amount: 0.00							

Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
ADMINISTRATION	2-100	249.00	0.00	0.00	249.00
WASTEWATER OPERATIONS	2-200	1,809.31	0.00	0.00	1,809.31
SOLID WASTE OPERATIONS	2-300	20,374.76	0.00	0.00	20,374.76
Year Total:		22,433.07	0.00	0.00	22,433.07
ADMINISTRATION	3-100	595,631.47	0.00	86,420.83-	509,210.64
WASTEWATER OPERATIONS	3-200	206,914.92	0.00	0.00	206,914.92
SOLID WASTE OPERATIONS	3-300	208,114.98	0.00	5,539.81	213,654.79
SOLID WASTE PROJECT	3-400	10,113.75	0.00	0.00	10,113.75
RENEWAL & REPLACEMENT	3-720	127,253.19	0.00	0.00	127,253.19
Year Total:		1,148,028.31	0.00	80,881.02-	1,067,147.29
Total of All Funds:		1,170,461.38	0.00	80,881.02-	1,089,580.36

Cape May County Municipal Utilities Authority

CERTIFICATION OF FUNDS:

I hereby certify that funds are available for payment of vouchers on the Cape May County Municipal Utilities Authority's Vouchers Listing:

- Administration
- Wastewater Operations
- Wastewater Project
- Solid Waste Operations
- Solid Waste Project

all said Vouchers Lists dated March 15, 2023.



Robert P. Dcnato, CPA
Chief Financial Officer