

## Cape May County Municipal Utilities Authority

1523 Route 9 North, Cape May Court House, NJ 08210  
Telephone: (609) 465-9026 • Telefax: (609) 465-9025  
www.cmcmua.com

### REGULAR MEETING AGENDA

**May 1, 2024 @ 6:30 p.m.**

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Open Public Meeting Statement
4. Pledge of Allegiance
5. Approval of Minutes
  - April 17, 2024 Regular Meeting**
  - April 17, 2024 Executive Session**
6. Comments or Questions from the Public on Agenda Items
7. Announcements/Special Presentations
  - Presentation from Ford Scott & Associates, LLC. – 2022 Audit Report**
8. Executive Director's Personnel Report
  - Resignations/Retirements
  - Leaves of Absence and Changes in Leaves of Absence
  - Reassignments/New Hires
9. Board Reports:
  - Treasurer's Report
    - March 31, 2024**
  - Construction Status Report
    - April 24, 2024**
10. Wastewater Management and Solid Waste Management Programs (Combined)
  - Resolution No. 56-24** Resolution Authorizing the Certification of the Personal Review for the 2022 Annual Audit Report
  - Resolution No. 57-24** Resolution Authorizing the Rejection of all Bids Submitted for Contract MUA-EQUIP-13-24 – Rental of Hydraulic Cranes for Various CMCMUA Facilities

11. Wastewater Management Program

**Resolution No. 58-24** Resolution Authorizing and Approving an Addendum to Contract WW-31-23 – Cape May County Municipal Utilities Authority Wastewater Program Markout Services for Underground Facilities between the Cape May County Municipal Utilities Authority and USIC Locating Services, LLC.

12. Solid Waste Management Program

13. Miscellaneous

**Resolution No. 59-24** Resolution Authorizing Professional Services Contract for Pre-Employment Department of Transportation and Non-Department of Transportation Physical Examinations with AtlantiCare Physicians Group Occupational Health (total not-to-exceed amount of \$8,500.00)

14. Approval of Vouchers – May 1, 2024

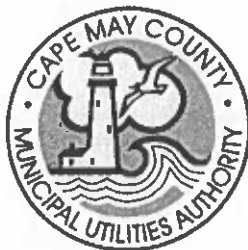
**Administration**  
**Wastewater Operations**  
**Wastewater Project**  
**Solid Waste Operations**  
**Solid Waste Project**

15. Public Comment

16. New Business

17. Executive Session

18. Adjournment



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### MINUTES OF THE REGULAR MEETING

April 17, 2024

Chairman Betts called the regular meeting of the Cape May County Municipal Utilities Authority to order at 1:30 p.m.

#### PRESENT:

George W. Betts	Chairman
Richard Rixey	Vice Chairman
William G. Burns, Jr.	Treasurer
Patricia A. Callinan	Corporate Secretary
Zeth Matalucci	Member
Tomaso Rotondi	Member
Salvatore Zampiri, Sr.	Member

#### ALSO PRESENT:

Joseph V. Rizzuto	Executive Director
Robert P. Donato	Chief Financial Officer
Thomas J. LaRocco	Chief Engineer
John R. Conturo	Solid Waste Program Manager
Joshua Palombo	Wastewater Program Manager
Kevin J. Whitney	Senior Advisor
Howard C. Long	Solicitor
Ann M. McDevitt	Recording Secretary

Chairman Betts stated proper notice was given under the provisions of the Open Public Meetings Act.

"Adequate notice of this meeting, in compliance with the Open Public Meetings Act, has been provided for by e-mail to the *Atlantic City Press* and the *Daily Journal*; and by e-mail to the Cape May County Board of County Commissioners and Cape May County Clerk, and by posting on the Cape May County Bulletin Board and on the Authority's website, all on or before February 15, 2024."

The Pledge of Allegiance was recited.

**Minutes**

Minutes of the April 3, 2024 Regular Meeting were submitted for approval or correction.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns		X	X			
Ms. Callinan			X			
Mr. Matalucci	X		X			
Mr. Rixey			X			
Mr. Rotondi			X			
Mr. Zampirri			X			
Mr. Betts			X			

Motion Carried: 7-0-0

**Comments or Questions from the Public on Agenda Items**

None offered.

**Announcements/Special Presentations**

Mr. Rizzuto announced that the County's Earth Day Celebration is scheduled for Saturday, April 20, 2024 from the hours of 10:00 a.m. to 3:00 p.m. at the Cape May County Park and Zoo. The Authority will have a vendor booth with wastewater and solid waste information.

**Executive Director's Personnel Report**

Mr. Rizzuto presented the Executive Director's Personnel Report.

**Board Reports**

**Wastewater Management Program Report – April 11, 2024 – Joshua Palombo**

Mr. Palombo presented the Wastewater Management Program Report.

**Solid Waste Program Tonnage and Revenue Report – March 2024 – John R. Conturo**

Mr. Conturo presented the Solid Waste Tonnage and Revenue Report.

**Wastewater Management and Solid Waste Management Programs (Combined)**

**Resolution No. 51-24** Resolution Authorizing the Purchase of Supplies, Services and Equipment from State and Cooperative Contract Vendors in excess of Bid Threshold for Fiscal Year 2024

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Mr. Matalucci		X	X			
Mr. Rixey			X			
Mr. Rotondi			X			
Mr. Zampirri			X			
Mr. Betts			X			

Motion Carried: 7-0-0

**Wastewater Management Program**

**Resolution No. 52-24** Resolution Authorizing the Continuation of Contract WW-15-23 with MidAtlantic Engineering Partners, LLC. – Ocean Outfall Riser Inspection and Diffuser Replacement at Various Locations pursuant to Resolution No. 46-23

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan		X	X			
Mr. Matalucci			X			
Mr. Rixey			X			
Mr. Rotondi			X			
Mr. Zampirri			X			
Mr. Betts			X			

Motion Carried: 7-0-0

**Solid Waste Management Program**

**Resolution No. 53-24** Resolution Authorizing the Execution of a Shared Services Agreement between the Cape May County Municipal Utilities Authority and the City of Cape May for the Review and Submission of the City of Cape May's 2023 Annual Recycling Tonnage Report

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Mr. Matalucci			X			
Mr. Rixey		X	X			
Mr. Rotondi			X			
Mr. Zampirri			X			
Mr. Betts			X			

Motion Carried: 7-0-0

**Resolution No. 54-24** Resolution Authorizing the Execution of a Shared Services Agreement between the Cape May County Municipal Utilities Authority and the City of Sea Isle City for the Review and Submission of the City of Sea Isle City's 2023 Annual Recycling Tonnage Report

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Mr. Matalucci			X			
Mr. Rixey		X	X			
Mr. Rotondi			X			
Mr. Zampirri			X			
Mr. Betts			X			

Motion Carried: 7-0-0

**Miscellaneous**

None presented.

**Approval of Vouchers**

Approval of the Administration Vouchers List dated April 17, 2024.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan		X	X			
Mr. Matalucci			X			
Mr. Rixey			X			
Mr. Rotondi			X			
Mr. Zampirri			X			
Mr. Betts			X			

Motion Carried: 7-0-0

Approval of the Wastewater Operating Vouchers List dated April 17, 2024.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan		X	X			
Mr. Matalucci			X			
Mr. Rixey			X			
Mr. Rotondi			X			
Mr. Zampirri			X			
Mr. Betts			X			

Motion Carried: 7-0-0

Approval of the Wastewater Project Vouchers List dated April 17, 2024.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan		X	X			
Mr. Matalucci			X			
Mr. Rixey			X			
Mr. Rotondi			X			
Mr. Zampirri			X			
Mr. Betts			X			

Motion Carried: 7-0-0

Approval of the Solid Waste Operations Vouchers List dated April 17, 2024.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan		X	X			
Mr. Matalucci			X			
Mr. Rixey			X			
Mr. Rotondi			X			
Mr. Zampirri			X			
Mr. Betts			X			

Motion Carried: 7-0-0

Approval of the Solid Waste Project Vouchers List dated April 17, 2024.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan		X	X			
Mr. Matalucci			X			
Mr. Rixey			X			
Mr. Rotondi			X			
Mr. Zampirri			X			
Mr. Betts			X			

Motion Carried: 7-0-0

The total of all five (5) approved Vouchers Lists, dated April 17, 2024, was \$3,147,509.33.

**Public Comment**

Mr. Frank Edwardi, owner of Pineland's Construction and Recycling, spoke briefly regarding concerns he has with the operations associated with the Sanitary Landfill. He also made some suggestions for potential improvements.

**New Business**

None presented.

**Executive Session**

**Resolution No. 55-24** Resolution Authorizing Executive Session from which the Public is Excluded.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns		X	X			
Ms. Callinan	X		X			
Mr. Matalucci			X			
Mr. Rixey			X			
Mr. Rotondi			X			
Mr. Zampirri			X			
Mr. Betts			X			

Motion Carried: 7-0-0

At 2:19 p.m., the Regular Meeting retired to Executive Session for the purpose of discussing a pending litigation of a personnel matter.

At 2:49 pm, it was motioned to end the Executive Session and reconvene to the Regular Meeting.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Mr. Matalucci			X			
Mr. Rixey		X	X			
Mr. Rotondi			X			
Mr. Zampirri			X			
Mr. Betts			X			

Motion Carried: 7-0-0

**Adjournment**

There being no further business, the Regular Meeting adjourned at 2:50 p.m.

Respectfully submitted,



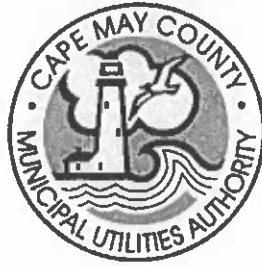
Ann M. McDevitt  
Recording Secretary

4/18/24

DRAFT



Joseph V. Rizzuto, Executive Director



George W. Betts, Chairman  
Richard Rixey, Vice Chairman  
William G. Burns, Jr.  
Patricia A. Callinan  
Zeth Matalucci  
Tomaso Rotondi  
Salvatore Zampirri, Sr.

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## MINUTES OF EXECUTIVE SESSION

April 17, 2024

The Cape May County Municipal Utilities Authority held an Executive Session on Wednesday, April 17, 2024 at 2:19 p.m., at the Authority's Office in Swainton, New Jersey, authorized by Resolution No. 55-24.

**PRESENT:**

George W. Betts	Chairman
Richard Rixey	Vice Chairman
William G. Burns, Jr.	Treasurer
Patricia A. Callinan	Corporate Secretary
Zeth Matalucci	Member
Tomaso Rotondi	Member
Salvatore Zampirri, Sr.	Member

**ALSO PRESENT:**

Joseph V. Rizzuto	Executive Director
Thomas J. LaRocco	Chief Engineer
Joshua Palombo	Wastewater Program Manager
Howard C. Long	Solicitor

The following subject, on which no formal action was taken, was discussed:

Items of Discussion

A discussion was held for the purpose of discussing a pending litigation of a personnel matter.

Respectfully submitted,

Ann M. McDevitt  
Recording Secretary

/amm

**RESIGNATIONS/RETIREMENTS**

NAME	PROGRAM/POSITION/FACILITY	EFFECTIVE DATE	RESIGNATION or RETIREMENT
Ryan C. Adams, Jr.	Solid Waste/Equipment Mechanic I/SW-Maintenance	4/12/2024	Resignation
Mark Hannah	Solid Waste/Utility Worker/TVO/Sanitary Landfill	4/13/2024	Resignation

**LEAVES OF ABSENCE AND CHANGES IN LEAVES OF ABSENCE**

NAME	PROGRAM/POSITION/FACILITY	FROM/TO *DENOTES CHANGE	DISABILITY WITH PAY & WITH BENEFITS	FMLA WITH EARNED LEAVE & WITH BENEFITS	FMLA W/O PAY & WITH BENEFITS	FMLA/NJFLA W/O PAY & WITH BENEFITS	NJFLA W/O PAY & WITH BENEFITS	LEAVE W/O PAY & WITH BENEFITS	LEAVE W/O PAY & WITH BENEFITS
N/A									

**REASSIGNMENTS/NEW HIRES**

NAME	FROM PROGRAM/POSITION/FACILITY	TO PROGRAM/POSITION/FACILITY	EFFECTIVE DATE
Gage J. Gomez	Wastewater/Utility Worker/Wildwood/Lower	Wastewater/Maintenance Worker/Wildwood/Lower	4/24/2024
Jesse J. Matsinger	Wastewater/Utility Worker/Wildwood/Lower	Wastewater/Maintenance Worker/Wildwood/Lower	4/24/2024



**Cape May County Municipal Utilities Authority**

**Treasurer's Report**

**for the month ended March 31, 2024**

**Respectfully Submitted by:**

**William G. Burns, Jr.  
Treasurer**

**Prepared by:**

A handwritten signature in black ink, appearing to read "R. Donato", written over a horizontal line.

**Robert P. Donato, CPA  
Chief Financial Officer**



**Cape May County Municipal Utilities Authority**

**Treasurer's Report**

**for the month ended March 31, 2024**

**Wastewater Management Program**

**Administration/Construction Fund**

	Trustee-Held Funds <i>TD Wealth Mgmt.</i>	Local Checking Account <i>TD Bank</i>	Local Payroll Account <i>Sturdy</i>	Health Savings Account (Payroll) <i>TD Bank</i>	Total
<b>Balance - March 1, 2024</b>	<b>\$ 2,363,110.72</b>	<b>\$ 721,357.20</b>	<b>\$ 4,834.27</b>	<b>\$ 13,074.17</b>	<b>\$ 3,102,376.36</b>
<b>Cash Receipts</b>					
Interest Income	7,125.55	1,551.46		24.73	8,701.74
Sale of Surplus Equipment					-
NJUI JIF Risk Management Dividend					-
Miscellaneous Reimbursements					-
Transfers - Expense Reimbursements					
Wastewater Revenue Fund	703,013.20				703,013.20
Wastewater R&R Fund					-
Solid Waste Revenue Fund	377,450.85				377,450.85
<b>Total Cash Receipts</b>	<b>\$ 1,087,589.60</b>	<b>\$ 1,551.46</b>	<b>\$ -</b>	<b>\$ 24.73</b>	<b>\$ 1,089,165.79</b>
<b>Cash Disbursements</b>					
Monthly Expenses		926,543.63	570,808.50	5,288.12	1,502,640.25
Transfers - Reimbursement					
Wastewater R&R Fund					-
Solid Waste Revenue Fund					-
Wastewater Revenue Fund					-
Transfers - Interest Income					
Wastewater Revenue Fund	7,125.55				7,125.55
<b>Total Cash Disbursements</b>	<b>\$ 7,125.55</b>	<b>\$ 926,543.63</b>	<b>\$ 570,808.50</b>	<b>\$ 5,288.12</b>	<b>\$ 1,509,765.80</b>
<b>Interfund Transfers</b>					
	(1,480,359.25)	1,480,359.25	570,808.50	3,637.72	-
		(570,808.50)			-
		(3,637.72)			-
<b>Total Interfund Transfers</b>	<b>\$ (1,480,359.25)</b>	<b>\$ 905,913.03</b>	<b>\$ 570,808.50</b>	<b>\$ 3,637.72</b>	<b>\$ -</b>
<b>Balance - March 31, 2024</b>	<b>\$ 1,963,215.52</b>	<b>\$ 702,278.06</b>	<b>\$ 4,834.27</b>	<b>\$ 11,448.50</b>	<b>\$ 2,681,776.35</b>



**Cape May County Municipal Utilities Authority**

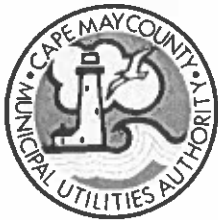
**Treasurer's Report**

**for the month ended March 31, 2024**

**Wastewater Management Program**

**Project Fund**

	Trustee-Held Funds Renewal and Replacement Fund <i>TD Wealth Mgmt.</i>	Local Checking Account <i>TD Bank</i>	Total
<b>Balance - March 1, 2024</b>	<b>\$ 56,814,009.81</b>	<b>\$ 124,643.85</b>	<b>\$ 56,938,653.66</b>
<b>Cash Receipts</b>			
Interest Income	233,092.17	966.24	234,058.41
Borough of Woodbine - Reimbursement		8,541.69	8,541.69
Transfers - Expense Reimbursements			
Wastewater Construction Fund			-
Wastewater Revenue Fund			-
<b>Total Cash Receipts</b>	<b>\$ 233,092.17</b>	<b>\$ 9,507.93</b>	<b>\$ 242,600.10</b>
<b>Cash Disbursements</b>			
Monthly Expenses		1,347,463.02	1,347,463.02
Transfers - Expense Reimbursements			
Wastewater Construction Fund			-
Wastewater Revenue Fund			-
Transfers - Interest Income			
Wastewater Revenue Fund	125,523.87		125,523.87
<b>Total Cash Disbursements</b>	<b>\$ 125,523.87</b>	<b>\$ 1,347,463.02</b>	<b>\$ 1,472,986.89</b>
<b>Interfund Transfers</b>	<b>(1,347,463.02)</b>	<b>1,347,463.02</b>	<b>-</b>
<b>Total Interfund Transfers</b>	<b>\$ (1,347,463.02)</b>	<b>\$ 1,347,463.02</b>	<b>\$ -</b>
<b>Balance - March 31, 2024</b>	<b>\$ 55,574,115.09</b>	<b>\$ 134,151.78</b>	<b>\$ 55,708,266.87</b>



# Cape May County Municipal Utilities Authority

## Treasurer's Report

for the month ended March 31, 2024

### Wastewater Management Program

#### Revenue Fund

	Trustee-Held Funds <i>TD Wealth Mgmt.</i>	Local Checking Account <i>TD Bank</i>	Local Daily Deposit Account <i>TD Bank</i>	Total
<b>Balance - March 1, 2024</b>	<b>\$ 5,629,550.45</b>	<b>\$ 99,642.49</b>	<b>\$ 5,021.28</b>	<b>\$ 5,734,214.22</b>
<b>Cash Receipts</b>				
Revenue				
User Charges				-
Septage/Leachate			77,197.42	77,197.42
Sludge Processing			35,794.92	35,794.92
Tower Rental			3,748.20	3,748.20
Insurance Claims			2,549.00	2,549.00
Sale of Surplus Equipment				-
Miscellaneous Reimbursements				-
Interest Income	26,496.63	570.04	27.02	27,093.69
Transfers - Interest Income				
Wastewater Accounts				
General Fund	10,959.18			10,959.18
Renewal and Replacement	125,523.87			125,523.87
Construction Fund	7,125.55			7,125.55
2002 Forward Financing	1,141.35			1,141.35
Rate Stabilization Fund	45.85			45.85
Debt Service Fund	59.64			59.64
Transfers - Other				
Bond Reserve Fund				-
Renewal and Replacement Fund				-
Solid Waste Revenue Fund				-
Solid Waste Project Fund				-
<b>Total Cash Receipts</b>	<b>\$ 171,352.07</b>	<b>\$ 570.04</b>	<b>\$ 119,316.56</b>	<b>\$ 291,238.67</b>
<b>Cash Disbursements</b>				
Monthly Expenses		399,250.69		399,250.69
Transfers - Expense Reimbursements				
Wastewater Construction Fund	703,013.20			703,013.20
Wastewater Bond Service Fund				-
Renewal and Replacement Fund				-
Solid Waste Future Construction Reserve				-
<b>Total Cash Disbursements</b>	<b>\$ 703,013.20</b>	<b>\$ 399,250.69</b>	<b>\$ -</b>	<b>\$ 1,102,263.89</b>
<b>Interfund Transfers</b>	117,541.07 (399,250.69)	399,250.69	(117,541.07)	-
<b>Total Interfund Transfers</b>	<b>\$ (281,709.62)</b>	<b>\$ 399,250.69</b>	<b>\$ (117,541.07)</b>	<b>\$ -</b>
<b>Balance - March 31, 2024</b>	<b>\$ 4,816,179.70</b>	<b>\$ 100,212.53</b>	<b>\$ 6,796.77</b>	<b>\$ 4,923,189.00</b>





**Cape May County Municipal Utilities Authority**

**Treasurer's Report**

**for the month ended March 31, 2024**

**Solid Waste Management Program**

**Project Fund**

	Trustee-Held Funds <i>TD Wealth Mgmt.</i>	Local Checking Account <i>TD Bank</i>	Trustee-Held Funds Future Construction Reserve Fund <i>TD Wealth Mgmt.</i>	Total
<b>Balance - March 1, 2024</b>	<b>\$ 584,412.95</b>	<b>\$ 92,556.91</b>	<b>\$ 14,516,242.37</b>	<b>\$ 15,193,212.23</b>
<b>Cash Receipts</b>				
Interest Income	2,194.06	422.07	20,626.13	23,242.26
Transfers - Expense Reimbursements			8,914.56	
Solid Waste Equipment Reserve			30,119.12	30,119.12
Solid Waste Closure Fund				-
Solid Waste IPF Capital Reserve Fund				-
Solid Waste Building and Site Fund				-
Solid Waste Revenue Fund			62,500.00	62,500.00
Wastewater Revenue Fund				-
<b>Total Cash Receipts</b>	<b>\$ 2,194.06</b>	<b>\$ 422.07</b>	<b>\$ 122,159.81</b>	<b>\$ 115,861.38</b>
<b>Cash Disbursements</b>				
Monthly Expenses		78,346.36		78,346.36
Transfers - Expense Reimbursements				
Wastewater Construction Fund				-
Wastewater Revenue Fund				-
Transfers - Closure-related Expenditures				
Solid Waste Revenue Fund				-
Transfers - Rate Stabilization				
Solid Waste Revenue Fund				-
Transfers - Debt Service-related Expenditures				
Solid Waste Revenue Fund				-
Transfers - Interest Income				
Solid Waste Revenue Fund	2,194.06		29,540.69	31,734.75
<b>Total Cash Disbursements</b>	<b>\$ 2,194.06</b>	<b>\$ 78,346.36</b>	<b>\$ 29,540.69</b>	<b>\$ 110,081.11</b>
<b>Interfund Transfers</b>	78,346.36 (78,346.36)	78,346.36	(78,346.36)	-
<b>Total Interfund Transfers</b>	<b>\$ -</b>	<b>\$ 78,346.36</b>	<b>\$ (78,346.36)</b>	<b>\$ -</b>
<b>Balance - March 31, 2024</b>	<b>\$ 584,412.95</b>	<b>\$ 92,978.98</b>	<b>\$ 14,530,515.13</b>	<b>\$ 15,198,992.50</b>



**Cape May County Municipal Utilities Authority**

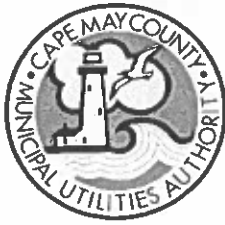
**Treasurer's Report**

**for the month ended March 31, 2024**

**Solid Waste Management Program**

**Revenue Fund**

	Trustee-Held Funds <i>TD Wealth Mgmt.</i>	Local Checking Account <i>TD Bank</i>	Local Daily Deposit Account <i>TD Bank</i>	Prepayment Account <i>TD Bank</i>	Total
<b>Balance - March 1, 2024</b>	<b>\$ 4,892,324.39</b>	<b>\$ 103,260.68</b>	<b>\$ 48,389.68</b>	<b>\$ 130,929.01</b>	<b>\$ 5,174,903.76</b>
<b>Cash Receipts</b>					
Revenue					
Tipping Fees			1,223,474.41		1,223,474.41
Wood Products			5,090.34		5,090.34
Methane Revenue					-
Recycling Enhancement Grant					-
Electricity Generation			15,390.51		15,390.51
Property Rental			1,000.00		1,000.00
Sale of Surplus Equipment					-
Insurance Reimbursement					-
Miscellaneous Reimbursements			1,209.35		1,209.35
Prepayments Received					-
Interest Income	21,162.09	515.86	264.10	155.79	22,097.84
Transfers - Interest Income					
Solid Waste Accounts					
Equipment Reserve Fund	5,259.17				5,259.17
Building and Site Improvements	1,063.73				1,063.73
Host Community Benefit Reserve	98.67				98.67
General Fund	62.64				62.64
Future Construction Reserve	29,540.69				29,540.69
Project Fund	2,194.06				2,194.06
Debt Service Fund	47.06				47.06
Transfers - Expense Reimbursements					
Building and Site Improvement Fund					-
Solid Waste Project Fund					-
Future Construction Reserve Fund					-
IPF Capital Reserve Fund					-
IPF Rate Stabilization Fund	72,068.06				72,068.06
Host Community Benefit Fund					-
<b>Total Cash Receipts</b>	<b>\$ 131,496.17</b>	<b>\$ 515.86</b>	<b>\$ 1,246,428.71</b>	<b>\$ 155.79</b>	<b>\$ 1,378,596.53</b>
<b>Cash Disbursements</b>					
Monthly Expenses		284,243.36	2,569.05		286,812.41
Prepayments Returned				2,084.53	2,084.53
Transfers - Expense Reimbursements					
Wastewater Construction Fund	377,450.85				377,450.85
Wastewater Revenue Fund					-
Transfers - Reserve Accounts					
Equipment Reserve Fund					-
Closure Fund	12,208.38				12,208.38
Host Community Benefit Fund	67,728.76				67,728.76
Building and Site Improvement Fund					-
Future Construction Reserve Fund	62,500.00				62,500.00
Debt Service Fund					-
IPF Rate Stabilization Fund					-
IPF Capital Reserve Fund					-
<b>Total Cash Disbursements</b>	<b>\$ 519,887.99</b>	<b>\$ 284,243.36</b>	<b>\$ 2,569.05</b>	<b>\$ 2,084.53</b>	<b>\$ 808,784.93</b>
<b>Interfund Transfers</b>	1,239,719.27 (284,243.36)	284,243.36	(1,239,719.27)		-
<b>Total Interfund Transfers</b>	<b>\$ 955,475.91</b>	<b>\$ 284,243.36</b>	<b>\$ (1,239,719.27)</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Balance - March 31, 2024</b>	<b>\$ 5,459,408.48</b>	<b>\$ 103,776.54</b>	<b>\$ 52,530.07</b>	<b>\$ 129,000.27</b>	<b>\$ 5,744,715.36</b>



## Cape May County Municipal Utilities Authority

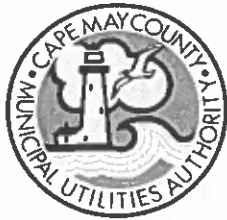
### Treasurer's Report

for the month ended March 31, 2024

### Wastewater Management Program

#### Investment Summary

Account Name / Bank	Purchase Date	Maturity Date	Interest Rate	Amount
<b>Construction Fund</b>				
New Jersey Cash Management Fund			5.28%	\$ 1,963,215.52
TD Bank - Checking			2.30%	702,278.06
TD Bank - Health Savings Account			2.30%	11,448.50
Sturdy Savings - Payroll			-	4,834.27
				<b>\$ 2,681,776.35</b>
<b>Revenue Fund</b>				
TD Bank - Money Market			2.30%	\$ 234,998.58
New Jersey Cash Management Fund			5.28%	1,237,269.52
Parke Bank - Money Market			4.75%	1,312,392.17
New Jersey Asset & Rebate Management Fund (NJ/ARM)			5.27%	2,031,519.43
TD Bank - Daily Deposit			2.30%	6,796.77
TD Bank - Checking			2.30%	100,212.53
				<b>\$ 4,923,189.00</b>
<b>General Fund</b>				
New Jersey Cash Management Fund			5.28%	\$ 365,675.23
Parke Bank - Money Market			4.75%	2,500,000.00
				<b>\$ 2,865,675.23</b>
<b>Renewal and Replacement Fund</b>				
Parke Bank - Money Market			4.75%	2,505,216.80
New Jersey Asset & Rebate Management Fund - (NJ/ARM)			5.27%	4,749,016.98
New Jersey Asset & Rebate Management Fund - (NJ/TERM)			5.08%	25,288,005.46
TD Bank - Money Market			2.30%	4,605,361.89
New Jersey Cash Management Fund			5.28%	18,426,513.96
TD Bank - Checking			2.30%	134,151.78
				<b>\$ 55,708,266.87</b>



**Cape May County Municipal Utilities Authority**

**Treasurer's Report**

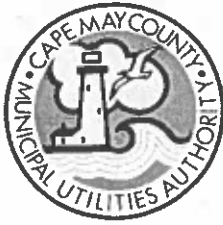
**for the month ended March 31, 2024**

**Wastewater Management Program**

**Investment Summary (continued)**

<u>Account Name / Bank</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Amount</u>
<b>Rate Stabilization Fund</b> New Jersey Cash Management Fund			5.28%	\$ <u>10,811.47</u>
				\$ <u>10,811.47</u>
<b>Sick and Vacation Pay Reserve Fund</b> New Jersey Cash Management Fund			5.28%	\$ <u>350,108.76</u>
				\$ <u>350,108.76</u>
<b>2002 Forward Financing Fund</b> New Jersey Cash Management Fund			5.28%	\$ <u>269,259.47</u>
				\$ <u>269,259.47</u>
<b>Bond Service Fund</b> TD Bank - Money Market			2.30%	\$ <u>-</u>
				\$ <u>-</u>

**Total Funds - Wastewater Management Program**     \$ 66,809,087.15



## Cape May County Municipal Utilities Authority

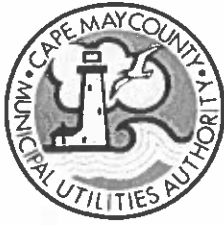
### Treasurer's Report

for the month ended March 31, 2024

### Solid Waste Management Program

#### Investment Summary

Account Name / Bank	Purchase Date	Maturity Date	Interest Rate	Amount
<b>Project Fund</b>				
TD Bank - Money Market			2.30%	\$ 2,815.77
Parke Bank - Money Market			4.75%	581,597.18
TD Bank - Checking			2.30%	92,978.98
				<b>\$ 677,391.93</b>
<b>Revenue Fund</b>				
TD Bank - Money Market			2.30%	\$ 60,203.98
Parke Bank - Money Market			4.75%	359,079.75
New Jersey Cash Management Fund			5.28%	3,173,458.36
New Jersey Asset & Rebate Management Fund (NJ/ARM)			5.27%	1,866,666.39
TD Bank - Prepayment Account			-	129,000.27
TD Bank - Daily Deposit			2.30%	52,530.07
TD Bank - Checking			2.30%	103,776.54
				<b>\$ 5,744,715.36</b>
<b>Equipment Reserve Fund</b>				
New Jersey Cash Management Fund			5.28%	\$ 1,145,929.98
				<b>\$ 1,145,929.98</b>
<b>Building and Site Improvement Fund</b>				
Parke Bank - Money Market			4.75%	\$ 282,631.44
				<b>\$ 282,631.44</b>
<b>Insurance Reserve Fund</b>				
New Jersey Cash Management Fund			5.28%	\$ 21,748.79
Parke Bank - Money Market			4.75%	638,005.61
				<b>\$ 659,754.40</b>



**Cape May County Municipal Utilities Authority**

**Treasurer's Report**

**for the month ended March 31, 2024**

**Solid Waste Management Program**

**Investment Summary (continued)**

<u>Account Name / Bank</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Amount</u>
<b>Rate Stabilization Fund</b>				
New Jersey Cash Management Fund			5.28%	\$ 935,146.12
				<u>\$ 935,146.12</u>
<b>IPF Rate Stabilization Fund</b>				
New Jersey Cash Management Fund			5.28%	\$ 2,318,116.62
				<u>\$ 2,318,116.62</u>
<b>IPF Capital Reserve Fund</b>				
New Jersey Cash Management Fund			5.28%	\$ 677,540.75
				<u>\$ 677,540.75</u>
<b>Closure Fund</b>				
US Government Issues		average	2.35%	\$ 7,939,766.53
US Government Agency Issues		average	1.89%	49,420.57
First American Government Obligation Fund			5.24%	21,386.70
				<u>\$ 8,010,573.80</u>
<i>The Closure Fund is administered by US Bank under an NJDEP-stipulated Escrow Agreement</i>				
<b>Host Community Benefit Reserve Fund</b>				
New Jersey Cash Management Fund			5.28%	\$ 154,529.89
				<u>\$ 154,529.89</u>



**Cape May County Municipal Utilities Authority**

**Treasurer's Report**

**for the month ended March 31, 2024**

**Solid Waste Management Program**

**Investment Summary (continued)**

<u>Account Name / Bank</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Amount</u>
<b>Debt Service Fund - NJEIT Series</b>				
New Jersey Cash Management Fund			5.28%	\$ -
Parke Bank - Money Market			4.75%	-
				<u>\$ -</u>
<b>Project Fund II - State Grant</b>				
New Jersey Cash Management Fund			5.28%	\$ 315,843.84
				<u>\$ 315,843.84</u>
<b>General Fund</b>				
Parke Bank - Money Market			4.75%	\$ 16,644.13
				<u>\$ 16,644.13</u>
<b>Future Construction Reserve Fund</b>				
Parke Bank - Money Market			4.75%	\$ 5,449,873.60
New Jersey Asset & Rebate Management Fund - (NJ/ARM)			5.27%	\$ 2,000,000.00
New Jersey Asset & Rebate Management Fund - (NJ/TERM)			5.08%	7,080,641.53
				<u>\$ 14,530,515.13</u>

**Total Funds - Solid Waste Management Program \$ 35,469,333.39**



**Cape May County Municipal Utilities Authority**

**Treasurer's Report**

**for the month ended March 31, 2024**

**Cash Management Plan Compliance Statements**

**1. Securities Purchased or Sold/Matured during the Reporting Period - \*\*\***

Purchased

None

Matured

None

**2. Summary of Securities Owned - \*\*\***

<u>Issuer</u>	<u>Series</u>	<u>Description</u>	<u>Rating</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Term</u>	<u>Maturity Date</u>
NJ Asset & Rebate Management Fund	NJ/TERM	Fixed-Rate, Fixed Term	AAAf	\$ 25,000,000.00	5.08%	180 days	7/5/2024
NJ Asset & Rebate Management Fund	NJ/TERM	Fixed-Rate, Fixed Term	AAAf	\$ 7,000,000.00	5.08%	180 days	7/5/2024

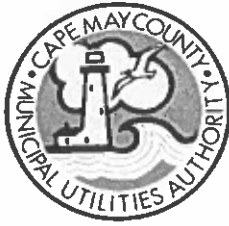
**3. Interest Received/Earned during the Reporting Period - \*\*\***

<u>Program</u>	<u>Securities</u>	<u>Other</u>	<u>Total</u>
Wastewater	\$ 107,568.30	\$ 175,901.65	\$283,469.95
Solid Waste	30,119.12	81,520.82	111,639.94
<b>Total</b>	<b>\$ 137,687.42</b>	<b>\$ 257,422.47</b>	<b>\$395,109.89</b>

**4. Fees Incurred during the Reporting Period - \*\*\***

<u>Program</u>	<u>Securities</u>	<u>Other</u>	<u>Total</u>
Wastewater	\$ -	\$ -	\$ -
Solid Waste	-	-	-





## Cape May County Municipal Utilities Authority

### Treasurer's Report

for the month ended March 31, 2024

#### Cash Management Plan Compliance Statements (continued)


##### 5. Summary of Funds as of March 31, 2024

<u>Official Depositories</u>	<u>Wastewater</u>	<u>Solid Waste</u>	<u>Total</u>
Parke Bank	\$ 6,317,608.97	\$ 7,327,831.71	\$ 13,645,440.68
Sturdy Savings Bank	4,834.27	-	4,834.27
TD Bank NA	5,795,248.11	441,305.61	6,236,553.72
<u>Other Official Funds</u>			
New Jersey Cash Management	22,622,853.93	8,742,314.35	31,365,168.28
New Jersey Asset and Rebate Management Fund	6,780,536.41	3,866,666.39	10,647,202.80
New Jersey Asset and Rebate Management Fund - NJ/TERM	<u>25,288,005.46</u>	<u>7,080,641.53</u>	<u>32,368,646.99</u>
	\$ 66,809,087.15	\$ 27,458,759.59	\$ 94,267,846.74
Closure Fund ***	<u>-</u>	<u>8,010,573.80</u>	<u>8,010,573.80</u>
Total Funds	<u>\$ 66,809,087.15</u>	<u>\$ 35,469,333.39</u>	<u>\$ 102,278,420.54</u>

\*\*\* The Closure Fund is administered by US Bank under an NJDEP-stipulated Escrow Agreement

MEMORANDUM

April 24, 2024

TO: Mr. Joseph V. Rizzuto, Executive Director  
FROM: Thomas J. LaRocco, P.E., Chief Engineer.   
RE: Construction Status Report

The following is a summary status report of the Authority's on-going projects for the period March 28, 2024 through April 24, 2024.

° **Project:** Contract No. WW/L-02-23  
Wildwood/Lower Region  
Furnish and Install New Centrifugal Blowers

Contractor: Municipal Maintenance Company, Inc.

The purpose of this project is to replace three of four existing blowers, and to provide new controls to the three new blowers and the single, existing rebuilt blower. These blowers provide process air to the facility's entire treatment system. Two (2) of the new blowers will have capacities that are less than those of the original units so as to more efficiently accommodate off-season demands. On March 28<sup>th</sup>, the Contractor attached the new control panels to the new panel racks at each new blower location. On April 4<sup>th</sup>, a localized electrical shutdown was conducted while the Contractor removed and replaced the MCC buckets which control power to each new blower. All other work has been suspended pending the delivery of the new blowers. Should the new blowers not arrive by the summer season, the Contractor has agreed to provide temporary blowers to satisfy process requirements at no additional cost to the Authority.

Contract Amount: \$1,381,377.00  
Paid to Date: \$ 260,366.70  
Completion Date: May 21, 2024

° **Project:** Contract No. SCF-08-23  
Demolition and Disposal of Various Structures  
and Equipment at the Sludge Composting Facility

Contractor: H4 Enterprises, LLC.

The purpose of this project is to demolish and dispose of structures and equipment at the Sludge Composting Facility that have not been in use since the fire of 2015. The Reactor, Amendment, Operations and Maintenance, Blower, and Storage Buildings, as well as Chemical and Odor Control Facilities with related appurtenances are to be safely removed in accordance with the governing regulations. During the last month, the Contractor completed the demolition of the remaining significant structures, including the above grade tank slabs and below grade concrete tanks that were located east of the former O&M Building and the remaining Control Building. The stockpiling, sorting and hauling away of metal and concrete debris has continued. The Contractor has also begun the grading of backfill materials at the locations of some of the former buildings.

Original Contract Amount: \$1,498,847.00  
Amended Contract Amount: \$1,691,847.00  
Paid to Date: \$1,277,552.50  
Original Completion Date: May 7, 2024  
Amended Completion Date: June 6, 2024

MEMORANDUM

April 24, 2024

Page 2

° **Project:** Contract No. SLF-03-23  
Secure Sanitary Landfill  
Leachate Pump Stations  
Control/Power Replacement

Contractor: PFK-Mark III

The purpose of this contract is to install new controls, utility poles, power feeds and fiber optic communication lines that serve thirteen (13) pump stations that convey leachate from the base of the landfill to the leachate storage tanks, so as to improve operations and enable remote monitoring (SCADA). During April, the Contractor continued to install buried conduit that shall feed power to the existing leachate pump stations that are located around the perimeter of the landfill. Work consisted of excavation, conduit placement, concrete encasement, backfill and compaction. The Contractor also installed ten (10) of fifteen (15) timber backboard structures upon which electrical and controls equipment for each pump station shall be mounted. On April 3, 2024, the CCMUA Board approved Change Order No. 1 to allow additional compensation and time to the Contractor to complete extra work that was assigned by the Authority.

Original Contract Amount: \$3,763,000.00  
Amended Contract Amount: \$3,938,386.22  
Paid to Date: \$ 922,229.52  
Original Completion Date: November 12, 2024  
Amended Completion Date: December 21, 2024

° **Project:** State Contract  
Sanitary Landfill  
IPF Roof Replacement

Contractor: WTI (Tremco)

The purpose of this contract is to replace the metal roof, approximately 37,000 SF, over the Authority's Intermediate Processing Facility (IPF) that was constructed in 1990. Physical work began on March 8<sup>th</sup>. The method of work consists of placing a layer of rigid insulation above the existing roof panels, which are left in place, and then resting the new metal roof panels atop the insulation. The new roof panels are fastened to the existing structural steel that is below the existing roof panels. The Contractor has completed approximately 90% of the Process Area roof (21,405 SF) and expects to complete that roof by April 30<sup>th</sup>. Due to weather delays the anticipated project completion date has shifted from the end of May to June 7<sup>th</sup>.

Contract Amount: \$1,307,753.09  
Paid to Date: \$ 0.00  
Completion Date: May 24, 2024

TJL:amm

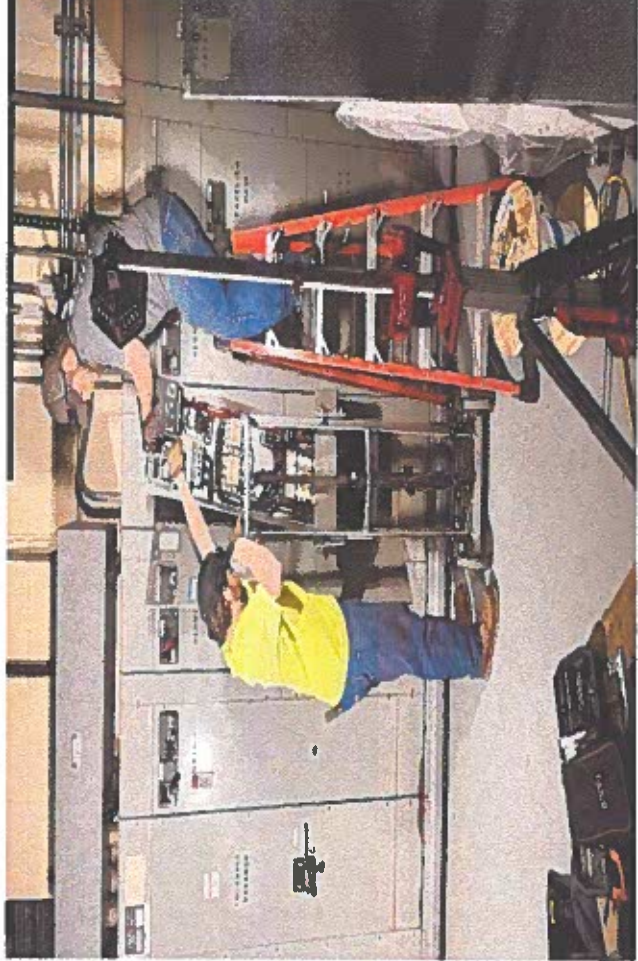
cc: Authority Members  
Mr. Robert P. Donato, CPA  
Mr. Joshua Palombo  
Mr. John R. Conturo, P.E.  
Ms. Ann M. McDevitt



New panel racks (3-28-24)



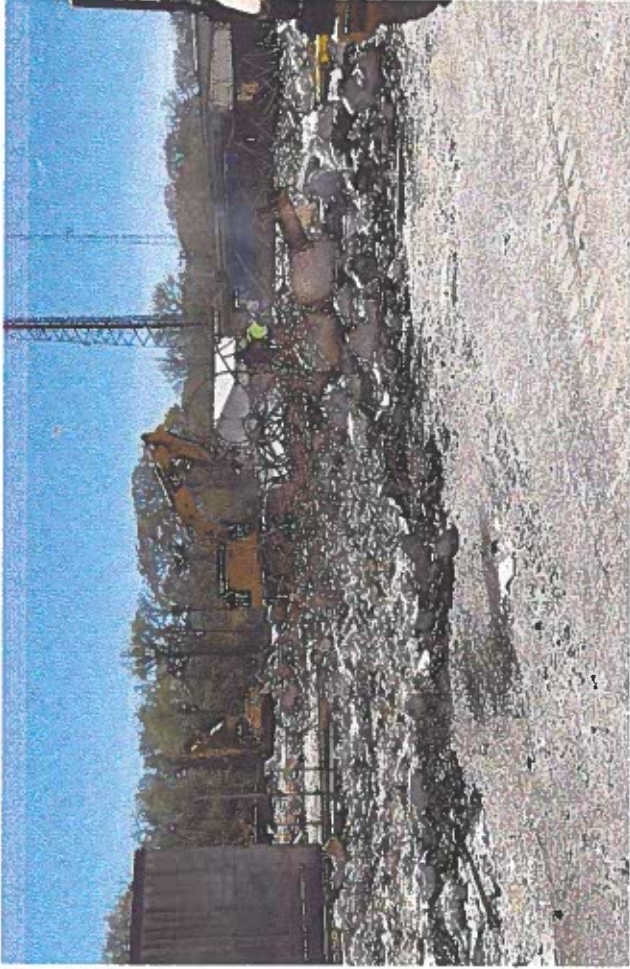
New panels mounted in place (3-28-24)



Removing existing MCC buckets (4-4-24)



New MCC buckets installed (4-4-24)



**Hammer breaking concrete east of former O&M Building (4-16-24)**



**Loading concrete debris for hauler (4-17-24)**



**Spreading backfill at former Amendment Building (4-18-24)**



**Demolishing concrete east of Control Building (4-19-24)**



**Equipment mounted on backboard (4-10-24)**



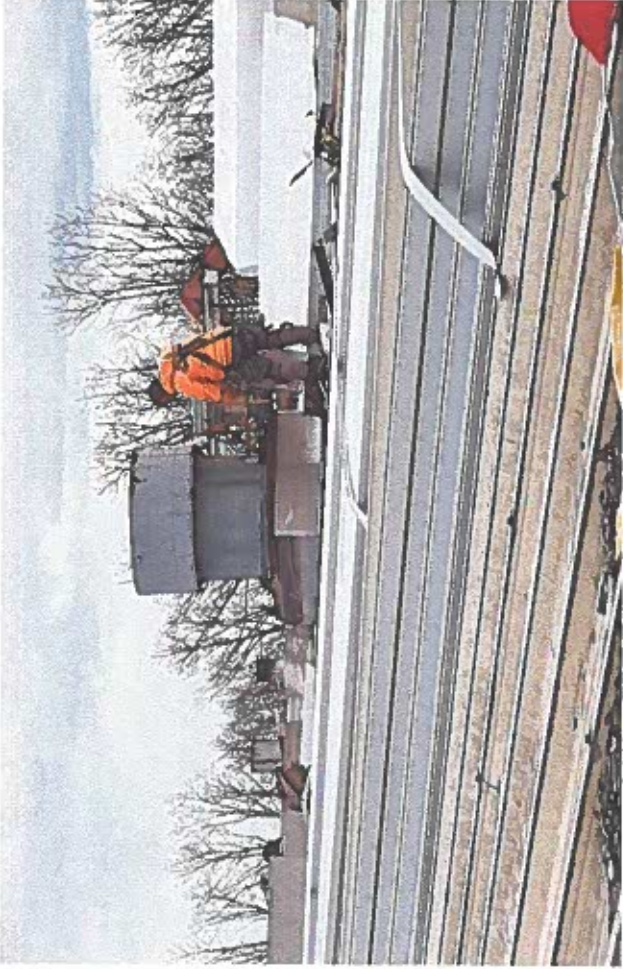
**Conduit risers at backboard (4-15-24)**



**Concrete encasement of conduits at backboard (4-15-24)**



**Bank of conduits (4-16-24)**



**Constructing a new curb at the roof fan.**



**Inserting insulation into roof panels.**



**Southwest corner of the Process Area roof.**



**Fastening roof panel support rails.**

**STATE CONTRACT / IPF ROOF REPLACEMENT**

Cape May County Municipal Utilities Authority

RESOLUTION NO. 56-24

RESOLUTION AUTHORIZING THE CERTIFICATION OF THE PERSONAL REVIEW FOR THE 2022 ANNUAL AUDIT REPORT

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local Authority to cause an annual audit of its accounts to be made; and,

WHEREAS, the Cape May County Municipal Utilities Authority's annual audit report for the Fiscal Year ended December 31, 2022 has been completed and accepted for filing with the Local Finance Board pursuant to N.J.S.A. 40A:5A-15; and,

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by Resolution to the Local Finance Board that each Member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments and Recommendations", and has evidenced same by Group Affidavit in the form prescribed by the Local Finance Board; and,

WHEREAS, the Members of the Cape May County Municipal Utilities Authority have received the annual audit and have personally reviewed the annual audit and have specifically reviewed the sections of the annual audit report entitled "General Comments and Recommendations" in accordance with N.J.S.A. 40A:5A-17; and,

NOW, THEREFORE, BE IT RESOLVED by the Cape May County Municipal Utilities Authority, a body corporate and politic, that it hereby certifies to the Local Finance Board of the State of New Jersey that each Cape May County Municipal Utilities Authority Board Member has personally reviewed the annual audit report for the Fiscal Year ending December 31, 2022, and specifically has reviewed the sections of the Audit Report entitled "General Comments and Recommendations", and has evidenced same by Group Affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the Corporate Secretary of the Cape May County Municipal Utilities Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid Group Affidavit, accompanied by a certified true copy of this Resolution.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns						
Ms. Callinan						
Mr. Matalucci						
Mr. Rixey						
Mr. Rotondi						
Mr. Zampirri						
Mr. Betts						

I hereby certify the foregoing to be a true and correct copy of Resolution No. 56-24 adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the 1<sup>st</sup> day of May 2024.


\_\_\_\_\_  
Assistant Secretary



MEMORANDUM

April 24, 2024

TO: CMCMUA AUTHORITY MEMBERS

FROM: Robert P. Donato, CPA, Chief Financial Officer 

RE: 2022 CMCMUA Annual Audit

I am attaching a copy of the *Cape May County Municipal Utilities Authority, Report on Audit of Basic Financial Statements and Supplemental Information for the Years Ended December 31, 2022 and 2021* prepared by the Authority's independent auditing firm of Ford, Scott and Associates, L.L.C. I am also attaching a copy of a proposed Resolution certifying review of the Audit. Representatives of Ford, Scott and Associates, LLC will attend the Authority's Regular Meeting on May 1, 2024 to present the audit report.

The State of New Jersey requires each Authority Member to sign an Affidavit stating that he or she has reviewed the Audit. To that end, attached to the aforementioned Resolution is a Group Affidavit further certifying your review; the actual Affidavit will be made available at the Regular Meeting for each commissioner to sign.

The 2022 Audit has been prepared in accordance with Statement No. 34, *Basic Financial Statements – and Management Discussion and Analysis – for State and Local Governments*, of the Governmental Accounting Standards Board. This Statement establishes financial reporting requirements for state and local governments throughout the United States. Among other things, this Statement requires Authority management prepare a *Management Discussion and Analysis ("MD&A")* as a component of the annual audit report, which provides an overview of the Authority's major activities and describes the results of operations and financial performance of the Authority. I believe the MD&A included in the 2022 Audit Report provides a meaningful and understandable summary of the Authority's operations and financial condition for the year.

I would like to point out that there are no findings and recommendations from the Auditor, as reflected on page 70 of the Audit Report.

Separate from the Audit Report, the Auditor has prepared a letter to the Board outlining the Auditor's responsibilities regarding the audit. The Auditor has also prepared a Management Letter, once again highlighting the reporting requirement of the Authority's share of the unfunded liability in the State of New Jersey Public Employees' Retirement System ("PERS") and the Authority's share of post-employment health benefits for its retirees. The auditors will discuss this reporting requirement during the Board Meeting. Both of these letters are attached.

If you have any questions concerning the Annual Audit, please do not hesitate to call me.

Enclosures

cc: Mr. Joseph V. Rizzuto

# Cape May County Municipal Utilities Authority

## RESOLUTION NO. 57-24

### RESOLUTION AUTHORIZING THE REJECTION OF ALL BIDS SUBMITTED FOR CONTRACT MUA-EQUIP-13-24 – RENTAL OF HYDRAULIC CRANES FOR VARIOUS CMCMUA FACILITIES

**WHEREAS**, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") had published an Advertisement for Bids for Contract MUA-EQUIP-13-24 – Rental of Hydraulic Cranes for Various CMCMUA Facilities ("Contract") and furnished detailed Bid Specifications for said Contract to potential Bidders; and,

**WHEREAS**, the Authority received four (4) Bids in accordance with the Advertisement for Bids for the Contract and publicly opened said Bids on April 2, 2024; and,

**WHEREAS**, the Bids submitted by Garton's Rigging, Inc., Cranez, Inc., J.L. Dobbs, Inc., and Iaconelli Contracting., Inc., were \$378,710.00, \$456,178.23, \$482,743.50 and \$575,627.00, respectively; and,

**WHEREAS**, the Authority's General Legal Counsel, after researching the applicable law, reviewing the Contract specifications and documents and conferring with Authority Staff has opined that all Bids received for this Contract are substantially over the Engineer's Estimate and may be rejected pursuant to N.J.S.A 40A:11-13.2(a); and,

**WHEREAS**, the Authority's Wastewater and Solid Waste Program Managers, with the concurrence of the Authority's Purchasing Agent, Chief Financial Officer and Executive Director, have recommended rejection of the Bids received by Garton's Rigging, Inc., Cranez, Inc., J.L. Dobbs, Inc., and Iaconelli Contracting., Inc. for Contract MUA-EQUIP-13-24 because all bids substantially exceeded the Engineer's Estimate of \$250,000.00; and,

**WHEREAS**, the Bids received by Garton's Rigging, Inc., Cranez, Inc., J.L. Dobbs, Inc., and Iaconelli Contracting., Inc. are substantially over the Engineer's Estimate and shall be rejected pursuant to N.J.S.A 40A:11-13.2(a); and,

**WHEREAS**, the Authority Members concur with the recommendation of Staff that all Bids should be rejected and, further, that the Contract shall be rebid.

**NOW, THEREFORE, BE IT RESOLVED** by the Cape May County Municipal Utilities Authority, a body corporate and politic, that:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. Bids submitted by Garton's Rigging, Inc., Cranez, Inc., J.L. Dobbs, Inc., and Iaconelli Contracting., Inc. for Contract WW-EQUIP-26-18 are hereby rejected in accordance with N.J.S.A 40A:11-13.2(a) and said Contract shall be rebid.
3. All companies which requested Bid Specifications for Contract MUA-EQUIP-13-24 shall be notified of this action and readvertisement of this Contract.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns						
Ms. Callinan						
Mr. Matalucci						
Mr. Rixey						
Mr. Rotondi						
Mr. Zampirri						
Mr. Betts						

I hereby certify the foregoing to be a true and correct copy of Resolution No. 57-24 adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the 1<sup>st</sup> day of May 2024.

\_\_\_\_\_  
Assistant Secretary

**CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY  
CONTRACT FACT SHEET**

**PROJECT INFORMATION**

**Project Name:** Rental of Hydraulic Cranes for Various CMCMUA Facilities

**Purpose and Scope of Contract:** The Authority is seeking to establish pricing and secure a vendor to rent hydraulic cranes of various sizes (25 Ton, 40 Ton, 50 Ton, 80 Ton, 100 Ton, 150 Ton, 210 Ton, 250 Ton, and 350 Ton) with necessary associated rigging equipment and a certified crane operator, on an as-needed basis for various projects and maintenance required throughout the year.

**PROCUREMENT INFORMATION**

**Contract Type:**  Procurement (Goods and Services)  Professional Services  
 Construction  Non-Professional Services

**Contract Number:** MUA-EQUIP-13-24 **Term of Contract:** One (1) Year **Option to Renew:**  No  
 Yes: Two (2) one (1) year renewal options

**Bid Guarantee:**  No  Yes **Consent of Surety:**  No  Yes

**Liquidated Damages:**  No  
 Yes: ,Basis:

**Engineer's Estimate:** \$95,000.00 (total amount bid and quantities utilized for bid evaluation purposes only)

**Advertisement Date:** March 15, 2024 **Opening Date:** April 2, 2024

**Contract Award Basis:**  Lowest Responsible Bidder  Best Value  Cooperative Pricing System  
 Highest Ranking Score  Negotiated

**Recommendation:**  Award  
 Exercise 1 year option to renew under original Contract Terms and Conditions, Option Dates: ;  
 Options to Renew remaining:  
 Reject, Basis: N.J.S.A. 40A:11-13.2(a); The bid exceeded the engineer's estimate

**CONTRACTOR/VENDOR INFORMATION**

**Contractor/Vendor:** Garton's Rigging, Inc. **Address:** 3436 N. Mill Road,  
 Vineland, NJ 08362-0510

**BUDGET INFORMATION**


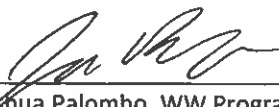


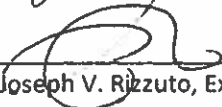
**Program:**  Wastewater  Solid Waste  Administration

**Funding:**

Operating Budget  Capital  SW Building & Site Maintenance  SW Equipment Fund

**Contract Value, Not-To-Exceed:** \$378,710.00

**Contract Spending Previous Contract Year:** WW - \$66,887.50; SW - \$0

 Kevin W. McGahey, Purchasing Agent	/ 04-26-2024 Date	 Joshua Palombo, WW Program Manager	/ 4/25/24 Date
 John R. Conturo, SW Program Manager	/ 4/26/24 Date	 Robert P. Donato, Chief Financial Officer	/ 4/23/24 Date
 Joseph V. Rizzuto, Executive Director	/ 04/24/24 Date		

**CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY  
CONTRACT FACT SHEET**

**PROJECT INFORMATION**

**Project Name:** Rental of Hydraulic Cranes for Various CMCMUA Facilities  
**Purpose and Scope of Contract:** The Authority is seeking to establish pricing and secure a vendor to rent hydraulic cranes of various sizes (25 Ton, 40 Ton, 50 Ton, 80 Ton, 100 Ton, 150 Ton, 210 Ton, 250 Ton, and 350 Ton) with necessary associated rigging equipment and a certified crane operator, on an as-needed basis for various projects and maintenance required throughout the year.

**PROCUREMENT INFORMATION**

**Contract Type:**  Procurement (Goods and Services)  Professional Services  
 Construction  Non-Professional Services

**Contract Number:** MUA-EQUIP-13-24 **Term of Contract:** One (1) Year **Option to Renew:**  No  
 Yes: Two (2) one (1) year renewal options

**Bid Guarantee:**  No  Yes **Consent of Surety:**  No  Yes

**Liquidated Damages:**  No  
 Yes: ,Basis:

**Engineer's Estimate:** \$95,000.00 (total amount bid and quantities utilized for bid evaluation purposes only)

**Advertisement Date:** March 15, 2024 **Opening Date:** April 2, 2024

**Contract Award Basis:**  Lowest Responsible Bidder  Best Value  Cooperative Pricing System  
 Highest Ranking Score  Negotiated

**Recommendation:**  Award  
 Exercise 1 year option to renew under original Contract Terms and Conditions, Option Dates: ;  
Options to Renew remaining:  
 Reject, Basis: N.J.S.A. 40A:11-13.2(a); The bid exceeded the engineer's estimate

**CONTRACTOR/VENDOR INFORMATION**

**Contractor/Vendor:** Cranez, Inc. **Address:** 345 E. Weymouth Road  
Buena, NJ 08310

**BUDGET INFORMATION**

**Program:**  Wastewater  Solid Waste  Administration

**Funding:**  
 Operating Budget  Capital  SW Building & Site Maintenance  SW Equipment Fund

**Contract Value, Not-To-Exceed:** \$456,178.23

**Contract Spending Previous Contract Year:** WW - \$66,887.50; SW - \$0

  
Kevin W. McGahey, Purchasing Agent 04-26-2024 Date

  
Joshua Palombo, WW Program Manager 4/24/24 Date

  
John R. Conturo, SW Program Manager 4/26/24 Date

  
Robert P. Donato, Chief Financial Officer 4/24/2024 Date

  
Joseph V. Rizzuto, Executive Director 04/24/24 Date

**CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY  
CONTRACT FACT SHEET**

**PROJECT INFORMATION**

**Project Name:** Rental of Hydraulic Cranes for Various CMCMUA Facilities

**Purpose and Scope of Contract:** The Authority is seeking to establish pricing and secure a vendor to rent hydraulic cranes of various sizes (25 Ton, 40 Ton, 50 Ton, 80 Ton, 100 Ton, 150 Ton, 210 Ton, 250 Ton, and 350 Ton) with necessary associated rigging equipment and a certified crane operator, on an as-needed basis for various projects and maintenance required throughout the year.

**PROCUREMENT INFORMATION**

**Contract Type:**  Procurement (Goods and Services)  Professional Services  
 Construction  Non-Professional Services

**Contract Number:** MUA-EQUIP-13-24 **Term of Contract:** One (1) Year **Option to Renew:**  No  
 Yes: Two (2) one (1) year renewal options

**Bid Guarantee:**  No  Yes **Consent of Surety:**  No  Yes

**Liquidated Damages:**  No  
 Yes: ,Basis:

**Engineer's Estimate:** \$95,000.00 (total amount bid and quantities utilized for bid evaluation purposes only)

**Advertisement Date:** March 15, 2024 **Opening Date:** April 2, 2024

**Contract Award Basis:**  Lowest Responsible Bidder  Best Value  Cooperative Pricing System  
 Highest Ranking Score  Negotiated

**Recommendation:**  Award  
 Exercise 1 year option to renew under original Contract Terms and Conditions, Option Dates: ;  
 Options to Renew remaining:  
 Reject, Basis: N.J.S.A. 40A:11-13.2(a); The bid exceeded the engineer's estimate

**CONTRACTOR/VENDOR INFORMATION**

**Contractor/Vendor:** J.L. Dobbs, Inc. **Address:** 9 Leonard Lane  
 Thorofare, NJ 08086

**BUDGET INFORMATION**


**Program:**  Wastewater  Solid Waste  Administration

**Funding:**  
 Operating Budget  Capital  SW Building & Site Maintenance  SW Equipment Fund

**Contract Value, Not-To-Exceed:** \$482,743.50


**Contract Spending Previous Contract Year:** WW - \$66,887.50; SW - \$0

  
 Kevin W. McGahey, Purchasing Agent 04-26-2024  
 Date

  
 Joshua Palombo, WW Program Manager 4/26/24  
 Date

  
 John R. Conturo, SW Program Manager 4/26/24  
 Date

  
 Robert P. Donato, Chief Financial Officer 4/26/2024  
 Date

  
 Joseph V. Rizzuto, Executive Director 04/24/24  
 Date

**CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY  
CONTRACT FACT SHEET**

**PROJECT INFORMATION**

**Project Name:** Rental of Hydraulic Cranes for Various CMCMUA Facilities  
**Purpose and Scope of Contract:** The Authority is seeking to establish pricing and secure a vendor to rent hydraulic cranes of various sizes (25 Ton, 40 Ton, 50 Ton, 80 Ton, 100 Ton, 150 Ton, 210 Ton, 250 Ton, and 350 Ton) with necessary associated rigging equipment and a certified crane operator, on an as-needed basis for various projects and maintenance required throughout the year.

**PROCUREMENT INFORMATION**

**Contract Type:**  Procurement (Goods and Services)  Professional Services  
 Construction  Non-Professional Services

**Contract Number:** MUA-EQUIP-13-24 **Term of Contract:** One (1) Year **Option to Renew:**  No  
 Yes: Two (2) one (1) year renewal options

**Bid Guarantee:**  No  Yes **Consent of Surety:**  No  Yes

**Liquidated Damages:**  No  
 Yes: ,Basis:

**Engineer's Estimate:** \$95,000.00 (total amount bid and quantities utilized for bid evaluation purposes only)

**Advertisement Date:** March 15, 2024 **Opening Date:** April 2, 2024

**Contract Award Basis:**  Lowest Responsible Bidder  Best Value  Cooperative Pricing System  
 Highest Ranking Score  Negotiated

**Recommendation:**  Award  
 Exercise 1 year option to renew under original Contract Terms and Conditions, Option Dates: ;  
Options to Renew remaining:  
 Reject, Basis: N.J.S.A. 40A:11-13.2(a); The bid exceeded the engineer's estimate

**CONTRACTOR/VENDOR INFORMATION**

**Contractor/Vendor:** Iaconelli Contracting Co., Inc. **Address:** 943 Mill Road  
Pleasantville, NJ 08232





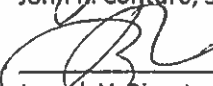
**BUDGET INFORMATION**

**Program:**  Wastewater  Solid Waste  Administration

**Funding:**  
 Operating Budget  Capital  SW Building & Site Maintenance  SW Equipment Fund

**Contract Value, Not-To-Exceed:** \$575,627.00

**Contract Spending Previous Contract Year:** WW - \$66,887.50; SW - \$0

 Kevin W. McGahey, Purchasing Agent	<u>04-26-2024</u> Date	 Joshua Palombo, WW Program Manager	<u>4/25/24</u> Date
 John B. Conturo, SW Program Manager	<u>4/26/24</u> Date	 Robert P. Donato, Chief Financial Officer	<u>4/26/2024</u> Date
 Joseph V. Rizzuto, Executive Director	<u>04/24/24</u> Date		

# WADE, LONG, WOOD & LONG, LLC

Howard C. Long, Jr. †

Daniel H. Long † ± ◊

Christopher F. Long † ◊

John A. Moustakas † ◊

† Admitted to NJ Bar

± Admitted to Washington DC Bar

◊ Admitted to PA Bar

John D. Wade †

OF COUNSEL

Leonard J. Wood, Jr. †

OF COUNSEL

April 23, 2024

Joseph V. Rizzuto, Executive Director  
CAPE MAY COUNTY MUNICIPAL  
UTILITIES AUTHORITY  
P.O. Box 610  
Cape May Court House, NJ 08210

**RE: Rental of Hydraulic Cranes for Various CMCMUA Facilities  
MUA-EQUIP-13-24**

Dear Mr. Rizzuto:

## **I. INTRODUCTION**

This office has reviewed the documents provided regarding the bid submissions with respect to the Contract for the Rental of Hydraulic Cranes for Various Cape May County Municipal Utilities Authority ("CMCMUA" and/or "Authority") Facilities. The CMCMUA received four (4) bid for the Contract. The bids were submitted on April 2, 2024, at 2:00 p.m. as follows:

<b><u>VENDOR</u></b>	<b><u>BID AMOUNT</u></b>
1. Garton's Rigging, Inc.	\$378,710.00
2. Cranez, Inc.	\$456,178.23
3. J.L. Dobbs, Inc.	\$482,743.50
4. Iaconelli Contracting Co., Inc.	\$575,627.00
<u>Engineer's Estimate:</u>	<u>\$250,000.00</u>

## **II. FACTUAL ANALYSIS**

The Authority embarks upon various projects in which crane rentals with operators are needed at any of the various Authority facilities. The Authority desires to restore its Rotating Biological Contactors (RBCs) and other major equipment throughout the four (4) wastewater treatment facilities. In anticipation of the physical restoration work, the contract involves hydraulic cranes of various sizes to be rented with an operator by the Authority on an "as needed" basis to lift various wastewater treatment process equipment in and out of place. See Bid Specifications, Section IV(1.0), Technical Specifications, Background.



Joseph V. Rizzuto  
Executive Director  
April 23, 2024  
Page 2

**RE: Rental of Hydraulic Cranes for Various CMCMUA Facilities**  
**MUA-EQUIP-13-24**

The apparent low bid for the contract was submitted by Garton's Rigging, Inc. ("Garton's") with a total amount bid for evaluation purposes in the amount of \$378,710.00, which is 52% above the Authority's predetermined Engineer's estimate of \$250,000.00. Upon review of the bids received, Joshua Palombo, Wastewater Program Manager on behalf of the Authority, via correspondence dated April 19, 2024, opined that the lowest bid submitted substantially exceeds the cost estimates for the services and recommended the rejection of all bids received for the above referenced project.

**III. LEGAL ANALYSIS**

The Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. regulates bidding on Contracts of public entities in New Jersey. In general, the practice of public bidding is universally recognized and deeply imbedded in the public policy of the State of New Jersey. N.E.R.I. Corp. v. New Jersey Highway Authority, 147 N.J. 223, 236 (1996). There is a prima facie presumption that power and discretion of governmental action in awarding bids on public Contracts has been properly exercised. Colonnelli Bros., Inc. v. Village of Ridgfield Park, 284 N.J.Super. 538, 541 (App.Div.1995).

Public bidding statutes are to be construed with sole reference to the public good and rigidly adhered to by courts. Hall Const. Co., Inc. v. New Jersey Sports & Exposition Authority, 295 N.J.Super. 629, 634 (App.Div.1996). Furthermore, public bidding statutes exist for the good of taxpayers, not bidders, and they must always be construed for the public good and to guard against favoritism, improvidence, extravagance, and corruption. Sevell v. New Jersey Highway Authority, 329 N.J.Super. 580, 584 (App.Div.2000).

Every Contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by Resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefore. N.J.S.A. 40A:11-4. "*Lowest responsible bidder or vendor*" means the bidder or vendor: (a) whose response to a request for bids offers the lowest price and is responsive; and (b) who is responsible. N.J.S.A. 40A:11-2. The lowest responsible bidder on a public Contract must not only be deemed responsible but must submit the lowest bid which conforms to the Contract specifications. Matter of Protest of Award of On-Line Games Production & Operation Services Contract, Bid No. 95-X-20175, 279 N.J.Super. 566, 590 (App.Div.1995).

It is firmly established in New Jersey that material conditions contained in bidding specifications may not be waived. Terminal Const. Corp. v. Atlantic Cty. Sewerage Auth., 67 N.J. 403, 409 (1975). A contracting body is generally without discretion to accept a defective bid. Meadowbrook Carting Co. v. Borough of Island Heights, 138 N.J. 307, 314 (1994). However, while material conditions contained in bidding specifications may not be waived, this rule does not apply to minor or inconsequential conditions. Public contracting units may resolve problems arising from such conditions in a sensible or practical way. Terminal Const. Corp., 67 N.J. at 409-11. Materiality of a particular specification is to be determined as a matter of law. Hanover Tp. v. Inter. Fidelity Ins. Co., 122 N.J.Super. 544, 548 (App.Div.1973).

There are two (2) criteria for determining whether a specific non-compliance constitutes a substantial and, hence, non-waivable irregularity: (1) Whether the effect of a waiver would be to deprive the public body of its assurance that the Contract will be entered into, performed, and guaranteed according

Joseph V. Rizzuto  
Executive Director  
April 23, 2024  
Page 3

**RE: Rental of Hydraulic Cranes for Various CMCMUA Facilities**  
**MUA-EQUIP-13-24**

to its specific requirements; and (2) Whether it is of such a nature that its waiver would adversely affect competitive bidding by placing a bidder in a position of advantage over the other bidders or by otherwise undermining the necessary common standard of competition. Township of River Vale v. R.J. Longo Constr. Co., 127 N.J.Super. 207, 222 (Law.Div.1974).

The court has provided further guidance as to materiality where an error is “patent and the true intent of the bidder obvious”. In such a situation, the Appellate Division has held that such an error may be disregarded by the public agency. The Court held that certain non-compliance (i.e. obvious error) with the bid specifications may be deemed not material and therefore waivable by the public entity. Spina v. Borough of Fairview, 304 N.J. Super. 425, (App. Div. 1997).

As a matter of law, the Local Public Contract Law requires certain items to be included as material aspects of every bid. The statute reads:

“When required by the bid plans and specifications, the following requirements shall be considered mandatory items to be submitted at the time specified by the contracting unit for the receipt of the bids; the failure to submit any one of the mandatory items shall be deemed a fatal defect that shall render the bid proposal unresponsive and that cannot be cured by the governing body:

- a. A guarantee to accompany the bid pursuant to section 21 of P.L.1971, c.198 (C.40A:11-21);
- b. A certificate from a surety company pursuant to section 22 of P.L.1971, c.198 (C.40A:11-22);
- c. A statement of corporate ownership pursuant to section 1 of P.L.1977, c.33 (C.52:25-24.2);
- d. A listing of subcontractors pursuant to section 16 of P.L.1971, c.198 (C.40A:11-16);
- e. A document provided by the contracting agent in the bid plans, specifications, or bid proposal documents for the bidder to acknowledge the bidder's receipt of any notice or revisions or addenda to the advertisement or bid documents;”

N.J.S.A. 40A:11-23.2.

Finally, a local contracting unit is permitted to reject all bids within a part under certain conditions. N.J.S.A. 40A:11-13.2, provides in pertinent part:

“A local contracting unit can reject all bids for any of the following reasons:

- a. **The lowest bid substantially exceeds the cost estimates for the goods or services;**
- b. The lowest bid substantially exceeds the contracting unit's appropriation

Joseph V. Rizzuto  
Executive Director  
April 23, 2024  
Page 4

**RE: Rental of Hydraulic Cranes for Various CMCMUA Facilities**  
**MUA-EQUIP-13-24**

for the goods or services;

c. The governing body of the contracting unit decides to abandon the project for provision or performance of the goods or services;

d. The contracting unit wants to substantially revise the specifications for the goods or services;

e. The purposes or provisions or both of P.L.1971, c. 198 (C.40A:11-1 et seq.) are being violated;

f. The governing body of the contracting unit decides to use the State authorized contract pursuant to section 12 of P.L.1971, c. 198 (C.40A:11-12).

N.J.S.A. 40A:11-13.2 (emphasis added).

As outlined above, the apparent low bid for the contract was submitted by Garton's with a total amount bid for evaluation purposes in the amount of \$378,710.00, which is 52% above the Authority's predetermined Engineer's estimate of \$250,000.00. Upon review of the bids received, Joshua Palombo, Wastewater Program Manager on behalf of the Authority, via correspondence dated April 19, 2024, opined that the lowest bid submitted substantially exceeds the cost estimates for the services. Based on the aforementioned, it is my legal opinion that the lowest bid on this Contract substantially exceeds the predetermined engineer's estimate and accordingly, the CMCMUA may reject all bids on Contract MUA-EQUIP-13-24 and rebid the project pursuant to N.J.S.A. 40A:11-13.2(a).

**IV. CONCLUSION**

After researching the applicable law, reviewing the Contract specifications and documents and conferring with staff, it is my legal opinion that the bid received for this Contract is substantially over the engineer's estimate and may be rejected pursuant to N.J.S.A 40A:11-13.2(a). Further, it is my recommendation that a Resolution be placed on the Agenda at an upcoming meeting rejecting the bid received and rebidding the project conditioned upon staff concurrence.

If you have any questions or require any further clarification, please do not hesitate to contact me.

Very truly yours,  
WADE, LONG, WOOD & LONG, L.L.C.  
*Christopher F. Long*  
Christopher F. Long, Esquire

cc: Thomas LaRocco, Chief Engineer  
Robert Donato, Chief Financial Officer  
Joshua Palombo, Wastewater Program Manager  
John Conturo, Solid Waste Management Program Manager  
Kevin Whitney, Senior Advisor  
Annie M. McDevitt, Office Manager  
Kevin McGahey, QPA, Purchasing Agent

# Cape May County Municipal Utilities Authority

## RESOLUTION NO. 58-24

### **RESOLUTION AUTHORIZING AND APPROVING AN ADDENDUM TO CONTRACT WW-31-23 – CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY WASTEWATER PROGRAM MARKOUT SERVICES FOR UNDERGROUND FACILITIES BETWEEN THE CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY AND USIC LOCATING SERVICES, LLC.**

**WHEREAS**, through Resolution No. 148-23, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") awarded Contract WW-31-23 – Cape May County Municipal Utilities Authority Wastewater Program Markout Services for Underground Facilities ("Contract") to USIC Locating Services, LLC; and,

**WHEREAS**, the Authority previously entered into a Contract with USIC Locating Services, LLC on January 2, 2024; and,

**WHEREAS**, the CMCMUA and USIC Locating Services, LLC desire to amend the Contract to incorporate the following provision, "The Contractor shall be responsible for paying any and all ticket transmission fees for receiving mark-out requests from either the Authority or the One-Call Center. Should such ticket transmission fees be imposed upon the Authority by the One Call Center, the Authority shall pay the One Call Center the amounts of the fees imposed and, as documentation of payment, the Authority will pass along the One Call invoices to the Contractor. Additionally, the Authority shall deduct the same amounts from the payments made to the Contractor based on the prices provided by the Contractor in the Proposal section of this specification."; and,

**WHEREAS**, the CMCMUA's Chief Engineer and Executive Director have recommended approval of the Addendum to Contract WW-31-23 – Cape May County Municipal Utilities Authority Wastewater Program Markout Services for Underground Facilities ("Contract") with USIC Locating Services, LLC.

**NOW, THEREFORE, BE IT RESOLVED** by the Cape May County Municipal Utilities Authority, a body corporate and politic, as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Authority's Executive Director, or Deputy Director, is hereby authorized to execute the Addendum to Contract WW-31-23 – Cape May County Municipal Utilities Authority Wastewater Program Markout Services for Underground Facilities with USIC Locating Services, LLC, in substantially the same form as now on file with the Authority's Office Manager.
3. Execution of the Addendum to Contract WW-31-23 – Cape May County Municipal Utilities Authority Wastewater Program Markout Services for Underground Facilities with USIC Locating Services, LLC supersedes Contract WW-31-23 – Cape May County Municipal Utilities Authority Wastewater Program Markout Services for Underground Facilities ("Contract") to USIC Locating Services, LLC authorized under Resolution No. 148-23.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns						
Ms. Callinan						
Mr. Matalucci						
Mr. Rixey						
Mr. Rotondi						
Mr. Zampirri						
Mr. Betts						

I hereby certify the foregoing to be a true and correct copy of Resolution No. 58-24 adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the 1<sup>st</sup> day of May 2024.

---

Assistant Secretary

**ADDENDUM TO CONTRACT WW-31-23 CAPE MAY COUNTY MUNICIPAL UTILITIES  
AUTHORITY WASTEWATER PROGRAM MARKOUT SERVICES FOR UNDERGROUND  
FACILITIES BETWEEN THE CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY AND  
USIC LOCATING SERVICES, LLC**

This ADDENDUM to the AGREEMENT, made effective as of the \_\_\_\_ day of \_\_\_\_\_, 2024, by and between the Cape May County Municipal Utilities Authority, 1523 Route 9 North, Cape May Court House, New Jersey 08210, hereinafter called "AUTHORITY" or "CMCMUA" and **USIC LOCATING SERVICES, LLC., 9045 N. RIVER ROAD, INDIANAPOLIS, IN 46240**, hereinafter called "BIDDER" or "CONTRACTOR".

WITNESSETH, that whereas the AUTHORITY and USIC LOCATING SERVICES, LLC entered into an AGREEMENT on January 2, 2024 in accordance with the Specifications and Bid Documents which are part of the AGREEMENT and are binding on both Parties as if all terms and conditions contained in the Contract Documents are set forth in full in this AGREEMENT; and,

WHEREAS, the AUTHORITY and USIC LOCATING SERVICES, LLC desire to amend the AGREEMENT to incorporate a provision into Paragraph 4.2 of Section IV – Technical Specifications, Part 4.0, Method of Payment, of the Bid Specification.

**CONTRACT WW-31-23 - Cape May County Municipal Utilities Authority  
Wastewater Program Mark Out Services for Underground Facilities**

<u>ITEMS</u>	<u>ESTIMATED QUANTITY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>EXTENDED TOTAL</u>
1. Non-emergency requests, received any time, no mark-out required.	3,000	Unit	\$ 12.00	\$ 36,000.00
2. Non-emergency requests, received any time, mark-out is done.	1,000	Unit	\$ 12.00	\$ 12,000.00
3. Emergency requests, received during regular working hours, no mark-out required.	500	Unit	\$ 40.00	\$ 20,000.00
4. Emergency requests, received during regular working hours, mark-out is done.	200	Unit	\$ 40.00	\$ 8,000.00
5. Emergency requests, received during off-hours, no mark-out required.	150	Unit	\$ 40.00	\$ 6,000.00
6. Emergency requests, received during off-hours, mark-out is done.	50	Unit	\$ 40.00	\$ 2,000.00
Total Amount Bid.....				\$ 84,000.00

Eighty-Four Thousand Dollars and Zero Cents

(Total Amount Bid in Words)

**CONTRACT TIME**

The duration of this Contract shall be from January 1, 2024 through December 31, 2024, with renewal options, as permitted in N.J.S.A. 40A:11-15, for the years 2025 and 2026 by mutual agreement of the Contractor and the Authority. The option years shall be subject to the same unit prices, quantities, terms and conditions of the original Contract.

**SUCCESSORS AND ASSIGNS**

This Agreement and all of the covenants hereof shall incur to the benefit of and be binding upon the Authority and the Contractor respectively and his partners, successors, assigns and legal representatives. Neither the Authority nor the Contractor shall have the right to assign, transfer or sublet his interests or obligations hereunder without written consent of the other party.

**METHOD OF PAYMENT**

Incorporate the following provision into Paragraph 4.2 of Section IV – Technical Specifications, Part 4.0, Method of Payment, of the Bid Specification, "The Contractor shall be responsible for paying any and all ticket transmission fees for receiving mark-out requests from either the Authority or the One-Call Center. Should such ticket transmission fees be imposed upon the Authority by the One Call Center, the Authority shall pay the One Call Center the amounts of the fees imposed and, as documentation of payment, the Authority will pass along the One Call invoices to the Contractor. Additionally, the Authority shall deduct the same amounts from the payments made to the Contractor based on the prices provided by the Contractor in the Proposal section of this specification.";

**IN WITNESS WHEREOF**, the Parties to these presents have hereunto set their names:

**CAPE MAY COUNTY  
MUNICIPAL UTILITIES AUTHORITY**

ATTEST:

BY: \_\_\_\_\_  
(SEAL)

\_\_\_\_\_  
Assistant Secretary

\_\_\_\_\_  
(Name and Title)

**USIC LOCATING SERVICES, LLC.**

ATTEST:

BY: \_\_\_\_\_  
(SEAL)

\_\_\_\_\_

\_\_\_\_\_  
(Name and Title)

# Cape May County Municipal Utilities Authority

## RESOLUTION NO. 59-24

### RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT FOR PRE-EMPLOYMENT DEPARTMENT OF TRANSPORTATION AND NON-DEPARTMENT OF TRANSPORTATION PHYSICAL EXAMINATIONS WITH ATLANTICARE PHYSICIANS GROUP OCCUPATIONAL HEALTH

**WHEREAS**, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") has an Employment Procedure in its Personnel Policies and Procedures Manual requiring operations applicants who have accepted an offer of contingent employment to undergo a pre-employment examination; and,

**WHEREAS**, the CMCMUA desires to utilize the professional services of AtlantiCare Physicians Group Occupation Health for Pre-Employment Department of Transportation ("DOT") and non-DOT Physical Examinations; and,

**WHEREAS**, AtlantiCare Physicians Group Occupation Health has board certified physicians on staff with said physicians registered in the National Registry of Certified Medical Examiners for Federal Motor Carrier Safety Administration Program to perform pre-employment examinations required by the Authority as well as the Department of Transportation; and,

**WHEREAS**, AtlantiCare Physicians Group Occupation Health has satisfactorily performed for the Authority in the past; and,

**WHEREAS**, the Authority's Human Resources Director has submitted a Memorandum to the Executive Director dated April 15, 2024, recommending the Authority use the services of AtlantiCare Physicians Group Occupation Health to perform pre-employment DOT and non-DOT physical examinations; and,

**WHEREAS**, the Authority's Executive Director concurs with this recommendation; and,

**WHEREAS**, the Local Public Contracts Law at N.J.S.A. 40A:11-5(1)(a)(i) requires that the Resolution authorizing the award of contracts for "professional services" without public bids, and the contract itself, must be available for public inspection; and,

**WHEREAS**, the Authority's Chief Financial Officer will certify that funds are available prior to authorizing each Purchase Order for said services.

**NOW, THEREFORE, BE IT RESOLVED** by the Cape May County Municipal Utilities Authority as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. AtlantiCare Physicians Group Occupation Health, 2500 English Creek Avenue, Building 900, Suite 908, Egg Harbor Township, NJ 08234, is contracted to conduct pre-employment Department of Transportation and non-DOT physical examinations for the Authority for a one (1) year period commencing on May 1, 2024.
3. AtlantiCare Physicians Group Occupation Health will be compensated with a total not-to-exceed Contract amount of \$8,500.00 during the one (1) year period of engagement.



4. The Authority's Executive Director, or Deputy Director, is hereby authorized and directed to execute any agreements or documents necessary in connection with the work to be performed by AtlantiCare Physicians Group, PA
5. A notice of this action shall be printed once in an official Authority newspaper.

**BE IT FURTHER RESOLVED** in accordance with N.J.A.C. 5:30-5.5(b)2, no amount of funds for Pre-Employment Department of Transportation and non-DOT Physical Examinations shall be chargeable or certified until such time as they are actually ordered or otherwise called for. Prior to authorizing any work under this Contract, a certification of available funds shall be made by the Authority's Chief Financial Officer upon receipt of a properly executed Purchase Order and said certification shall be attached to the file copy of the Purchase Order. Total expenditures under this contract shall not exceed \$8,500.00.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns						
Ms. Callinan						
Mr. Mataluccu						
Mr. Rixey						
Mr. Rotondi						
Mr. Zampirri						
Mr. Betts						


I hereby certify the foregoing to be a true and correct copy of Resolution No. **59-24** adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the **1<sup>st</sup>** day of **May 2024**.

\_\_\_\_\_  
Assistant Secretary

MEMORANDUM

April 15, 2024

TO: Joseph V. Rizzuto, Executive Director

FROM: Alicia L. Cooper, Human Resources Director 

RE: Recommendation for Contract  
Pre-Employment Physical Examinations 2024-2025

The Authority's current Contract with AtlantiCare Physician Group Occupational Health for pre-employment physical examinations will expire on April 30, 2024.

The services provided by AtlantiCare have suited the needs of the Authority. We are able to obtain appointments and physical examination results for the clearance of our prospective employees. AtlantiCare Occupational Health has the certified medical providers to perform the physical examination requirements of the Department of Transportation for new hires who are required to possess a Commercial Driver's License. All providers are registered in the National Registry of Certified Medical Examiners for the Federal Motor Carrier Safety Administration (FMCSA) program.

Ms. Lisa Steveline, Operations Manager for AtlantiCare Occupational Health, in consultation with her team, has expressed the willingness to continue to provide this service to the Authority with a contract year fee of \$435.00 per DOT physical examination and a contract fee of \$454.00 per Non-DOT physical (please see attachment). The contract year begins May 1, 2024 and ends April 30, 2025.

A request was also made to Cape Regional Health Systems Occupational Services/Employee Health Department for preemployment physical services. Cape Regional Health Systems does not perform DOT preemployment physicals as a part of their services offered.

Therefore, it is recommended that the Authority approve a one (1) year professional services contract with AtlantiCare Physician Group Occupational Health, commencing May 1, 2024 for pre-employment physical examinations.

If you concur with the above recommendation, it is requested that this matter be placed on the agenda for the appropriate Regular Board Meeting in May.

I am available at your convenience to discuss further if you have any questions or require additional information.

ALC/

I concur with the above recommendation.

4/22/24

(Date)



Joseph V. Rizzuto  
Executive Director



Cape May County Municipal  
Utilities Authority

Proposal for Pre-Employment  
Physical Examinations

2024/2025

**AtlantiCare**  
**Physician Group**  
**OCCUPATIONAL HEALTH**

April 8, 2024

Alicia L. Cooper  
Human Resources Director  
Cape May County Municipal Utilities Authority  
1523 Route 9 North  
Cape May Court House, NJ 08210

RE: Proposal for Pre-Employment Examinations 2024/2025

Dear Ms. Cooper:

AtlantiCare Occupational Health is honored to submit a proposal to perform Pre-Employment Examinations for Cape May County Municipal Utilities (CMCMUA).

AtlantiCare Occupational Health, a division of AtlantiCare Physician Group, PA has two locations, 2500 English Creek Avenue, Building 900, Suite 908, EHT, NJ 08234 and 3830 Atlantic Avenue, Atlantic City, NJ 08401. Our staff holds over thirty years of combined experience. Our team consists of board certified physicians, physician assistant, nurse practitioners, registered nurses, certified medical assistants, certified x-ray technologists and other support staff. All of our providers are registered in the National Registry of Certified Medical Examiners for Federal Motor Carrier Safety Administration (FMCSA) program.

As requested, attached is a proposal for pre-employment physicals which lists the requested services and fees. All services listed in this proposal must be scheduled at one of our occupational health offices as listed above.

Thank you again for the opportunity to submit a Proposal for Cape May County Municipal Utilities Authority.

We look forward to hearing from you.

Respectfully,

*Lisa M. Steveline*

Lisa M. Steveline  
Operations Manager  
AtlantiCare Occupational Health

*Cape May County MUA*

*Proposal for Pre-Employment Physical Examinations 2024/2025*

**Pre-Employment DOT Physical – Total Fee \$435.00**

- DOT Physical Examination with Snellen Vision. Whispered Word, Urinalysis, Sleep Apnea Screening \$125.00
- Chest X-Ray (1-View); \$70.00
- Pulmonary Function Test; \$59.00
- EKG; \$62.00
- Comprehensive Metabolic Panel; \$38.00
- CBC w/ Differential; \$27.00
- Lipid Profile; \$54.00

**Pre-Employment Non DOT Physical– Total Fee \$454.00**

- Basic Physical \$70.00
- Snellen Vision \$27.00
- Whispered word hearing test \$14.00
- Urinalysis \$22.00
- Sleep Apnea Screening \$11.00
- Chest X-Ray (1-View); \$70.00
- Pulmonary Function Test; \$59.00
- EKG; \$62.00
- Comprehensive Metabolic Panel; \$38.00
- CBC w/ Differential; \$27.00
- Lipid Profile; \$54.00

P.O. Type: All  
 Range: First to Last  
 Format: Condensed  
 Vendors: All  
 Rcvd Batch Id Range: First to Last

Open: N  
 Rcvd: N  
 Bid: Y  
 State: Y  
 Other: Y  
 Exempt: Y

Paid Date Range: 04/18/24 to 05/01/24  
 Include Non-Budgeted: Y  
 Prior Year Only: N

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
M2400016	01/04/24	PITNE005 PITNEY BOWES, INC.	POSTAGE METER	Open	96.00	0.00	
M2400090	01/12/24	GRAYB005 GRAYBAR ELECTRIC CO.	RBC PARTS	Open	252.62	0.00	
M2400150	01/12/24	FRANK030 FRANKLIN-GRIFFITH,LLC	WIRING ADAPTERS	Open	12.39	0.00	
M2400161	01/12/24	TOILE005 CAPRIONI PORTABLE TOILETS	PORTABLE TOILETS	Open	280.00	0.00	
M2400183	01/16/24	CASAP005 CASA PAYROLL SERVICE	Payroll Services Contract 1 Yr	Open	308.00	0.00	
M2400184	01/16/24	UNIFI005 UNIFIRST CORPORATION	ANNUAL UNIFORM SERVICE	Open	787.16	0.00	
M2400191	01/17/24	RUTGE005 RUTGERS ST. UNIV. OF N.J. /CGS	PUBLIC PURCHASING 2 COURSE	Open	944.00	0.00	
M2400212	01/18/24	GANNE005 GANNETT FLEMING, INC.	RFP-45-21 WWL PROCESS AIR	Open	4,155.00	0.00	
M2400216	01/18/24	ENGIN015 SCS ENGINEERS	TITLE V PERMIT MODIFICATION	Open	5,825.00	0.00	C
		Contract No: C2300053					
M2400220	01/19/24	UNIFI005 UNIFIRST CORPORATION	UNIFORM SERVICE	Open	441.40	0.00	
M2400221	01/19/24	UNIFI005 UNIFIRST CORPORATION	UNIFORM SERVICE	Open	433.25	0.00	
M2400222	01/19/24	UNIFI005 UNIFIRST CORPORATION	ANNUAL UNIFORM SERVICE	Open	643.49	0.00	
M2400258	01/22/24	UNITE050 UNITED ELECTRIC	VFD POLYMER PROJECT	Open	4,889.96	0.00	C
		Contract No: C2300052					
M2400273	01/23/24	ENGIN015 SCS ENGINEERS	TASK #1 RISK ASSESMENT	Open	2,227.50	0.00	C
		Contract No: C2200053					
M2400274	01/23/24	ENGIN015 SCS ENGINEERS	TASK #2 ENVIRONMENTAL JUSTICE	Open	1,012.00	0.00	C
		Contract No: C2200053					
M2400276	01/23/24	ENGIN015 SCS ENGINEERS	EPA SUBPART 000 REQUIREMENTS	Open	348.86	0.00	C
		Contract No: C2200053					
M2400282	01/24/24	EUROF005 EUROFINS ENV TESTING PHILA LLC	NJDEP Sampling & Testing	Open	175.00	0.00	C
		Contract No: C2300006					
M2400294	01/25/24	EVOQU005 EVOQUA WATER TECHNOLOGIES LLC	SPROCKETS AND CHAINS	Open	1,051.34	0.00	
M2400335	01/27/24	WISSJ005 WISS, JANNEY, ELSTNER ASSOC, INC.	RFP-04-23	Open	24,930.00	0.00	
M2400339	01/27/24	SCALF005 SCALFO ELECTRIC	CM,WW,OC SCADA Installation	Open	787,867.07	0.00	
M2400367	01/30/24	MULTI015 MULTI-TEMP MECHANICAL, INC.	IPF HVAC DUCT WORK REPAIRS	Open	3,466.13	0.00	C
		Contract No: C2400002					
M2400381	01/31/24	WASTE045 WASTE MANAGEMENT OF NJ, INC.	TRASH DISPOSAL SERVICES	Open	78.61	0.00	
M2400391	02/01/24	ATLAN205 ATLANTICARE PHYSICIAN GROUP	DOT Recertification Physicals	Open	375.00	0.00	
M2400403	02/01/24	FASTE010 FASTENAL & CON. SUPPLIES	REPAIR/RECERT HOIST	Open	2,200.00	0.00	
M2400405	02/01/24	TURLT005 TURTLE & HUGHES, INC.	COPPER FOIL TAPE	Open	541.62	0.00	
M2400406	02/02/24	SHIIN005 SHI INTERNATIONAL CORP.	VMWARE VSPHERE 1YR	Open	21,507.60	0.00	
M2400408	02/02/24	GRAYB005 GRAYBAR ELECTRIC CO.	PROXIMITY SENSOR FOR PRESS	Open	499.80	0.00	
M2400414	02/02/24	NATIO025 NATIONAL FIRE PRO. ASSOC.	2023 CODE BOOK	Open	297.81	0.00	
M2400419	02/05/24	MIDAT010 MID ATLANTIC PUMP & EQUIPMENT	NON POTABLE PUMPS - WILDWOOD	Open	23,900.00	0.00	
M2400420	02/05/24	MIDAT010 MID ATLANTIC PUMP & EQUIPMENT	NON POTABLE PUMPS - SEVEN MILE	Open	84,700.00	0.00	
M2400429	02/05/24	BUCHA005 BUCHART HORN, INC.	FIELD SERVICES	Open	21,469.00	0.00	
M2400445	02/06/24	SPRIN010 CRYSTAL SPRINGS	BOTTLE WATER SUPPLY ADMIN 2024	Open	56.79	0.00	
M2400471	02/08/24	AMBAS005 AMBASSADOR MEDICAL SERV., INC	PreEmp1 & Random Drug Screens	Open	124.00	0.00	
M2400495	02/09/24	DELLM005 DELL MARKETING LLC	IT PROJECT MGMT SOFTWARE	Open	1,206.99	0.00	
M2400524	02/14/24	UNIFI005 UNIFIRST CORPORATION	SWEATSHIRTS/LS T'SHIRTS/POLOS	Open	6,628.50	0.00	
M2400565	02/16/24	JOSEP005 JOSEPH GARTLAND, INC.	SHOP STOCK / JOB PREP	Open	1,556.40	0.00	
M2400572	02/16/24	PACTE005 PACTEC, INC.	FILTER BAGS - WM & WW	Open	5,667.94	0.00	
M2400582	02/20/24	FLEET020 FLEET PUMP & SERVICE GROUP	REBUILD PRIMARY PUMP	Open	2,850.00	0.00	
M2400625	02/23/24	UNITE100 UNITED RENTALS	RAMMER LARGE 2900-3600LBS BLOW	Open	525.41	0.00	
M2400644	02/26/24	GRAYB005 GRAYBAR ELECTRIC CO.	VFD PARTS & EMER LIGHTS	Open	1,261.98	0.00	
M2400657	02/27/24	GRAIN005 GRAINGER INC.	TS MISC. SUPPLIES	Open	861.12	0.00	

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
M2400669	02/28/24	FRANK015 FRANKLIN ALARM CO.	YEARLY FIRE ALARM INSPECTION	Open	650.00	0.00	
M2400680	02/29/24	THOMA045 THOMAS SCIENTIFIC, INC.	SCRUBBER SAMPLING	Open	1,935.00	0.00	
M2400699	03/01/24	ACTIO010 ACTION SUPPLY, INC.	TS FACILITY MAINT.	Open	1,269.00	0.00	
M2400762	03/06/24	LCEQU005 L C EQUIPMENT INC.	CLASS C AREA LEAF ROWS SIGN	Open	96.00	0.00	
M2400765	03/06/24	SCALF005 SCALFO ELECTRIC Contract No: C2400001	HIGH VOLTAGE WIRE REPAIR	Open	761.60	0.00	C
M2400774	03/07/24	DELLM005 DELL MARKETING LLC	DELL 24 MONITOR	Open	296.68	0.00	
M2400781	03/08/24	HAWKI005 HAWKINS DELAFIELD & WOOD LLP Contract No: C2400013	SPECIAL COUNSEL BENEICIAL USE	Open	4,059.00	0.00	C
M2400792	03/11/24	BIOBL005 BIO BLASTING LLC	DISINFECTANT & SPRAY BOTTLES	Open	247.50	0.00	
M2400811	03/12/24	WILLI005 WILLIER ELECTRIC MOTOR	RBR BALDOR MOTORS	Open	5,669.40	0.00	
M2400816	03/13/24	FIREP005 FIRE PREVENTION & INSPECTION	ANNUAL FIRE INSPECTION-RIO PS	Open	72.00	0.00	
M2400831	03/13/24	RICHT005 RICH TREE SERVICE, INC.	TREE REMOVAL FOR SOLAR CAMERA	Open	6,400.00	0.00	
M2400832	03/13/24	JWCEN005 JWC ENVIRONMENTAL, INC.	BRUSH KIT FOR AUGER MONSTER	Open	1,404.34	0.00	
M2400841	03/14/24	FRANK030 FRANKLIN-GRIFFITH,LLC	FANS FOR VFDS	Open	1,447.10	0.00	
M2400844	03/14/24	GRAYB005 GRAYBAR ELECTRIC CO.	RBC SEALTITE CONNECTORS	Open	4,282.15	0.00	
M2400846	03/14/24	GRAYB005 GRAYBAR ELECTRIC CO.	MOTOR STARTER PARTS	Open	86.28	0.00	
M2400863	03/15/24	APPLI015 APPLIED INDUSTRIAL TECH.	S/S LADDER UP SAFETY POST	Open	1,815.02	0.00	
M2400864	03/15/24	SNAP005 SNAP-ON INDUSTRIAL	PULLER KIT REPLACEMENT TOOLS	Open	994.51	0.00	
M2400872	03/18/24	APPLI015 APPLIED INDUSTRIAL TECH.	NATIONAL ELECTRIC CODE BOOK	Open	112.51	0.00	
M2400875	03/18/24	ROUTE010 ROUTEWARE CANADA	WASTEWIZARD RENEWAL	Open	5,551.20	0.00	
M2400881	03/18/24	APPLI015 APPLIED INDUSTRIAL TECH.	MISC GAS PLANT SUPPLIES	Open	446.69	0.00	
M2400887	03/19/24	FWWEB005 F.W.WEBB COMPANY	PUMP STATION VENTILATION	Open	1,726.71	0.00	
M2400906	03/20/24	SHIIN005 SHI INTERNATIONAL CORP.	PUMP STATION FIREWALLS	Open	6,429.10	0.00	
M2400922	03/20/24	GEIGE005 GEIGER PUMP & EQUIP. CO.	MOYNO PUMP PARTS	Open	1,128.61	0.00	
M2400927	03/21/24	LCEQU005 L C EQUIPMENT INC.	SLF WORKINGFACE SIGNAGE	Open	1,230.00	0.00	
M2400928	03/21/24	CUMMI020 CUMMINS INC.	MODBUS FOR GENERATORS SCADA	Open	1,456.99	0.00	
M2400930	03/21/24	NJLEA005 NJ LEAGUE MUNICIPALITIES	JOB ANNOUNCEMENT - CFO	Open	160.00	0.00	
M2400936	03/22/24	POLYD005 POLYDYNE INC.	POLYMER CLARIFLOC A-6350	Open	3,861.00	0.00	
M2400962	03/26/24	SNAP005 SNAP-ON INDUSTRIAL	PULLER KIT PARTS	Open	120.87	0.00	
M2400975	03/28/24	APPLI015 APPLIED INDUSTRIAL TECH.	SHOP SUPPLIES & OIL PUMPS	Open	2,661.77	0.00	
M2400976	03/28/24	KELTE005 KELTEX APPAREL	WASTEWATER TEE SHIRTS	Open	2,414.25	0.00	
M2400979	03/28/24	JESCO005 JESCO, INC. Contract No: C2300035	DEF HEADER UNIT L-24	Open	1,113.99	0.00	C
M2400986	04/01/24	KUEHN005 KUEHNE CHEMICAL CO. INC. Contract No: C2400016	SODIUM HYPOCHLORITE	Open	9,403.13	0.00	C
M2400987	04/01/24	KUEHN005 KUEHNE CHEMICAL CO. INC. Contract No: C2400016	SODIUM HYPOCHLORITE	Open	9,282.55	0.00	C
M2400989	04/02/24	LACAS005 LACAS COFFEE COMPANY, LLC	OFFICE SUPPLIES - COFFEE	Open	310.50	0.00	
M2400991	04/02/24	RUTGE005 RUTGERS ST. UNIV. OF N.J. /CGS	2024 PURCHASING CONFERENCE	Open	1,800.00	0.00	
M2400994	04/03/24	VERME005 VERMEER NORTH ATLANTIC Contract No: C2300066	S-13 SCREENER HARDWARE	Open	3,526.33	0.00	C
M2400995	04/03/24	BIGPR005 BIG PROMO MARKETING LLC	Recycling Outreach Promo	Open	1,310.00	0.00	
M2400997	04/03/24	FASTE010 FASTENAL & CON. SUPPLIES	MISC SITE SUPPLIES	Open	799.02	0.00	
M2400998	04/03/24	VWRSC005 VWR INTERNATIONAL, LLC	LABORATORY CHEMICALS	Open	284.36	0.00	
M2401003	04/03/24	CODYS005 CODY'S POWER EQUIPMENT	BACK PACK BLOWER REPAIR	Open	108.16	0.00	
M2401004	04/03/24	CDWGO005 CDW GOVERNMENT INC.	PHONE CASE	Open	29.99	0.00	
M2401005	04/03/24	CDWGO005 CDW GOVERNMENT INC.	PHONE CASE	Open	91.53	0.00	
M2401013	04/04/24	FASTE010 FASTENAL & CON. SUPPLIES	HARDWARE FOR WWL SCUM	Open	748.76	0.00	
M2401015	04/04/24	FASTE010 FASTENAL & CON. SUPPLIES	HARDWARE FOR SMM SCUM	Open	748.76	0.00	
M2401019	04/04/24	TRANS065 TRANSCAT, INC.	TEST EQUIPMENT MEGGER	Open	3,220.00	0.00	
M2401026	04/05/24	PARAM005 PARAMOUNT SANITARY CHEMICAL CO	TS. JANITORIAL SUPPLIES	Open	251.72	0.00	
M2401027	04/05/24	FASTE010 FASTENAL & CON. SUPPLIES	TS MISC. SUPPLIES	Open	188.42	0.00	
M2401031	04/05/24	THOMA045 THOMAS SCIENTIFIC, INC.	PH BUFFER 10	Open	165.02	0.00	

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
M2401032	04/08/24	KUEHN005 KUEHNE CHEMICAL CO. INC. Contract No: C2400016	SODIUM HYPOCHLORITE DEL 4/10	Open	9,391.60	0.00	C
M2401033	04/08/24	KUEHN005 KUEHNE CHEMICAL CO. INC. Contract No: C2400016	SODIUM HYPOCHLORITE DEL 4/11	Open	5,653.18	0.00	C
M2401039	04/09/24	USABL005 USA BLUE BOOK	Septage Hose	Open	2,477.38	0.00	
M2401040	04/09/24	GENTI005 GENTILINI FORD, INC.	P-39 FRONT AXLE DRIVE SHAFTS	Open	521.55	0.00	
M2401041	04/09/24	NEWPI005 NEW PIG CORP.	TS FACILITY MAINT.	Open	869.83	0.00	
M2401043	04/09/24	ATLAN120 ATLANTIC LINING CO. INC. Contract No: C2400006	LANDFILL LINER REPAIRS	Open	5,420.00	0.00	C
M2401049	04/10/24	SOUTH050 SOUTH JERSEY WELDING	WELDING GASES	Open	83.90	0.00	
M2401050	04/10/24	SWAIN005 SWAIN'S HARDWARE STORE	SMM SCUM PROJECT	Open	36.95	0.00	
M2401051	04/10/24	PEDRO005 PEDRONI FUEL CO.	UNLEADED GASOLINE	Open	928.55	0.00	
M2401052	04/10/24	SHERW005 SHERWIN-WILLIAMS CO.	BRUSHES, ROLLERS, XYLENE	Open	43.28	0.00	
M2401054	04/10/24	HOOVE005 HOOVER TRUCK CENTER	T-38 COOLING SYSTEM PARTS	Open	462.46	0.00	
M2401055	04/10/24	FISHE005 FISHER SCIENTIFIC COMPANY, LLC	LAB QC STANDARD FOR TSS	Open	92.20	0.00	
M2401057	04/10/24	KELLA005 CHRIS KELLAWAY	REIMBURSEMENT FOR ELECT. LICEN	Open	225.00	0.00	
M2401058	04/10/24	FASTE010 FASTENAL & CON. SUPPLIES	MILWAUKEE 18V SPOT LIGHT	Open	131.37	0.00	
M2401059	04/10/24	PEDRO005 PEDRONI FUEL CO.	UNLEADED GASOLINE	Open	562.44	0.00	
M2401060	04/10/24	EUROF005 EUROFINS ENV TESTING PHILA LLC Contract No: C2200022	MARCH SQAR TESTING	Open	855.00	0.00	C
M2401061	04/11/24	SWAIN005 SWAIN'S HARDWARE STORE	DRILL BITS FOR SMM SCUM PROJ	Open	25.99	0.00	
M2401063	04/11/24	GARDN005 GARDNER TRUE VALUE	ELECTRICAL ITEMS FOR SMM SCUM	Open	44.72	0.00	
M2401064	04/11/24	ATLAN090 ATLANTIC CO. UTIL. AUTHORITY Contract No: C2400007	SLUDGE DISPOSAL MARCH 2024	Open	55,775.00	0.00	C
M2401065	04/11/24	GRAIN005 GRAINGER INC.	TS FACILITY MAINT.	Open	474.30	0.00	
M2401066	04/11/24	EUROF005 EUROFINS ENV TESTING PHILA LLC Contract No: C2300067	MARCH SURFACE WATER TESTING	Open	3,375.00	0.00	C
M2401067	04/11/24	KUEHN005 KUEHNE CHEMICAL CO. INC. Contract No: C2400016	SODIUM HYPOCHLORITE	Open	9,292.94	0.00	C
M2401069	04/11/24	FERGU020 FERGUSON ENTERPRISES, LLC Contract No: C2300048	MISC GAS PLANT SUPPLIES	Open	180.00	0.00	C
M2401070	04/11/24	GRAIN005 GRAINGER INC.	MISC BUILDING SUPPLIES	Open	305.50	0.00	
M2401072	04/12/24	GRAYB005 GRAYBAR ELECTRIC CO.	ETHERNET FOR SMM ACCESS CNTRL	Open	363.71	0.00	
M2401074	04/15/24	TIMET005 TIMETRAK SYSTEMS, INC.	TIMETRACK LICENSE	Open	352.50	0.00	
M2401077	04/15/24	GRAIN005 GRAINGER INC.	MISC LANDFILL SUPPLIES	Open	53.49	0.00	
M2401080	04/15/24	ADVAN035 ADVANTAGE RENTAL CENTER	MISC SITE SUPPLIES	Open	100.27	0.00	
M2401082	04/15/24	FOLEY005 FOLEY, INC.	OIL SAMPLING KIT	Open	840.00	0.00	
M2401083	04/16/24	WATER025 WATER ENVIRONMENT FEDERATION	NJ WEF MEMBERSHIP RENEWAL	Open	117.00	0.00	
M2401087	04/16/24	MIDAT015 MID ATLANTIC CENTER ARTS	Ads and Trolley Posters	Open	4,300.00	0.00	
M2401093	04/17/24	KUEHN005 KUEHNE CHEMICAL CO. INC. Contract No: C2400016	SODIUM HYPOCHLORITE - WW	Open	9,318.83	0.00	C
M2401094	04/17/24	SHERW005 SHERWIN-WILLIAMS CO.	TS FACILITY MAINT.	Open	199.04	0.00	
M2401096	04/17/24	SWAIN005 SWAIN'S HARDWARE STORE	TOOL BOX	Open	41.99	0.00	
M2401097	04/17/24	GABRI005 GABRIELLI KENWORTH OF NJ, LLC	FILTERS FOR KENWORTH TRUCKS	Open	1,301.52	0.00	
M2401098	04/17/24	SWAIN005 SWAIN'S HARDWARE STORE	BOILER DRAINS	Open	38.36	0.00	
M2401099	04/17/24	ONECA010 ONE CALL CONCEPTS, INC.	NJ ONE CALL-MARK OUTS 2024	Open	1,480.05	0.00	
M2401101	04/17/24	GARDN005 GARDNER TRUE VALUE	REPAIR PLUMBING FITTINGS	Open	29.98	0.00	
M2401103	04/18/24	SHERW005 SHERWIN-WILLIAMS CO.	BRUSHES, ROLLERS, XYLENE	Open	48.12	0.00	
M2401107	04/18/24	KEENC005 KEEN COMPRESSED GAS CO.	WELDING & TORCH BOTTLES SHOP	Open	24.60	0.00	
M2401115	04/18/24	GRAIN005 GRAINGER INC.	SHOP SUPPLIES	Open	449.17	0.00	
M2401116	04/18/24	KUEHN005 KUEHNE CHEMICAL CO. INC. Contract No: C2400016	SODIUM HYPOCHLORITE DEL 4/22	Open	9,447.54	0.00	C
M2401120	04/19/24	GRAIN005 GRAINGER INC.	TORCH AND TIPS	Open	810.41	0.00	
M2401127	04/19/24	MIDDL025 MIDDLE TWP. FIRE DISTRICT #1	REGISTRATION FEE	Open	96.00	0.00	



PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
M2401128	04/19/24	JOHNR010 JOHN R. CONTURO	REIMBURSEMENT-TRAVEL EXPENSES	Open	265.66	0.00	
M2401131	04/19/24	GRAIN005 GRAINGER INC.	WEDGE ANCHORS	Open	229.31	0.00	
M2401132	04/19/24	GARDE055 GARDEN STATE LABORATORY Contract No: C2400009	BIOASSAY (OC/WW/SMM/WWC)	Open	3,800.00	0.00	C
M2401136	04/22/24	GARDN005 GARDNER TRUE VALUE	MISC SUPPLIES	Open	46.95	0.00	
M2401138	04/22/24	GILMA005 GILMAR 25, LLC	TS MISC. SUPPLIES	Open	60.79	0.00	
M2401140	04/22/24	GARDN005 GARDNER TRUE VALUE	PC SHOP	Open	33.17	0.00	
M2401141	04/22/24	SHOEM005 SHOEMAKER LUMBER CO.	TS MISC. SUPPLIES	Open	37.14	0.00	
V2400263	04/12/24	PITNE010 PITNEY BOWES BANK INC RESERVE	POSTAGE METER REPLISHMENT	Open	1,000.00	0.00	
V2400264	04/15/24	DAILY005 DAILY JOURNAL	LEGAL ADVERTISING-APRIL 2024	Open	27.90	0.00	
V2400265	04/16/24	WINDS005 WINDSTREAM	UTILITIES	Open	17.13	0.00	
V2400266	04/16/24	ABCOP005 ABCO PUBLIC EMPLOYEES	CREDIT UNION	Open	550.26	0.00	
V2400267	04/16/24	NATIO045 NATIONWIDE RETIREMENT SOLUTION	DEFERRED COMPENSATION W/H	Open	19,924.00	0.00	
V2400268	04/16/24	NEWJE050 NEW JERSEY FAMILY SUPPORT	GARNISHMENTS	Open	564.00	0.00	
V2400269	04/16/24	HEALT005 HEALTH EQUITY	EMPLOYEE HEALTH SAVINGS ACCTS.	Open	1,818.86	0.00	
V2400270	04/16/24	DUES0005 TEAMSTERS LOCAL 331 DUES	UNION DUES	Open	3,463.00	0.00	
V2400271	04/16/24	POLIT005 TEAMSTERS LOCAL 331 POLITICAL	POLITICAL ACTION FUND	Open	15.00	0.00	
V2400272	04/16/24	SOCIA005 TEAMSTERS LOCAL 331 SOCIAL	UNION SOCIAL FUND	Open	4.00	0.00	
V2400273	04/16/24	UNUMP005 UNUM/PROVIDENT LIFE & ACCIDENT	INSURANCE W/H	Open	647.82	0.00	
V2400274	04/16/24	AFLAC005 AFLAC US	INSURANCE W/H	Open	2,838.80	0.00	
V2400275	04/16/24	DEPAR015 DEPARTMENT OF THE TREASURY	FICA TAXES & FED INCOME TAX	Open	118,197.80	0.00	
V2400276	04/16/24	NJDIV015 NJ DIVISION OF TAXATION	STATE INCOME TAX	Open	20,176.25	0.00	
V2400277	04/16/24	CAPEM055 CAPE MAY COUNTY MUA	ADJUSTED PAYROLL CCMUA	Open	278,047.82	0.00	
V2400278	04/16/24	NJDIV010 NJ DIVISION OF PENSIONS	PENSION W/H-APRIL 2024	Open	94,328.22	0.00	
V2400279	04/18/24	CITY0005 CITY OF CAPE MAY	UTILITIES	Open	432.28	0.00	
V2400280	04/18/24	CITY0025 CITY OF WILDWOOD WATER UTILITY	UTILITIES	Open	2,562.00	0.00	
V2400281	04/18/24	ATLAN140 ATLANTIC CITY ELECTRIC	UTILITIES	Open	11,684.74	0.00	
V2400282	04/18/24	SOUTH060 SOUTH JERSEY GAS	UTILITIES	Open	3,643.94	0.00	
V2400283	04/19/24	ATLAN140 ATLANTIC CITY ELECTRIC	UTILITIES -ACCT#312 MARCH	Open	18,658.79	0.00	
V2400284	04/19/24	ATLAN140 ATLANTIC CITY ELECTRIC	UTILITIES	Open	3,532.34	0.00	
V2400285	04/22/24	UNITE025 UNITED PARCEL SERVICE	POSTAGE	Open	18.95	0.00	
V2400286	04/23/24	ATLAN140 ATLANTIC CITY ELECTRIC	UTILITIES	Open	3,576.50	0.00	
V2400287	04/23/24	CITY0010 CITY OF SEA ISLE CITY	UTILITIES	Open	1,253.98	0.00	
V2400289	04/24/24	NJAME005 NJ AMERICAN WATER COMPANY	UTILITIES	Open	92.61	0.00	
V2400290	04/24/24	STATE110 STATE OF NEW JERSEY	HEALTH INSURANCE-MAY 2024	Open	323,914.45	0.00	
V2400291	04/24/24	STATE110 STATE OF NEW JERSEY	HEALTH INSURANCE-MAY 2024	Open	103,100.43	0.00	
V2400292	04/24/24	PASS0005 E-Z PASS	TRAVEL-ACCT# 200-0059-7011-4	Open	5,000.00	0.00	
V2400293	04/25/24	WASTE005 CCMUA SOLID WASTE	DISPOSAL FEES & MULCH PURCHASE	Open	6,148.32	0.00	
V2400294	04/25/24	UNITE135 UNITED HEALTHCARE INSURANCE CO	Health Insur. Vision MAY 2024	Open	1,853.50	0.00	
V2400295	04/25/24	ATLAN140 ATLANTIC CITY ELECTRIC	UTILITIES ACCT #926 APRIL	Open	28.61	0.00	

Total Purchase Orders: 172 Total P.O. Line Items: 0 Total List Amount: 2,266,858.30 Total Void Amount: 0.00

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Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
ADMINISTRATION	4-100	995,698.53	0.00	7,269.97	1,002,968.50
WASTEWATER OPERATIONS	4-200	222,122.71	0.00	0.00	222,122.71
SOLID WASTE OPERATIONS	4-300	71,381.66	0.00	0.00	71,381.66
SOLID WASTE PROJECT	4-400	29,259.79	0.00	0.00	29,259.79
RENEWAL & REPLACEMENT	4-720	941,125.64	0.00	0.00	941,125.64
Total of All Funds:		2,259,588.33	0.00	7,269.97	2,266,858.30

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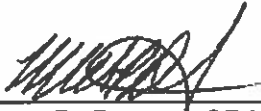
# Cape May County Municipal Utilities Authority

## **CERTIFICATION OF FUNDS:**

I hereby certify that funds are available for payment of vouchers on the Cape May County Municipal Utilities Authority's Vouchers Listing:

- Administration
- Wastewater Operations
- Wastewater Project
- Solid Waste Operations
- Solid Waste Project

all said Vouchers Lists dated May 1, 2024.



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Robert P. Donato, CPA  
Chief Financial Officer