

## Cape May County Municipal Utilities Authority

1523 Route 9 North, Cape May Court House, NJ 08210  
Telephone: (609) 465-9026 • Telefax: (609) 465-9025  
www.cmcmua.com

### **REGULAR MEETING AGENDA**

**May 17, 2023 @ 1:30 p.m.**

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Open Public Meeting Statement
4. Pledge of Allegiance
5. Approval of Minutes  
**May 3, 2023 Regular Meeting**
6. Comments or Questions from the Public on Agenda Items
7. Announcements/Special Presentations
8. Executive Director's Personnel Report  
Resignations/Retirements  
Leaves of Absence and Changes in Leaves of Absence  
Reassignments/New Hires
9. Board Reports:  
Wastewater Management Program Report  
- **May 10, 2023**  
Solid Waste Program Tonnage and Revenue Report  
- **April 2023**
10. Wastewater Management and Solid Waste Management Programs (Combined)  
**Resolution No. 52-23** Resolution Authorizing the Procurement of Unified Communications, Contact Center, and Related Services, Equipment and Applications through Sourcewell Contract #022719-MBS with Eastern DataComm, LLC., an authorized Sourcewell Selling Agent Channel Partner of Mitel Business Systems  
  
**Resolution No. 53-23** Resolution Authorizing the Award of Contract MUA-EQUIP-12-23 -- Furnish and Deliver Specific Rockwell Automation Parts and Equipment to Kendall Electric, Inc. (total not-to-exceed amount of \$ 300,000.00)

11. Wastewater Management Program

**Resolution No. 54-23** Resolution Authorizing the Continuation of Contract SER-24-22 with Caprioni Family Septic, Inc. – Loading, Hauling and Disposal of Sewage Sludge from the Cape May County Municipal Utilities Authority Wastewater Treatment Facilities Pursuant to Resolution No. 64-22 (total not-to-exceed amount of Part A \$163,445.00, Part B \$162,290.00, Part C \$24,250.00 and Part D \$112,640.00)

**Resolution No. 55-23** Resolution Authorizing the Execution of a License, Hold Harmless and Indemnification Agreement by and between the Cape May County Municipal Utilities Authority and CKJR, LLC. for Temporary Property Access

12. Solid Waste Management

13. Miscellaneous

**Resolution No. 56-23** Resolution Authorizing Professional Services Contract for Pre-Employment Department of Transportation and Non-Department of Transportation Physical Examinations with AtlantiCare Physicians Group Occupational Health (total not-to-exceed amount of \$7,900.00)

14. Approval of Vouchers – May 17, 2023

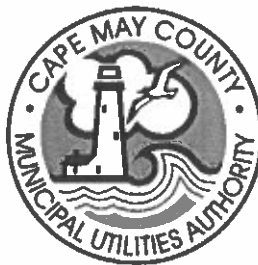
**Administration**  
**Wastewater Operations**  
**Wastewater Project**  
**Solid Waste Operations**

15. Public Comment

16. New Business

17. Executive Session

18. Adjournment



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### MINUTES OF THE REGULAR MEETING

May 3, 2023

Chairman Betts called the regular meeting of the Cape May County Municipal Utilities Authority to order at 6:30 p.m.

#### PRESENT:

George W. Betts	Chairman
Richard Rixey	Vice Chairman
William G. Burns	Treasurer
Patricia A. Callinan	Corporate Secretary
Carol A. Heenan	Member
Zeth Matalucci	Member
Carol L. Saduk	Member

#### ALSO PRESENT:

Joseph V. Rizzuto	Executive Director
Robert P. Donato	Chief Financial Officer
Thomas J. LaRocco	Chief Engineer
John R. Conturo	Solid Waste Program Manager
Joshua Palombo	Wastewater Program Manager
Kevin J. Whitney	Senior Advisor
Howard C. Long	Solicitor
Ann M. McDevitt	Recording Secretary

Chairman Betts stated proper notice was given under the provisions of the Open Public Meetings Act.

"Adequate notice of this meeting, in compliance with the Open Public Meetings Act, has been provided for by e-mail to the *Atlantic City Press* and the *Ocean City Sentinel*; and by e-mail to the Cape May County Board of County Commissioners and Cape May County Clerk, and by posting on the Cape May County Bulletin Board and on the Authority's website, all on or before February 13, 2023."

The Pledge of Allegiance was recited.

**Executive Director’s Personnel Report**

Mr. Rizzuto presented the Executive Director’s Personnel Report.

**Board Reports**

**Treasurer’s Report**

Approval of the Treasurer’s Report dated March 31, 2023.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns		X	X			
Ms. Callinan	X		X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk			X			
Mr. Betts			X			

Motion Carried: 7-0-0

**Construction Status Report – April 26, 2023 – Thomas J. LaRocco**

32<sup>nd</sup> Street Pump Station Piping & Pump Upgrades - The purpose of this project is to replace piping, fittings, valves and appurtenances on the dry side of the well to remediate poor material conditions, and to improve the operational flexibility of the station. The installation of three (3) new sets of pumps and motors that were procured independently of this contract shall also be completed. This project was awarded on November 16<sup>th</sup>. Notice to Proceed was issued, effective December 5, 2022. A preconstruction meeting was held on December 13<sup>th</sup>. It is expected that, due to seasonal flow conditions and supply chain problems, the Contractor will not begin physical work until October 15, 2023. Currently, the review of technical submittals and material procurement is ongoing.

Seven Mile Beach/Middle Region Furnish and Install Backflow Preventer Units – The purpose of this project is to install facility-wide backflow preventer and bypass systems for two potable water services, both fire and domestic, that serve the facility. The goal is to prevent contamination of the municipal water distribution system from the facility’s water system while also eliminating the need for several internal backflow preventer permits. The backflow preventer and bypass systems are to be housed in a new, small, precast concrete, pre-engineered building which shall be located immediately west of the facility’s entrance. This project was awarded on March 1, 2023. Notice to Proceed was issued, effective March 22, 2023. A preconstruction meeting was held on April 4, 2023. It is expected that physical work will begin in June. Currently, the review of technical submittals and material procurement is ongoing.

Wildwood/Lower Region Furnish and Install New Centrifugal Blowers - The purpose of this project is to replace three of four existing blowers, and to provide new controls to the three new blowers and the single, existing rebuilt blower. These blowers provide process air to the facility’s entire treatment system. Two (2) of the new blowers will have capacities that are less than those of the original units so as to more efficiently accommodate off-season demands. This project was awarded on March 1, 2023. Notice to Proceed was issued, effective March 22, 2023. A preconstruction meeting was held on April 5, 2023. It is expected that, due to seasonal flow conditions and lead time requirements, the Contractor will not begin physical work until September 15, 2023. Currently, the review of technical submittals and material procurement is ongoing.

Various Regions Disposal of RBCs and Other Miscellaneous Equipment - The purpose of this project is to remove and dispose of various pieces of surplus equipment that are in poor condition in order to provide more working space at the Authority’s Ocean City, Wildwood/Lower and Cape May Wastewater Treatment Facilities. Work includes the loading, hauling, unloading and disposal of nineteen (19) RBC shaft assemblies, two (2) storage tanks and, on an “if and where directed” basis, eight (8) storage containers and other miscellaneous treatment equipment. This project was awarded on March 15, 2023. Notice to Proceed was issued, effective April 6, 2023. Currently, the Authority is coordinating with the Contractor regarding schedule and the scope of “if and where” pay items.

**Wastewater Management and Solid Waste Management Programs (Combined)**

**Resolution No. 49-23** Resolution Authorizing the Continuation of a Fair and Open Contract RFP-58-21 with NW Financial Group, LLC. – Extraordinary Unspecifiable Services for Financial Advisor Services pursuant to Resolution No. 157-21

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 7-0-0

**Wastewater Management Program**

**Resolution No. 50-23** Resolution Authorizing the Rejection of the Bid Submitted by Brentwood Industries, Inc. for Contract WW-EQUIP-06-23 – Furnish and Deliver Sludge Collection Components for Various Wastewater Treatment Facilities

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 7-0-0

**Solid Waste Management Program**

**Resolution No. 51-23** Resolution Authorizing the Continuation of Contract SW-EQUIP-27-22 with Advance Scale Company, Inc. – Provide Quarterly Inspection, Calibration and Preventative Maintenance Services for the CMCMUA Truck Scales pursuant to Resolution No. 58-22

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 7-0-0

**Miscellaneous**

None presented.

**Approval of Vouchers**

Approval of the Administration Vouchers List dated May 3, 2023.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 7-0-0

Approval of the Wastewater Operating Vouchers List dated April 5, 2023.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 7-0-0

Approval of the Wastewater Project Vouchers List dated May 3, 2023.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 7-0-0

Approval of the Solid Waste Operations Vouchers List dated May 3, 2023.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 7-0-0

Approval of the Solid Waste Project Vouchers List dated May 3, 2023.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns	X		X			
Ms. Callinan			X			
Ms. Heenan			X			
Mr. Matalucci			X			
Mr. Rixey			X			
Ms. Saduk		X	X			
Mr. Betts			X			

Motion Carried: 7-0-0

The total of all five (5) approved Vouchers Lists, dated May 3, 2023, was \$ 1,630,279.44.

**Public Comment**

None offered.

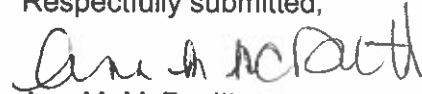
**New Business**

The Authority Commissioners, Executive Director, and Solicitor viewed the 2022-2023 Elected Officials Risk Management Seminar video presented by the Municipal Excess Liability Joint Insurance Fund Safety Institute.

**Adjournment**

There being no further business, the Regular Meeting adjourned at 7:20 p.m.

Respectfully submitted,



Ann M. McDevitt  
Recording Secretary

5/4/23



**RESIGNATIONS/RETIREMENTS**

NAME	PROGRAM/POSITION/FACILITY	EFFECTIVE DATE	RESIGNATION or RETIREMENT
N/A			

**LEAVES OF ABSENCE AND CHANGES IN LEAVES OF ABSENCE**

NAME	PROGRAM/POSITION/FACILITY	FROM/TO *DENOTES CHANGE	DISABILITY WITH PAY & WITH BENEFITS	FMLA WITH EARNED LEAVE & WITH BENEFITS	FMLA W/O PAY & WITH BENEFITS	FMLA/NJFLA W/O PAY & WITH BENEFITS	NJFLA W/O PAY & WITH BENEFITS	LEAVE W/O PAY & WITH BENEFITS	LEAVE W/O PAY & W/O BENEFITS
N/A									

**REASSIGNMENTS/NEW HIRES**

NAME	FROM PROGRAM/POSITION/FACILITY	TO PROGRAM/POSITION/FACILITY	EFFECTIVE DATE
Tanner C. Bays	New Hire	Wastewater/Utility Worker/Ocean City	5/01/2023

MEMORANDUM

May 10, 2023

TO: Mr. Joshua Palombo, Wastewater Program Manager

FROM: Emily R. Zidanic, Wastewater Program Engineer *Ez*

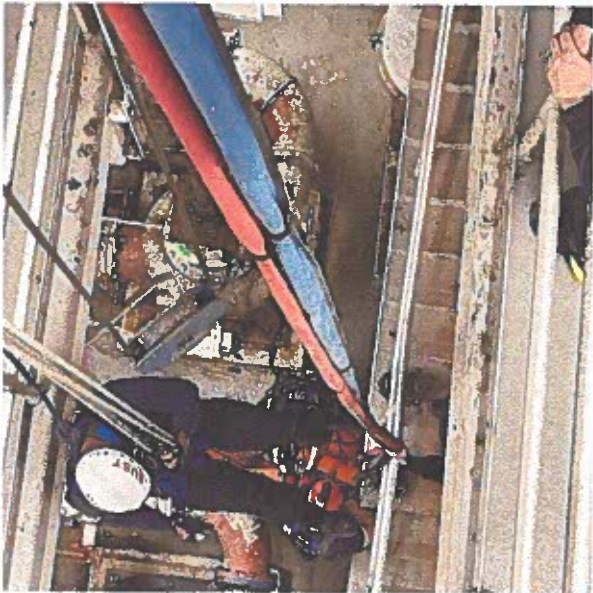
RE: Wastewater Program Monthly Report

## 1.0 General

### **Wildwood Fire & Rescue and Cape May County R.U.S.T. training at 10th Avenue pumping station in North Wildwood**

The Wastewater Program coordinated with members of the Wildwood Fire and Rescue and members of the Cape May County Regional Urban Search Team (R.U.S.T.) to perform a confined space rescue drill at the 10th Ave pumping station in North Wildwood. The Authority's pump station dry-wells and experience with confined spaces along with the first responders' rescue expertise blended to create a positive learning environment for all who were involved. (See pictures below and on the following page.)





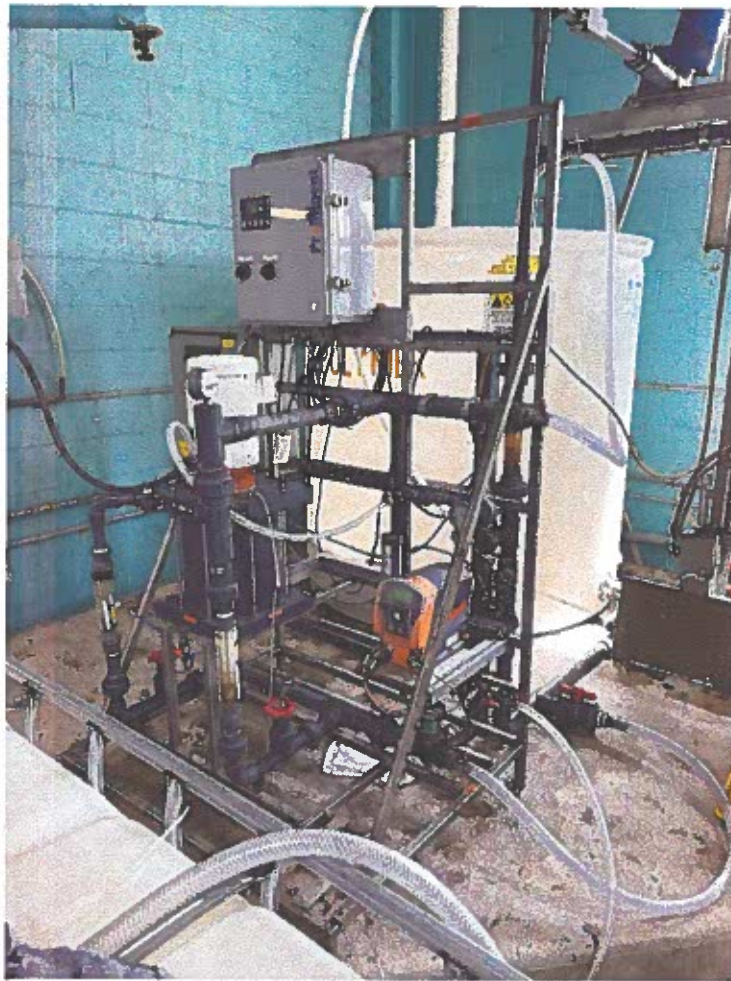
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**Emulsion Polymer Automatic Mixing System Pilot Testing Update**

In an effort to continue to improve and optimize the sludge dewatering process, the Wastewater Admin staff is researching upgrades to the polymer mixing and delivery systems. These systems combine proven mixing technology with automatic dosage control while keeping the polymer contained. This is vastly different to the current manual operation where the operator has to lift a 55 pound bag of dry polymer and utilize a small tube to move the polymer into a tank of water. Earlier in the spring a pilot project was run at Seven Mile Beach/Middle. Late in April, a different system was installed at Ocean City.



## 2.0 Operational Data

### 2.1 Municipal Flow Report: April 2023

Billing Party	Million Gallons	% of Total
New Jersey American Water	70.219	27.90%
Middle Township	25.753	10.23%
Rio Grande	8.968	3.56%
Cape May Court House	10.543	4.19%
Avalon Manor	0.593	0.24%
Stone Harbor Blvd	0.849	0.34%
Court House South	4.758	1.89%
Harbor Bay Center	0.041	0.02%
City of North Wildwood	22.945	9.12%
City of Wildwood	24.150	9.60%
City of Cape May	24.872	9.88%
Borough of Wildwood Crest	15.755	6.26%
Borough Avalon	23.434	9.31%
City of Sea Isle City	22.721	9.03%
Borough of Stone Harbor	7.324	2.91%
Borough of West Cape May	3.883	1.54%
Borough of West Wildwood	5.139	2.04%
Board of County Commissioners	2.038	0.81%
Borough of Cape May Point	1.915	0.76%
Lower Township MUA	1.479	0.59%
New Jersey Turnpike Authority	0.040	0.02%

#### Facility AVERAGE Flow in Million Gallons Per Day

Report Month

Facility	Years <input type="button" value="v"/>		% Change	Difference
	2022	2023		
Ocean City Average - Capacity 8.24	2.28	2.34	3%	
Seven Mile Average - Capacity 7.67	2.41	2.38	-1%	
Wildwood Average - Capacity 14.18	3.33	2.61	-21%	
Cape May Average - Capacity 3.00	0.91	1.02	12%	

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**Facility PEAK Flow in Million Gallons Per Day**

**Report Month** Apr 

Facility	Years 		% Change	Difference
	2022	2023		
Ocean City Peak - Capacity 8.24	4.18	5.15	23%	
Seven Mile Peak - Capacity 7.67	7.49	3.44	-54%	
Wildwood Peak - Capacity 14.18	15.36	5.16	-66%	
Cape May Peak - Capacity 3.00	1.21	2.47	103%	

**2.2 Laboratory Data: April 2023**

	Average TSS mg/L			Average CBOD mg/L		
	Influent	Effluent	% Removal	Influent	Effluent	% Removal
<b>Cape May</b>	437	10	98%	444	14	97%
<b>Wildwood</b>	156	7	96%	201	13	94%
<b>Seven Mile</b>	340	6	98%	261	10	96%
<b>Ocean City</b>	110	5	95%	130	8	94%

**2.3 Reclaimed Water for Beneficial Reuse (RWBR)**

RWBR System does not discharge to the public between November and April.


**2.4 Seven Mile Beach/Middle Wastewater Treatment Facility Septage and Leachate Receiving**

	Septage (gallons)	Leachate (gallons)
<b>April 2023</b>	982,400	936,000
<b>April 2022</b>	922,200	666,000




## 2.5 Sludge Transfer Facility

### Sludge Disposal Report for April

<b>DRY CU YDS</b>	<b>Wet Tons</b>	
ACUA	EPIC	<b>Total</b>
<b>1125</b>	<b>177.08</b>	<b>Cost</b>
<b>\$ 60,345.75</b>	<b>\$ 24,750.47</b>	<b>\$ 85,096.22</b>

### Sludge Disposal Report for YTD

<b>DRY CU YDS</b>	<b>Wet Tons</b>	
ACUA	EPIC	<b>Total</b>
<b>2350</b>	<b>347.14</b>	<b>Cost</b>
<b>\$ 111,786.50</b>	<b>\$ 48,519.76</b>	<b>\$ 160,306.26</b>

## 3.0 Projects:

### 3.1 Capital Improvement Projects

#### SCADA (Supervisory Control And Data Acquisition) - Seven Mile Region

##### Design Contract

Avanceon continues to work with the IT Department and Operational Staff to commission the new PLC controls and operator interface terminals throughout the system at the Seven Mile Beach/Middle Wastewater Treatment Facility.

Contractor: PCMG (Avanceon)  
Contract Amount: \$3,687,516.42  
Amount Expended: \$2,776,470.03 (75.5%)

Site Acceptance Testing (SAT) is essentially complete for the entire Seven Mile Beach/Middle Region. Work is now commencing on the historian setup and operational reporting software Dream Reports.

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**Construction Contract**

Contract SM-04-21 Seven Mile Beach/Middle Region Control System SCADA Upgrade is essentially complete.

The next construction contract is prepared for advertisement. The contract will cover the physical work at the Cape May Regional Wastewater Treatment Facility, Ocean City Regional Wastewater Treatment Facility and the Wildwood/Lower Regional Wastewater Treatment Facility.

**MIP Room Renovation:**

The final phase of the SCADA project at the Seven Mile Beach/Middle Region is the renovation of the Main Instrumentation Panel (MIP) room. This task is being performed in-house utilizing the Seven Mile Beach/Middle staff, the Project Crew and the IT department. The original steel MIP panel equipped with vintage paper chart recorders, analog outputs, and light-up boards will be replaced with display monitors and an operations work space. The walls have been framed and sheetrock has been placed and painting is complete. Remaining items include IT connections, monitor mounting, and desk and furniture procurement. The room is scheduled to be completed in May.



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**Rotating Biological Contactor (RBC) Electrical Upgrades at the Wildwood/Lower Wastewater Treatment Facility:**

As part of the Wastewater Program's 20 year Capital Renewal and Replacement Plan, Wildwood/Lower Region has begun to ship out Rotating Biological Contactor (RBC) control panels for refurbishment to allow monitoring and control through the upcoming Supervisory Control and Data Acquisition (SCADA) system. The contract vendor, United Electric/Schneider Electric, is in receipt of 32 RBC buckets with a progressive schedule for sending and receiving the control buckets for refurbishment.



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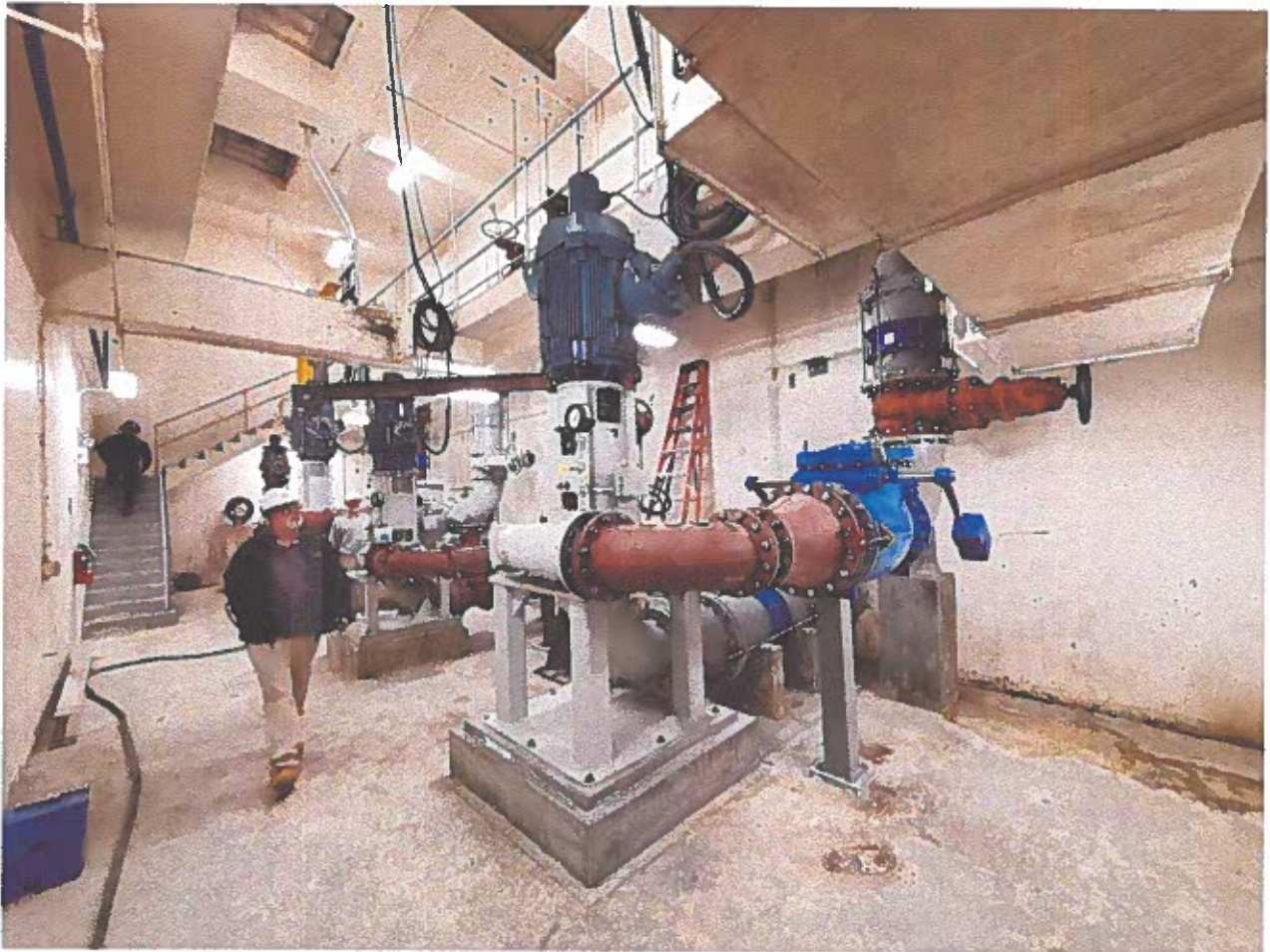
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**Replace Pumps, Motors, and Valving at Spicer Avenue Pump Station**

As part of the Wastewater Program's 20 year Capital Renewal and Replacement Plan, this pump station was identified as requiring upgrades. Engineering was completed in-house and the pump station was redesigned to operate more efficiently. The re-design consists of two large pumps (each pump is capable of pumping peak summer flows) and two small pumps (each pump is capable of pumping peak winter flows) all on VFDs. The small pumps will provide pumping for approximately 90% of the year because even during the summer, they are capable of pumping during non-peak flow times. Being able to use the small pumps to this extent is a huge cost savings, as the small pumps are operated by a 40 horsepower (HP) motor while the large pumps are operated by a 125 horsepower motor. Cost savings are amplified further as the VFD allows the pump to operate at its peak performance even with variation in flows.

The pumps, motors, and valving at Spicer Avenue Pump Station have been replaced by the Project Crew. This project was completed in two phases. The first phase did not require a bypass and was completed prior to summer of 2022. The second phase required a bypass to replace two isolation valves as well. This was completed in early January. It also required a bypass of the flow from the Neptune Avenue pumping station. This bypass has been completed and normal operations have resumed.

The Project Crew has installed and successfully completed startup for one of the small pumps (40 HP), one of the large pumps (125 HP), motor, valving, and piping. Four new jib cranes have been installed at the location of pumps one through four, each of which have an arm extending off the main body providing extra reach and easier lifting for maintenance of the newly installed pumps/motors/valves. The pictures below represent the completed installation project. Startup of the other two pumps was completed on May 2, 2023. (See pictures on the following pages.)



**Large pumps 1 and 3, Small pumps 2 and 4**

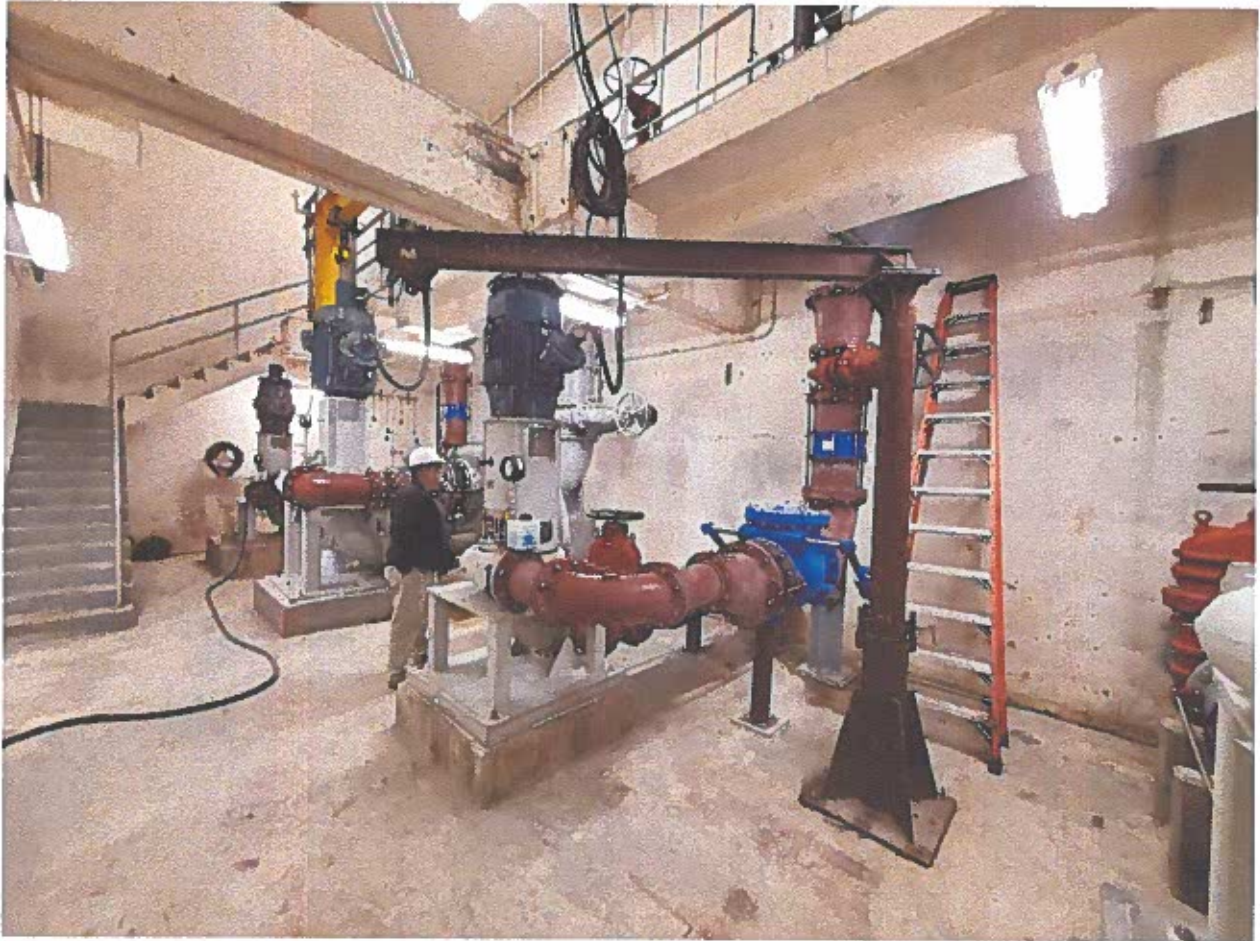


**Phase one of the installation**

MEMORANDUM

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**Phase 2 of the Installation #2 small pump**



**Phase 2 of the Installation #1 large pump**



## MEMORANDUM

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### **Motor Control Center 2 (MCC-2) at the Wildwood/Lower Wastewater Treatment Facility:**

Wildwood/Lower Region (WWL) experienced a failure of one of the two parallel feeders supplying electricity to the Clarifier Control Room and have been utilizing the redundant second backup feed. CCMUA utilized the Miscellaneous Electrical Services contract with Scalfo Electric to provide the demolition services for the failed feeder wires. After confirming the failure, approximately 10,000 feet of 500 MCM wire and ground wire was removed from the conduits. The conduits were then cleaned by Scalfo Electric in preparation for the new installation of wires. New wire has been ordered and the project is expected to be completed by the end of July.

### **Clarifier Gallery Overhaul at Wildwood/Lower**

As part of the Wastewater Program's 20 year Capital Renewal and Replacement Plan, the clarifier gallery is being overhauled in order to provide operational efficiency in the control of primary and secondary sludge pumps. This project includes installing new VFDs, new valves, rebuilt pumps and rebuilt motors for both primary and secondary clarifiers. The mechanical and operation staff have identified the necessary valves for replacement and have placed material orders. Electrical staff have completed installation for six (6) new VFDs (three (3) for primary clarifiers and three (3) for secondary clarifiers). They have successfully operated the six (6) VFD installations using the new control system. The materials to install an additional six (6) VFDs (three (3) for primary clarifiers and three (3) for secondary clarifiers) have been ordered.

Pictured below is the facility electrician preparing conduit for a VFD installation as well as replacement.





**Valve replacement on the sludge waste piping**

**Replacement of the Wildwood/Lower WTF Effluent Gravity Bypass Valve Actuator.**

The Wildwood/Lower WTF is designed with the ability to discharge treated effluent via gravity, that is without using electric pumps. This system is designed to automatically open a valve when the head pressure created by the ocean drops below the head pressure created by the water level in the effluent pumping station. For many years, the system was inoperable due to a failure in the automatic valve actuator and many believed that the valve itself was inoperable. During this time period, the effluent was discharged utilizing pumps.

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In 2022, operations staff decided to investigate the condition of the valve as well as research a replacement to the actuator. The valve was discovered to be functional and a suitable replacement automatic actuator was procured.

During the month of April, the facility maintenance department and electrician installed the valve actuator and are in the process of preparing it for manufacturer commissioning. This is scheduled to occur during the month of May. Upon successful commissioning of the equipment, the Wildwood/Lower WTF will begin testing the limits of this valve to see how often it will open automatically. This operation should prove to provide a significant energy reduction and reduced maintenance on the effluent pumps. It should be noted that the effluent pumps are 450 HP and represent the largest piece of electrical equipment in the Wastewater Program.



### **32nd Street Pump Station Upgrades**

As part of the Wastewater Program's 20-Year Capital Renewal and Replacement Program, the 32nd Street Pump Station is being upgraded with new pumps, updated internal pipework as well as Variable Frequency Drives (VFDs). The pumps were procured under contract OC-EQUIP-23-20 and the installation of the pumps along with the internal piping upgrades will be completed under contract OC-18-22 beginning October 2023. The VFD and electrical upgrades are ongoing.

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**RBC and RBR Replacement at the Ocean City Wastewater Treatment Facility:**

As part of the Wastewater Program's 20-Year Capital Renewal and Replacement Program, the replacement of RBC media and shafts as well as the rehabilitation of the RBR shaft project began on September 23rd. Four new catwalks were constructed and six (6) new shafts were installed in April in bays four and six. Despite delays from the contract vendor with regard to equipment procurement, successful start up was performed on May 9th and 10th. Disposal of the old RBC shafts is currently underway.

The RBR shaft will undergo a complete rehab (sandblasting, painting and media replacement) prior to being returned to service. Bay 6 RBR/RBC removal was completed during the week of November 12th. Fabrication repairs have been completed on the RBR shaft. Project Crew will be sandblasting and coating the RBR during the month of May with a projected startup date of June. (See pictures below and on the following page.)



**RBC Offloading**

## MEMORANDUM

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**New RBC shafts installed**

### **3.2 Repair and Maintenance Projects**

#### **Air Release Chamber Evaluations and Air Release Replacements throughout the Authority's Force Main System:**

As part of the Wastewater Program's 20-Year Capital Renewal and Replacement Program, the replacement of air release chamber components that have either failed or reached their end of life are being replaced. Air Release Valves provide an important function to forcemains. An Air Release Valve allows air to escape a forcemain when water fills the pipe under higher pressure so air does not become entrapped and restrict the flow of water. When flows reduce to the point where there is air space in the pipe, the air release opens to allow air to fill the empty parts of the forcemain so a vacuum does not occur. If a vacuum were to occur, the forcemain could collapse or at least restrict the flow of the water in the forcemain.

An air release/collection system team has been developed to evaluate all of the air releases in the Authority. The team consists of staff from each plant and is being supervised by Ed Pisani, Assistant Regional Manager / Collections System Coordinator, Wildwood/Lower. The team is gathered routinely and they evaluate air releases to determine which parts need to be replaced (air releases, valving, piping). Inspections continue to be scheduled and executed. (See pictures below and on the following page.)

**MEMORANDUM**

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On April 26th, the Ocean City Region was notified of an issue at one of our air release locations at 13th and Bay Ave. This air release was installed less than two months ago. The Maintenance Crew along with Operations personnel responded quickly, set up traffic control and pumped the manhole down so the valve could be shut and the air release removed. The air release was later disassembled and found to be full of grease. The best solution to this problem is the prevention of grease entering the system upstream. The Authority has notified New Jersey American Water as well as City officials of the issue.



MEMORANDUM

May 10, 2023

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**Inspection and Painting of the Bar Screens and Influent Room at the Ocean City Wastewater Treatment Facility:**

The operations staff has continued painting the Influent building. At this time, the walls, ceiling and Automatic Barscreen outer framework were completed and the staff worked through the month cleaning, prepping and painting the incoming 12" and 24" Forcemains, hand railings and door frames. At this time the Influent building is complete.



**Seasonal Commissioning of the Permitted Odor Control Scrubbers**

The Operations staff of all Regions prepared the Odor Control Scrubber systems for start up on the April 15th deadline.



**Wildwood/Lower Region Operations Crew installing new piping to scrubber water lines**



**Wildwood/Lower Region Scrubber flow meter installed**



MEMORANDUM

May 10, 2023

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**Ocean City 20th St Pump Station Influent Piping**

The Ocean City WTF staff worked with New Jersey American Water (NJAW) to investigate the size and condition of the incoming pipe at the 20th street Pumping Station. The purpose of this inspection was fact finding of a NJAW collection system reconfiguration project in the planning phase. NJAW contractors plugged off the flow to the station, jetted, cleaned, and videoed the incoming line.



**OC 20th St Gravity Line Video Inspections by New Jersey American Water**

# Revenue Generating Solid Waste and Recycling Report 2023

## Tonnage Through April 2023

Unaudited

Solid Waste Type	COMPARISON TO 2023 BUDGET										COMPARISON TO PREVIOUS YEAR			
	1	2	3	4	5	6	7	8	9	10	11	12	13	14
	Annual Budgeted Tons	April Budgeted Tons	April Actual Tons	Current vs. Budgeted Month Tons	Current vs. Budgeted Month %	Year to Date Budgeted Tons	Year to Date Actual Tons	YTD Actual vs. Budgeted Tons	YTD Actual vs. Budgeted %	2022 Budgeted Tons	April 2023 vs April 2022 Actual Tons	April 2023 vs April 2022 %	YTD 2023 vs YTD 2022 Actual Tons	YTD 2023 vs YTD 2022 %
10 - Municipal	93,000	6,060	5,656	-404	-6.7%	21,104	20,057	-1,047	-5.0%	93,000	-493	-0.5%	-909	-1.0%
13 - Dry Bulky	4,300	378	403	25	6.6%	1,193	1,346	153	12.8%	4,200	-207	-4.9%	-371	-8.8%
13C - Construction														
8 - Demolition	58,500	5,573	8,345	2,772	49.7%	19,845	30,056	10,211	51.5%	58,500	141	0.2%	694	1.2%
23 - Vegetative	950	65	1	-64	-98.5%	117	42	-75	-64.1%	250	-218	-87.2%	-229	-91.6%
25 - Animal and Food Processing	750	45	47	2	4.4%	205	390	185	90.2%	548	-46	-8.4%	51	9.3%
27 - Dry Industrial	550	53	84	31	58.5%	182	259	77	42.3%	500	-13	-2.6%	-19	-3.8%
27A - Adhesives	631	51	58	7	13.7%	209	241	32	15.3%	629	7	1.1%	14	2.2%
<b>Total</b>	<b>158,281</b>	<b>12,225</b>	<b>14,594</b>	<b>2,369</b>	<b>19.4%</b>	<b>42,855</b>	<b>52,991</b>	<b>9,536</b>	<b>22.3%</b>	<b>157,627</b>	<b>-829</b>	<b>-0.5%</b>	<b>-769</b>	<b>-0.5%</b>
<b>Recycling Type</b>														
13SR - Tires	94	7	8	1	14.3%	32	29	-3	-9.4%	94	-4	-4.3%	-21	-22.1%
13TL - Overized Tires	50	2	8	6	300.0%	12	17	5	41.7%	50	4	8.0%	6	12.0%
23BC - Bed Cleanout	3,600	347	731	384	110.7%	1,034	1,965	931	111.1%	2,000	231	11.6%	653	32.7%
23H - Brush Branches	3,500	421	418	-3	-0.7%	988	1,310	322	32.6%	3,500	38	1.1%	91	2.6%
33C - Leaves & Grass	3,250	351	520	169	48.1%	993	2,055	1,062	106.9%	2,700	22	0.8%	671	24.9%
33S - Stumps	3,250	288	94	-194	-67.4%	1,085	982	-103	-9.5%	1,700	359	21.1%	1,409	83.5%
<b>Total</b>	<b>13,744</b>	<b>1,416</b>	<b>1,779</b>	<b>363</b>	<b>25.6%</b>	<b>4,041</b>	<b>6,358</b>	<b>2,317</b>	<b>57.3%</b>	<b>10,044</b>	<b>-48</b>	<b>-0.5%</b>	<b>-49</b>	<b>-0.5%</b>

### Overall Tonnage to Date:

<b>Waste and Recycling</b>	<b>172,025</b>	<b>13,641</b>	<b>16,373</b>	<b>2,732</b>	<b>20.0%</b>	<b>46,896</b>	<b>58,749</b>	<b>11,853</b>	<b>25.3%</b>	<b>167,671</b>	<b>-877</b>	<b>-0.5%</b>	<b>-818</b>	<b>-0.5%</b>
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X: Solid Waste Admin\WC\_Rep\Monthly Tonnage Report\2023

### Revenue Through April 2023

Unaudited

#### COMPARISON TO 2023 BUDGET

#### COMPARISON TO PREVIOUS YEAR

	1	2	3	4	5	6	7	8	9	10	11	12	13	14
	Annual Budgeted Revenue	April Budgeted Revenue	April Actual Revenue	Current vs. Budgeted Month Revenue	Current vs. Budgeted Month %	Year to Date Budgeted Revenue	Year to Date Actual Revenue	YTD Actual vs. Budgeted Revenue	YTD Actual vs. Budgeted %	Z022 Budgeted Revenue	April 2023 vs April 2022 Revenue	April 2023 vs April 2022 %	YTD 2023 vs YTD 2022 Revenue	YTD 2023 vs YTD 2022 %
<b>Solid Waste Type</b>														
10 - Municipal	\$7,585,080	\$494,254	\$461,303	\$32,950	-6.7%	\$1,721,242	\$1,635,849	-\$85,393	-5.0%	\$7,436,280	-\$50,371	-6.2%	-\$40,582	-2.4%
11 - Dry Rubble	\$350,708	\$30,130	\$32,869	\$2,039	6.6%	\$97,301	\$109,780	\$12,479	12.8%	\$335,832	-\$15,907	-32.6%	-\$27,511	-20.0%
13C - Construction & Demolition	\$5,545,215	\$528,265	\$791,023	\$262,758	49.7%	\$1,881,108	\$2,849,008	\$967,901	51.5%	\$5,344,560	\$41,506	5.5%	\$166,496	6.2%
23 - Vegetative	\$44,858	\$5,301	\$82	-\$5,220	-98.5%	\$9,543	\$3,428	-\$6,117	-64.1%	\$19,990	-\$17,429	0.0%	-\$18,243	-84.2%
25 - Animal and Food Processing	\$61,170	\$3,676	\$3,833	\$163	4.4%	\$16,720	\$31,808	\$15,089	90.2%	\$43,818	-\$3,603	-8.4%	\$4,702	17.3%
77 - Dry Industrial	\$43,538	\$4,195	\$6,649	\$2,454	58.5%	\$14,407	\$20,502	\$6,095	42.3%	\$38,150	-\$752	-10.2%	-\$709	-3.3%
27A - Asbestos	\$87,867	\$7,102	\$8,077	\$975	13.7%	\$29,103	\$33,519	\$4,416	15.3%	\$84,424	\$1,232	18.0%	\$3,091	10.1%
<b>Total</b>	\$13,718,436	\$1,073,617	\$1,303,835	\$230,219	21.4%	\$3,769,424	\$4,683,933	\$914,509	24.3%	\$13,303,054	-\$25,325	-1.9%	\$87,235	1.9%
<b>Recycling Type</b>														
135R - Tires	\$35,250	\$2,625	\$3,000	\$375	14.3%	\$12,000	\$10,875	-\$1,125	-9.4%	\$35,250	-\$1,500	-33.2%	-\$7,875	-43.0%
137L - Overized Tires	\$21,250	\$8,0	\$3,400	\$2,550	300.0%	\$7,225	\$7,225	\$2,125	41.7%	\$21,250	\$1,700	100.0%	\$2,550	54.3%
238C - Bed Cleanout	\$136,800	\$13,186	\$27,778	\$14,592	110.7%	\$39,292	\$74,670	\$39,292	111.1%	\$74,000	\$9,278	50.2%	\$26,126	53.8%
23H - Brush, Branches	\$133,000	\$15,998	\$15,884	-\$114	-0.7%	\$37,544	\$49,780	\$12,236	32.6%	\$129,500	\$1,824	13.0%	\$4,677	10.4%
23C - Leaves & Grass	\$45,000	\$4,314	\$7,280	\$2,966	68.1%	\$13,902	\$28,770	\$14,868	106.9%	\$35,100	\$806	12.4%	\$10,778	59.9%
235 - Stumps	\$123,500	\$10,944	\$3,572	-\$7,372	-67.4%	\$41,230	\$37,316	-\$3,914	-9.5%	\$25,500	-\$2,923	-45.0%	\$651	2.3%
<b>Total</b>	\$495,300	\$48,517	\$60,914	\$12,397	25.6%	\$145,154	\$208,636	\$63,482	43.7%	\$320,600	\$9,185	17.8%	\$37,107	21.6%

### Overall Revenue to Date:

<b>Waste and Recycling</b>	\$14,213,736	\$1,122,134	\$1,364,749	\$242,616	21.6%	\$3,914,578	\$4,892,569	\$977,991	25.0%	\$13,623,654	-\$16,140	-1.2%	\$124,342	2.6%
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# Cape May County Municipal Utilities Authority

## RESOLUTION NO. 52-23

### **RESOLUTION AUTHORIZING THE PROCUREMENT OF UNIFIED COMMUNICATIONS, CONTACT CENTER, AND RELATED SERVICES, EQUIPMENT AND APPLICATIONS THROUGH SOURCEWELL CONTRACT #022719-MBS WITH EASTERN DATACOMM, LLC., AN AUTHORIZED SOURCEWELL SELLING AGENT CHANNEL PARTNER OF MITEL BUSINESS SYSTEMS**

**WHEREAS**, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") has a need to procure unified communications solutions, contact center solutions, and related services, equipment and applications; and,

**WHEREAS**, pursuant to New Jersey Statute, N.J.S.A. 52:34-6.2(b)(3) et. seq., any contracting unit authorized to purchase goods, or to contract for services, may make purchases and contract for services through the use of a nationally recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey, or within any other state, when available; and,

**WHEREAS**, pursuant to Authority Resolution 24-15, dated February 18, 2015, the CMCMUA entered into membership with a nationally recognized and accepted cooperative purchasing agreement, the National Joint Powers Alliance ("NJPA"), now known, as of June 6, 2018, as Sourcewell; and,

**WHEREAS**, Sourcewell has publicly advertised, received, and evaluated Requests for Proposals for Unified Communications, Contact Center, and Related Services, Equipment, and Applications, and has awarded, Sourcewell Contract #022719-MBS to Mitel Business Systems and has made the Sourcewell Contract available to other public entities; and,

**WHEREAS**, on March 31, 2023, the Authority provided public notice to current contract holders and prospective bidders of the CMCMUA's intention to utilize a national cooperative purchasing agreement, Sourcewell Contract #022719-MBS, to procure unified communications, contact center, and related services, equipment and applications through Eastern DataComm, LLC., an authorized Sourcewell selling agent channel partner of Mitel Business Systems and a New Jersey approved vendor; and,

**WHEREAS**, the public comment period ended on April 10, 2023, during which no comments were received and no objections were raised from contract holders and prospective bidders regarding the CMCMUA's intention to utilize a national cooperative purchasing agreement, Sourcewell Contract #022719-MBS, awarded to Mitel Business Systems with Eastern DataComm, LLC. as an authorized Sourcewell selling agent channel partner of Mitel Business Systems; and,

**WHEREAS**, the CMCMUA desires to authorize the Authority's Qualified Purchasing Agent to procure unified communications, contact center, and related services, equipment and applications from Sourcewell Contract #022719-MBS.

**NOW, THEREFORE, BE IT RESOLVED** by the Cape May County Municipal Utilities Authority, that the CMCMUA hereby authorizes its Qualified Purchasing Agent to procure unified communications, contact center, and related services, equipment and applications through Sourcewell Contract #022719-MBS.

**BE IT FURTHER RESOLVED**, pursuant to the rules of the Local Finance Board of the State of New Jersey, that no amount of these contracts shall be chargeable or certified until such time as materials, supplies, equipment, or services are ordered, or otherwise called for, prior to placing the order. A certification of available funds shall be made by the Authority's Chief Financial Officer upon receipt of a properly executed Purchase Order and said certification shall be attached to the file copy of the Purchase Order.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns						
Ms. Callinan						
Ms. Heenan						
Mr. Matalucci						
Mr. Rixey						
Ms. Saduk						
Mr. Betts						

I hereby certify the foregoing to be a true and correct copy of Resolution No. **52-23** adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the 17<sup>th</sup> day of **May 2023**.

\_\_\_\_\_  
Assistant Corporate Secretary

**CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY  
CONTRACT FACT SHEET**

**PROJECT INFORMATION**

**Project Name:** Unified Communications, Contact Center, and Related Services, Equipment, and Applications  
**Purpose and Scope of Contract:** Sourcewell Contract #022719-MBS (Mitel Business Systems) may be utilized by the Authority to procure unified communications solutions [e.g. voice, using voice-over internet protocol (VOIP), mass notification capabilities] contact center solutions [e.g. automatic call/contact distribution and routing], and related services, equipment, and applications [e.g. architectural and implementation solution, network connectivity, hardware and software on premise and cloud-based] on an as needed basis.

**PROCUREMENT INFORMATION**

**Contract Type:**  Procurement (Goods and Services)  Professional Services  
 Construction  Non-Professional Services

**Contract Number:** Sourcewell Contract #022719-MBS **Term of Contract:** May 1, 2023 – April 11, 2024 **Option to Renew:**  No  Yes

**Bid Guarantee:**  No  Yes **Consent of Surety:**  No  Yes

**Liquidated Damages:**  No  Yes: ,Basis:

**Engineer's Estimate:** N/A

**Notice of Intent to Award Contract Date :** May 1, 2023 – April 11, 2024 **Notice of Intent Comment Period End Date:** April 10, 2023

**Contract Award Basis:**  Lowest Responsible Bidder  Best Value  Cooperative Pricing System  
 Highest Ranking Score  Negotiated  National Cooperative Contract

**Recommendation:**  Award  Exercise 1 year option to renew under original Contract Terms and Conditions, Option Dates: ; Options to Renew remaining:  
 Reject, Basis:

**CONTRACTOR/VENDOR INFORMATION**

**Contractor/Vendor:** Eastern DataComm, LLC., an authorized Sourcewell Selling Agent Channel Partner of Mitel Business Systems **Address:** 44 Commerce Way Hackensack, NJ 07601

**BUDGET INFORMATION**

**Program:**  Wastewater  Solid Waste  Administration

**Funding:**  Operating Budget  Capital  SW Building & Site Maintenance  SW Equipment Fund

**Contract Value, Not-To-Exceed:** \$110,000.00

**Contract Spending Previous Contract Year:** N/A

  
 \_\_\_\_\_  
 Kevin W. McGahey, Purchasing Agent

05-12-2023  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 John R. Conturo, Solid Waste Program Manager


5/12/2023  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Joshua Palombo, Wastewater Program Manager

5/12/23  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Robert P. Donato, Chief Financial Officer

5/12/2023  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Joseph V. Rizzuto, Executive Director

5/12/23  
 \_\_\_\_\_  
 Date

# Cape May County Municipal Utilities Authority

## RESOLUTION NO. 53-23

### **RESOLUTION AUTHORIZING THE AWARD OF CONTRACT MUA-EQUIP-12-23 – FURNISH AND DELIVER SPECIFIC ROCKWELL AUTOMATION PARTS AND EQUIPMENT TO KENDALL ELECTRIC, INC.**

**WHEREAS**, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") had published an Advertisement of Bids for Contract MUA-EQUIP-12-23 – Furnish and Deliver Specific Rockwell Automation Parts and Equipment ("Contract") and furnished detailed Bid Specifications for said Contract to potential Bidders; and,

**WHEREAS**, the Authority received one (1) Bid in accordance with the Advertisement of Bids for the Contract and publicly opened said bid on April 25, 2023; and,

**WHEREAS**, the Authority's Purchasing Agent, Wastewater Program Manager and Solid Waste Program Manager have reviewed the Bid submitted by the sole Bidder, Kendall Electric, Inc., and have determined that it is a responsive Bid in accordance with the Advertisement of Bids and Bid Specifications for said Contract and recommends Kendall Electric, Inc. be awarded said Contract; and,

**WHEREAS**, the Authority's General Legal Counsel has reviewed the Bid submitted by Kendall Electric, Inc., and has opined, after researching the applicable law, that Kendall Electric, Inc.'s Bid complied with the Bid Specifications of said Contract; and,

**WHEREAS**, the Authority's Chief Financial Officer and Executive Director have concurred with said determination; and,

**WHEREAS**, the Cape May County Municipal Utilities Authority has therefore determined that Kendall Electric, Inc., 5 Eves Drive, Suite 120, Marlton, NJ 08053 is the lowest responsible Bidder, having submitted a responsive Bid in accordance with the Advertisement of Bids and Bid Specifications for Contract MUA-EQUIP-12-23 – Furnish and Deliver Specific Rockwell Automation Parts and Equipment in the not-to-exceed amount of \$300,000.00; and,

**WHEREAS**, the Authority's Chief Financial Officer will certify that funds are available prior to authorizing each Purchase Order for said services.

**NOW, THEREFORE, BE IT RESOLVED** by the Cape May County Municipal Utilities Authority, a body corporate and politic, as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. Contract MUA-EQUIP-12-23 identified in the Preamble of this Resolution, in substantially the same form as now on file with the Authority's Office Manager, is hereby awarded to Kendall Electric, Inc., at the total not-to-exceed amount of \$300,000.00.
3. The Authority's Executive Director, or Deputy Director, is hereby authorized and directed to execute said Contract.

**BE IT FURTHER RESOLVED** in accordance with N.J.A.C. 5:30-5.5(b)2, no amount under Contract MUA-EQUIP-12-23, Furnish and Deliver Specific Rockwell Automation Parts and Equipment, shall be chargeable or certified until such time as they are actually ordered or otherwise called for. Prior to authorizing any work under this Contract, a certification of available funds shall be made by the Authority's Chief Financial Officer upon receipt of a properly executed Purchase Order and said certification shall be attached to the file copy of the Purchase Order. Total expenditures under this contract shall not exceed \$300,000.00.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns						
Ms. Callinan						
Ms. Heenan						
Mr. Matalucci						
Mr. Rixey						
Ms. Saduk						
Mr. Betts						

I hereby certify the foregoing to be a true and correct copy of Resolution No. 53-23 adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the 17<sup>th</sup> day of **May 2023**.

\_\_\_\_\_  
Assistant Corporate Secretary



# CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY

## CONTRACT FACT SHEET

### PROJECT INFORMATION

**Project Name:** Furnish and Deliver Specific Rockwell Automation Parts and Equipment

**Purpose and Scope of Contract:** The purpose of this contract is to facilitate procurement of Rockwell Automation specific parts and equipment in order to support existing installed infrastructure at the CCMUA's Regional Wastewater Treatment Facilities and Solid Waste Program facilities.

### PROCUREMENT INFORMATION

**Contract Type:**  Procurement (Goods and Services)  Professional Services  
 Construction  Non-Professional Services

**Contract Number:** MUA-EQUIP-12-23 **Term of Contract:** One (1) Year **Option to Renew:**  No  Yes: Two (2) - One (1) year renewal options

**Bid Guarantee:**  No  Yes **Consent of Surety:**  No  Yes

**Liquidated Damages:**  No  Yes: ,Basis:

**Engineer's Estimate:** \$300,000.00

**Advertisement Date:** March 10, 2023 **Opening Date:** April 25, 2023

**Contract Award Basis:**  Lowest Responsible Bidder  Best Value  Cooperative Pricing System  
 Highest Ranking Score  Negotiated

**Recommendation:**  Award  Exercise 1 year option to renew under original Contract Terms and Conditions, Option Dates: ;  
 Options to Renew remaining:  
 Reject, Basis:

### CONTRACTOR/VENDOR INFORMATION

**Contractor/Vendor:** Kendall Electric, Inc. **Address:** 5 Eves Drive, Suite 120  
 Marlton, NJ 08053

### BUDGET INFORMATION


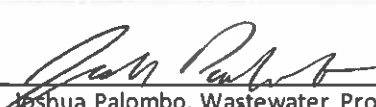
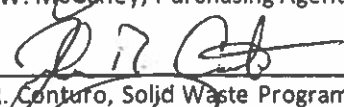
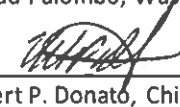

**Program:**  Wastewater  Solid Waste  Administration

**Funding:**

Operating Budget  Capital  SW Building & Site Maintenance  SW Equipment Fund

**Contract Value, Not-To-Exceed:** \$300,000.00

**Contract Spending Previous Contract Year:** N/A

 Kevin W. McGahney, Purchasing Agent	05-12-2023 Date  Joshua Palombo, Wastewater Program Manager	5/12/23 Date
 John R. Conturo, Solid Waste Program Manager	5/12/2023 Date  Robert P. Donato, Chief Financial Officer	5/12/2023 Date
 Joseph V. Rizzuto, Executive Director	05/12/23 Date	

# WADE, LONG, WOOD & LONG, LLC

Howard C. Long, Jr. †  
Daniel H. Long †±  
Christopher F. Long †

John A. Moustakas †

† Admitted to NJ Bar  
± Admitted to Washington DC Bar  
◊ Admitted to PA Bar

John D. Wade †  
OF COUNSEL  
Leonard J. Wood, Jr. †  
OF COUNSEL

May 12, 2023

Joseph V. Rizzuto, Executive Director  
CAPE MAY COUNTY MUNICIPAL  
UTILITIES AUTHORITY  
P.O. Box 610  
Cape May Court House, NJ 08210

RE: **Furnish and Deliver Specific Rockwell Automation Parts and Equipment**  
**MUA-EQUIP-12-23**

Dear Mr. Rizzuto:

## I. INTRODUCTION

This office has reviewed the documents provided regarding the bid submission with respect to the Contract for MUA-EQUIP-12-23, to Furnish and Deliver Specific Rockwell Automation Parts and Equipment on behalf of the Cape May County Municipal Utilities Authority ("CMCMUA" and/or "Authority"). The CMCMUA received one (1) bid for the Contract. The bid was submitted on Tuesday, April 25, 2023, at 2:00 p.m. as follows:

### VENDOR

### TOTAL AMOUNT BID

I. Kendall Electric, Inc.

\$32,419.53 (see below)

## II. FACTUAL ANALYSIS

The Authority intends to purchase various Rockwell Automation specific parts and equipment in order to support its existing installed infrastructure at its four (4) Wastewater treatment Facilities. See Bid Specifications – Section IV – Technical Specifications, Description. The contract will be awarded to the responsible bidder who submits the lowest bid evaluation contract price. No guarantee is given or implied as to the total quantity that will be requested during the contract period. See Bid Specifications – Section IV – Technical Specifications, Contract Award.

The apparent low bid for the above referenced contract was submitted by Kendall Electric, Inc. ("Kendall"). Upon review of the bid submitted by Kendall, it was uncovered that minor mathematical errors were made when tabulating their bid proposal. The correct amount for Kendall's total amount bid is

Joseph V. Rizzuto  
Executive Director  
May 12, 2023  
Page 2

**RE: Furnish and Deliver Specific Rockwell Automation Parts and Equipment  
MUA-EQUIP-12-23**

\$32,419.53, not \$32,419.56 as listed. The bid specifications provide that the unit price shall prevail in the event there is a discrepancy between the unit prices and the extended totals, and the computation by the Authority shall prevail in the event there is an error of summation of the extended totals. See Bid Specifications – Section II(H) – General Instructions to Bidders, Discrepancies in Bids.

Additionally, the bid submitted by Kendall did not include Affirmative Action Information or Insurance Certificates within the original bid. However, the bid specifications provide that Affirmative Action Information must be supplied prior to execution of the contract and the Insurance Certificates must be provided prior to the start of the work. See Bid Specifications – Section II(XI) – General Instructions to Bidders, Statutory and Other Requirements, Mandatory Affirmative Action Certification; See Bid Specifications – Section III(6) – Specification Instructions to Bidders – Verification of Coverage.

The bid was reviewed from a technical perspective by Mr. Joshua Palombo, Wastewater Program Manager on behalf of the Authority. Following his review, via correspondence dated May 11, 2023, Mr. Palombo opined that the bid submitted by Kendall complied with the technical specifications and thereafter recommended the award of the contract to Kendall.

### **III. LEGAL ANALYSIS**

The Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. regulates bidding on Contracts of public entities in New Jersey. In general, the practice of public bidding is universally recognized and deeply imbedded in the public policy of the State of New Jersey. N.E.R.I. Corp. v. New Jersey Highway Authority, 147 N.J. 223, 236 (1996). There is a prima facie presumption that power and discretion of governmental action in awarding bids on public Contracts has been properly exercised. Colonnelli Bros., Inc. v. Village of Ridgefield Park, 284 N.J.Super. 538, 541 (App.Div.1995).

Public bidding statutes are to be construed with sole reference to the public good and rigidly adhered to by courts. Hall Const. Co., Inc. v. New Jersey Sports & Exposition Authority, 295 N.J.Super. 629, 634 (App.Div.1996). Furthermore, public bidding statutes exist for the good of taxpayers, not bidders, and they must always be construed for the public good and to guard against favoritism, improvidence, extravagance, and corruption. Sevell v. New Jersey Highway Authority, 329 N.J.Super. 580, 584 (App.Div.2000).

Every Contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by Resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefore. N.J.S.A. 40A:11-4. "*Lowest responsible bidder or vendor*" means the bidder or vendor: (a) whose response to a request for bids offers the lowest price and is responsive; and (b) who is responsible. N.J.S.A. 40A:11-2. The lowest responsible bidder on a public Contract must not only be deemed responsible but must submit the lowest bid which conforms to the Contract specifications. Matter of Protest of Award of On-Line Games Production & Operation Services Contract, Bid No. 95-X-20175, 279 N.J.Super. 566, 590 (App.Div.1995).

It is firmly established in New Jersey that material conditions contained in bidding specifications may not be waived. Terminal Const. Corp. v. Atlantic Cty. Sewerage Auth., 67 N.J. 403, 409 (1975). A contracting body is generally without discretion to accept a defective bid. Meadowbrook Carting Co. v.

**RE:     Furnish and Deliver Specific Rockwell Automation Parts and Equipment**  
**MUA-EQUIP-12-23**

Borough of Island Heights, 138 N.J. 307, 314 (1994). However, while material conditions contained in bidding specifications may not be waived, this rule does not apply to minor or inconsequential conditions. Public contracting units may resolve problems arising from such conditions in a sensible or practical way. Terminal Const. Corp., 67 N.J. at 409-11. Materiality of a particular specification is to be determined as a matter of law. Hanover Tp. v. Inter. Fidelity Ins. Co., 122 N.J.Super. 544, 548 (App.Div.1973).

There are two (2) criteria for determining whether a specific non-compliance constitutes a substantial and, hence, non-waivable irregularity: (1) Whether the effect of a waiver would be to deprive the public body of its assurance that the Contract will be entered into, performed, and guaranteed according to its specific requirements; and (2) Whether it is of such a nature that its waiver would adversely affect competitive bidding by placing a bidder in a position of advantage over the other bidders or by otherwise undermining the necessary common standard of competition. Township of River Vale v. R.J. Longo Constr. Co., 127 N.J.Super. 207, 222 (Law.Div.1974).

The court has provided further guidance as to materiality where an error is "patent and the true intent of the bidder obvious". In such a situation, the Appellate Division has held that such an error may be disregarded by the public agency. The Court held that certain non-compliance (i.e. obvious error) with the bid specifications may be deemed not material and therefore waivable by the public entity. Spina v. Borough of Fairview, 304 N.J. Super. 425, (App. Div. 1997).

As a matter of law, the Local Public Contract Law requires certain items to be included as material aspects of every bid. The statute reads:

"When required by the bid plans and specifications, the following requirements shall be considered mandatory items to be submitted at the time specified by the contracting unit for the receipt of the bids; the failure to submit any one of the mandatory items shall be deemed a fatal defect that shall render the bid proposal unresponsive and that cannot be cured by the governing body:

- a. A guarantee to accompany the bid pursuant to section 21 of P.L.1971, c.198 (C.40A:11-21);
- b. A certificate from a surety company pursuant to section 22 of P.L.1971, c.198 (C.40A:11-22);
- c. A statement of corporate ownership pursuant to section 1 of P.L.1977, c.33 (C.52:25-24.2);
- d. A listing of subcontractors pursuant to section 16 of P.L.1971, c.198 (C.40A:11-16);
- e. A document provided by the contracting agent in the bid plans, specifications, or bid proposal documents for the bidder to acknowledge the bidder's receipt of any notice or revisions or addenda to the advertisement or bid documents;"

Joseph V. Rizzuto  
Executive Director  
May 12, 2023  
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**RE: Furnish and Deliver Specific Rockwell Automation Parts and Equipment  
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N.J.S.A. 40A:11-23.2.

Finally, a local contracting unit is permitted to reject all bids within a part under certain conditions. N.J.S.A. 40A:11-13.2, provides in pertinent part:

“A local contracting unit can reject all bids for any of the following reasons:

- a. The lowest bid substantially exceeds the cost estimates for the goods or services;
- b. The lowest bid substantially exceeds the contracting unit's appropriation for the goods or services;
- c. The governing body of the contracting unit decides to abandon the project for provision or performance of the goods or services;
- d. The contracting unit wants to substantially revise the specifications for the goods or services;
- e. The purposes or provisions or both of P.L.1971, c. 198 (C.40A:11-1 et seq.) are being violated;
- f. The governing body of the contracting unit decides to use the State authorized contract pursuant to section 12 of P.L.1971, c. 198 (C.40A:11-12).

N.J.S.A. 40A:11-13.2.

As outlined above, the apparent low bidder for this contract is Kendall. Upon review of the bid submitted by Kendall, the bid complies with the specifications from both a legal and technical perspective. To the extent a defect exists in the bid submitted by Kendall, it is hereby deemed minor in nature and may be waived by the Authority pursuant to the Court's holdings in River Vale and Spina.

#### **IV. KENDALL ELECTRIC, INC.'S BID**

Our review consisted of an examination of the following documents submitted by Kendall that the Authority has provided:

1. Bidder's Checklist;
2. Statement of Ownership Disclosure;
3. Non-Collusion Affidavit;
4. Bid Proposal Form;
5. Acknowledgment of Receipt of Addenda;
6. New Jersey Business Registration Certificate;

Joseph V. Rizzuto  
Executive Director  
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**RE:   Furnish and Deliver Specific Rockwell Automation Parts and Equipment  
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7. Prohibited Russia-Belarus Activities & Iran Investment Activities Form;
8. NJDOT Prohibited Activities;
9. IRS Form W-9.

The bid submitted by Kendall is in the appropriate form.

**V.     CONCLUSION**

After researching the applicable law, reviewing the Contract specifications and documents, and conferring with staff, it is my legal opinion that the lowest responsible bidder for contract MUA-EQUIP-12-23, to Furnish and Deliver Specific Rockwell Automation Parts and Equipment on behalf of the CMCMUA is Kendall Electric, Inc. Of note, the bidder's affirmative action information must be submitted prior to the execution of the contract and the insurance certificates must be submitted prior to the start of the work. It is therefore recommended that a Resolution be placed on the Agenda for an upcoming meeting awarding said Contract to Kendall Electric, Inc. subject to staff concurrence and the availability of funds.

If you have any questions or require any further clarification, please do not hesitate to contact me.

Very truly yours,  
WADE, LONG, WOOD & LONG, L.L.C.



Christopher F. Long, Esquire

cc:   Thomas LaRocco, Chief Engineer  
      Robert Donato, Chief Financial Officer  
      John R. Conturo, Solid Waste Program Manager  
      Joshua Palombo, Wastewater Program Manager  
      Kevin Whitney, Senior Advisor  
      Annie M. McDevitt, Office Manager  
      Kevin McGahey, Purchasing Agent

# Cape May County Municipal Utilities Authority

## RESOLUTION NO. 54-23

### **RESOLUTION AUTHORIZING THE CONTINUATION OF CONTRACT SER-24-22 WITH CAPRIONI FAMILY SEPTIC, INC. – LOADING, HAULING AND DISPOSAL OF SEWAGE SLUDGE FROM THE CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY WASTEWATER TREATMENT FACILITIES PURSUANT TO RESOLUTION NO. 64-22**

**WHEREAS**, on May 18, 2022, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") adopted Resolution No. 64-22 awarding Caprioni Family Septic, Inc. Contract SER-24-22 – Loading, Hauling and Disposal of Sewage Sludge from Cape May County Municipal Utilities Authority Wastewater Treatment Facilities ("Contract", Parts A through D); and,

**WHEREAS**, said Contract contains an option provision which would permit the Authority and Caprioni Family Septic, Inc. to continue the Contract, by mutual consent, without change in price, terms or conditions, for two (2) additional 12-month periods; and,

**WHEREAS**, pursuant to N.J.S.A. 40A:11-15, the Authority is desirous of executing the first 12-month extension of the Contract with Caprioni Family Septic, Inc. without change in price, terms or conditions and, therefore, the Authority wishes to continue the Contract; and,

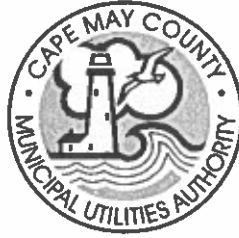
**WHEREAS**, compensation to Caprioni Family Septic, Inc. under the continuation of said Contract authorized by this Resolution will be provided based upon the allowances contained in the Proposal submitted on May 3, 2022, by Caprioni Family Septic, Inc., for said Contract for a total not-to-exceed amount of \$163,445.00 for Part A, \$162,290.00 for Part B, \$24,250.00 for Part C and \$112,640.00 for Part D; and,

**WHEREAS**, the Authority's Chief Financial Officer will certify that funds are available prior to authorizing each Purchase Order for said services.

**NOW, THEREFORE, BE IT RESOLVED** by the Cape May County Municipal Utilities Authority, a body corporate and politic, as follows:

1. The provisions of the WHEREAS Clauses set forth above are herein incorporated by reference and made a part hereof.
2. The term for Contract SER-24-22 Part A through D is extended through June 7, 2024.
3. The total not-to-exceed budget for this extended 12-month term for all services provided by Caprioni Family Septic, Inc. under Contract SER-24-22 Part A \$163,445.00, Part B \$162,290.00, Part C \$24,250.00 and Part D \$112,640.00 are based upon the allowances contained in Caprioni Family Septic, Inc.'s Proposal submitted on May 3, 2022, subject to Year 2023 and Year 2024 Wastewater Management Program Budget appropriations.
4. The Authority's Chief Financial Officer and/or Purchasing Agent are hereby authorized to execute any necessary documents to complete this authorization.

Joseph V. Rizzuto, Executive Director



George W. Betts, Chairman  
Richard Rixey, Vice Chairman  
William G. Burns, Jr.  
Patricia A. Callinan  
Carol A. Heenan  
Zeith Matalucci  
Carol L. Saduk

## Cape May County Municipal Utilities Authority

1523 Route 9 North, Cape May Court House, NJ 08210  
Telephone: (609) 465-9026 • Telefax: (609) 465-9025  
www.cmcmua.com

Date: May 2, 2023

Ms. Eugenia A. Caprioni  
Caprioni Family Septic, Inc.  
188 Head of the River Road  
Woodbine, NJ 08270

RE: Contract SER-24-22 (Parts A-D): Loading Hauling and Disposal of Sewage Sludge from  
CMCMUA Wastewater Treatment Facilities –  
RENEWAL 1 of Two (2) One (1) Year Renewal Options

Dear Ms. Caprioni,

The Cape May County Municipal Utilities Authority (CMCMUA) would like to exercise the option to extend our agreement for SER-24-22 (Parts A-D) for an additional one (1) year period subject to the same terms and conditions as the original Agreement; a copy of the original contract is attached hereto for your use and reference.

If in concurrence of same, Caprioni Family Septic, Inc., will provide Loading Hauling and Disposal of Sewage Sludge from CMCMUA Wastewater Treatment Facilities, for an additional one (1) year period, June 8, 2023 through June 7, 2024, at the same terms and conditions as set forth in the original Agreement, dated June 8, 2022, for a total Contract not to exceed amount of: \$163,445.00 Part A; \$162,290.00 Part B; \$24,250.00 Part C; \$112,640.00 Part D.

Pursuant to New Jersey Public Law 2022, c. 3, "any person or entity that submits a bid or otherwise proposes to enter into or renew a contract..." must complete the enclosed Prohibited Russia-Belarus Activities & Iran Investment Activities certification form. Please complete this form and return it with the original signed copy of this letter.



If you have any questions, please do not hesitate to contact me.

Regards,

CAPE MAY COUNTY  
MUNICIPAL UTILITIES AUTHORITY



Kevin W. McGahey, QPA  
Purchasing Agent

Concur: Yes  No

Eugenia A Caprioni

5/6/23

Eugenia A Caprioni (May 6, 2023 08:55 EDT)

Signature

Date

Eugenia A Caprioni

Name (Please Print or Type)

KWM:

Attachments; One (1)

c: Mr. Joshua Palombo  
Mr. Robert P. Donato  
Ms. Ann McDevitt

**To be completed, signed and submitted  
Prior to Award, or Sooner**

**Prohibited Russia-Belarus Activities & Iran Investment Activities**

<b>Person or Entity</b>	Caprioni Family Septic Inc
-------------------------	----------------------------

**Part 1: Certification**

**COMPLETE PART 1 BY CHECKING ONE OF THE THREE BOXES BELOW**

Pursuant to law, any person or entity that is a successful bidder or proposer, or otherwise proposes to enter into or renew a contract, for goods or services must complete the certification below prior to contract award to attest, under penalty of perjury, that neither the person or entity, nor any parent entity, subsidiary, or affiliate, is identified on the Department of Treasury's Russia-Belarus list or Chapter 25 list as a person or entity engaging in prohibited activities in Russia, Belarus or Iran. Before a contract for goods or services can be amended or extended, a person or entity must certify that neither the person or entity, nor any parent entity, subsidiary, or affiliate, is identified on the Department of Treasury's Russia-Belarus list. Both lists are found on Treasury's website at the following web addresses:

<https://www.nj.gov/treasury/administration/pdf/RussiaBelarusEntityList.pdf>  
[www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf](http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf).

As applicable to the type of contract, the above-referenced lists must be reviewed prior to completing the below certification.

A person or entity unable to make the certification must provide a detailed, accurate, and precise description of the activities of the person or entity, or of a parent entity, subsidiary, or affiliate, engaging in prohibited activities in Russia or Belarus and/or investment activities in Iran. The person or entity must cease engaging in any prohibited activities and provide an updated certification before the contract can be entered into.

If a vendor or contractor is found to be in violation of law, action may be taken as appropriate and as may be provided by law, rule, or contract, including but not limited to imposing sanctions, seeking compliance, recovering damages, declaring the party in default, and seeking debarment or suspension of the party.

**CONTRACT AWARDS AND RENEWALS**



*I certify, pursuant to law, that neither the person or entity listed above, nor any parent entity, subsidiary, or affiliate appears on the N.J. Department of Treasury's lists of entities engaged in prohibited activities in Russia or Belarus pursuant to P.L. 2022, c. 3 or in investment activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. (Skip Part 2 and sign and complete the Certification below.)*

**To be completed, signed and submitted  
Prior to Award, or Sooner**

**CONTRACT AMENDMENTS AND EXTENSIONS**

*I certify, pursuant to law, that neither the person or entity listed above, nor any parent entity, subsidiary, or affiliate is listed on the N.J. Department of the Treasury's lists of entities determined to be engaged in prohibited activities in Russia or Belarus pursuant to P.L. 2022, c. 3. I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. (Skip Part 2 and sign and complete the Certification below.)*

**IF UNABLE TO CERTIFY**

*I am unable to certify as above because the person or entity and/or a parent entity, subsidiary, or affiliate is listed on the Department's Russia-Belarus list and/or Chapter 25 Iran list. I will provide a detailed, accurate, and precise description of the activities as directed in Part 2 below, and sign and complete the Certification below. Failure to provide such will prevent the award of the contract to the person or entity, and appropriate penalties, fines, and/or sanctions will be assessed as provided by law.*

**Part 2: Additional Information**

**PLEASE PROVIDE FURTHER INFORMATION RELATED TO PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS AND/OR INVESTMENT ACTIVITIES IN IRAN.**

You must provide a detailed, accurate, and precise description of the activities of the person or entity, or of a parent entity, subsidiary, or affiliate, engaging in prohibited activities in Russia or Belarus and/or investment activities in Iran in the space below and, if needed, on additional sheets provided by you.

**To be completed, signed and submitted  
Prior to Award, or Sooner**

**Part 3: Certification of True and Complete Information**

*I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments there, to the best of my knowledge, are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity.*

*I acknowledge that the Cape May County Municipal Utilities Authority ("CMCMUA") is relying on the information contained herein and hereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the CMCMUA to notify the CMCMUA in writing of any changes to the answers of information contained herein.*

*I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the CMCMUA and that the CMCMUA at its option may declare any contract(s) resulting from this certification void and unenforceable.*

<b>Full Name (Print)</b>	Eugenia A Caprioni	<b>Title</b>	President
<b>Signature</b>	<u>Eugenia A Caprioni</u> <small>Eugenia A Caprioni (May 6, 2023 08:55 EDT)</small>	<b>Date</b>	5/6/23



# SER-24-22-RENEWAL 1 - fillable - Caprioni

Final Audit Report

2023-05-06

Created:	2023-05-05
By:	Kevin McGahey (mcgaheykw@cmcmua.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAA5pBDKp_J54Ysrc9A6nwB2mVnkiyOSYMi

## "SER-24-22-RENEWAL 1 - fillable - Caprioni" History

-  Document created by Kevin McGahey (mcgaheykw@cmcmua.com)  
2023-05-05 - 8:58:36 PM GMT - IP address: 108.11.5.202
-  Document emailed to genia.caprioni@caprionifamilyseptic.com for signature  
2023-05-05 - 8:59:17 PM GMT
-  Email viewed by genia.caprioni@caprionifamilyseptic.com  
2023-05-06 - 12:49:20 PM GMT - IP address: 71.59.97.144
-  Signer genia.caprioni@caprionifamilyseptic.com entered name at signing as Eugenia A Caprioni  
2023-05-06 - 12:55:06 PM GMT - IP address: 71.59.97.144
-  Document e-signed by Eugenia A Caprioni (genia.caprioni@caprionifamilyseptic.com)  
Signature Date: 2023-05-06 - 12:55:08 PM GMT - Time Source: server- IP address: 71.59.97.144
-  Agreement completed.  
2023-05-06 - 12:55:08 PM GMT

# Cape May County Municipal Utilities Authority

## RESOLUTION NO. 55-23

### RESOLUTION AUTHORIZING THE EXECUTION OF A LICENSE, HOLD HARMLESS AND INDEMNIFICATION AGREEMENT BY AND BETWEEN THE CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY AND CKJR, LLC FOR TEMPORARY PROPERTY ACCESS

**WHEREAS**, CKJR, LLC owns property commonly known as 1187 Route 9 South, Cape May Court House, New Jersey more specifically delineated in a License, Hold Harmless and Indemnification Agreement ("Agreement") between CKJR, LLC and the Cape May County Municipal Utilities Authority ("CMCMUA" and/or "Authority"); and,

**WHEREAS**, CKJR, LLC has agreed to provide the Authority with a license for temporary access to its property so that the Authority may perform tree trimming or removal activities located on CKJR, LLC's property that presently obstructs the signal path of the CMCMUA's wireless microwave communications between the CMCMUA's Burleigh Pump Station and the Seven Mile Beach/Middle Wastewater Treatment Facility; and,

**WHEREAS**, the Agreement has been prepared by, reviewed and approved by staff and the Authority's General Counsel.

**NOW, THEREFORE, BE IT RESOLVED**, by the Cape May County Municipal Utilities Authority, a body corporate and politic, as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The CMCMUA's Executive Director, or Deputy Director, is hereby authorized and directed to execute a License, Hold Harmless and Indemnification Agreement by and between CKJR, LLC and the Cape May County Municipal Utilities Authority in the form attached hereto and made a part hereof.
3. The subject Agreement shall be placed on file in the office of the Office Manager of the Cape May County Municipal Utilities Authority and made available for public inspection upon execution.
4. The terms and provisions of the Agreement shall take effect immediately upon the execution of all parties.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns						
Ms. Callinan						
Ms. Heenan						
Mr. Matalucci						
Mr. Rixey						
Ms. Saduk						
Mr. Betts						

I hereby certify the foregoing to be a true and correct copy of Resolution No. 55-23 adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the 17<sup>th</sup> day of May 2023.

\_\_\_\_\_  
Assistant Corporate Secretary

## **A LICENSE, HOLD HARMLESS AND INDEMNIFICATION AGREEMENT**

**THIS LICENSE, HOLD HARMLESS AND INDEMNIFICATION AGREEMENT** ("Agreement") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2023 by and between the Cape May County Municipal Utilities Authority ("CMCMUA", "Authority" and/or "Licensee") and CKJR, LLC, owner of property commonly known as 1187 Route 9 South, Cape May Court House, New Jersey 08210, also known as Block 355.02, Lot 19, on the Official Tax Map of the Township of Middle ("Property").

**WHEREAS**, CKJR, LLC agrees to provide a license for temporary access to the Property so that the Authority may perform tree trimming or removal activities located on the Property that presently obstructs the signal path of the CMCMUA's wireless microwave communications between the CMCMUA's Burleigh Pump Station and the Seven Mile Beach/Middle Wastewater Treatment Facility; and

**NOW, THEREFORE** in consideration of the covenants, terms and conditions of this Agreement and other good and valuable consideration the parties agree as follows:

1. The Licensee, its agents, servants and/or contractors may use, access and conduct tree trimming or removal activities on the Property so that the Licensee may restore signal path of the CMCMUA's wireless microwave communications between the CMCMUA's Burleigh Pump Station and the Seven Mile Beach/Middle Wastewater Treatment Facility.

2. The Licensee, its agents, servants and/or contractors shall be permitted to enter upon and access the Property to effectuate all activities set forth herein and hereby covenants and agrees to provide and make all proper, necessary and sufficient precautions, safeguards, and protection against the occurrence of happenings of any accident, injuries, damages, to person or property during the course of the work herein.

3. The Licensee its agents, servants and/or contractors shall comply with all applicable laws, ordinances and governmental regulations relating to the activities upon which the parties to this Agreement concur.

4. Prior to conducting any activities on the Property, the CMCMUA shall provide a minimum of 24-hours advance notice of the work contemplated in this Agreement to CKJR, LLC.

5. The CMCMUA, its agents, servants and/or contractors shall indemnify and hold harmless CKJR, LLC from and against all liability, claims and demands on account of injury, loss or damage, which arises out of or in any manner is connected with this Agreement.

6. This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of New Jersey. This Agreement constitutes the entire Agreement between the Cape May County Municipal Utilities Authority and CKJR, LLC.

**IN WITNESS WHEREOF**, the Parties hereto have caused this Agreement to be signed by set their duly authorized representatives as of the day and year first above written.

**CAPE MAY COUNTY  
MUNICIPAL UTILITIES AUTHORITY**

ATTEST:

BY: \_\_\_\_\_  
Joseph V. Rizzuto, Executive Director

\_\_\_\_\_  
Assistant Corporate Secretary

CKJR, LLC.

ATTEST:

BY: \_\_\_\_\_  
James Johnson, Principal

\_\_\_\_\_



# WADE, LONG, WOOD & LONG, LLC

Howard C. Long, Jr. †  
Daniel H. Long †±  
Christopher F. Long †  
◊

John A. Moustakas †  
◊

† Admitted to NJ Bar  
± Admitted to Washington DC Bar  
◊ Admitted to PA Bar

John D. Wade †  
OF COUNSEL  
Leonard J. Wood, Jr. †  
OF COUNSEL

May 12, 2023

**Via E-Mail Only:** [rizzutojv@cmcmua.com](mailto:rizzutojv@cmcmua.com)

Joseph V. Rizzuto, Executive Director  
CAPE MAY COUNTY MUNICIPAL  
UTILITIES AUTHORITY  
P.O. Box 610  
Cape May Court House, NJ 08210

**RE: License, Hold Harmless and Indemnification Contract  
CKJR, L.L.C. for Temporary Property Access  
Cape May County Municipal Utilities Authority**

Dear Mr. Rizzuto:

I have read and reviewed the final proposed form of the License, Hold Harmless and Indemnification Agreement ("Agreement") by and between CKJR, L.L.C. ("CKJR") and the Cape May County Municipal Utilities Authority ("Authority" and/or "CMCMUA"). The Agreement allows for property access of a third-party (CKJR) for the purpose of remediating certain vegetative and tree obstructions for the signal path of the CMCMUA's wireless microwave communications system between the Burleigh Pump Station and the Seven Mile Beach/Middle Wastewater Treatment System in Middle Township, New Jersey.

Specifically, I have reviewed and analyzed the following provisions of the Agreement:

1. Permissive Access;
2. Safe and Secure Access;
3. Compliance with Law;
4. Notice;
5. Indemnification and Hold Harmless;
6. Governing Law.

I have also reviewed the proposed form of Resolution. Based upon a review of the foregoing documents, it is my opinion, as General Counsel to the Cape May County Municipal Utilities Authority, that the Agreement is in the appropriate form, enforceable and fair and just to all concerned parties. Accordingly, it is my recommendation that the Commissioners of the Authority authorize the execution of the Agreement as negotiated and drafted.

Very truly yours,  
WADE, LONG, WOOD & LONG, L.L.C.

Howard C. Long, Jr.,  
General Counsel

HCLjr/

cc: Chairman and Commissioners, CMCMUA

# Cape May County Municipal Utilities Authority

## RESOLUTION NO. 56-23

### RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT FOR PRE-EMPLOYMENT DEPARTMENT OF TRANSPORTATION AND NON-DEPARTMENT OF TRANSPORTATION PHYSICAL EXAMINATIONS WITH ATLANTICARE PHYSICIANS GROUP OCCUPATIONAL HEALTH

**WHEREAS**, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") has an Employment Procedure in its Personnel Policies and Procedures Manual requiring operations applicants who have accepted an offer of contingent employment to undergo a pre-employment examination; and,

**WHEREAS**, the CMCMUA desires to utilize the professional services of AtlantiCare Physicians Group Occupation Health for Pre-Employment Department of Transportation ("DOT") and non-DOT Physical Examinations; and,

**WHEREAS**, AtlantiCare Physicians Group Occupation Health has board certified physicians on staff with said physicians registered in the National Registry of Certified Medical Examiners for Federal Motor Carrier Safety Administration Program to perform pre-employment examinations required by the Authority as well as the Department of Transportation; and,

**WHEREAS**, AtlantiCare Physicians Group Occupation Health has satisfactorily performed for the Authority in the past; and,

**WHEREAS**, the Authority's Human Resources Director has submitted a Memorandum to the Executive Director dated May 1, 2023, recommending the Authority use the services of AtlantiCare Physicians Group Occupation Health to perform pre-employment DOT and non-DOT physical examinations; and,

**WHEREAS**, the Authority's Executive Director concurs with this recommendation; and,

**WHEREAS**, the Local Public Contracts Law at N.J.S.A. 40A:11-5(1)(a)(i) requires that the Resolution authorizing the award of contracts for "professional services" without public bids, and the contract itself, must be available for public inspection; and,

**WHEREAS**, the Authority's Chief Financial Officer will certify that funds are available prior to authorizing each Purchase Order for said services.

**NOW, THEREFORE, BE IT RESOLVED** by the Cape May County Municipal Utilities Authority as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. AtlantiCare Physicians Group Occupation Health, 2500 English Creek Avenue, Suite 908, Egg Harbor Township, NJ 08234, is contracted to conduct pre-employment Department of Transportation and non-DOT physical examinations for the Authority for a one (1) year period commencing nunc pro tunc May 1, 2023.
3. AtlantiCare Physicians Group Occupation Health will be compensated with a total not-to-exceed Contract amount of \$7,900.00 during the one (1) year period of engagement.

4. The Authority's Executive Director, or Deputy Director, is hereby authorized and directed to execute any agreements or documents necessary in connection with the work to be performed by AtlantiCare Physicians Group, PA
5. A notice of this action shall be printed once in an official Authority newspaper.

**BE IT FURTHER RESOLVED** in accordance with N.J.A.C. 5:30-5.5(b)2, no amount of funds for Pre-Employment Department of Transportation and non-DOT Physical Examinations shall be chargeable or certified until such time as they are actually ordered or otherwise called for. Prior to authorizing any work under this Contract, a certification of available funds shall be made by the Authority's Chief Financial Officer upon receipt of a properly executed Purchase Order and said certification shall be attached to the file copy of the Purchase Order. Total expenditures under this contract shall not exceed \$7,900.00.

	Motion	Second	Yes	No	Abstain	Absent
Mr. Burns						
Ms. Callinan						
Ms. Heenan						
Mr. Matalucci						
Mr. Rixey						
Ms. Saduk						
Mr. Betts						


I hereby certify the foregoing to be a true and correct copy of Resolution No. **56-23** adopted by the Cape May County Municipal Utilities Authority at its Regular Meeting on the **17<sup>th</sup>** day of **May 2023**.

\_\_\_\_\_  
Assistant Corporate Secretary

MEMORANDUM

May 1, 2023

TO: Joseph V. Rizzuto, Executive Director

FROM: Alicia L. Cooper, Human Resources Director 

RE: Recommendation for Contract  
Pre-Employment Physical Examinations 2023-2024

The Authority's current Contract with AtlantiCare Physician Group Occupational Health for pre-employment physical examinations expired on April 30, 2023.

The services provided by AtlantiCare have suited the needs of the Authority. We are able to obtain timely appointments and physical examination results for the clearance of our prospective employees. AtlantiCare Occupational Health has the certified medical providers to perform the physical examination requirements of the Department of Transportation for new hires who are required to possess a Commercial Driver's License. All providers are registered in the National Registry of Certified Medical Examiners for the Federal Motor Carrier Safety Administration (FMCSA) program.

Ms. Lisa Steveline, Operations Manager for AtlantiCare Occupational Health, in consultation with her team, has expressed the willingness to continue to provide this service to the Authority with a contract year fee of \$387.00 per DOT physical examination and a contract fee of \$420 per Non-DOT physical (please see attachment). The contract year begins May 1, 2023 and ends April 30, 2024.

A request was also made to Cape Regional Health Systems Occupational Services / Employee Health Department for preemployment physical services. Michelle Conway from Cape Regional's Employee Health Division advised that Cape Regional Health Systems does not perform DOT preemployment physicals as a part of their services offered.

Therefore, it is recommended that the Authority approve a one (1) year professional services contract with AtlantiCare Physician Group Occupational Health, commencing May 1, 2023 for pre-employment physical examinations.


If you concur with the above recommendation, it is requested that this matter be placed on the agenda for the appropriate Regular Board Meeting in May.

I am available at your convenience to discuss further if you have any questions or require additional information.

ALC/

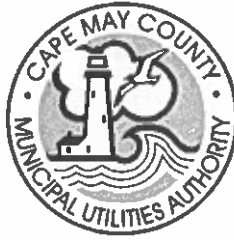
I concur with the above recommendation.

May 01, 2023  
(Date)

  
\_\_\_\_\_  
Joseph V. Rizzuto  
Executive Director

Joseph V. Rizzuto, Executive Director

George W. Betts, Chairman  
Richard Rixey, Vice Chairman  
William G. Burns, Jr.  
Patricia A. Callinan  
Carol A. Heenan  
Zeth Matalucci  
Carol L. Saduk



## Cape May County Municipal Utilities Authority

1523 Route 9 North, Cape May Court House, NJ 08210  
Telephone: (609) 465-9026 • Telefax: (609) 465-9025  
www.cmcmua.com

April 21, 2023

Ms. Lisa Steveline  
Account Manager Occupational Health  
AtlanticCare Physician Group  
2500 English Creek Avenue, Building 1000, Suite 1001  
Egg Harbor Township, NJ 08234

Re: Quote for Pre-Employment Physical 2023-2024

Dear Lisa,

As our current agreement for pre-employment physicals will expire April 30, 2023, I am requesting a quote for the following DOT **PreEmployment physical** to include the following:

**Process Code:**

71045 Chest X-Ray (1 View)	93000 EKG
80053 Comprehensive Metabolic Panel	80061 Lipid Profile
85025 CBC with differential automated	81002 Urinalysis
94010 Pulmonary Function Testing (Spirometry)	Whispered Word Hearing Test
99385 Physical Exam with Vision Screening	Sleep Apnea Questionnaire & Screening

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Additionally, please quote on a **NON-DOT Pre-Employment Physical**. The examination should include all items that are a part of the **standard DOT Medical Exam** (these services will mirror items as listed above); plus the Snellan Vision Screening and Sleep Apnea Questionnaire and Screening;

Please provide pricing for the requested two physicals as you have done in the past. Feel free to contact me with any questions.

Regards,

CAPE MAY COUNTY  
MUNICIPAL UTILITIES AUTHORITY

A handwritten signature in black ink that reads "Alicia L. Cooper".

Alicia L. Cooper  
Human Resources Director

ALC



Cape May County Municipal  
Utilities Authority

Proposal for Pre-Employment  
Physical Examinations

2023/2024

**AtlantiCare**  
**Physician Group**  
**OCCUPATIONAL HEALTH**

April 25, 2023

Alicia L. Cooper  
Human Resources Director  
Cape May County Municipal Utilities Authority  
1523 Route 9 North  
Cape May Court House, NJ 08210

RE: Proposal for Pre-Employment Examinations 2023/2024

Dear Ms. Cooper:

AtlantiCare Occupational Health is honored to submit a proposal to perform Pre-Employment Examinations for Cape May County Municipal Utilities (CMCMUA).

AtlantiCare Occupational Health, a division of AtlantiCare Physician Group, PA has two locations, 2500 English Creek Avenue, Building 900, Suite 908, EHT, NJ 08234 and 3830 Atlantic Avenue, Atlantic City, NJ 08401. Our staff holds over thirty years of combined experience. Our team consists of board certified physicians, physician assistant, nurse practitioners, registered nurses, certified medical assistants, certified x-ray technologists and other support staff. All of our providers are registered in the National Registry of Certified Medical Examiners for Federal Motor Carrier Safety Administration (FMCSA) program.

As requested, attached is a proposal for pre-employment physicals which lists the requested services and fees. All services listed in this proposal must be scheduled at one of our occupational health offices as listed above.

Thank you again for the opportunity to submit a Proposal for Cape May County Municipal Utilities Authority.

We look forward to hearing from you.

Respectfully,

*Lisa M. Steveline*

Lisa M. Steveline  
Operations Manager  
AtlantiCare Occupational Health

*Cape May County MUA  
Proposal for Pre-Employment Physical Examinations 2023/2024*

**Pre-Employment DOT Physical – Total Fee \$387.00**

- DOT Physical Examination with Snellen Vision, Whispered Word, Urinalysis, Sleep Apnea Questionnaire and Screening \$100.00
- Chest X-Ray (1-View); \$65.00
- Pulmonary Function Test; \$55.00
- EKG; \$57.00
- Comprehensive Metabolic Panel; \$35.00
- CBC w/ Differential; \$25.00
- Lipid Profile; \$50.00

**Pre-Employment Non DOT Physical– Total Fee \$420.00**

- Basic Physical \$65.00
- Snellen Vision \$25.00
- Whispered word hearing test \$13.00
- Urinalysis \$20.00
- Sleep Apnea Questionnaire and Screening \$10.00
- Chest X-Ray (1-View); \$65.00
- Pulmonary Function Test; \$55.00
- EKG; \$57.00
- Comprehensive Metabolic Panel; \$35.00
- CBC w/ Differential; \$25.00
- Lipid Profile; \$50.00



P.O. Type: All  
 Range: First to Last  
 Format: Condensed  
 Include Non-Budgeted: Y  
 Open: N  
 Rcvd: N  
 Bid: Y  
 Paid: Y  
 Held: N  
 State: Y  
 Void: N  
 Aprv: N  
 Other: Y  
 Exempt: Y  
 Paid Date Range: 05/04/23 to 05/17/23  
 Prior Year Only: N

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
M2300111	01/11/23	CASAP005	CASA PAYROLL SERVICE	Payroll Services Contract 1 Yr	Open	304.00	0.00
M2300114	01/11/23	WASTE045	WASTE MANAGEMENT OF NJ, INC.	TRASH DISPOSAL SERVICES	Open	73.36	0.00
M2300134	01/13/23	SWANA010	SWANA, NEW JERSEY CHAPTER	SWANA SPRING CONFERENCE	Open	400.00	0.00
M2300263	01/27/23	UNITE050	UNITED ELECTRIC	75 HP VFD	Open	5,117.31	0.00 C
			Contract No: C2100021				
M2300285	01/27/23	STEWA005	STEWART BUSINESS SYSTEMS	MANAGED PRINT SERVICES	Open	558.24	0.00
M2300409	02/03/23	MOTTM005	MOTT MACDONALD GROUP, LLC	RFP-06-22 PROF SER ENG: OC WTF	Open	9,080.00	0.00
M2300420	02/03/23	ACOMM005	A+ COMMERCIAL OFFICE CLEANERS	ADMIN BLDG. JANITORIAL SERVICE	Open	3,075.00	0.00
M2300455	02/07/23	EUROF005	EUROFINS ENV TESTING PHILA LLC	2023 NJDES SAMPLING & TESTING	Open	88.00	0.00 C
			Contract No: C2300006				
M2300468	02/08/23	UNITE050	UNITED ELECTRIC	BUBBLER PRESSURE TRANSMITTERS	Open	5,889.10	0.00 C
			Contract No: C2200056				
M2300483	02/08/23	FASTE010	FASTENAL & CON. SUPPLIES	SS FASTENERS CLARIFIER PROJ	Open	203.27	0.00
M2300490	02/09/23	FOLEY005	FOLEY, INC.	12 month rental of Water Truck	Open	2,811.00	0.00
M2300492	02/09/23	GRAYB005	GRAYBAR ELECTRIC CO.	UNITAPS	Open	694.40	0.00
M2300513	02/09/23	GRAIN005	GRAINGER INC.	TS MISC. SUPPLIES	Open	448.91	0.00
M2300517	02/10/23	GANNE005	GANNETT FLEMING, INC.	RFP-45-21 WWL PROCESS AIR	Open	1,856.25	0.00
M2300591	02/21/23	GRAYB005	GRAYBAR ELECTRIC CO.	EFFLUENT PUMP PROJECT	Open	26,772.90	0.00
M2300596	02/22/23	GRAYB005	GRAYBAR ELECTRIC CO.	CLARIFIER PROJECT	Open	8,675.84	0.00
M2300603	02/22/23	SPRIN010	CRYSTAL SPRINGS	DISTILLED WATER FOR LAB	Open	108.50	0.00
M2300651	02/27/23	APPLI015	APPLIED INDUSTRIAL TECH.	AIR INTAKE HARDWARE/FILTERS	Open	3,647.00	0.00
M2300694	03/03/23	CASAR005	CASA REPORTING SERVICES, LLC	AFFORDABLE CARE ACT (ACA)	Open	259.20	0.00
M2300775	03/10/23	VERME005	VERMEER NORTH ATLANTIC	CONTROL PANEL DECAL S-13	Open	131.39	0.00 C
			Contract No: C2200070				
M2300882	03/22/23	GRAIN005	GRAINGER INC.	MISC SITE SUPPLIES	Open	622.64	0.00
M2300912	03/28/23	SNAP005	SNAP-ON INDUSTRIAL	3/4" DRIVE IMPACT GUN REPAIR	Open	275.00	0.00
M2300914	03/29/23	WECAR005	WECARE DENALI, LLC	COMPOST FOR TERRAGRO	Open	420.00	0.00
M2300919	03/29/23	CDWGO005	CDW GOVERNMENT INC.	DIGITAL PERSONA RENEWAL	Open	11,089.60	0.00
M2300935	03/31/23	SWANA010	SWANA, NEW JERSEY CHAPTER	NJ SWANA AC Conf. Registration	Open	1,000.00	0.00
M2300936	03/31/23	JOSEP005	JOSEPH GARTLAND, INC.	TS JANITORIAL SUPPLIES	Open	321.00	0.00
M2300939	03/31/23	KAPPE005	KAPPE ASSOCIATES, INC.	EFFLUENT PUMP PARTS	Open	390.00	0.00
M2300942	03/31/23	GRAIN005	GRAINGER INC.	MISC TOOL REPLACEMENT	Open	833.62	0.00
M2300957	04/03/23	APPLI015	APPLIED INDUSTRIAL TECH.	SICK SENSORS FOR RFP	Open	1,402.52	0.00
M2300958	04/03/23	FASTE010	FASTENAL & CON. SUPPLIES	VALVE OPERATOR	Open	12,490.00	0.00
M2300960	04/03/23	APPLI015	APPLIED INDUSTRIAL TECH.	COMPOSITE SAMPLER RWBR	Open	12,902.13	0.00
M2300962	04/03/23	FASTE010	FASTENAL & CON. SUPPLIES	M12 RIGHT ANGLE IMPACT WRENCH	Open	686.27	0.00
M2300963	04/03/23	FASTE010	FASTENAL & CON. SUPPLIES	HARDWARE PC ELECTRICIANS SPICE	Open	343.13	0.00
M2300974	04/04/23	APPLI015	APPLIED INDUSTRIAL TECH.	RBC BEARINGS	Open	15,837.42	0.00
M2300975	04/05/23	VALVE005	VALVE TECH SALES, LLC	Crispin ARV Parts	Open	345.16	0.00
M2300992	04/06/23	GRAIN005	GRAINGER INC.	WELDING SUPPLIES	Open	917.04	0.00
M2300996	04/06/23	HACHC005	HACH COMPANY	SPECHECK & DPD PILLOW PACKS	Open	950.60	0.00
M2301006	04/11/23	TAYLO035	TAYLOR OIL CO., INC.	BULK DEF TRANSFER STATION	Open	601.68	0.00
M2301008	04/11/23	DAVID005	DAVID WEBER OIL CO.	BULK DEF LANDFILL	Open	1,692.00	0.00
M2301011	04/11/23	JOSEP005	JOSEPH GARTLAND, INC.	RAGS FOR SHOPS	Open	437.50	0.00
M2301012	04/11/23	GRAIN005	GRAINGER INC.	MIL.CORD. COMBO KIT PC ELE VAN	Open	642.12	0.00
M2301013	04/11/23	CLEAR015	CLEAR TECHNOLOGIES, LLC	AXTRAP SULFER REMOVAL MEDIA	Open	75,936.00	0.00 C
			Contract No: C2200026				
M2301028	04/12/23	GARTO005	GARTON'S RIGGING INC.	250 TON CRANE	Open	13,500.00	0.00 C
			Contract No: C2300023				

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
M2301029	04/12/23	FASTE010	FASTENAL & CON. SUPPLIES	LOCK WASHERS, DRIVE ANCHORS	Open	212.09	0.00
M2301030	04/12/23	GRAIN005	GRAINGER INC.	BUBBLER PROJECT	Open	1,553.64	0.00
M2301040	04/13/23	PEDRO005	PEDRONI FUEL CO.	UNLEADED GAS INV #584194 4/7	Open	3,124.33	0.00
M2301042	04/13/23	GRAYB005	GRAYBAR ELECTRIC CO.	TOOL BAGS, FLUKE TESTER	Open	473.30	0.00
M2301044	04/13/23	VALVE005	VALVE TECH SALES, LLC	Crispin ARV Rebuild Kits	Open	4,446.83	0.00
M2301048	04/13/23	JESCO005	JESCO, INC.	D-07 FUEL PUMP & MISC. PARTS	Open	1,681.56	0.00 C
			Contract No: C2200021				
M2301050	04/13/23	SWANA005	SWANA, SOLID WASTE AS. OF N.A.	SWANA MOLO Test Fee	Open	500.00	0.00
M2301051	04/13/23	SWANA005	SWANA, SOLID WASTE AS. OF N.A.	SWANA Membership for 2 Employee	Open	490.00	0.00
M2301053	04/13/23	SEAGE005	SEA GEAR MARINE SUPPLY INC.	ROLL OFF TRAILER CABLE	Open	383.37	0.00
M2301056	04/13/23	GRAYB005	GRAYBAR ELECTRIC CO.	WALL MOUNT J-HOOKS	Open	68.52	0.00
M2301057	04/14/23	NJWAT015	NJ WATER ENVIRONMENT ASSOC.	NJWEA ANNUAL CONFERENCE	Open	712.00	0.00
M2301058	04/14/23	APPLI015	APPLIED INDUSTRIAL TECH.	THICKENER SRUBBER FAN BELTS	Open	224.08	0.00
M2301059	04/14/23	TELED005	TELEDYNE ISCO	SAMPLER TUBING & COMPONENTS	Open	562.32	0.00
M2301061	04/14/23	KUEHN005	KUEHNE CHEMICAL CO. INC.	SODIUM HYPOCHLORITE - WW	Open	8,808.00	0.00 C
			Contract No: C2300015				
M2301063	04/17/23	WHITE020	WHITEMARSH CORPORATION	FUEL DISPENSER PARTS	Open	332.97	0.00
M2301065	04/17/23	GRAIN005	GRAINGER INC.	MISC SLF SITE SUPPLIES	Open	625.80	0.00
M2301066	04/17/23	GRAIN005	GRAINGER INC.	MISC GAS PLANT SUPPLIES	Open	162.96	0.00
M2301069	04/17/23	KUEHN005	KUEHNE CHEMICAL CO. INC.	SODIUM HYPOCHLORITE 4/25/2023	Open	9,008.57	0.00 C
			Contract No: C2300015				
M2301071	04/17/23	APPLI015	APPLIED INDUSTRIAL TECH.	REPLACE SHAFT BEARING SCRUBBER	Open	2,816.08	0.00
M2301075	04/18/23	GRAYB005	GRAYBAR ELECTRIC CO.	ENCLOSURES - SCADA PROJECT	Open	2,918.40	0.00
M2301076	04/18/23	GRAIN005	GRAINGER INC.	MISC GAS PLANT SUPPLIES	Open	533.34	0.00
M2301077	04/18/23	GRAIN005	GRAINGER INC.	MISC GAS PLANT SUPPLIES	Open	663.43	0.00
M2301086	04/18/23	LCEQU005	L C EQUIPMENT INC.	WORKINGFACE CAUTION SIGNS	Open	360.00	0.00
M2301089	04/19/23	SERVI005	SERVICE TIRE TRUCK CENTERS	TIRES FOR SLUGE TRUCKS	Open	1,124.92	0.00
M2301090	04/19/23	KEENC005	KEEN COMPRESSED GAS CO.	GAS CYLINDERS & TANK RENTALS	Open	81.44	0.00
M2301093	04/19/23	FAMIL005	FAMILY AUTO GLASS	P-45 WINDSHIELD	Open	600.00	0.00
M2301099	04/20/23	CDWGO005	CDW GOVERNMENT INC.	NETWORK SFP MODULES	Open	123.76	0.00
M2301100	04/20/23	GRAIN005	GRAINGER INC.	Scrubber Pump Tubing	Open	290.84	0.00
M2301101	04/20/23	HACHC005	HACH COMPANY	LAB SUPPLIES	Open	255.11	0.00
M2301107	04/21/23	SNAP0005	SNAP-ON INDUSTRIAL	MISCELLANEOUS TOOLS	Open	1,309.45	0.00
M2301109	04/21/23	MIDAT015	MID ATLANTIC CENTER ARTS	ad in This Week in Cape May	Open	3,600.00	0.00
M2301112	04/21/23	GRAIN005	GRAINGER INC.	Plant/PS SOP Document Holders	Open	252.10	0.00
M2301114	04/21/23	MILLE025	MILLER ENERGY CO.	REPLACEMENT FLOW METER DISPLAY	Open	1,990.00	0.00
M2301118	04/21/23	GRAIN005	GRAINGER INC.	LAUNDRY DETERGENT, PAPER TOWEL	Open	255.93	0.00
M2301119	04/21/23	HORIZ010	HORIZON EYE CARE	SAFETY GLASSES - BOB ALLAMONG	Open	289.00	0.00
M2301121	04/21/23	FASTE010	FASTENAL & CON. SUPPLIES	HADWARE FOR VALVE PROJECT	Open	625.27	0.00
M2301122	04/21/23	GRAIN005	GRAINGER INC.	SPARE FLOATS	Open	537.30	0.00
M2301125	04/24/23	MURPH010	A. MURPHY & SONS FENCE CO INC.	TRUCK ASSEMBLY FOR FRONT GATE	Open	1,347.76	0.00
M2301126	04/24/23	FASTE010	FASTENAL & CON. SUPPLIES	SAFETY GLASSES/CLEAR	Open	164.88	0.00
M2301130	04/24/23	GRAYB005	GRAYBAR ELECTRIC CO.	SCADA PROJECT	Open	895.00	0.00
M2301134	04/24/23	ADVAN010	ADVANCE SCALE CO. INC.	SCALE INSPECTIONS 1ST Q 2023	Open	1,920.00	0.00 C
			Contract No: C2200029				
M2301141	04/25/23	TAYLO035	TAYLOR OIL CO., INC.	DIESEL FUEL TRANSFER STATION	Open	1,421.99	0.00
M2301142	04/25/23	TURLT005	TURTLE & HUGHES, INC.	B-LINE PARTS SCADA PROJECT	Open	7,093.99	0.00
M2301143	04/25/23	NAPA0005	SEAVILLE NAPA	T-14 WATER TRUCK A/C PARTS	Open	879.06	0.00
M2301144	04/25/23	MIDAT015	MID ATLANTIC CENTER ARTS	ads MAC trolleys (3) posters	Open	900.00	0.00
M2301145	04/25/23	PARAM005	PARAMOUNT SANITARY CHEMICAL CO	JANITORIAL SUPPLIES	Open	121.24	0.00
M2301147	04/25/23	HACHC005	HACH COMPANY	LAB SUPPLIES	Open	80.50	0.00
M2301152	04/25/23	GARDE055	GARDEN STATE LABORATORY	EFFLUENT / WATER TESTING	Open	335.00	0.00 C
			Contract No: C2200063				
M2301154	04/26/23	RUTGE005	RUTGERS ST. UNIV. OF N.J. /CGS	2023 PURCHASING CONFERENCE	Open	1,200.00	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
M2301156	04/26/23	KLENS005 KLENSWITE POOL/SPA SUPPLY CO.	CALCIUM HYPOCHORITE	Open	599.92	0.00	
M2301157	04/26/23	FASTE010 FASTENAL & CON. SUPPLIES	REPLACE BROKEN MULTI GAS DET.	Open	1,053.99	0.00	
M2301158	04/26/23	KUEHN005 KUEHNE CHEMICAL CO. INC. Contract No: C2300015	SODIUM HYPOCHLORITE - WW	Open	9,015.50	0.00	C
M2301159	04/26/23	CDWGO005 CDW GOVERNMENT INC.	HARDDRIVES FOR SERVER UPGRADE	Open	1,338.96	0.00	
M2301169	04/27/23	GARTO005 GARTON'S RIGGING INC. Contract No: C2300023	80 TON CRANE O.C	Open	1,800.00	0.00	C
M2301170	04/27/23	PEDRO005 PEDRONI FUEL CO.	NO LEAD GAS LANDFILL	Open	1,550.62	0.00	
M2301171	04/27/23	CUSTO040 CUSTOM BANDAG, INC. Contract No: C2200069	2 ON HIGHWAY RECAPS 11R24.5	Open	375.56	0.00	C
M2301175	04/27/23	EUROF005 EUROFINS ENV TESTING PHILA LLC Contract No: C2200022	LAB TESTING	Open	855.00	0.00	C
M2301176	04/27/23	LOWES005 LOWE'S COMMERCIAL SERVICES	PLANT MAINTENANCE	Open	80.41	0.00	
M2301177	04/27/23	GARDN005 GARDNER TRUE VALUE	MAINTENANCE	Open	48.55	0.00	
M2301180	04/28/23	KUEHN005 KUEHNE CHEMICAL CO. INC. Contract No: C2300015	SODIUM HYPOCHLORITE - OC	Open	8,958.38	0.00	C
M2301181	04/28/23	TREAS020 TREASURER, STATE OF NEW JERSEY	AIR PERMITS	Open	4,475.00	0.00	
M2301182	04/28/23	SPRAG005 SPRAGUE OPERATING RESOURCES	DIESEL FUEL LANDFILL	Open	20,353.53	0.00	
M2301195	05/01/23	KUEHN005 KUEHNE CHEMICAL CO. INC. Contract No: C2300015	SODIUM HYPOCHLORITE 5/4/23	Open	8,763.47	0.00	C
M2301196	05/01/23	GARTO005 GARTON'S RIGGING INC. Contract No: C2300026	WW-11-23 DISPOSAL OF RBCS & OT	Open	113,175.00	0.00	C
M2301198	05/01/23	PEDRO005 PEDRONI FUEL CO.	UNLEADED GASOLINE	Open	577.26	0.00	
M2301205	05/02/23	KEITH010 KEITH KELLY	PART 107 CERTIFICATION	Open	175.00	0.00	
M2301225	05/05/23	NJSCP010 NJSCPA	ANNUAL MEMBERSHIP DUES	Open	395.00	0.00	
M2301229	05/05/23	OMNIR005 OMNI RECYCLING LLC Contract No: C2300012	recycling processing fee April	Open	82,985.10	0.00	C
M2301233	05/08/23	EPIC0005 EPIC Contract No: C2300018	SLUDGE HAULING APRIL 2023	Open	23,502.21	0.00	C
M2301234	05/08/23	BOROU005 BOROUGH OF WILDWOOD CREST	REGISTRATION FEE-PUMP STATION	Open	40.00	0.00	
M2301235	05/08/23	LOWES005 LOWE'S COMMERCIAL SERVICES	PLANT MAINTENANCE	Open	13.18	0.00	
M2301236	05/08/23	LOWES005 LOWE'S COMMERCIAL SERVICES	CPVC GLUE, COUPLERS	Open	83.80	0.00	
M2301237	05/08/23	COLON005 COLONIAL ELECTRIC SUPPLY	KNOCK OUTS	Open	33.01	0.00	
M2301238	05/08/23	GARDN005 GARDNER TRUE VALUE	PLANT MAINTENANCE	Open	34.99	0.00	
M2301239	05/08/23	GARDN005 GARDNER TRUE VALUE	PLANT MAINTENANCE	Open	93.51	0.00	
M2301240	05/08/23	LOWES005 LOWE'S COMMERCIAL SERVICES	PLANT MAINTENANCE	Open	46.52	0.00	
M2301245	05/09/23	GARDN005 GARDNER TRUE VALUE	ENCLOSED FLARE PART SUPPLIES	Open	64.04	0.00	
M2301246	05/09/23	LOWES005 LOWE'S COMMERCIAL SERVICES	MISC GAS PLANT SUPPLIES	Open	43.47	0.00	
M2301247	05/09/23	TREAS010 TREASURER, STATE OF NEW JERSEY	NJDEP Registration for Decals	Open	240.00	0.00	
M2301248	05/09/23	NAPA0005 SEAVILLE NAPA	PICK-UP SLIPS SHOP SUPPLIES	Open	129.67	0.00	
M2301249	05/09/23	LOWES005 LOWE'S COMMERCIAL SERVICES	TS MISC. SUPPLIES	Open	66.88	0.00	
M2301250	05/09/23	ACTION010 ACTION SUPPLY, INC.	NON SHRINK GROUT	Open	99.92	0.00	
M2301251	05/09/23	WALLA015 WALLACE HARDWARE	NOZZLES, SPRAY FOAM	Open	39.55	0.00	
M2301252	05/09/23	SHERW005 SHERWIN-WILLIAMS CO.	PAINT BRUSHES	Open	28.56	0.00	
M2301261	05/10/23	CAPRI010 CAPRIONI FAMILY SEPTIC, INC. Contract No: C2200037	LIQUID SLUDGE HAULING - APRIL	Open	4,397.73	0.00	C
V2300341	05/01/23	WAWAF005 WAWA FLEET SERVICES	GASOLINE- APRIL 2023	Open	36.21	0.00	
V2300342	05/01/23	PASS0005 E-Z PASS	TRAVEL- ACCT# 200 0059 7011 4	Open	1,000.00	0.00	
V2300343	05/01/23	UNITE025 UNITED PARCEL SERVICE	POSTAGE	Open	144.43	0.00	
V2300344	05/02/23	COMCA010 COMCAST OF SOUTH JERSEY INC.	UTILITIES- 4/28/23-5/27/23	Open	226.21	0.00	
V2300345	05/02/23	ATLAN140 ATLANTIC CITY ELECTRIC	UTILITIES- ADMIN BUILDING	Open	4,771.39	0.00	
V2300346	05/02/23	ABCOP005 ABCO PUBLIC EMPLOYEES	CREDIT UNION	Open	1,200.26	0.00	
V2300347	05/02/23	NATIO045 NATIONWIDE RETIREMENT SOLUTION	DEFERRED COMPENSATION W/H	Open	17,353.85	0.00	
V2300348	05/02/23	NEWJE050 NEW JERSEY FAMILY SUPPORT	GARNISHMENTS	Open	900.00	0.00	

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
V2300349	05/02/23	ISABE005	ISABEL C.BALBOA, CHAPTER 13 TR	Open	463.50	0.00	
V2300350	05/02/23	HEALT005	HEALTH EQUITY	Open	1,436.89	0.00	
V2300351	05/02/23	DUES0005	TEAMSTERS LOCAL 331 DUES	Open	3,175.00	0.00	
V2300352	05/02/23	POLIT005	TEAMSTERS LOCAL 331 POLITICAL	Open	18.00	0.00	
V2300353	05/02/23	SOCIA005	TEAMSTERS LOCAL 331 SOCIAL	Open	5.00	0.00	
V2300354	05/02/23	DEPAR015	DEPARTMENT OF THE TREASURY	Open	115,169.51	0.00	
V2300355	05/02/23	NJDIV015	NJ DIVISION OF TAXATION	Open	18,253.28	0.00	
V2300356	05/02/23	CAPEM055	CAPE MAY COUNTY MUA	Open	276,961.79	0.00	
V2300357	05/02/23	SOUTH060	SOUTH JERSEY GAS	Open	5,423.93	0.00	
V2300358	05/02/23	SOUTH060	SOUTH JERSEY GAS	Open	2,756.91	0.00	
V2300359	05/02/23	NJAME005	NJ AMERICAN WATER COMPANY	Open	1,227.93	0.00	
V2300360	05/02/23	ATLAN140	ATLANTIC CITY ELECTRIC	Open	11,716.62	0.00	
V2300361	05/03/23	VERIZ010	VERIZON WIRELESS	Open	195.22	0.00	
V2300362	05/03/23	NJAME005	NJ AMERICAN WATER COMPANY	Open	2,378.45	0.00	
V2300363	05/03/23	NJAME005	NJ AMERICAN WATER COMPANY	Open	132.90	0.00	
V2300364	05/04/23	CLEAN030	CLEAN ENERGY	Open	2,674.56	0.00	
V2300365	05/08/23	UNITE025	UNITED PARCEL SERVICE	Open	66.76	0.00	
V2300366	05/08/23	VERIZ030	VERIZON	Open	234.99	0.00	
V2300367	05/08/23	VERIZ010	VERIZON WIRELESS	Open	2,231.15	0.00	
V2300368	05/08/23	VERIZ010	VERIZON WIRELESS	Open	76.08	0.00	
V2300369	05/08/23	CMCMU020	CMCMUA WASTEWATER	Open	11,503.44	0.00	
V2300370	05/08/23	TELES005	TELESYSTEM	Open	148.55	0.00	
V2300371	05/08/23	SOUTH060	SOUTH JERSEY GAS	Open	70.37	0.00	
V2300372	05/08/23	ATLAN140	ATLANTIC CITY ELECTRIC	Open	607.76	0.00	
V2300373	05/08/23	ATLAN140	ATLANTIC CITY ELECTRIC	Open	7,807.60	0.00	
V2300374	05/09/23	WADEL005	WADE, LONG, & WOOD, LLC	Open	4,142.75	0.00	
V2300375	05/09/23	WADEL005	WADE, LONG, & WOOD, LLC	Open	5,481.00	0.00	
V2300376	05/09/23	WADEL005	WADE, LONG, & WOOD, LLC	Open	3,202.50	0.00	
V2300377	05/09/23	WADEL005	WADE, LONG, & WOOD, LLC	Open	2,782.50	0.00	
V2300378	05/09/23	WADEL005	WADE, LONG, & WOOD, LLC	Open	2,436.00	0.00	
V2300379	05/09/23	SOUTH060	SOUTH JERSEY GAS	Open	13.57	0.00	
V2300380	05/09/23	SOUTH060	SOUTH JERSEY GAS	Open	1,775.22	0.00	
V2300381	05/09/23	ATLAN140	ATLANTIC CITY ELECTRIC	Open	92,184.68	0.00	
V2300382	05/09/23	SPECT025	SPECTROTEL	Open	4,188.48	0.00	
V2300384	05/09/23	SOUTH060	SOUTH JERSEY GAS	Open	89.77	0.00	
V2300385	05/10/23	STATE035	STATE OF NEW JERSEY - SLT	Open	7,289.53	0.00	

Total Purchase Orders: 172 Total P.O. Line Items: 0 Total List Amount: 1,191,673.06 Total Void Amount: 0.00

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Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
ADMINISTRATION	3-100	564,129.91	0.00	86,595.13-	477,534.78
WASTEWATER OPERATIONS	3-200	253,346.13	0.00	0.00	253,346.13
SOLID WASTE OPERATIONS	3-300	236,106.97	0.00	7,289.53	243,396.50
RENEWAL & REPLACEMENT	3-720	217,395.65	0.00	0.00	217,395.65
Total of All Funds:		<u>1,270,978.66</u>	<u>0.00</u>	<u>79,305.60-</u>	<u>1,191,673.06</u>


# Cape May County Municipal Utilities Authority

## CERTIFICATION OF FUNDS:

I hereby certify that funds are available for payment of vouchers on the Cape May County Municipal Utilities Authority's Vouchers Listing:

- Administration
- Wastewater Operations
- Wastewater Project
- Solid Waste Operations

all said Vouchers Lists dated May 17, 2023.



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Robert P. Donato, CPA  
Chief Financial Officer